

## Proposed Budget

Laramie Rivers Conservation District	
Budget Hearing Information	
5015 Stone Rd	Location: 5015 Stone Rd
Laramie, Wyoming 82070	Date: 5/25/2022
307-721-0072	Time: 4:00 PM
Albany County	Budget Prepared by: Martin Curry

**S-A BUDGET MESSAGE** W.S. 16-4-104(d)

The increase in Revenues is in part to submittal and approval of pass-thru grants for water projects occurring within the county. The increase in Capital Outlay is in part to the sale of real estate property and the savings for the purchase of a new property to house the Conservation District and partners. The increase in Administration is due to replacement of staff that was lost in the calendar year of 2021. The increase in Operations is in part to the new pass-thru grants discussed previously.

**S-B RESERVE DESCRIPTION**

The current reserves are to be used for the purchase of new vehicle when needed and emergency cash operation funds to be use if needed.

**S-C**

Names of Board Members	Date of End of Term	
Ruth Shepherd	12/31/24	Does the district have regular office hours exceeding 20 hours per week? <input type="checkbox"/> <b>Yes</b>
Bob Shine	12/31/22	
Larry Munn	12/31/24	If Yes, enter Address of office: 5015 Stone Rd City, State, Zip: Laramie, Wyoming 82070 Phone Number: 307-721-0072 Hours Open: 7:30 to 4:30
Carol Price	12/31/24	
Zachary Iddings	12/31/22	

Where are the minutes of your board meeting available for public review?  
 LRCD Office at 5015 Stone Rd, Laramie, WY 82070

How and where are the notices of meeting posted for the public?  
 Laramie Boomerang Community Briefs at least two days before the meeting

Where are the public meetings held?  
 Conference Room at 5015 Stone Rd., Laramie, WY

## PROPOSED BUDGET SUMMARY

OVERVIEW		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$514,498	\$472,326	\$1,796,483	\$1,796,483
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$1,566,158	\$1,491,314	\$2,041,732	\$2,041,732
S-5	Amount requested from County Commissioners	\$585,480	\$481,891	\$600,127	\$600,127
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-7	Operating Revenues	\$17,636	\$8,990	\$20,000	\$20,000
S-8	Tax levy (From the County Treasurer)	\$585,480	\$481,891	\$600,127	\$600,127
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$127,586	\$160,669	\$212,019	\$212,019
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$2,071	\$6,379	\$5,300	\$5,300
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	<b>Total Revenue</b>	<b>\$732,773</b>	<b>\$657,928</b>	<b>\$837,446</b>	<b>\$837,446</b>
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FY 7/1/22-6/30/23 Laramie Rivers Conservation District

EXPENDITURE SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-15	Capital Outlay	\$223	\$54,000	\$1,004,979	\$1,004,979
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$204,539	\$184,741	\$247,550	\$247,550
S-18	Operations	\$221,207	\$189,580	\$452,319	\$452,319
S-19	Indirect Costs	\$88,529	\$44,005	\$91,635	\$91,635
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	<b>Total Expenditures</b>	<b>\$514,498</b>	<b>\$472,326</b>	<b>\$1,796,483</b>	<b>\$1,796,483</b>

DEBT SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-22	<b>TOTAL GENERAL FUNDS</b>	<b>\$833,385</b>	<b>\$833,385</b>	<b>\$1,204,286</b>	<b>\$1,204,286</b>

**Summary of Reserve Funds**

S-23	<b>Beginning Balance in Reserve Accounts</b>				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$259,400	\$259,400	\$259,400	\$259,400
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total Reserves (a+b+c)</b>	<b>\$259,400</b>	<b>\$259,400</b>	<b>\$259,400</b>	<b>\$259,400</b>
S-27	<b>Amount to be added</b>				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total to be added (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
S-31	<b>Subtotal</b>	<b>\$259,400</b>	<b>\$259,400</b>	<b>\$259,400</b>	<b>\$259,400</b>
S-32	<b>Less Total to be spent</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
S-33	<b>TOTAL RESERVES AT END OF FISCAL YEAR</b>	<b>\$259,400</b>	<b>\$259,400</b>	<b>\$259,400</b>	<b>\$259,400</b>

*End of Summary*

\_\_\_\_\_  
Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District \_\_\_\_\_

**DISTRICT ADDRESS:** 5015 Stone Rd  
Laramie, Wyoming 82070

**PREPARED BY:** Martin Curry

**DISTRICT PHONE:** 307-721-0072

# Proposed Budget

Laramie Rivers Conservation District  
 NAME OF DISTRICT/BOARD

FYE 6/30/2023

## PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
<b>R-1 Property Taxes and Assessments Received</b>					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$585,480	\$481,891	\$600,127	\$600,127
R-1.2 Other County Support (see note on the right)	4005				

## FORECASTED REVENUE

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
<b>R-2 Revenues from Other Governments</b>					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237				
R-2.5 Total Government Support		\$0	\$0	\$0	\$0
<b>R-3 Operating Revenues</b>					
R-3.1 Customer Charges	4300				
R-3.2 Sales of Goods or Services	4300	\$17,636	\$8,990	\$20,000	\$20,000
R-3.3 Other Assessments	4503				
R-3.4 Total Operating Revenues		\$17,636	\$8,990	\$20,000	\$20,000
<b>R-4 Grants</b>					
R-4.1 Direct Federal Grants	4201	\$37,203	\$12,860	\$8,196	\$8,196
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211	\$90,384	\$147,808	\$203,823	\$203,823
R-4.4 Total Grants		\$127,586	\$160,669	\$212,019	\$212,019
<b>R-5 Miscellaneous Revenue</b>					
R-5.1 Interest	4501	\$1,347	\$1,033	\$2,000	\$2,000
R-5.2 Other: Specify Educational grant	4500	\$0	\$0	\$2,000	\$2,000
R-5.3 Other: See Additior See Additional Details		\$724	\$5,346	\$1,300	\$1,300
R-5.4 Total Miscellaneous		\$2,071	\$6,379	\$5,300	\$5,300
R-5.5 Total Forecasted Revenue		\$147,293	\$176,037	\$237,319	\$237,319
<b>R-6 Other Forecasted Revenue</b>					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3	4500				
R-6.4	4500				
R-6.5					
R-6.6 Total Other Forecasted Revenue (a+b)		\$0	\$0	\$0	\$0

# Proposed Budget

Laramie Rivers Conservation District

FYE 6/30/2023

NAME OF DISTRICT/BOARD

## CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
<b>E-1</b>	<b>Capital Outlay</b>				
E-1.1	Real Property		\$10,000		
E-1.2	Vehicles	\$0	\$43,000	\$0	
E-1.3	Office Equipment	\$223	\$0	\$5,000	\$5,000
E-1.4	Other (Specify)				
E-1.5	Farm/Field Equipment	\$0	\$1,000	\$2,000	\$2,000
E-1.6	New building fund	\$0	\$0	\$997,979	\$997,979
E-1.7					
E-1.8	<b>TOTAL CAPITAL OUTLAY</b>	\$223	\$54,000	\$1,004,979	\$1,004,979

## ADMINISTRATION BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
<b>E-2</b>	<b>Personnel Services</b>				
E-2.1	Administrator	\$51,673	\$73,116	\$86,000	\$86,000
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	Office Administrator	\$46,201	\$25,104	\$37,000	\$37,000
E-2.6	Resource Specialist	\$56,267	\$32,298	\$60,000	\$60,000
E-2.7	see additional details	\$10,185	\$7,138	\$7,500	\$7,500
<b>E-3</b>	<b>Board Expenses</b>				
E-3.1	Travel	\$1,030	\$3,185	\$4,000	\$4,000
E-3.2	Mileage	\$545	\$851	\$1,500	\$1,500
E-3.3	Other (Specify)				
E-3.4	Training	\$269	\$2,981	\$4,000	\$4,000
E-3.5					
E-3.6					
<b>E-4</b>	<b>Contractual Services</b>				
E-4.1	Legal				
E-4.2	Accounting/Auditing	\$12,715	\$13,563	\$14,500	\$14,500
E-4.3	Other (Specify)				
E-4.4					
E-4.5					
E-4.6					
<b>E-5</b>	<b>Other Administrative Expenses</b>				
E-5.1	Office Supplies	\$3,365	\$3,238	\$4,500	\$4,500
E-5.2	Office equipment, rent & repair	\$1,779	\$2,065	\$2,250	\$2,250
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	Postage	\$581	\$1,073	\$1,500	\$1,500
E-5.7	Subscriptions/Dues	\$14,471	\$14,441	\$15,000	\$15,000
E-5.8	see additional details	\$5,458	\$5,689	\$9,800	\$9,800
E-6	<b>TOTAL ADMINISTRATION</b>	\$204,539	\$184,741	\$247,550	\$247,550

# Proposed Budget

## OPERATIONS BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
<b>E-7</b>	<b>Personnel Services</b>				
E-7.1	Wages--Operations	\$4,539	\$3,424	\$8,000	\$8,000
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4	_____				
E-7.5	_____				
E-7.6	_____				
<b>E-8</b>	<b>Travel</b>				
E-8.1	Mileage				
E-8.2	Other (Specify)				
E-8.3	Maint. Trucks/Equipment	\$671	\$910	\$4,000	\$4,000
E-8.4	Fuel	\$776	\$923	\$5,000	\$5,000
E-8.5	_____				
<b>E-9</b>	<b>Operating supplies (List)</b>				
E-9.1	Educational material	\$4,808	\$1,150	\$5,000	\$5,000
E-9.2	Educational grants	\$0	\$0	\$2,000	\$2,000
E-9.3	Community gardens	\$40	\$0	\$4,000	\$4,000
E-9.4	_____				
E-9.5	_____				
<b>E-10</b>	<b>Program Services (List)</b>				
E-10.1	Tree program	\$11,685	\$5,362	\$15,500	\$15,500
E-10.2	Regular Cost share	\$12,248	\$0	\$12,000	\$12,000
E-10.3	Rural Cost share	\$43,372	\$18,698	\$67,500	\$67,500
E-10.4	Local Led conservation	\$4,209	\$50	\$71,000	\$71,000
E-10.5	see additional details			\$18,373	\$18,373
<b>E-11</b>	<b>Contractual Arrangements (List)</b>				
E-11.1	Office rent	\$0	\$0	\$0	
E-11.2	CMIT (IT Services)	\$5,579	\$3,719	\$12,000	\$12,000
E-11.3	Streamline (Web Services)	\$0	\$0	\$1,650	\$1,650
E-11.4	_____				
E-11.5	_____				
<b>E-12</b>	<b>Other operations (Specify)</b>				
E-12.1	Wildlife projects	\$98,534	\$134,510	\$125,000	\$125,000
E-12.2	North Cedar property	\$5,417	\$5,790	\$15,000	\$15,000
E-12.3	_____				
E-12.4	Water Quality monitoring	\$0	\$0	\$1,000	\$1,000
E-12.5	see additional details	\$29,328	\$15,042	\$85,296	\$85,296
<b>E-13</b>	<b>TOTAL OPERATIONS</b>	\$221,207	\$189,580	\$452,319	\$452,319



# Proposed Budget

Laramie Rivers Conservation District  
**NAME OF DISTRICT/BOARD**

FYE 6/30/2023

## GENERAL FUNDS

		End of Year	Beginning	Beginning		
		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval	
C-1	<b>Balances at Beginning of Fiscal Year</b>	<b>DOA Chart of Accounts</b>				
C-1.1	General Fund Checking	1010	\$89,176	\$89,176	\$190,940	\$190,940
C-1.2	Savings and Investments	1040	\$306,325	\$306,325	\$373,497	\$373,497
C-1.3	General Fund CD Balance	1050	\$437,884	\$437,884	\$639,849	\$639,849
C-1.4	All Other Funds	1020		\$0		
C-1.5	Reserves (From Below)		\$259,400	\$259,400	\$259,400	\$259,400
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>		\$1,092,785	\$1,092,785	\$1,463,686	\$1,463,686

C-2	<b>General Fund Reductions:</b>	<b>2010</b>			
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves		\$259,400	\$259,400	\$259,400
C-2.3	<b>Total Deductions (a+b)</b>		\$259,400	\$259,400	\$259,400
C-2.4	<b>Estimated Non-Restricted Funds Available</b>		\$833,385	\$833,385	\$1,204,286

C-3	<b>SINKING &amp; DEBT SERVICE FUNDS</b>	<b>DOA Chart of Accounts</b>
		1070

C-3		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i>				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i>				
C-3.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i>				
C-3.11	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

C-4	<b>RESERVES</b>	<b>1090</b>
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C-4		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
C-4.1	Beginning Balance in Reserve Account (end of previous year)	\$259,400	\$259,400	\$259,400	\$259,400
C-4.2	<i>Date of Reserve Approval in Minutes:</i> 18-May-17				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i>				
C-4.5	<b>SUB-TOTAL</b>	\$259,400	\$259,400	\$259,400	\$259,400
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i>				
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$259,400	\$259,400	\$259,400	\$259,400

C-5	<b>BOND FUNDS</b>	<b>1060</b>
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C-5		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i>				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i>				
C-5.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	<i>Date of Reserve Approval in Minutes:</i>				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	<b>TOTAL TO BE SPENT</b>	\$0	\$0	\$0	\$0