

# Final Budget

ALBANY COUNTY FIRE DISTRICT #1	
P.O. BOX 2440 LARAMIE, WY 82073 307-752-6911	Budget Hearing Information Location: 4383 N 3rd St, Laramie, WY 82072 Date: 7/19/2017 Time: 5:00pm  Budget Prepared by: Teri Piper
Albany County	

**S-A BUDGET MESSAGE** W.S. 16-4-104(d)

The attached 2018 budget for Albany County Fire District #1 includes these important features.

- ~ Due to Federal Fire Pay (R-2.4) income varying drastically from year to year, we averaged the last two years to come up with a figure for this year. We usually amend the budget after fire season has come to a close and all numbers are final for the fiscal year, and plan to do so if we exceed this amount. We have done the same for the expenses associated with the varying fire season. These accounts are Fire Wages (E-7.1), POV (E-10.2), FICA Taxes (E-15.1), and Worker's Comp (E-15.2).
- ~ We have developed another option for new developers called the Hauled Water Program (R-3.2). These funds are being used for purchase of new engines and other assets needed to haul water. This amount will vary each year and will be amended if needed. This year's amount is the amount we received last year.
- ~ Federal Grants (R-4.2) is based on the grants known currently that have been awarded and ones that will be applied for and hopefully awarded.
- ~ Interest income (R-5.1) is budgeted as the same as the previous year. Though we received less in 2017, we are projecting that we will receive this amount this year because it will be a full year with our current account types at the bank.
- ~ We have some large projects going on in the Capital Outlay (E-1). The purchases of 2 new vehicles (E-1.2) are in the plan for the upcoming year. The large amount in New Stations/Upgrades (E-1.5) reflects the existing Big Laramie Station #4 in Wycolo being expanded this year. Additionally this year, we will be purchasing expiring SCBA air bottles (E-1.7).
- ~ Due to some unforeseen circumstances, the Tanker Repair Project (E-12.5) has been added to this year's budget. This is for the cost of the repairs and cost of transportation to get them to the repair shop.
- ~ As an incentive for the departments to recruit new volunteers, we are paying the mileage of responders to the station on a call up to \$1000 per year per department.
- ~ The Registration budget item (E-5.4) will be significantly lower this year as we will not have to purchase new plates for all of the trucks.
- ~ We increased the budget for PPE & Equipment (E-9.1) as new trucks that have been purchased in the previous year, along with new trucks to be purchased in this year, will need to be fully equipped in the current year.

**S-B RESERVE DESCRIPTION**

This amount is going to be reserved for the purchasing of new assets.

**S-C**

Names of Board Members	Date of End of Term
Art Sigel	12/31/18
Joseph Witt	12/31/20
Jon Essley	12/31/20

Does the district have regular office hours exceeding 20 hours per week?	<input type="checkbox"/> No
If no above: Are the records on file with the County Clerk as required by W.S. 16-12-10-1?	
<input type="checkbox"/> Yes	

Where are the minutes of your board meeting available for public review?  
 on our website, [www.albanycountfyd1.com](http://www.albanycountfyd1.com)

How and where are the notices of meeting posted for the public?  
 Laramie Boomerang, All Department Officers, County Clerk, and our district website

Where are the public meetings held?  
 4383 North 3rd Street, Laramie, WY 82072

## FINAL BUDGET SUMMARY

OVERVIEW		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$614,874	\$929,314	\$984,277	\$984,277
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$50,000	\$50,000
S-4	Total General Fund and Forecasted Revenues Available	\$1,374,829	\$1,901,961	\$1,677,364	\$1,677,364
S-5	Amount requested from County Commissioners	\$482,980	\$500,000	\$500,000	\$500,000
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-7	Operating Revenues	\$0	\$21,200	\$21,200	\$21,200
S-8	Tax levy (From the County Treasurer)	\$482,980	\$500,000	\$500,000	\$500,000
S-9	Government Support	\$173,392	\$430,000	\$300,000	\$300,000
S-10	Grants	\$135,471	\$15,000	\$55,500	\$55,500
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$3,248	\$38,575	\$400	\$400
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14	Total Revenue	\$795,091	\$1,004,775	\$877,100	\$877,100

ALBANY COUNTY FIRE DISTRICT #1  
FY 7/1/17-6/30/18

EXPENDITURE SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-15	Capital Outlay	\$95,095	\$135,000	\$179,000	\$179,000
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$34,719	\$56,760	\$44,700	\$44,700
S-18	Operations	\$424,815	\$663,510	\$679,627	\$679,627
S-19	Indirect Costs	\$60,246	\$74,044	\$80,950	\$80,950
S-20	Total Expenditures	\$614,874	\$929,314	\$984,277	\$984,277

DEBT SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$579,738	\$897,186	\$800,264	\$800,264

**Summary of Reserve Funds**

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-25	b. Other Reserve	\$0	\$0	\$0	\$0
S-26	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$0	\$0	\$50,000	\$50,000
S-29	b. Other Reserve	\$0	\$0	\$0	\$0
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$50,000	\$50,000
S-31	Subtotal	\$0	\$0	\$50,000	\$50,000
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$50,000	\$50,000

*End of Summary*

\_\_\_\_\_  
 Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District 7-19-18

DISTRICT ADDRESS: P.O. BOX 2440  
 LARAMIE, WY 82073

PREPARED BY: Teri Piper

DISTRICT PHONE: 307-752-6911

# Final Budget

ALBANY COUNTY FIRE DISTRICT #1  
 NAME OF DISTRICT/BOARD

FYE 6/30/2018

## PROPERTY TAXES AND ASSESSMENTS

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
R-1	<b>Property Taxes and Assessments Received</b>				
R-1.1	Tax Levy (From the County Treasurer)	\$482,980	\$500,000	\$500,000	\$500,000
R-1.2	Other County Support				

## FORECASTED REVENUE

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
R-2	<b>Revenues from Other Governments</b>				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify) <u>Federal Fire Pay</u>	\$173,392	\$430,000	\$300,000	\$300,000
R-2.5	<b>Total Government Support</b>	\$173,392	\$430,000	\$300,000	\$300,000
R-3	<b>Operating Revenues</b>				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services	\$0	\$21,200	\$21,200	\$21,200
R-3.3	Other Assessments				
R-3.4	<b>Total Operating Revenues</b>	\$0	\$21,200	\$21,200	\$21,200
R-4	<b>Grants</b>				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies	\$135,471	\$15,000	\$55,500	\$55,500
R-4.3	Grants from State Agencies				
R-4.4	<b>Total Grants</b>	\$135,471	\$15,000	\$55,500	\$55,500
R-5	<b>Miscellaneous Revenue</b>				
R-5.1	Interest	\$459	\$300	\$400	\$400
R-5.2	Other: Specify <u>2001 SPECIAL TAX</u>		\$38,000		
R-5.3	Other: See Additional	\$2,788	\$275		
R-5.4	<b>Total Miscellaneous</b>	\$3,246	\$38,575	\$400	\$400
R-5.5	<b>Total Forecasted Revenue</b>	\$3,246	\$504,775	\$377,100	\$377,100
R-6	<b>Other Forecasted Revenue</b>				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	<b>Total Other Forecasted Revenue (a+b)</b>	\$0	\$0	\$0	\$0

# Final Budget

ALBANY COUNTY FIRE DISTRICT #1

FYE 6/30/2018

NAME OF DISTRICT/BOARD

## CAPITAL OUTLAY BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
<b>E-1</b>	<b>Capital Outlay</b>				
E-1.1	Real Property				
E-1.2	Vehicles	\$58,072	\$78,000	\$88,000	\$88,000
E-1.3	Office Equipment		\$1,000	\$1,000	\$1,000
E-1.4	Other (Specify)				
E-1.5	<u>New Stations/Upgrades</u>	\$14,809	\$10,000	\$40,000	\$40,000
E-1.6	<u>Radio Replacement Proje</u>	\$22,214	\$46,000	\$40,000	\$40,000
E-1.7	see additional details			\$10,000	\$10,000
<b>E-1.8</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$95,095</b>	<b>\$135,000</b>	<b>\$179,000</b>	<b>\$179,000</b>

## ADMINISTRATION BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
<b>E-2</b>	<b>Personnel Services</b>				
E-2.1	Administrator	\$13,592	\$14,000	\$14,500	\$14,500
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5					
E-2.6					
E-2.7					
<b>E-3</b>	<b>Board Expenses</b>				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	<u>Election Costs</u>		\$1,500		
E-3.5	<u>Strategic Planning</u>	\$1,637			
E-3.6					
<b>E-4</b>	<b>Contractual Services</b>				
E-4.1	Legal		\$21,500	\$10,000	\$10,000
E-4.2	Accounting/Auditing	\$8,000	\$7,000	\$7,000	\$7,000
E-4.3	Other (Specify)				
E-4.4	<u>Bookkeeping</u>	\$8,113	\$12,000	\$12,000	\$12,000
E-4.5					
E-4.6					
<b>E-5</b>	<b>Other Administrative Expenses</b>				
E-5.1	Office Supplies	\$3,175	\$35	\$1,000	\$1,000
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations	\$75	\$325	\$100	\$100
E-5.5	Other (Specify)				
E-5.6	<u>Bank Service Charges</u>	\$50	\$400	\$100	\$100
E-5.7	<u>Background Checks</u>	\$78			
E-5.8					
<b>E-6</b>	<b>TOTAL ADMINISTRATION</b>	<b>\$34,719</b>	<b>\$56,780</b>	<b>\$44,700</b>	<b>\$44,700</b>

# Final Budget

ALBANY COUNTY FIRE DISTRICT #1

FYE 6/30/2018

**OPERATIONS BUDGET**

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
<b>E-7</b>	<b>Personnel Services</b>				
E-7.1	Wages--Operations	\$109,940	\$300,000	\$200,000	\$200,000
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4	_____				
E-7.5	_____				
E-7.6	_____				
<b>E-8</b>	<b>Travel</b>				
E-8.1	Mileage			\$5,000	\$5,000
E-8.2	Other (Specify)				
E-8.3	Fuel	\$7,845	\$9,000	\$9,000	\$9,000
E-8.4	Airfare		\$1,300		
E-8.5	_____				
<b>E-9</b>	<b>Operating supplies (List)</b>				
E-9.1	PPE & Equipment	\$49,442	\$67,000	\$105,000	\$105,000
E-9.2	_____				
E-9.3	_____				
E-9.4	_____				
E-9.5	_____				
<b>E-10</b>	<b>Program Services (List)</b>				
E-10.1	Training	\$6,783	\$14,000	\$14,000	\$14,000
E-10.2	Federal Fire POV	\$1,502	\$12,000	\$6,500	\$6,500
E-10.3	_____				
E-10.4	_____				
E-10.5	_____				
<b>E-11</b>	<b>Contractual Arrangements (List)</b>				
E-11.1	City of Laramie	\$118,320	\$118,320	\$118,320	\$118,320
E-11.2	Emergency Reporting	\$2,007	\$2,007	\$2,007	\$2,007
E-11.3	_____				
E-11.4	_____				
E-11.5	_____				
<b>E-12</b>	<b>Other operations (Specify)</b>				
E-12.1	Dues & Subscriptions	\$581	\$161	\$175	\$175
E-12.2	Meeting Legal Ads	\$499	\$600	\$500	\$500
E-12.3	PO Box Rental	\$50	\$102	\$105	\$105
E-12.4	Safety Deposit Box	\$20	\$20	\$20	\$20
E-12.5	see additional details	\$127,827	\$139,000	\$219,000	\$219,000
<b>E-13</b>	<b>TOTAL OPERATIONS</b>	<b>\$424,815</b>	<b>\$683,510</b>	<b>\$679,627</b>	<b>\$679,627</b>

# Final Budget

ALBANY COUNTY FIRE DISTRICT #1

FYE 6/30/2018

## INDIRECT COSTS BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
<b>E-14</b>	<b>Insurance</b>				
E-14.1	Liability	\$1,243	\$1,417	\$1,500	\$1,500
E-14.2	Buildings and vehicles	\$20,783	\$14,106	\$25,000	\$25,000
E-14.3	Equipment				
E-14.4	Other (Specify)				
E-14.5	Fire Suppression Acct	\$7,484	\$7,550	\$7,550	\$7,550
E-14.6	Surety Bond	\$581	\$821	\$900	\$900
E-14.7					
<b>E-15</b>	<b>Indirect payroll costs:</b>				
E-15.1	FICA (Social Security) taxes	\$8,511	\$22,000	\$15,000	\$15,000
E-15.2	Workers Compensation	\$17,319	\$25,000	\$25,000	\$25,000
E-15.3	Unemployment Taxes				
E-15.4	Retirement	\$4,325	\$3,150	\$6,000	\$6,000
E-15.5	Health Insurance				
E-15.6	Other (Specify)				
E-15.7					
E-15.8					
E-15.9					
<b>E-16</b>	<b>Depreciation Expenses</b>				
<b>E-17</b>	<b>TOTAL INDIRECT COSTS</b>	<b>\$60,246</b>	<b>\$74,044</b>	<b>\$80,950</b>	<b>\$80,950</b>

## DEBT SERVICE BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
<b>D-1</b>	<b>Debt Service</b>				
D-1.1	Principal				
D-1.2	Interest				
D-1.3	Fees				
<b>D-2</b>	<b>TOTAL DEBT SERVICE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# Final Budget

ALBANY COUNTY FIRE DISTRICT #1  
 NAME OF DISTRICT/BOARD \_\_\_\_\_

FYE 6/30/2018

## GENERAL FUNDS

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
C-1	<b>Balances at Beginning of Fiscal Year</b>				
C-1.1	General Fund Checking Account Balance	\$329,631	\$646,891	\$549,906	\$549,906
C-1.2	Savings and Investments Account Balance	\$250,107	\$250,295	\$250,358	\$250,358
C-1.3	General Fund CD Balance				
C-1.4	All Other Funds				
C-1.5	Reserves (From Below)	\$0	\$0	\$50,000	\$50,000
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>	<b>\$579,738</b>	<b>\$897,186</b>	<b>\$850,264</b>	<b>\$850,264</b>
C-2	<b>General Fund Reductions:</b>				
C-2.1	a. Unpaid bills at FYE	\$7,936	-\$1,801	-\$203	-203
C-2.2	b. Reserves	\$0	\$0	\$50,000	\$50,000
C-2.3	<b>Total Deductions (a+b)</b>	<b>\$7,936</b>	<b>-\$1,801</b>	<b>\$49,797</b>	<b>\$49,797</b>
C-2.4	<b>Estimated Non-Restricted Funds Available</b>	<b>\$571,802</b>	<b>\$898,987</b>	<b>\$800,467</b>	<b>\$800,467</b>

## DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
C-3					
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve			\$50,000	\$50,000
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	<b>SUB-TOTAL</b>	\$0	\$0	\$50,000	\$50,000
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained in Depreciation Reserve Account	\$0	\$0	\$50,000	\$50,000

## OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
C-4					
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent from "Other"				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained in Other Reserve Account	\$0	\$0	\$0	\$0

## ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
C-5					
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0	\$0
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained in Assigned Fund Balance	\$0	\$0	\$0	\$0
C-5.9	<b>TOTAL TO BE SPENT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

THE STATE OF WYOMING, } ss.  
County of Albany

Albany County Fire District #1 will be having a budget hearing on July 19, 2017 at 5:00 pm at 4003 N 3rd St. in Laramie. This is to discuss and approve the 2017-2018 fiscal year budget and is open to the public. Below is the summary of the proposed budget. A more detailed version will be available at the hearing.

Total Revenue \$877,100  
Total Expenditures \$994,277  
Cash on Hand \$800,264

Publish: July 13, 15, and 18, 2017

I, Mary Palmer, do solemnly swear that I am one of the publishers of the *Laramie Boomerang*, a newspaper of general circulation published six times each week at Laramie, State of Wyoming; that the notice attached hereto, and which is a part of this affidavit and a part of the proof publication, was published in said newspaper for 3 consecutive times, the first publication having been made on the 13th day of July, 2017, and the last one on the 18th day of July, 2017, that said notice was published in the regular and entire issue of every number of the paper, during the period and times of publication, and that the notice was published in the newspaper proper, and not in the supplement.

IN WITNESS WHEREOF, I have hereunto set my hand this 19th day of July, A.D. 2017.  
Mary Palmer

SUBSCRIBED and sworn to before this 19th day of July, A.D., 2017.  
Dianne Gallatin

Publication Fee \$ 9450

