

# Junior Livestock Sale Committee

## Meeting Minutes

### (JLSC)

05 July 2021

#### Call to Order:

Heather Alexander called the meeting to order at 1830 (6:30 PM) hours, 03 July 2021, a quorum was present.

In attendance; Heather Alexander, Jarrod Edwards, Mark Wade, Leah Churches, Josie Bailey, Cassidy Newkirk, Rod Rogers and Arvin Martinez. Myron Hales was not in attendance due to Jubilee Days activities.

#### Correspondence:

Nothing significant to report (NSTR)

#### Approval of Secretary Minutes:

Minutes from 07 June were reviewed and no corrections were noted. Mr. Edwards motioned to approve the minutes and seconded by Mr. Martinez.

#### Financial Report:

Ms. Bailey presented the financial report and stated that the only significant change to date was \$2400 for the meal. Mr. Martinez made a motion to approve the Financial report and seconded by Ms. Newkirk.

#### Old Business:

1. **Qualified Sale Progress:** NSTR
2. **Business After:** It was discussed that "Business After Hours" (BAH) was a bust. It was discussed that this was one of the first "BAH" to be held since the COVID Pandemic, lack of advertisement throughout the community and possibly the wrong time of year.
3. **Albany County Fair Photographer:** Sarah Dallas has been approved by the Fair Board to be Albany County Fair Photographer for 2021.
4. **Survey:** NSTR

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5. **Sale Day Meal:** It was noted that the Sale Day Meal would cost around \$1400.
6. **Dress Code:** No change, the Ringmen will wear a white shirt to be easily distinguishable.
7. **Byers Plaques:** Being completed by Mr. Hales.
8. **Sale time:** Set time 1400 hrs. (2:00 PM), Lunch starting at 1300 hrs. (1:00 PM).
9. **Stadium Chairs:** Have been ordered and delivered with 6 extra chairs.
10. **Neck Ribbons:** "Star Awards & Design" has assured JLSC that they will be done NLT Fair time.
11. **Consignment Forms:** Modern Printing will print off consignment forms.

#### **New Business:**

1. **Sale Day Clerk:** It has come to the JLSC attention that a Sale Day Clerk is needed for legality purposes.
  - a. Mrs. Churches has contacted First Interstate Bank (FIB) and they have agreed to offer a Sale Day Clerk who is trained and know all the ins/outs of the operation.
  - b. Mr. Rogers made a motion to use FIB services, being that FIB is the JLSC bank for 2021 and hereafter.
    - i. Motion was seconded by Mr. Martinez.
2. **Boots on the Ground:** BOG flyer has been revamped and are ready for pickup. Come in to Fair Office and pick up flyers and deliver to businesses that typically do not attend Albany Co. Fair.
3. **Meeting with 307 & BB:** A meeting was held with "307 Meats," in attendance; Mr. Wade, Mrs. Alexander and Ms. Bailey. It was discussed that a final contract is close to being complete. The contract will state; processing fees, processing dates of species any other necessary associated fees and a split between 307 and BB that each processor is comfortable with and processors are content with.

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4. **Sale Day Jobs:** All superintendents will be required to assist when and where needed.
  - a. Add on Person = Megan
  - b. Picture Plaques = Lindsey
  - c. Consignment Forms = Josey
    - i. Poultry = Leah
    - ii. Pig = Arvin
    - iii. Goat = Heather/Jarrold
    - iv. Sheep = Rod
    - v. Beef = Rod
    - vi. Rabbit = Myron
  - d. Runners = (FFA, 4H Kiddos) Dannielle, Brian, Ty
  - e. Thank You Table = Maia, Annie, Ellen Taign
  - f. Check Out Table = FIB
  - g. Registration Table = Heather, Cassidy
  - h. Show Works = FIB
  - i. Back Up Recorder = Heather
  - j. Resale Painter = Cassidy, Jarrod, Arvin
  - k. Number Checker = Cassidy, Jarrod, Arvin
  - l. Float = Leah
  - m. Mr. Rogers will pick up 6 bags of 3-Way Corn, donated by "Cache La Poudre Feeds" in Ft. Collins, Colorado.
5. **Night Before Sale:** ALL CONSIGNMENTS IN BY 1700 HRS (5:00 PM) NO EXCEPTIONS!
  - a. Sale catalog ordered (with parents name)
  - b. Print sale catalog
  - c. Set up sale ring 1800 hrs (6:00 PM)
  - d. Print 307/BB "Cut Sheets"
6. **Resale Bid:** Jeff Ward has agreed to assist in contacting individuals for the resale (sealed) bids.
7. **State Fair Insurance:** Andrea Senior will be contacted in regards to this.

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8. Meeting was adjourned 1954 hrs. (7:54 PM) next meeting is scheduled for 13 September 2021 at 1730 (5:30 PM), with a possible dinner "After Action Review" (AAR) to discuss 2021 Albany County Fair.

Rod Rogers  
JLSC Secretary