

Final Budget

Centennial Water and Sewer District	
Budget Hearing Information	
P.O. Box 185	Location: Centennial Library
Centennial WY 82055	Date: 7/21/2021
(307) 630-9508	Time: 7:15 PM
Albany County	Budget Prepared by: Bud Spillman

S-A BUDGET MESSAGE W.S. 16-4-104(d)

The Centennial Water and Sewer District (CWSD) is proposing slight variations to this FY 21/22 Budget format. The FY 21/22 Budget proposes to disperse account expenditures more fully, within more of the categories allowed within the Budget Form.

The CWSD has undergone a Rate Review process (with assistance from the Wyoming Rural Water Association) and plans to implement a restructured rate program to better reflect cost of service for water and wastewater services provided to the Centennial community.

Revenues revisions are being considered, reflected within a user-rate restructuring. Expenditures reflect a slight increase. The Board proposes to pursue remote meter reading capabilities; complete some previously deferred system maintenance; and fund travel and training for Board Member training. Additionally, the Board has identified Capital Outlay to include continued residential meter upgrades and construction of an Enclosure to service a recently acquired Back-up Generator.

S-B RESERVE DESCRIPTION

No Reserves are currently in place. The CWSD proposes to establish Reserve Accounts for larger, routine, anticipated and unanticipated expenditures as listed below:
 •Establish Reserve Account to address the routine and anticipated Arsenic Removal System-Filter Media replacement, recurring 4 – 6 years; set-aside funds for unscheduled and unplanned well equipment repair, replacement and/or maintenance project; and for emergency.

S-C

Names of Board Members	Date of End of Term	Does the district have regular office hours exceeding 20 hours per week?
Tana Libolt	11/24	<input type="checkbox"/> No
Nancy Zennie	11/22	
Craig Johnson	11/22	
Ed Browitt	11/24	
Bud Spillman	11/22	

If no above: Are the records on file with the County Clerk as required by W.S. 16-12-303(c)? Yes

Where are the minutes of your board meeting available for public review?
 Centennial Post Office Bulletin Board; and the Centennial Branch - Albany County Library

How and where are the notices of meeting posted for the public?
 Centennial Post Office Bulletin Board; and on the Centennial E-Post when available - due to the limited nature of publications on Thursdays only.

Where are the public meetings held?
 Centennial Branch - Albany County Library

FINAL BUDGET SUMMARY

OVERVIEW		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$64,513	\$100,250	\$109,715	\$109,765
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$46,200	\$46,200
S-4	Total General Fund and Forecasted Revenues Available	\$236,160	\$230,171	\$253,317	\$207,117
S-5	Amount requested from County Commissioners	\$0	\$0	\$0	\$0
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-7	Operating Revenues	\$95,943	\$90,000	\$85,382	\$85,382
S-8	Tax levy (From the County Treasurer)	\$0	\$0	\$0	\$0
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$396	\$350	\$350	\$350
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	Total Revenue	\$96,339	\$90,350	\$85,732	\$85,732
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FY 7/1/21-6/30/22 Centennial Water and Sewer District

EXPENDITURE SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-15	Capital Outlay	\$0	\$13,000	\$21,500	\$21,750
S-16	Interest and Fees On Debt	\$808	\$0	\$0	\$0
S-17	Administration	\$7,180	\$8,250	\$21,470	\$21,270
S-18	Operations	\$55,522	\$77,800	\$59,100	\$59,100
S-19	Indirect Costs	\$1,003	\$1,200	\$7,645	\$7,645
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$64,513	\$100,250	\$109,715	\$109,765

DEBT SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$139,821	\$139,821	\$167,585	\$121,385

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$46,200	\$46,200
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$46,200	\$46,200
S-31	Subtotal	\$0	\$0	\$46,200	\$46,200
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$46,200	\$46,200

End of Summary

Date adopted by Special District 7/21/2021

Budget Officer / District Official (if not same as "Submitted by") _____

DISTRICT ADDRESS: P.O. Box 185
Centennial WY 82055

PREPARED BY: Bud Spillman

DISTRICT PHONE: (307) 630-9508

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 124) as it applies.

Final Budget

Centennial Water and Sewer District
 NAME OF DISTRICT/BOARD

FYE 6/30/2022

PROPERTY TAXES AND ASSESSMENTS

		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$0	\$0	\$0	
R-1.2	Other County Support	\$0	\$0	\$0	

FORECASTED REVENUE

		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid	\$0	\$0	\$0	
R-2.2	Additional County Aid (non-treasurer)	\$0	\$0	\$0	
R-2.3	City (or Town) Aid	\$0	\$0	\$0	
R-2.4	Other (Specify)	\$0	\$0	\$0	
R-2.5	Total Government Support	\$0	\$0	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges	\$95,943	\$90,000	\$85,382	\$85,382
R-3.2	Sales of Goods or Services	\$0	\$0	\$0	
R-3.3	Other Assessments	\$0	\$0	\$0	
R-3.4	Total Operating Revenues	\$95,943	\$90,000	\$85,382	\$85,382
R-4	Grants				
R-4.1	Direct Federal Grants	\$0	\$0	\$0	
R-4.2	Federal Grants thru State Agencies	\$0	\$0	\$0	
R-4.3	Grants from State Agencies	\$0	\$0	\$0	
R-4.4	Total Grants	\$0	\$0	\$0	\$0
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$396	\$350	\$350	\$350
R-5.2	Other: Specify	\$0	\$0	\$0	
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous	\$396	\$350	\$350	\$350
R-5.5	Total Forecasted Revenue	\$96,339	\$90,350	\$85,732	\$85,732
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.	\$0	\$0	\$0	
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____	\$0	\$0	\$0	
R-6.4	_____	\$0	\$0	\$0	
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	\$0

Final Budget

Centennial Water and Sewer District
 NAME OF DISTRICT/BOARD

FYE 6/30/2022

CAPITAL OUTLAY BUDGET

		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
E-1	Capital Outlay				
E-1.1	Real Property	\$0	\$0	\$0	
E-1.2	Vehicles	\$0	\$0	\$0	
E-1.3	Office Equipment	\$0	\$0	\$0	
E-1.4	Other (Specify)				
E-1.5	Fencing		\$6,000	\$0	
E-1.6	Meter Equip.		\$7,000	\$20,000	\$20,000
E-1.7	see additional details			\$1,500	\$1,750
E-1.8	TOTAL CAPITAL OUTLAY	\$0	\$13,000	\$21,500	\$21,750

ADMINISTRATION BUDGET

		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
E-2	Personnel Services				
E-2.1	Administrator	\$0	\$0	\$0	
E-2.2	Secretary	\$0	\$0	\$1,200	\$1,200
E-2.3	Clerical	\$0	\$0	\$0	
E-2.4	Other (Specify)				
E-2.5	Treasurer Services		\$0	\$2,000	\$1,800
E-2.6			\$0	\$0	
E-2.7					
E-3	Board Expenses				
E-3.1	Travel	\$0	\$0	\$500	\$500
E-3.2	Mileage	\$0	\$0	\$400	\$400
E-3.3	Other (Specify)				
E-3.4		\$0	\$0	\$0	
E-3.5		\$0	\$0	\$0	
E-3.6					
E-4	Contractual Services				
E-4.1	Legal	\$0	\$500	\$5,000	\$5,000
E-4.2	Accounting/Auditing	\$4,575	\$4,600	\$9,000	\$9,000
E-4.3	Other (Specify)				
E-4.4	Advertising	\$100	\$200	\$250	\$250
E-4.5	Mapping & Surveying		\$800	\$250	\$250
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$580	\$200	\$220	\$220
E-5.2	Office equipment, rent & repair	\$0	\$0	\$0	
E-5.3	Education	\$1,475	\$1,500	\$1,000	\$1,000
E-5.4	Registrations	\$450	\$450	\$450	\$450
E-5.5	Other (Specify)				
E-5.6	Bank Charges	\$0	\$0	\$1,200	\$1,200
E-5.7					
E-5.8					
E-6	TOTAL ADMINISTRATION	\$7,180	\$8,250	\$21,470	\$21,270

Final Budget

Centennial Water and Sewer District

FYE 6/30/2022

OPERATIONS BUDGET

		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
E-7	Personnel Services				
E-7.1	Wages--Operations	\$36,236	\$39,000	\$27,250	\$27,250
E-7.2	Service Contracts	\$0	\$0	\$0	
E-7.3	Other (Specify)				
E-7.4	_____				
E-7.5	_____				
E-7.6	_____				
E-8	Travel				
E-8.1	Mileage	\$0	\$0	\$500	\$500
E-8.2	Other (Specify)				
E-8.3	Lodging	\$0	\$0	\$600	\$600
E-8.4	_____				
E-8.5	_____				
E-9	Operating supplies (List)				
E-9.1	Repairs & Maintenance	\$8,320	\$10,000	\$2,000	\$2,000
E-9.2	Testing & Equipment	\$6,312	\$12,000	\$6,500	\$6,500
E-9.3	WTP Chemicals	\$0	\$0	\$500	\$500
E-9.4	_____				
E-9.5	_____				
E-10	Program Services (List)				
E-10.1	Storage	\$780	\$800	\$0	
E-10.2	Utilities	\$3,874	\$5,000	\$6,500	\$6,500
E-10.3	Meter Equip. Reagents	\$0	\$0	\$500	\$500
E-10.4	Timberline (SCADA)	\$0	\$0	\$10,500	\$10,500
E-10.5	_____				
E-11	Contractual Arrangements (List)				
E-11.1	_____	\$0	\$0	\$0	
E-11.2	_____				
E-11.3	_____				
E-11.4	_____				
E-11.5	_____				
E-12	Other operations (Specify)				
E-12.1	Road Maintenance	\$0	\$11,000	\$3,000	\$3,000
E-12.2	Water Quality Sampling	\$0	\$0	\$750	\$750
E-12.3	Pump Equipment	\$0	\$0	\$500	\$500
E-12.4	_____				
E-12.5	_____				
E-13	TOTAL OPERATIONS	\$55,522	\$77,800	\$59,100	\$59,100

Final Budget

Centennial Water and Sewer District

FYE 6/30/2022

INDIRECT COSTS BUDGET

			2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
E-14	Insurance					
E-14.1	Liability		\$1,003	\$1,200	\$1,200	\$1,200
E-14.2	Buildings and vehicles		\$0	\$0	\$1,500	\$1,500
E-14.3	Equipment		\$0	\$0	\$0	
E-14.4	Other (Specify)					
E-14.5	_____					
E-14.6	_____					
E-14.7	_____					
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes		\$0	\$0	\$3,750	\$3,750
E-15.2	Workers Compensation		\$0	\$0	\$320	\$320
E-15.3	Unemployment Taxes		\$0	\$0	\$0	
E-15.4	Retirement		\$0	\$0	\$0	
E-15.5	Health Insurance		\$0	\$0	\$0	
E-15.6	Other (Specify)					
E-15.7	Medicare				\$875	\$875
E-15.8	_____					
E-15.9	_____					
E-17	TOTAL INDIRECT COSTS		\$1,003	\$1,200	\$7,645	\$7,645

DEBT SERVICE BUDGET

			2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
D-1	Debt Service					
D-1.1	Principal		\$0	\$0	\$0	
D-1.2	Interest		\$808	\$0	\$0	
D-1.3	Fees		\$0	\$0	\$0	
D-2	TOTAL DEBT SERVICE		\$808	\$0	\$0	\$0

Final Budget

Centennial Water and Sewer District

FYE 6/30/2022

NAME OF DISTRICT/BOARD

GENERAL FUNDS

		End of Year 2019-2020 Actual	Beginning 2020-2021 Estimated	Beginning 2021-2022 Proposed	Final Approval
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$50,764	\$50,764	\$71,356	\$71,356
C-1.2	Savings and Investments Account Balance	\$56,917	\$56,917	\$63,960	\$40,860
C-1.3	General Fund CD Balance	\$32,140	\$32,140	\$32,269	\$9,169
C-1.4	All Other Funds		\$0		
C-1.5	Reserves (From Below)	\$0	\$0	\$46,200	\$46,200
C-1.6	Total Estimated Cash and Investments on Hand	\$139,821	\$139,821	\$213,785	\$167,585
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE			\$15,320	\$15,320
C-2.2	b. Reserves	\$0	\$0	\$46,200	\$46,200
C-2.3	Total Deductions (a+b)	\$0	\$0	\$61,520	\$61,520
C-2.4	Estimated Non-Restricted Funds Available	\$139,821	\$139,821	\$152,265	\$106,065

SINKING & DEBT SERVICE FUNDS

		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
C-3	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	Date of Reserve Approval in Minutes: _____				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes: _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes: _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

RESERVES

		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
C-4	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	Date of Reserve Approval in Minutes: _____				
C-4.3	Amount to be added to the reserve			\$46,200	\$46,200
C-4.4	Date of Reserve Approval in Minutes: <u>7/21/2021</u>				
C-4.5	SUB-TOTAL	\$0	\$0	\$46,200	\$46,200
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes: _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$0	\$0	\$46,200	\$46,200

BOND FUNDS

		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
C-5	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	Date of Reserve Approval in Minutes: _____				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes: _____				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	Date of Reserve Approval in Minutes: _____				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0

From:
Laramie Boomerang
320 Grand Avenue
Laramie, WY 82070

Affidavit of Publication

Description of advertisement:
PUBLIC HEARING 7/21/21
Published: 05/05/2021
Legal publication number: 211838

THE STATE OF WYOMING) ss.
County of Albany

I, Glarence McDonald do
solemnly swear that I am the Publisher's Agent of
the **Laramie Boomerang**, a newspaper of
general circulation published in the **County of
Albany, State of Wyoming**; that the notice, of
which the attached is a true copy, was published
in said newspaper for One publications, the
first having been made on the 5th day of
May, 2021, and the last publication
having been made on the 5th day of May,
2021; that said notice was published in the
regular and entire issue of said newspaper during
the period and times of publication aforesaid and
that the notice was published in the newspaper
proper, and not in a supplement.

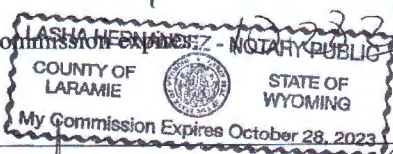
Publication fees: \$56.38

Subscribed and sworn to before me,

this 7th

Day of May, 20 21

My commission expires 2023



Asha Hernandez
Notary Public

Notice of Annual Budget Hearing;
And Proposed Budget; Hearing for
Rate Changes; Hearing for Bylaw
Changes and Updated Rules
And Regulations

YOU ARE HEREBY NOTIFIED, that the Centennial Water
and Sewer District will hold three separate Public Hear-
ings on July 21, 2021 at the Centennial Library, begin-
ning at 6:15 PM.

The proposed budget is as follows:
Capital Outlay, \$36,500; Administration, \$23,670; Opera-
tions, \$70,500; Indirect Costs, \$6,145; Anticipated Rev-
enue, \$101,964; Anticipated Expenditures, \$136,815;
Anticipated Cash on Hand, \$151,280.

Any and all persons interested may appeal and be Heard
regarding the proposed budget; Rate changes; and
changes to Bylaws, Rules and Regulations.
May 5, 2021
NO. 211838

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