

Final Budget

Centennial Water and Sewer District	
Budget Hearing Information	
P.O. Box 185	Location: Centennial Branch - Albany County Library
Centennial, WY 82055	Date: 7/18/2022
(307) 630-9508	Time: 6:15 P.M.
Albany County	Budget Prepared by: Bud Spillman, Treasurer

S-A	BUDGET MESSAGE	W.S. 16-4-104(d)
<p>Revenue increases are being predicted, due to an adjustment related to last year's user-rate restructuring and the current and predicted impact from ongoing inflation. Expenditures also reflect a slight increase due to anticipated on-going legal fees and continued expenditures at last fiscal year levels. The Board proposes to continue a remote meter reading upgrade project.</p>		

S-B	RESERVE DESCRIPTION
<p>The CWSD proposes to re-establish Reserve Accounts for larger, routine, anticipated and unanticipated expenditures; and as listed below.</p> <ul style="list-style-type: none"> •Establish Reserve Account to address the routine and anticipated Arsenic Removal System, Filter Media replacement; recurring 4 – 6 years. (\$20,000) •Establish Reserve Account to set-aside funds for unscheduled and unplanned well equipment repair, replacement and/or maintenance 	

S-C	
Names of Board Members	Date of End of Term
Tana Libolt	11/25/24
Ed Browitt	11/25/24
Nancy Zennie	11/28/22
Craig Johnson	11/28/22
Bud Spillman	11/25/22

Does the district have regular office hours exceeding 20 hours per week?	No
18	
W.S.16-12-303(c) requires special districts with office hours less than 20 per week to maintain copies of records at the county clerks office. Record format specified by county clerk.	

Where are the minutes of your board meeting available for public review?
 Centennial Post Office Bulletin Board; Centennial Branch - Albany Co Library

How and where are the notices of meeting posted for the public?
 Centennial Post Office Bulletin Board; Centennial E-Post when possible - E-Post only published on Thursdays; Email directly - limited audience.

Where are the public meetings held?
 Centennial Branch Albany County Library

FINAL BUDGET SUMMARY

OVERVIEW		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$100,250	\$179,065	\$127,225	\$106,425
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$230,171	\$236,410	\$209,423	\$225,369
S-5	Amount requested from County Commissioners	\$0	\$0	\$0	\$0
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
S-7	Operating Revenues	\$90,000	\$90,102	\$96,719	\$106,544
S-8	Tax levy (From the County Treasurer)	\$0	\$0	\$0	\$0
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$350	\$6,487	\$350	\$350
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	Total Revenue	\$90,350	\$96,589	\$97,069	\$106,894
------	---------------	----------	----------	----------	-----------

Centennial Water and Sewer District
FY 7/1/22-6/30/23

EXPENDITURE SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
S-15	Capital Outlay	\$13,000	\$21,750	\$21,750	\$10,000
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$8,250	\$90,570	\$32,150	\$32,600
S-18	Operations	\$77,800	\$59,100	\$67,450	\$57,950
S-19	Indirect Costs	\$1,200	\$7,645	\$5,875	\$5,875
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$100,250	\$179,065	\$127,225	\$106,425

DEBT SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$139,821	\$139,821	\$112,354	\$118,475

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$0	\$0	\$0	\$0
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District 7/18/2022

DISTRICT ADDRESS: P.O. Box 185
Centennial, WY 82055

PREPARED BY: Bud Spillman, Treasurer

DISTRICT PHONE: (307) 630-9508

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 124) as it applies.

Final Budget

Centennial Water and Sewer District
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2023 _____

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$0	\$0	\$0	
R-1.2 Other County Support (see note on the right)	4005	\$0	\$0	\$0	

FORECASTED REVENUE

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211	\$0	\$0	\$0	
R-2.2 Additional County Aid (non-treasurer)	4237	\$0	\$0	\$0	
R-2.3 City (or Town) Aid	4237	\$0	\$0	\$0	
R-2.4 Other (Specify)	4237	\$0	\$0	\$0	
R-2.5 Total Government Support		\$0	\$0	\$0	\$0
R-3 Operating Revenues					
R-3.1 Customer Charges	4300	\$90,000	\$90,102	\$96,719	\$106,544
R-3.2 Sales of Goods or Services	4300	\$0	\$0	\$0	
R-3.3 Other Assessments	4503	\$0	\$0	\$0	
R-3.4 Total Operating Revenues		\$90,000	\$90,102	\$96,719	\$106,544
R-4 Grants					
R-4.1 Direct Federal Grants	4201	\$0	\$0	\$0	
R-4.2 Federal Grants thru State Agencies	4201	\$0	\$0	\$0	
R-4.3 Grants from State Agencies	4211	\$0	\$0	\$0	
R-4.4 Total Grants		\$0	\$0	\$0	\$0
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501	\$350	\$487	\$350	\$350
R-5.2 Other: Specify <u>Tap Fee</u>	4500	\$0	\$6,000	\$0	
R-5.3 Other: Additional _____					
R-5.4 Total Miscellaneous		\$350	\$6,487	\$350	\$350
R-5.5 Total Forecasted Revenue		\$90,350	\$96,589	\$97,069	\$106,894
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004	\$0	\$0	\$0	
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 _____	4500	\$0	\$0	\$0	
R-6.4 _____	4500	\$0	\$0	\$0	
R-6.5 _____					
R-6.6 Total Other Forecasted Revenue (a+b)		\$0	\$0	\$0	\$0

Final Budget

Centennial Water and Sewer District

FYE 6/30/2023

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
E-1 Capital Outlay					
E-1.1 Real Property	6201	\$0	\$0	\$0	
E-1.2 Vehicles	6210	\$0	\$0	\$0	
E-1.3 Office Equipment	6211	\$0	\$0	\$0	
E-1.4 Other (Specify)					
E-1.5 Fencing	6200	\$6,000	\$20,000	\$20,000	
E-1.6 Water Station Project	6200	\$7,000	\$1,750	\$1,750	\$10,000
E-1.7					
E-1.8 TOTAL CAPITAL OUTLAY		\$13,000	\$21,750	\$21,750	\$10,000

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
E-2 Personnel Services					
E-2.1 Administrator	7002	\$0	\$0	\$0	
E-2.2 Secretary	7003	\$0	\$1,200	\$1,200	\$1,200
E-2.3 Clerical	7004	\$0	\$0	\$0	
E-2.4 Other (Specify)					
E-2.5 Treasurer Duties	7005	\$0	\$1,800	\$1,800	\$1,800
E-2.6	7005	\$0			
E-2.7					
E-3 Board Expenses					
E-3.1 Travel	7011	\$0	\$500	\$500	\$500
E-3.2 Mileage	7012	\$0	\$400	\$400	\$400
E-3.3 Other (Specify)					
E-3.4	7013				
E-3.5	7013				
E-3.6					
E-4 Contractual Services					
E-4.1 Legal	7021	\$500	\$75,500	\$15,000	\$15,000
E-4.2 Accounting/Auditing	7022	\$4,600	\$9,000	\$9,500	\$9,950
E-4.3 Other (Specify)					
E-4.4 Advertising	7023	\$200	\$250	\$250	\$250
E-4.5 Mapping & Surveying	7023	\$800	\$250	\$250	\$250
E-4.6					
E-5 Other Administrative Expenses					
E-5.1 Office Supplies	7031	\$200	\$220	\$220	\$220
E-5.2 Office equipment, rent & repair	7032	\$0	\$0	\$0	
E-5.3 Education	7033	\$1,500	\$1,000	\$1,000	\$1,000
E-5.4 Registrations	7034	\$450	\$450	\$450	\$450
E-5.5 Other (Specify)					
E-5.6 Election	7035			\$300	\$300
E-5.7 Bank Charges	7035			\$1,280	\$1,280
E-5.8					
E-6 TOTAL ADMINISTRATION		\$8,250	\$90,570	\$32,150	\$32,600

Final Budget

OPERATIONS BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
E-7	Personnel Services				
E-7.1	Wages--Operations	\$39,000	\$27,250	\$35,100	\$35,100
E-7.2	Service Contracts	\$0	\$0	\$0	
E-7.3	Other (Specify)				
E-7.4	_____		\$0	\$0	
E-7.5	_____		\$0	\$0	
E-7.6	_____				
E-8	Travel				
E-8.1	Mileage	\$0	\$500	\$500	\$500
E-8.2	Other (Specify)				
E-8.3	Lodging	\$0	\$600	\$600	\$600
E-8.4	_____				
E-8.5	_____				
E-9	Operating supplies (List)				
E-9.1	Repairs & Maintenance	\$10,000	\$2,000	\$2,000	\$2,000
E-9.2	Testing & Equipment	\$12,000	\$6,500	\$6,500	\$1,500
E-9.3	WTP Chemicals	\$0	\$500	\$500	\$500
E-9.4	_____			\$0	
E-9.5	_____				
E-10	Program Services (List)				
E-10.1	Storage	\$800	\$0	\$0	
E-10.2	Utilities	\$5,000	\$6,500	\$7,000	\$4,500
E-10.3	Meter Equipment - Reagents	\$0	\$500	\$500	\$500
E-10.4	SCADA	\$0	\$10,500	\$10,500	\$10,500
E-10.5	_____				
E-11	Contractual Arrangements (List)				
E-11.1	_____	\$0	\$0	\$0	
E-11.2	_____	\$0			
E-11.3	_____	\$0			
E-11.4	_____	\$0			
E-11.5	_____				
E-12	Other operations (Specify)				
E-12.1	Road Maintenance	\$11,000	\$3,000	\$3,000	\$1,000
E-12.2	Water Quality Sampling	\$0	\$750	\$750	\$750
E-12.3	Pump Equipment	\$0	\$500	\$500	\$500
E-12.4	_____				
E-12.5	_____				
E-13	TOTAL OPERATIONS	\$77,800	\$59,100	\$67,450	\$57,950

Final Budget

Centennial Water and Sewer District

FYE 6/30/2023

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
E-14 Insurance					
E-14.1 Liability	7502	\$1,200	\$1,200	\$750	\$750
E-14.2 Buildings and vehicles	7503	\$0	\$1,500	\$1,950	\$1,950
E-14.3 Equipment	7504	\$0	\$0	\$0	
E-14.4 Other (Specify)					
E-14.5 _____	7505				
E-14.6 _____	7505				
E-14.7 _____					
E-15 Indirect payroll costs:					
E-15.1 FICA (Social Security) taxes	7511	\$0	\$3,750	\$2,200	\$2,200
E-15.2 Workers Compensation	7512	\$0	\$320	\$425	\$425
E-15.3 Unemployment Taxes	7513	\$0		\$0	
E-15.4 Retirement	7514	\$0		\$0	
E-15.5 Health Insurance	7515	\$0		\$0	
E-15.6 Other (Specify)					
E-15.7 Medicare	7516	\$0	\$875	\$550	\$550
E-15.8 _____	7516				
E-15.9 _____					
E-17 TOTAL INDIRECT COSTS		\$1,200	\$7,645	\$5,875	\$5,875

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
D-1 Debt Service					
D-1.1 Principal	6401	\$0	\$0	\$0	
D-1.2 Interest	6410	\$0	\$0	\$0	
D-1.3 Fees	6420	\$0	\$0	\$0	
D-2 TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Final Budget

Centennial Water and Sewer District

FYE 6/30/2023

NAME OF DISTRICT/BOARD

GENERAL FUNDS

C-1	Balances at Beginning of Fiscal Year	DOA Chart of Accounts	End of Year	Beginning	Beginning	Final Approval
			2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	
C-1.1	General Fund Checking	1010	\$50,764	\$50,764	\$48,266	\$54,269
C-1.2	Savings and Investments	1040	\$56,917	\$56,917	\$1	\$1
C-1.3	General Fund CD Balance	1050	\$32,140	\$32,140	\$64,087	\$64,205
C-1.4	All Other Funds	1020		\$0		
C-1.5	Reserves (From Below)		\$0	\$0	\$0	\$0
C-1.6	Total Estimated Cash and Investments on Hand		\$139,821	\$139,821	\$112,354	\$118,475
C-2	General Fund Reductions:					
C-2.1	a. Unpaid bills at FYE	2010		\$15,320	\$18,450	\$14,280
C-2.2	b. Reserves		\$0	\$0	\$0	\$0
C-2.3	Total Deductions (a+b)		\$0	\$15,320	\$18,450	\$14,280
C-2.4	Estimated Non-Restricted Funds Available		\$139,821	\$124,501	\$93,904	\$104,195

	DOA Chart of Accounts	
SINKING & DEBT SERVICE FUNDS	1070	

C-3		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
C-3.1	Beginning Balance in Reserve Account (end of previous year)	\$0	\$0	\$0	
C-3.2	Date of Reserve Approval in Minutes: _____				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes: _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes: _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

	DOA Chart of Accounts	
RESERVES	1090	

C-4		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	Date of Reserve Approval in Minutes: _____				
C-4.3	Amount to be added to the reserve				
C-4.4	Date of Reserve Approval in Minutes: _____				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes: _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$0	\$0	\$0	\$0

	DOA Chart of Accounts	
BOND FUNDS	1060	

C-5		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	Date of Reserve Approval in Minutes: _____				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes: _____				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	Date of Reserve Approval in Minutes: _____				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0

CONTENTS

Instructions

Budget Summary

Revenue

Expenditures

Cash & Investments

Additional Details

Notes

Notes and Workspace

This page is for any additional information and calculations that you want to keep for your records.

This worksheet will not be submitted with the budget form.

ould like to