

Final Budget

Laramie Rivers Conservation District	
Budget Hearing Information	
5015 Stone Rd	Location: 5015 Stone Rd
Laramie, WY 82070	Date: 7/18/2019
307-721-0072	Time: 12PM
Albany County	Budget Prepared by: Tony Hoch

S-A	BUDGET MESSAGE	W.S. 16-4-104(d)
<p>Details concerning changes from the previous year were discussed in the Proposed Budget in May. Changes from the proposed budget include, in Revenues: a revision in our projected county appropriations, or mill levy as a result of our year-end 18-19 number and discussion with the County Assessor regarding anticipated '19-20' revenue, and a reduction in grants, due to results of pending applications.</p> <p>On the Expenditure side we saw a corresponding drop in wildlife project spending, and an increase in water quality monitoring because of better projections for '19-'20. We also had increases in locally led conservation and N. Cedar (reclaimed refinery) because of better projections.</p> <p>In Cash and Investments, we have no changes from proposed.</p>		

S-B	RESERVE DESCRIPTION
Our reserves basically reflect a cash operating reserve of \$200,000 and a vehicle replacement (depreciation) reserve.	

S-C		Does the district have regular office hours exceeding 20 hours per week?
Names of Board Members	Date of End of Term	<input type="checkbox"/> Yes
Ruth Shepherd	12/31/20	<p>If Yes, enter</p> <p>Address of office: 5015 Stone Rd</p> <p>City, State, Zip: Laramie, WY 82070</p> <p>Phone Number: 307-721-0072</p> <p>Hours Open: 8am to 4:30pm</p>
Robert Shine	12/31/22	
Carol Price	12/31/20	
Larry Munn	12/31/20	
Orville Johnson	12/31/22	

Where are the minutes of your board meeting available for public review?
 LRCD Office at 5015 Stone Road, Laramie, WY

How and where are the notices of meeting posted for the public?
 Local newspaper - Laramie Boomerand, legal notices for Budget Hearing

Where are the public meetings held?
 LRCD Office at 5015 Stone Rd., Laramie, WY

FINAL BUDGET SUMMARY

OVERVIEW		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$493,451	\$1,032,171	\$1,225,079	\$1,225,024
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$1,215	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$1,090,036	\$1,298,066	\$1,484,481	\$1,484,426
S-5	<i>Amount requested from County Commissioners</i>	\$503,181	\$521,500	\$531,823	\$557,921
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
S-7	Operating Revenues	\$11,244	\$13,620	\$20,000	\$20,000
S-8	Tax levy (From the County Treasurer)	\$503,181	\$521,500	\$531,823	\$557,921
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$54,982	\$242,694	\$424,574	\$395,123
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$2,447	\$2,070	\$4,800	\$4,800
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	Total Revenue	\$571,854	\$779,884	\$981,197	\$977,844
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FY 7/1/19-6/30/20 Laramie Rivers Conservation District

EXPENDITURE SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
S-15	Capital Outlay	\$569	\$265,378	\$277,714	\$294,109
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$286,540	\$288,221	\$296,301	\$296,301
S-18	Operations	\$119,973	\$391,585	\$556,800	\$540,350
S-19	Indirect Costs	\$86,369	\$86,987	\$94,264	\$94,264
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$493,451	\$1,032,171	\$1,225,079	\$1,225,024

DEBT SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$518,182	\$518,182	\$503,284	\$506,582

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$259,400	\$259,400	\$259,400	\$259,400
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$259,400	\$259,400	\$259,400	\$259,400
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$1,215	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$1,215	\$0
S-31	Subtotal	\$259,400	\$259,400	\$260,615	\$259,400
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$259,400	\$259,400	\$260,615	\$259,400

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: 5015 Stone Rd
Laramie, WY 82070

PREPARED BY: Tony Hoch

DISTRICT PHONE: 307-721-0072

Final Budget

Laramie Rivers Conservation District
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2020 _____

PROPERTY TAXES AND ASSESSMENTS

	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
R-1 Property Taxes and Assessments Received				
R-1.1 Tax Levy (From the County Treasurer)	\$503,181	\$521,500	\$531,823	\$557,921
R-1.2 Other County Support				

FORECASTED REVENUE

	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
R-2 Revenues from Other Governments				
R-2.1 State Aid				
R-2.2 Additional County Aid (non-treasurer)				
R-2.3 City (or Town) Aid				
R-2.4 Other (Specify) _____				
R-2.5 Total Government Support	\$0	\$0	\$0	\$0
R-3 Operating Revenues				
R-3.1 Customer Charges				
R-3.2 Sales of Goods or Services	\$11,244	\$13,620	\$20,000	\$20,000
R-3.3 Other Assessments				
R-3.4 Total Operating Revenues	\$11,244	\$13,620	\$20,000	\$20,000
R-4 Grants				
R-4.1 Direct Federal Grants	\$0	\$57,500	\$0	\$10,000
R-4.2 Federal Grants thru State Agencies				
R-4.3 Grants from State Agencies	\$54,982	\$185,194	\$424,574	\$385,123
R-4.4 Total Grants	\$54,982	\$242,694	\$424,574	\$395,123
R-5 Miscellaneous Revenue				
R-5.1 Interest	\$1,564	\$1,900	\$1,500	\$1,500
R-5.2 Other: Specify Educational grants	\$0	\$0	\$2,000	\$2,000
R-5.3 Other: See Additional	\$883	\$170	\$1,300	\$1,300
R-5.4 Total Miscellaneous	\$2,447	\$2,070	\$4,800	\$4,800
R-5.5 Total Forecasted Revenue	\$68,673	\$258,384	\$449,374	\$419,923
R-6 Other Forecasted Revenue				
R-6.1 a. Other past due-as estimated by Co. Treas.				
R-6.2 b. Other forecasted revenue (specify):				
R-6.3 _____				
R-6.4 _____				
R-6.5 _____				
R-6.6 Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	\$0

Final Budget

Laramie Rivers Conservation District

FYE 6/30/2020

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles				
E-1.3	Office Equipment	\$400	\$160	\$1,500	\$1,500
E-1.4	Other (Specify)				
E-1.5	<u>Farm/Field Equipment</u>	\$169	\$2	\$2,000	\$2,000
E-1.6	<u>New building fund</u>	\$0	\$265,216	\$274,214	\$290,609
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$569	\$265,378	\$277,714	\$294,109

ADMINISTRATION BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
E-2	Personnel Services				
E-2.1	Administrator	\$75,925	\$75,925	\$75,925	\$75,925
E-2.2	Secretary				
E-2.3	Clerical	\$45,701	\$45,701	\$45,701	\$45,701
E-2.4	Other (Specify)				
E-2.5	<u>Education Specialist</u>	\$55,767	\$55,767	\$55,767	\$55,767
E-2.6	<u>Resource Specialist</u>	\$54,649	\$54,649	\$54,649	\$54,649
E-2.7	see additional details	\$9,838	\$7,509	\$7,509	\$7,509
E-3	Board Expenses				
E-3.1	Travel	\$4,202	\$3,500	\$4,000	\$4,000
E-3.2	Mileage	\$858	\$850	\$1,500	\$1,500
E-3.3	Other (Specify)				
E-3.4	<u>Employ/Supervisor Trng</u>	\$1,013	\$3,150	\$4,000	\$4,000
E-3.5					
E-3.6					
E-4	Contractual Services				
E-4.1	Legal				
E-4.2	Accounting/Auditing	\$11,498	\$11,000	\$11,000	\$11,000
E-4.3	Other (Specify)				
E-4.4					
E-4.5					
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$5,159	\$4,650	\$5,500	\$5,500
E-5.2	Office equipment, rent & repair	\$1,282	\$1,650	\$2,250	\$2,250
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	<u>Postage</u>	\$924	\$500	\$1,500	\$1,500
E-5.7	<u>Subscriptions/Dues</u>	\$13,092	\$14,770	\$15,000	\$15,000
E-5.8	see additional details	\$6,632	\$8,600	\$12,000	\$12,000
E-6	TOTAL ADMINISTRATION	\$286,540	\$288,221	\$296,301	\$296,301

Final Budget

Laramie Rivers Conservation District

FYE 6/30/2020

OPERATIONS BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
E-7	Personnel Services				
E-7.1	Wages--Operations	\$8,532	\$7,250	\$7,000	\$7,000
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4	_____				
E-7.5	_____				
E-7.6	_____				
E-8	Travel				
E-8.1	Mileage				
E-8.2	Other (Specify)				
E-8.3	Maint. Trucks/Equipment	\$696	\$1,950	\$4,000	\$4,000
E-8.4	Fuel	\$2,369	\$2,800	\$2,500	\$2,500
E-8.5	_____				
E-9	Operating supplies (List)				
E-9.1	Educational material	\$12,254	\$12,000	\$12,000	\$12,000
E-9.2	Educational grants	\$3,910	\$22,800	\$2,000	\$2,000
E-9.3	Community gardens	\$2,328	\$5,000	\$4,000	\$4,000
E-9.4	_____				
E-9.5	_____				
E-10	Program Services (List)				
E-10.1	Tree Program	\$12,549	\$8,000	\$15,500	\$15,500
E-10.2	Regular cost share	\$6,525	\$13,000	\$16,000	\$16,000
E-10.3	Rural cost share	\$29,583	\$55,000	\$45,000	\$45,000
E-10.4	Locally Led Conservation	\$2,614	\$6,500	\$8,000	\$10,000
E-10.5	_____				
E-11	Contractual Arrangements (List)				
E-11.1	_____				
E-11.2	_____				
E-11.3	_____				
E-11.4	_____				
E-11.5	_____				
E-12	Other operations (Specify)				
E-12.1	Wildlife projects	\$32,243	\$175,000	\$383,750	\$343,750
E-12.2	North Cedar property		\$12,500	\$20,000	\$30,000
E-12.3	_____				
E-12.4	Water Quality monitoring	\$619	\$7,535	\$1,000	\$2,550
E-12.5	see additional details	\$5,751	\$62,250	\$36,050	\$46,050
E-13	TOTAL OPERATIONS	\$119,973	\$391,585	\$556,800	\$540,350

Final Budget

Laramie Rivers Conservation District
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2020 _____

GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2017-2018	2018-2019	2019-2020	Final Approval
		Actual	Estimated	Proposed	
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$41,677	\$41,677	\$50,250	\$52,948
C-1.2	Savings and Investments Account Balance	\$251,048	\$251,048	\$226,724	\$226,905
C-1.3	General Fund CD Balance	\$225,457	\$225,457	\$226,310	\$226,729
C-1.4	All Other Funds		\$0		
C-1.5	Reserves (From Below)	\$259,400	\$259,400	\$260,615	\$259,400
C-1.6	Total Estimated Cash and Investments on Hand	\$777,582	\$777,582	\$763,899	\$765,982
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$259,400	\$259,400	\$260,615	\$259,400
C-2.3	Total Deductions (a+b)	\$259,400	\$259,400	\$260,615	\$259,400
C-2.4	Estimated Non-Restricted Funds Available	\$518,182	\$518,182	\$503,284	\$506,582

SINKING & DEBT SERVICE FUNDS

		2017-2018	2018-2019	2019-2020	Final Approval
		Actual	Estimated	Proposed	
C-3	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	Date of Reserve Approval in Minutes: _____				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes: _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes: _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

RESERVES

		2017-2018	2018-2019	2019-2020	Final Approval
		Actual	Estimated	Proposed	
C-4	Beginning Balance in Reserve Account (end of previous year)		\$259,400	\$259,400	\$259,400
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$259,400	\$259,400	\$259,400
C-4.2	Date of Reserve Approval in Minutes: <u>18-May-17</u>				
C-4.3	Amount to be added to the reserve			\$1,215	
C-4.4	Date of Reserve Approval in Minutes: _____				
C-4.5	SUB-TOTAL	\$259,400	\$259,400	\$260,615	\$259,400
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes: _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$259,400	\$259,400	\$260,615	\$259,400

BOND FUNDS

		2017-2018	2018-2019	2019-2020	Final Approval
		Actual	Estimated	Proposed	
C-5	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	Date of Reserve Approval in Minutes: _____				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes: _____				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	Date of Reserve Approval in Minutes: _____				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0

