

# Albany County Fire District #1



PO Box 2440

Laramie, WY 82073

[albanycountyfd1@hotmail.com](mailto:albanycountyfd1@hotmail.com)

7/29/2022

Albany County Clerk  
525 Grand Ave #202  
Laramie, WY 82070

Dear Jackie –

Attached is the FY2023 Final Budget for Albany County Fire District #1. The Board of Directors would again like to request 3 mills of county tax monies.

Sincerely,

Brett Wadsworth  
ACFD#1 Treasurer

Doc 40

# Final Budget

ALBANY COUNTY FIRE DISTRICT #1	
Budget Hearing Information	
P.O. BOX 2440	Location: 4925 FORT SANDERS ROAD
LARAMIE, WY 82073	Date: 7/20/2022
307-752-6911	Time: 5:00PM
Albany County	Budget Prepared by: TERI JO GILLUM

**S-A BUDGET MESSAGE** W.S. 16-12-403 (c)

The attached 2023 budget for Albany County Fire District #1 includes these important features.

Federal Fire Pay (R-2.4) income figure was an estimate based on how the 'fire year' has started. We usually amend the budget after fire season has ended and all numbers are final for the fiscal year, and plan to do so if we exceed this amount. We have done the same for the expenses associated with the varying fire season. These accounts are Fire Wages (E-7.1), POV (E-7.5), FICA Taxes (E-15.1), and Worker's Comp (E-15.2).

We have developed another option for new developers called the Hauled Water Program (R-3.2). These funds are being used for the purchase of new engines to haul water. This amount will vary each year and will be amended if needed. This year's amount is based on what we hope this option will bring in.

We have already been awarded an ARPA grant (R-4.3) for running water and ADA bathrooms for 3 of our stations that do not have these utilities available currently. This year we will be moving into Phase 3 of the Central South Station, which includes putting in a classroom, stairs, and additional sleeping quarters on the second floor. These items have been included in E-1.5.

This year we plan to add an additional person to our personnel as a District Coordinator (E-2.7). This person is to unify reporting, grant writing, and training between our 6 different departments.

**S-B RESERVE DESCRIPTION**

N/A

**S-C**

Names of Board Members	Date of End of Term	
LUKE HAWKINS	12/31/24	Does the district have regular office hours exceeding 20 hours per week? <span style="border: 1px solid black; padding: 2px;"><b>NO</b></span>
BRETT WADSWORTH	12/31/24	
MATTHEW BURKHART	12/31/22	

W.S.16-12-303(c) requires special districts with office hours less than 20 per week to maintain copies of records at the county clerks office. Record format specified by county clerk.

Where are the minutes of your board meeting available for public review?

How and where are the notices of meeting posted for the public?

Where are the public meetings held?

## FINAL BUDGET SUMMARY

OVERVIEW		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
S-1	<b>Total Budgeted Expenditures</b>	\$1,841,429	\$1,115,880	\$1,627,622	\$1,634,481
S-2	<b>Total Principal to Pay on Debt</b>	\$0	\$0	\$0	\$0
S-3	<b>Total Change to Restricted Funds</b>	\$0	\$0	\$0	\$0
S-4	<b>Total General Fund and Forecasted Revenues Available</b>	\$2,129,857	\$2,007,517	\$2,264,980	\$2,266,980
S-5	<i>Amount requested from County Commissioners</i>	\$611,083	\$635,000	\$635,000	\$635,000
S-6	<b>Additional Funding Needed :</b>			<b>\$0</b>	<b>\$0</b>

REVENUE SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
S-7	<b>Operating Revenues</b>	\$0	\$7,000	\$15,000	\$16,000
S-8	<b>Tax levy (From the County Treasurer)</b>	\$611,083	\$635,000	\$635,000	\$635,000
S-9	<b>Government Support</b>	\$548,490	\$888,000	\$650,000	\$650,000
S-10	<b>Grants</b>	\$455,098	\$1,400	\$287,500	\$287,500
S-11	<b>Other County Support (Not from Co. Treas.)</b>	\$0	\$0	\$0	\$0
S-12	<b>Miscellaneous</b>	\$42,287	\$3,218	\$280	\$1,280
S-13	<b>Other Forecasted Revenue</b>	\$0	\$0	\$0	\$0

S-14	<b>Total Revenue</b>	\$1,656,958	\$1,534,618	\$1,587,780	\$1,589,780
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FY 7/1/22-6/30/23

ALBANY COUNTY FIRE DISTRICT #1

EXPENDITURE SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
S-15	<b>Capital Outlay</b>	\$667,071	\$197,848	\$328,000	\$333,000
S-16	<b>Interest and Fees On Debt</b>	\$0	\$0	\$0	\$0
S-17	<b>Administration</b>	\$171,133	\$191,725	\$263,825	\$269,925
S-18	<b>Operations</b>	\$875,124	\$622,751	\$914,030	\$907,030
S-19	<b>Indirect Costs</b>	\$128,101	\$103,556	\$121,767	\$124,526
S-20R	<b>Expenditures paid by Reserves</b>	\$0	\$0	\$0	\$0
S-20	<b>Total Expenditures</b>	\$1,841,429	\$1,115,880	\$1,627,622	\$1,634,481

DEBT SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
S-21	<b>Principal Paid on Debt</b>	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
S-22	<b>TOTAL GENERAL FUNDS</b>	\$472,899	\$472,899	\$677,200	\$677,200
<b>Summary of Reserve Funds</b>					
S-23	<b>Beginning Balance in Reserve Accounts</b>				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total Reserves (a+b+c)</b>	\$0	\$0	\$0	\$0
S-27	<b>Amount to be added</b>				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total to be added (a+b+c)</b>	\$0	\$0	\$0	\$0
S-31	<b>Subtotal</b>	\$0	\$0	\$0	\$0
S-32	<b>Less Total to be spent</b>	\$0	\$0	\$0	\$0
S-33	<b>TOTAL RESERVES AT END OF FISCAL YEAR</b>	\$0	\$0	\$0	\$0

*End of Summary*

\_\_\_\_\_  
Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District \_\_\_\_\_

**DISTRICT ADDRESS:** P.O. BOX 2440  
LARAMIE, WY 82073

**PREPARED BY:** TERI JO GILLUM

**DISTRICT PHONE:** 307-752-6911

# Final Budget

ALBANY COUNTY FIRE DISTRICT #1

FYE 6/30/2023

NAME OF DISTRICT/BOARD

## PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
<b>R-1 Property Taxes and Assessments Received</b>					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$611,083	\$635,000	\$635,000	\$635,000
R-1.2 Other County Support (see note on the right)	4005				

## FORECASTED REVENUE

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
<b>R-2 Revenues from Other Governments</b>					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237	\$548,490	\$888,000	\$650,000	\$650,000
R-2.5 Total Government Support		\$548,490	\$888,000	\$650,000	\$650,000
<b>R-3 Operating Revenues</b>					
R-3.1 Customer Charges	4300				
R-3.2 Sales of Goods or Services	4300		\$7,000	\$15,000	\$16,000
R-3.3 Other Assessments	4503				
R-3.4 Total Operating Revenues		\$0	\$7,000	\$15,000	\$16,000
<b>R-4 Grants</b>					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201	\$450,148		\$7,500	\$7,500
R-4.3 Grants from State Agencies	4211	\$4,950	\$1,400	\$280,000	\$280,000
R-4.4 Total Grants		\$455,098	\$1,400	\$287,500	\$287,500
<b>R-5 Miscellaneous Revenue</b>					
R-5.1 Interest	4501	\$255	\$250	\$280	\$280
R-5.2 Other: Specify <u>Sales of Equipment</u>	4500	\$15,800	\$2,500		
R-5.3 Other: See Additior <u>See Additional Details</u>		\$26,232	\$468		\$1,000
R-5.4 Total Miscellaneous		\$42,287	\$3,218	\$280	\$1,280
R-5.5 Total Forecasted Revenue		\$1,045,876	\$899,618	\$952,780	\$954,780
<b>R-6 Other Forecasted Revenue</b>					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 _____	4500				
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 Total Other Forecasted Revenue (a+b)		\$0	\$0	\$0	\$0

# Final Budget

ALBANY COUNTY FIRE DISTRICT #1

FYE 6/30/2023

NAME OF DISTRICT/BOARD

## CAPITAL OUTLAY BUDGET

DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
<b>E-1 Capital Outlay</b>				
E-1.1 Real Property				
E-1.2 Vehicles		\$118,748	\$1,000	\$1,000
E-1.3 Office Equipment				
E-1.4 Other (Specify)				
E-1.5 <u>New Stations/Upgrades</u>	\$630,125	\$61,200	\$320,000	\$325,000
E-1.6 <u>Radio Replacements</u>		\$17,900	\$7,000	\$7,000
E-1.7 <u>see additional details</u>	\$36,946			
E-1.8 <b>TOTAL CAPITAL OUTLAY</b>	\$667,071	\$197,848	\$328,000	\$333,000

## ADMINISTRATION BUDGET

DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
<b>E-2 Personnel Services</b>				
E-2.1 Administrator	\$19,791	\$21,000	\$21,000	\$21,100
E-2.2 Secretary				
E-2.3 Clerical				
E-2.4 Other (Specify)				
E-2.5 <u>Emergency Reporting</u>	\$5,237	\$5,500	\$5,500	\$5,500
E-2.6 <u>Responding Apps</u>	\$3,190	\$4,500	\$4,500	\$4,500
E-2.7 <u>see additional details</u>			\$40,000	\$40,000
<b>E-3 Board Expenses</b>				
E-3.1 Travel				
E-3.2 Mileage	\$515	\$350	\$0	
E-3.3 Other (Specify)				
E-3.4 <u>Land Survey</u>	\$1,520			
E-3.5 <u>Election Costs</u>	\$796		\$800	\$800
E-3.6 <u>see additional details</u>	\$2,090	\$3,100	\$4,475	\$4,475
<b>E-4 Contractual Services</b>				
E-4.1 Legal	\$16,665	\$35,000	\$35,000	\$40,000
E-4.2 Accounting/Auditing	\$27,698	\$26,000	\$29,000	\$30,000
E-4.3 Other (Specify)				
E-4.4 <u>City of Laramie</u>	\$90,000	\$90,000	\$120,000	\$120,000
E-4.5				
E-4.6				
<b>E-5 Other Administrative Expenses</b>				
E-5.1 Office Supplies	\$3,147	\$5,500	\$3,000	\$3,000
E-5.2 Office equipment, rent & repair				
E-5.3 Education				
E-5.4 Registrations	\$50	\$25		
E-5.5 Other (Specify)				
E-5.6 <u>Bank Service Charges</u>	\$434	\$750	\$550	\$550
E-5.7				
E-5.8				
<b>E-6 TOTAL ADMINISTRATION</b>	\$171,133	\$191,725	\$263,825	\$269,925

# Final Budget

ALBANY COUNTY FIRE DISTRICT #1

FYE 6/30/2023

## OPERATIONS BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval	
<b>E-7</b>	<b>Personnel Services</b>					
E-7.1	Wages--Operations	7202	\$535,895	\$319,081	\$450,000	\$450,000
E-7.2	Service Contracts	7203	\$975	\$1,850	\$1,000	\$1,000
E-7.3	Other (Specify)					
E-7.4	Recruitment & Retention	7204	\$444	\$220	\$1,000	\$1,000
E-7.5	Federal Fire POV	7204	\$15,044	\$7,500	\$8,000	\$8,000
E-7.6						
<b>E-8</b>	<b>Travel</b>					
E-8.1	Mileage	7211				
E-8.2	Other (Specify)					
E-8.3	Fuel	7212	\$26,117	\$28,000	\$40,825	\$40,825
E-8.4	Per Diem	7212	\$2,324	\$1,000	\$2,000	\$2,000
E-8.5						
<b>E-9</b>	<b>Operating supplies (List)</b>					
E-9.1	PPE	7220	\$24,881	\$20,000	\$64,600	\$64,600
E-9.2	Equipment	7220	\$60,115	\$60,000	\$102,400	\$102,400
E-9.3	Supplies - General	7220	\$628	\$2,600	\$1,750	\$1,750
E-9.4		7220				
E-9.5						
<b>E-10</b>	<b>Program Services (List)</b>					
E-10.1	Training	7230	\$12,775	\$12,000	\$22,500	\$22,500
E-10.2		7230				
E-10.3		7230				
E-10.4		7230				
E-10.5						
<b>E-11</b>	<b>Contractual Arrangements (List)</b>					
E-11.1	Rent/Lease Expense	7400	\$25,983	\$26,500	\$26,900	\$26,900
E-11.2		7400				
E-11.3		7400				
E-11.4		7400				
E-11.5						
<b>E-12</b>	<b>Other operations (Specify)</b>					
E-12.1	Station Maint	7450	\$32,562	\$8,000	\$18,950	\$18,950
E-12.2	Vehicle Maint	7450	\$88,563	\$88,000	\$108,500	\$101,500
E-12.3	Utilities	7450	\$48,818	\$48,000	\$65,605	\$65,605
E-12.4		7450				
E-12.5						
<b>E-13</b>	<b>TOTAL OPERATIONS</b>		\$875,124	\$622,751	\$914,030	\$907,030

# Final Budget

ALBANY COUNTY FIRE DISTRICT #1

FYE 6/30/2023

## INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
<b>E-14 Insurance</b>					
E-14.1	Liability	\$2,232	\$3,760	\$5,618	\$5,618
E-14.2	Buildings and vehicles	\$22,394	\$26,333	\$28,307	\$27,881
E-14.3	Equipment	\$8,302	\$8,452	\$8,752	\$8,752
E-14.4	Other (Specify)				
E-14.5	Surety Bond	\$1,031	\$1,031	\$1,050	\$1,050
E-14.6	Masa Insurance	\$10,720	\$4,180	\$12,540	\$12,540
E-14.7					
<b>E-15 Indirect payroll costs:</b>					
E-15.1	FICA (Social Security) taxes	\$40,358	\$25,000	\$31,600	\$34,685
E-15.2	Workers Compensation	\$33,427	\$24,000	\$24,000	\$24,100
E-15.3	Unemployment Taxes				
E-15.4	Retirement	\$9,638	\$10,800	\$9,900	\$9,900
E-15.5	Health Insurance				
E-15.6	Other (Specify)				
E-15.7					
E-15.8					
E-15.9					
<b>E-17 TOTAL INDIRECT COSTS</b>		<b>\$128,101</b>	<b>\$103,556</b>	<b>\$121,767</b>	<b>\$124,526</b>

## DEBT SERVICE BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
<b>D-1 Debt Service</b>					
D-1.1	Principal				
D-1.2	Interest				
D-1.3	Fees				
<b>D-2 TOTAL DEBT SERVICE</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# Final Budget

ALBANY COUNTY FIRE DISTRICT #1  
 NAME OF DISTRICT/BOARD

FYE 6/30/2023

## GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
C-1	<b>Balances at Beginning of Fiscal Year</b>				
C-1.1	General Fund Checking	\$472,899	\$472,899	\$677,200	\$677,200
C-1.2	Savings and Investments		\$0		
C-1.3	General Fund CD Balance		\$0		
C-1.4	All Other Funds		\$0		
C-1.5	Reserves (From Below)	\$0	\$0	\$0	\$0
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>	\$472,899	\$472,899	\$677,200	\$677,200

C-2	<b>General Fund Reductions:</b>				
C-2.1	a. Unpaid bills at FYE	2010			
C-2.2	b. Reserves	\$0	\$0	\$0	\$0
C-2.3	<b>Total Deductions (a+b)</b>	\$0	\$0	\$0	\$0
C-2.4	<b>Estimated Non-Restricted Funds Available</b>	\$472,899	\$472,899	\$677,200	\$677,200

	DOA Chart of Accounts	
<b>SINKING &amp; DEBT SERVICE FUNDS</b>	1070	

		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
C-3	<b>Beginning Balance in Reserve Account (end of previous year)</b>		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i>				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i>				
C-3.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i>				
C-3.11	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

<b>RESERVES</b>	1090	
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		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
C-4	<b>Beginning Balance in Reserve Account (end of previous year)</b>		\$0	\$0	
C-4.2	<i>Date of Reserve Approval in Minutes:</i>				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i>				
C-4.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i>				
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$0	\$0	\$0	\$0

<b>BOND FUNDS</b>	1060	
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		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
C-5	<b>Beginning Balance in Reserve Account (end of previous year)</b>		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i>				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i>				
C-5.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	<i>Date of Reserve Approval in Minutes:</i>				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	<b>TOTAL TO BE SPENT</b>	\$0	\$0	\$0	\$0