

Proposed Budget

Centennial Water and Sewer District	
<small>Budget Hearing Information</small>	
P.O. Box 185	Location: Centennial Library
Centennial WY 82055	Date: 7/21/2021
(307) 630-9508	Time: 7:15 PM
Albany County	Budget Prepared by: Bud Spillman

S-A BUDGET MESSAGE W.S. 16-4-104(d)

The Centennial Water and Sewer District (CWSD) is proposing slight variations to this FY 21/22 Budget format. The FY 21/22 Budget proposes to disperse account expenditures more fully, within more of the categories allowed within the Budget Form.

The CWSD has undergone a Rate Review process (with assistance from the Wyoming Rural Water Association) and plans to implement a restructured rate program to better reflect cost of service for water and wastewater services provided to the Centennial community.

Revenues increases are being considered, reflected within a user-rate restructuring. Expenditures also reflect an increase. The Board proposes to pursue remote meter reading capabilities; complete some previously deferred system maintenance; and fund travel and training for Board Member training.

S-B RESERVE DESCRIPTION

The CWSD proposes to establish Reserve Accounts for larger, routine, anticipated and unanticipated expenditures; and as listed below.

- Establish Reserve Account to address the routine and anticipated Arsenic Removal System, Filter Media replacement; recurring 4 – 6 years.
- Establish Reserve Account to set-aside funds for unscheduled and unplanned well equipment repair, replacement and/or maintenance project.

S-C

Names of Board Members	Date of End of Term
Tana Libolt	11/24
Nancy Zennie	11/22
Craig Johnson	11/22
Ed Browitt	11/24
Bud Spillman	11/22

Does the district have regular office hours exceeding 20 hours per week? No

If no above: Are the records on file with the County Clerk as required by W.S. 16-12-303(c)? Yes

Where are the minutes of your board meeting available for public review?
 Centennial Post office Bulletin Board; Centennial Branch - Albany County Library

How and where are the notices of meeting posted for the public?
 Centennial Post Office Bulletin Board; Centennial E-Post

Where are the public meetings held?
 Centennial Branch - Albany County Library

PROPOSED BUDGET SUMMARY

OVERVIEW		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$64,513	\$100,250	\$175,515	\$175,515
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$236,160	\$230,171	\$252,785	\$252,785
S-5	Amount requested from County Commissioners	\$0	\$0	\$0	\$0
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-7	Operating Revenues	\$95,943	\$90,000	\$101,144	\$101,144
S-8	Tax levy (From the County Treasurer)	\$0	\$0	\$0	\$0
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$396	\$350	\$350	\$350
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	Total Revenue	\$96,339	\$90,350	\$101,494	\$101,494
FY 7/1/21-6/30/22		Centennial Water and Sewer District			

EXPENDITURE SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-15	Capital Outlay	\$0	\$13,000	\$36,500	\$36,500
S-16	Interest and Fees On Debt	\$808	\$0	\$0	\$0
S-17	Administration	\$7,180	\$8,250	\$23,670	\$23,670
S-18	Operations	\$55,522	\$77,800	\$61,500	\$61,500
S-19	Indirect Costs	\$1,003	\$1,200	\$7,645	\$7,645
S-20R	Expenditures paid by Reserves	\$0	\$0	\$46,200	\$46,200
S-20	Total Expenditures	\$64,513	\$100,250	\$175,515	\$175,515

DEBT SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$139,821	\$139,821	\$151,291	\$151,291

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$46,200	\$46,200
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$46,200	\$46,200
S-31	Subtotal	\$0	\$0	\$46,200	\$46,200
S-32	Less Total to be spent	\$0	\$0	\$46,200	\$46,200
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: P.O. Box 185
Centennial WY 82055

PREPARED BY: Bud Spillman

DISTRICT PHONE: (307) 630-9508

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 124) as it applies.

1/23/19 Form approved by Wyoming Department of Audit, Public Funds Division

Proposed Budget

Centennial Water and Sewer District
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2022 _____

PROPERTY TAXES AND ASSESSMENTS

		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$0	\$0	\$0	
R-1.2	Other County Support	\$0	\$0	\$0	

FORECASTED REVENUE

		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid	\$0	\$0	\$0	
R-2.2	Additional County Aid (non-treasurer)	\$0	\$0	\$0	
R-2.3	City (or Town) Aid	\$0	\$0	\$0	
R-2.4	Other (Specify) _____	\$0	\$0	\$0	
R-2.5	Total Government Support	\$0	\$0	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges	\$95,943	\$90,000	\$101,144	\$101,144
R-3.2	Sales of Goods or Services	\$0	\$0	\$0	
R-3.3	Other Assessments	\$0	\$0	\$0	
R-3.4	Total Operating Revenues	\$95,943	\$90,000	\$101,144	\$101,144
R-4	Grants				
R-4.1	Direct Federal Grants	\$0	\$0	\$0	
R-4.2	Federal Grants thru State Agencies	\$0	\$0	\$0	
R-4.3	Grants from State Agencies	\$0	\$0	\$0	
R-4.4	Total Grants	\$0	\$0	\$0	\$0
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$396	\$350	\$350	\$350
R-5.2	Other: Specify _____	\$0	\$0	\$0	
R-5.3	Other: Additional _____				
R-5.4	Total Miscellaneous	\$396	\$350	\$350	\$350
R-5.5	Total Forecasted Revenue	\$96,339	\$90,350	\$101,494	\$101,494
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.	\$0	\$0	\$0	
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____	\$0	\$0	\$0	
R-6.4	_____	\$0	\$0	\$0	
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	\$0

Proposed Budget

OPERATIONS BUDGET

		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
E-7	Personnel Services				
E-7.1	Wages--Operations	\$36,236	\$39,000	\$27,250	\$27,250
E-7.2	Service Contracts	\$0	\$0	\$0	
E-7.3	Other (Specify)				
E-7.4	_____				
E-7.5	_____				
E-7.6	_____				
E-8	Travel				
E-8.1	Mileage	\$0	\$0	\$500	\$500
E-8.2	Other (Specify)				
E-8.3	Lodging	\$0	\$0	\$600	\$600
E-8.4	_____				
E-8.5	_____				
E-9	Operating supplies (List)				
E-9.1	Repairs & Maintenance	\$8,320	\$10,000	\$3,500	\$3,500
E-9.2	Testing & Equipment	\$6,312	\$12,000	\$7,500	\$7,500
E-9.3	WTP Chemicals	\$0	\$0	\$1,000	\$1,000
E-9.4	_____				
E-9.5	_____				
E-10	Program Services (List)				
E-10.1	Storage	\$780	\$800	\$0	
E-10.2	Utilities	\$3,874	\$5,000	\$5,900	\$5,900
E-10.3	Meter Equipment	\$0	\$0	\$1,000	\$1,000
E-10.4	Timberline (SCADA)	\$0	\$0	\$7,500	\$7,500
E-10.5	_____				
E-11	Contractual Arrangements (List)				
E-11.1	_____	\$0	\$0	\$0	
E-11.2	_____				
E-11.3	_____				
E-11.4	_____				
E-11.5	_____				
E-12	Other operations (Specify)				
E-12.1	Road Maintenance	\$0	\$11,000	\$5,000	\$5,000
E-12.2	Water Quality Sampling	\$0	\$0	\$1,250	\$1,250
E-12.3	Pump Equipment	\$0	\$0	\$500	\$500
E-12.4	_____				
E-12.5	_____				
E-13	TOTAL OPERATIONS	\$55,522	\$77,800	\$61,500	\$61,500

Proposed Budget

Centennial Water and Sewer District

FYE 6/30/2022

INDIRECT COSTS BUDGET

		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
E-14	Insurance				
E-14.1	Liability	\$1,003	\$1,200	\$1,200	\$1,200
E-14.2	Buildings and vehicles	\$0	\$0	\$1,500	\$1,500
E-14.3	Equipment	\$0	\$0	\$0	
E-14.4	Other (Specify)				
E-14.5	_____				
E-14.6	_____				
E-14.7	_____				
E-15	Indirect payroll costs:				
E-15.1	FICA (Social Security) taxes	\$0	\$0	\$3,750	\$3,750
E-15.2	Workers Compensation	\$0	\$0	\$320	\$320
E-15.3	Unemployment Taxes	\$0	\$0	\$0	
E-15.4	Retirement	\$0	\$0	\$0	
E-15.5	Health Insurance	\$0	\$0	\$0	
E-15.6	Other (Specify)				
E-15.7	Medicare			\$875	\$875
E-15.8	_____				
E-15.9	_____				
E-17	TOTAL INDIRECT COSTS	\$1,003	\$1,200	\$7,645	\$7,645

DEBT SERVICE BUDGET

		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
D-1	Debt Service				
D-1.1	Principal	\$0	\$0	\$0	
D-1.2	Interest	\$808	\$0	\$0	
D-1.3	Fees	\$0	\$0	\$0	
D-2	TOTAL DEBT SERVICE	\$808	\$0	\$0	\$0

Proposed Budget

Centennial Water and Sewer District
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2022

GENERAL FUNDS

		End of Year 2019-2020 Actual	Beginning 2020-2021 Estimated	Beginning 2021-2022 Proposed	Pending Approval
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$50,764	\$50,764	\$55,062	\$55,062
C-1.2	Savings and Investments Account Balance	\$56,917	\$56,917	\$63,960	\$63,960
C-1.3	General Fund CD Balance	\$32,140	\$32,140	\$32,269	\$32,269
C-1.4	All Other Funds				
C-1.5	Reserves (From Below)	\$0	\$0	\$0	\$0
C-1.6	Total Estimated Cash and Investments on Hand	\$139,821	\$139,821	\$151,291	\$151,291
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$0	\$0	\$0	\$0
C-2.3	Total Deductions (a+b)	\$0	\$0	\$0	\$0
C-2.4	Estimated Non-Restricted Funds Available	\$139,821	\$139,821	\$151,291	\$151,291

SINKING & DEBT SERVICE FUNDS

		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
C-3					
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i>				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i>				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i>				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

RESERVES

		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
C-4					
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	<i>Date of Reserve Approval in Minutes:</i>				
C-4.3	Amount to be added to the reserve			\$46,200	\$46,200
C-4.4	<i>Date of Reserve Approval in Minutes:</i> 7/26/2021				
C-4.5	SUB-TOTAL	\$0	\$0	\$46,200	\$46,200
C-4.6	Identify the amount and project to be spent				
C-4.7	a. Aresenic Removal Medi:			\$16,200	\$16,200
C-4.8	b. Well Maint.			\$15,000	\$15,000
C-4.9	c. See Additional Details			\$15,000	\$15,000
C-4.10	<i>Date of Reserve Approval in Minutes:</i> 7/26/2021				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$46,200	\$46,200
C-4.12	Balance to be retained	\$0	\$0	\$0	\$0

BOND FUNDS

		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
C-5					
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i>				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i>				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	<i>Date of Reserve Approval in Minutes:</i>				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$46,200	\$46,200

