

RESOLUTION NO. 2017-008

RESOLUTION ESTABLISHING FEES OR CHARGES TO BE ASSESSED FOR THE PRODUCTION OR COPYING OF PUBLIC RECORDS.

WHEREAS, the County of Albany is a duly organized, established, and an existing county within the State of Wyoming, and is a body corporate and politic and pursuant to Wyoming Statutes §16-4-201 (a)(iv), is defined as a political subdivision within the meaning of the Wyoming Public Records Act;

WHEREAS, Wyoming Statute § 16-4-202 provides the authority for public records and right of inspection by any person at reasonable times and Wyoming Statute § 16-4-204 allows for persons with the right to inspect and copy any public records to be furnished copies, printouts or photographs for a reasonable fee, set by the official custodian;

WHEREAS, Wyoming Statutes §16-4-204(c) states that after July 1, 2003, any fees or charges assessed by a custodian of a public record shall first be authorized by a duly enacted or adopted statute, rule, resolution, ordinance, executive order, or other like authority;

WHEREAS, Albany County is desirous of providing for uniform fees and charges to be assessed by all agencies of Albany County including but not limited to Albany County Elected Officials, Commission, Board or Department for the production or copying of public records pursuant to the above-referenced act by resolution;

NOW THEREFORE THE BOARD OF COUNTY COMMISSIONERS OF ALBANY COUNTY, WYOMING, RESOLVES:

Section 1. That the foregoing recitals are incorporated in and made a part of this resolution by this reference.

Section 2: That the following fee schedule shall apply to production, copies, printouts, or photographs of public records, unless otherwise prescribed by law, which are requested of custodian of records of all Albany County agencies including but not limited to Albany County Elected Official, Commission, Board or Departments: Payment must be provided in advance.

Documents		
Size		Cost Per Page
8½" X 11"		\$0.50
8½" X 14"		\$0.50
11" X 17"		\$1.00
Maps		
Size		Cost Per Page
11" X 17"	Black & white or Color with or without imagery	\$5.00
24" X 36"	Black & white or Color with or without imagery	\$10.00

Retrieval and Copying Service Fees

County offices will retrieve and copy documents at no charge to the requesting party so long as the retrieval and copying time does not exceed four (4) hours. If the retrieval and copying time exceeds four hours, the requesting party will be charged \$25.00 per man hour, prorated to the tenth of an hour, for the total time that the retrieval and copying exceeds the four hour free service period.

Data	GIS Maps	Cost
CD/Digital Upload/Download of Specific GIS information		\$5.00
Corresponding Excel Ownership Database * on CD		\$5.00
Custom Map & Data Development, Map & Data Delivery		\$50.00/hr
* Database for ownership includes; owner name, mailing address, book, page, one line of legal description.		

PASSED, APPROVED, AND ADOPTED THIS 18th day of April, 2017.

THE BOARD OF COUNTY COMMISSIONERS
OF ALBANY COUNTY, WYOMING

Tim Chesnut, Chairperson

ATTEST:

Jackie R. Gonzales,
Albany County Clerk