

Albany County Fire District #1

PO Box 2440



Laramie, WY 82073

albanycountyfd1@hotmail.com

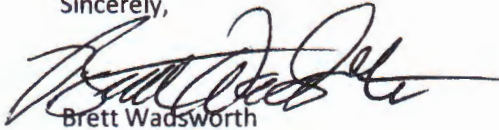
7/21/2021

Albany County Clerk
525 Grand Ave #202
Laramie, WY 82070

Dear Jackie –

Attached is the FY2022 Final Budget for Albany Country Fire District #1. The Board of Directors would again like to request 3 mills of county tax monies.

Sincerely,



Brett Wadsworth

ACFD#1 Treasurer

Final Budget

ALBANY COUNTY FIRE DISTRICT #1															
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>P.O. BOX 2440</td></tr> <tr><td>LARAMIE, WY 82073</td></tr> <tr><td>(307) 752-6911</td></tr> <tr><td>ALBANY</td></tr> </table>	P.O. BOX 2440	LARAMIE, WY 82073	(307) 752-6911	ALBANY	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2" style="text-align: center;">Budget Hearing Information</td> </tr> <tr> <td>Location:</td> <td>4387 NORTH 3RD STREET & ZOOM</td> </tr> <tr> <td>Date:</td> <td>7/21/2021</td> </tr> <tr> <td>Time:</td> <td>5:00PM</td> </tr> <tr> <td colspan="2">Budget Prepared by: TERI GILLUM</td> </tr> </table>	Budget Hearing Information		Location:	4387 NORTH 3RD STREET & ZOOM	Date:	7/21/2021	Time:	5:00PM	Budget Prepared by: TERI GILLUM	
P.O. BOX 2440															
LARAMIE, WY 82073															
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ALBANY															
Budget Hearing Information															
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S-A	BUDGET MESSAGE	W.S. 16-4-104(d)
<p>The attached 2022 budget for Albany County Fire District #1 includes these important features.</p> <p>FY2021 we restructured our budget and budget process. The departments were asked to submit budgets to create the Operations Section of the budget. Because of this, the numbers are different than the previous year.</p> <p>Federal Fire Pay (R-2.4) income figure was an estimate based on how the 'fire year' has started. We usually amend the budget after fire season has ended and all numbers are final for the fiscal year, and plan to do so if we exceed this amount. We have done the same for the expenses associated with the varying fire season. These accounts are Fire Wages (E-7.1), POV (E-7.5), FICA Taxes (E-15.1), and Worker's Comp (E-15.2).</p> <p>We have developed another option for new developers called the Hauled Water Program (R-3.2). These funds are being used for the purchase of new engines to haul water. This amount will vary each year and will be amended if needed. This year's amount is based on what we hope this option will bring in.</p>		

S-B	RESERVE DESCRIPTION
No reserves are planned at this time.	

S-C																																
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 70%;">Names of Board Members</th> <th style="width: 30%;">Date of End of Term</th> </tr> </thead> <tr><td>Art Sigel</td><td>12/31/21</td></tr> <tr><td>Luke Hawkins</td><td>12/31/24</td></tr> <tr><td>Brett Wadsworth</td><td>12/31/24</td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </table>	Names of Board Members	Date of End of Term	Art Sigel	12/31/21	Luke Hawkins	12/31/24	Brett Wadsworth	12/31/24																<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Does the district have regular office hours exceeding 20 hours per week?</td> <td style="width: 20%; text-align: center;">No</td> </tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </table> <p style="font-size: small;">W.S.16-12-303(c) requires special districts with office hours less than 20 per week to maintain copies of records at the county clerks office. Record format specified by county clerk.</p>	Does the district have regular office hours exceeding 20 hours per week?	No						
Names of Board Members	Date of End of Term																															
Art Sigel	12/31/21																															
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Does the district have regular office hours exceeding 20 hours per week?	No																															

Where are the minutes of your board meeting available for public review?

How and where are the notices of meeting posted for the public?

Where are the public meetings held?

FINAL BUDGET SUMMARY

OVERVIEW	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-1 Total Budgeted Expenditures	\$1,047,062	\$1,834,411	\$1,027,600	\$1,307,426
S-2 Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3 Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4 Total General Fund and Forecasted Revenues Available	\$1,767,996	\$2,671,701	\$1,700,250	\$1,700,025
S-5 Amount requested from County Commissioners	\$596,423	\$614,000	\$620,000	\$620,000
S-6 Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-7 Operating Revenues	\$2,300	\$0	\$10,000	\$10,000
S-8 Tax levy (From the County Treasurer)	\$596,423	\$614,000	\$620,000	\$620,000
S-9 Government Support	\$180,654	\$880,000	\$620,000	\$620,000
S-10 Grants	\$311,410	\$455,100	\$0	\$0
S-11 Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12 Miscellaneous	\$19,840	\$65,232	\$250	\$25
S-13 Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14 Total Revenue	\$1,110,627	\$2,014,332	\$1,250,250	\$1,250,025

EXPENDITURE SUMMARY	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-15 Capital Outlay	\$375,486	\$663,071	\$43,390	\$93,390
S-16 Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17 Administration	\$191,300	\$185,311	\$204,700	\$213,816
S-18 Operations	\$397,633	\$857,350	\$657,400	\$863,710
S-19 Indirect Costs	\$82,643	\$128,679	\$122,110	\$136,510
S-20R Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20 Total Expenditures	\$1,047,062	\$1,834,411	\$1,027,600	\$1,307,426

DEBT SUMMARY	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-21 Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-22 TOTAL GENERAL FUNDS	\$657,369	\$657,369	\$450,000	\$450,000
Summary of Reserve Funds				
S-23 Beginning Balance in Reserve Accounts				
S-24 a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25 b. Reserves	\$0	\$0	\$0	\$0
S-26 c. Bond Funds	\$0	\$0	\$0	\$0
Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27 Amount to be added				
S-28 a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29 b. Reserves	\$0	\$0	\$0	\$0
S-30 c. Bond Funds	\$0	\$0	\$0	\$0
Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31 Subtotal	\$0	\$0	\$0	\$0
S-32 Less Total to be spent	\$0	\$0	\$0	\$0
S-33 TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary

Budget Officer / District Official (if not same as "Submitted by") _____

Date adopted by Special District _____

DISTRICT ADDRESS: P.O. BOX 2440
LARAMIE, WY 82073

PREPARED BY: TERI GILLUM

DISTRICT PHONE: (307) 752-0911

Final Budget

ALBANY COUNTY FIRE DISTRICT #1
 NAME OF DISTRICT/BOARD

FYE 6/30/2022

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$596,423	\$614,000	\$620,000	\$620,000
R-1.2 Other County Support (see note on the right)	4005				

FORECASTED REVENUE

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237			\$20,000	\$20,000
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237	\$180,654	\$880,000	\$600,000	\$600,000
R-2.5 Total Government Support		\$180,654	\$880,000	\$620,000	\$620,000
R-3 Operating Revenues					
R-3.1 Customer Charges	4300				
R-3.2 Sales of Goods or Services	4300	\$2,300	\$0	\$10,000	\$10,000
R-3.3 Other Assessments	4503				
R-3.4 Total Operating Revenues		\$2,300	\$0	\$10,000	\$10,000
R-4 Grants					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201	\$309,330	\$450,150		
R-4.3 Grants from State Agencies	4211	\$2,080	\$4,950		
R-4.4 Total Grants		\$311,410	\$455,100	\$0	\$0
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501	\$840	\$250	\$250	\$25
R-5.2 Other: Specify <u>Sale of Assets</u>	4500		\$15,000		
R-5.3 Other: See Additional		\$19,000	\$49,982		
R-5.4 Total Miscellaneous		\$19,840	\$65,232	\$250	\$25
R-5.5 Total Forecasted Revenue		\$514,204	\$1,400,332	\$630,250	\$630,025
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3	4500				
R-6.4	4500				
R-6.5					
R-6.6 Total Other Forecasted Revenue (a+b)		\$0	\$0	\$0	\$0

Final Budget

ALBANY COUNTY FIRE DISTRICT #1
 NAME OF DISTRICT/BOARD

FYE 6/30/2022

CAPITAL OUTLAY BUDGET

DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
E-1 Capital Outlay				
E-1.1 Real Property	6201 \$21,500			
E-1.2 Vehicles	6210 \$29,358		\$12,000	\$12,000
E-1.3 Office Equipment	6211			
E-1.4 Other (Specify)				
E-1.5 <u> </u> New Stations/Upgrades	6200 \$208,642	\$626,125	\$31,390	\$81,390
E-1.6 <u> </u>	6200 \$105,893			
E-1.7 <u> </u> see additional details	\$10,093	\$36,946		
E-1.8 TOTAL CAPITAL OUTLAY	\$375,486	\$663,071	\$43,390	\$93,390

ADMINISTRATION BUDGET

DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
E-2 Personnel Services				
E-2.1 Administrator	7002 \$17,874	\$19,800	\$20,500	\$25,500
E-2.2 Secretary	7003			
E-2.3 Clerical	7004			
E-2.4 Other (Specify)				
E-2.5 <u> </u>	7005			
E-2.6 <u> </u>	7005			
E-2.7 <u> </u>				
E-3 Board Expenses				
E-3.1 Travel	7011			
E-3.2 Mileage	7012 \$462	\$515	\$500	\$500
E-3.3 Other (Specify)				
E-3.4 Election Costs	7013	\$796		
E-3.5 Office Expenses	7013 \$2,175	\$2,100	\$2,300	\$2,376
E-3.6 <u> </u> see additional details		\$1,500	\$2,400	\$2,400
E-4 Contractual Services				
E-4.1 Legal	7021 \$12,243	\$17,000	\$20,000	\$20,000
E-4.2 Accounting/Auditing	7022 \$8,300	\$8,450	\$8,500	\$8,500
E-4.3 Other (Specify)				
E-4.4 <u> </u> Bookkeeping	7023 \$17,540	\$19,500	\$19,000	\$19,000
E-4.5 <u> </u> Prof Services	7023 \$3,000		\$1,000	\$1,000
E-4.6 <u> </u> see additional details	\$126,373	\$98,700	\$100,000	\$100,000
E-5 Other Administrative Expenses				
E-5.1 Office Supplies	7031 \$2,791	\$3,000		\$4,040
E-5.2 Office equipment, rent & repair	7032			
E-5.3 Education	7033			
E-5.4 Registrations	7034 \$112	\$50	\$100	\$100
E-5.5 Other (Specify)				
E-5.6 Bank Service Charges	7035 \$430	\$400	\$400	\$400
E-5.7 Tender Maint	7035	\$13,500	\$30,000	\$30,000
E-5.8 <u> </u>				
E-6 TOTAL ADMINISTRATION	\$191,300	\$185,311	\$204,700	\$213,816

Final Budget

ALBANY COUNTY FIRE DISTRICT #1

FYE 6/30/2022

OPERATIONS BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval	
E-7	Personnel Services					
E-7.1	Wages--Operations	7202	\$118,619	\$540,000	\$362,000	\$452,000
E-7.2	Service Contracts	7203		\$800		\$1,000
E-7.3	Other (Specify)					
E-7.4	Response Incentive	7204	\$179	\$450		\$1,000
E-7.5	Federal Fire POV	7204	\$2,643	\$15,000		\$10,000
E-7.6						
E-8	Travel					
E-8.1	Mileage	7211				
E-8.2	Other (Specify)					
E-8.3	Fuel	7212	\$20,349	\$25,000	\$25,000	\$21,450
E-8.4	Per Diem	7212	\$884	\$2,500		\$3,000
E-8.5						
E-9	Operating supplies (List)					
E-9.1	PPE	7220	\$42,117	\$25,000	\$30,000	\$75,460
E-9.2	Equipment	7220	\$18,280	\$55,000	\$40,000	\$96,460
E-9.3	Supplies - General	7220	\$1,337	\$600	\$2,200	\$1,000
E-9.4		7220				
E-9.5						
E-10	Program Services (List)					
E-10.1	Training	7230	\$12,757	\$10,000	\$11,000	\$15,250
E-10.2	Midigation Efforts	7230				
E-10.3		7230				
E-10.4		7230				
E-10.5						
E-11	Contractual Arrangements (List)					
E-11.1	Office Assistance	7400				\$240
E-11.2		7400				
E-11.3		7400				
E-11.4		7400				
E-11.5						
E-12	Other operations (Specify)					
E-12.1	Station Maint	7450	\$10,011	\$32,000	\$40,000	\$15,700
E-12.2	Vehicle Maint	7450	\$95,834	\$75,000	\$70,000	\$79,620
E-12.3	Rent/Lease Expense	7450	\$25,481	\$26,000	\$27,200	\$26,330
E-12.4	Utilities	7450	\$49,142	\$50,000	\$50,000	\$65,200
E-12.5						
E-13	TOTAL OPERATIONS		\$397,633	\$857,350	\$657,400	\$863,710

Final Budget

ALBANY COUNTY FIRE DISTRICT #1

FYE 6/30/2022

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
E-14 Insurance					
E-14.1 Liability	7502	\$5,577	\$2,232	\$3,760	\$3,760
E-14.2 Buildings and vehicles	7503	\$18,998	\$22,394	\$25,000	\$25,000
E-14.3 Equipment	7504				
E-14.4 Other (Specify)					
E-14.5 Fire Suppression Acct	7505	\$7,972	\$8,302	\$8,800	\$8,800
E-14.6 Surety Bond	7505	\$953	\$1,031	\$1,050	\$1,050
E-14.7 see additional details		\$10,346	\$10,720	\$7,500	\$7,500
E-15 Indirect payroll costs:					
E-15.1 FICA (Social Security) taxes	7511	\$10,209	\$40,500	\$36,600	\$36,600
E-15.2 Workers Compensation	7512	\$20,248	\$33,500	\$28,600	\$43,000
E-15.3 Unemployment Taxes	7513				
E-15.4 Retirement	7514	\$8,340	\$10,000	\$10,800	\$10,800
E-15.5 Health Insurance	7515				
E-15.6 Other (Specify)					
E-15.7	7516				
E-15.8	7516				
E-15.9					
E-17 TOTAL INDIRECT COSTS		\$82,643	\$128,679	\$122,110	\$136,510

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
D-1 Debt Service					
D-1.1 Principal	6401				
D-1.2 Interest	6410				
D-1.3 Fees	6420				
D-2 TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Final Budget

ALBANY COUNTY FIRE DISTRICT #1
 NAME OF DISTRICT/BOARD

FYE 6/30/2022

GENERAL FUNDS

		End of Year	Beginning	Beginning		
		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval	
C-1	Balances at Beginning of Fiscal Year					
C-1.1	General Fund Checking	1010	\$657,369	\$657,369	\$450,000	\$450,000
C-1.2	Savings and Investments	1040		\$0		
C-1.3	General Fund CD Balance	1050		\$0		
C-1.4	All Other Funds	1020		\$0		
C-1.5	Reserves (From Below)		\$0	\$0	\$0	\$0
C-1.6	Total Estimated Cash and Investments on Hand		\$657,369	\$657,369	\$450,000	\$450,000
C-2	General Fund Reductions:					
C-2.1	a. Unpaid bills at FYE	2010				
C-2.2	b. Reserves		\$0	\$0	\$0	\$0
C-2.3	Total Deductions (a+b)		\$0	\$0	\$0	\$0
C-2.4	Estimated Non-Restricted Funds Available		\$657,369	\$657,369	\$450,000	\$450,000

	DOA Chart of Accounts
SINKING & DEBT SERVICE FUNDS	1070

		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
C-3	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i>				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i>				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i>				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

	DOA Chart of Accounts
RESERVES	1090

		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
C-4	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	<i>Date of Reserve Approval in Minutes:</i>				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i>				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i>				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$0	\$0	\$0	\$0

	DOA Chart of Accounts
BOND FUNDS	1060

		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
C-5	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i>				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i>				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	<i>Date of Reserve Approval in Minutes:</i>				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0