

PLEDGE OF ALLEGIANCE

REGULAR MEETING

1. **Roll Call.**
The September 1, 2020 Regular Meeting was called to order at 9:34 a.m. by Chairperson Jones. Commissioners Richardson and Gosar present.
2. **Comments from the public.**
Hearing no comments, MOTION by Gosar to CLOSE the Public Comment at 9:35 a.m. Roll call showed Gosar, Richardson and Jones. Aye. MOTION CARRIED.
3. **Disclosures.** None.
4. **Consideration of changes on the agenda.**
Peggy Trent, County and Prosecuting Attorney requested the removal of item number 13, Present for **APPROVAL**, Amendment Number One to the Lease and Operating Agreement between Albany County, Wyoming and Pete Lien & Sons, Inc to amend the payment and term of recapture of revenue to be paid to the County for Pete Lien's Use of the water well.
5. **Approval of Consent Agenda.**
MOTION by Richardson to APPROVE the Consent Agenda as presented.

CONSENT AGENDA

- 5a. Minutes of the Special & Regular Meetings of the Board.
Action: that the Board APPROVES the MINUTES of the August 12, 2020 Special Meeting and the August 18, 2020 Regular Meeting of the Board.
- 5b. Agenda and Minutes of the Nine Mile Water District.
Action: that the Board ACKNOWLEDGES RECEIPT of the June 10, 2020 AGENDA and the July 8, 2020 MINUTES of the Nine Mile Water District.
- 5c. Minutes, Agenda, Profit & Loss Budget bs. Actual and Advertising/Grants Transaction Report for the Albany County Tourism Board.
Action: that the Board ACKNOWLEDGES RECEIPT of the July 20, 2020 MINUTES, August 17, 2020 AGENDA, PROFIT & LOSS BUDGET vs. ACTUAL July 2020 through June 2021 and the ADVERTISING/GRANTS TRANSACTION REPORT as of July 2020 for the Albany County Tourism Board.
- 5d. Minutes of the Laramie Rivers Conservation District.
Action: that the Board ACKNOWLEDGES RECEIPT of the July 16, 2020 MINUTES of the Laramie Rivers Conservation District.
- 5e. Albany County Sheriff Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the July 2020 MONTHLY STATEMENT from Dave O'Malley, Sheriff.
- 5f. Albany County Detention Center Monthly Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the July 2020 MONTHLY REPORT from Dave O'Malley, Sheriff.
- 5g. ACH payment to the Internal Revenue Service regarding federal tax payment.
Action: that the Board RATIFIES payment to the Internal Revenue Service regarding federal tax payment for August 2020.
- 5h. ACH payments to Blue Cross Blue Shield regarding health insurance claims and Administrative Fees.
Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims and Administrative Fees.
- 5i. Acknowledge Receipt of Correspondence.
Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Wyoming County Commissioners Association (6); Karen & Leland Schertz; Chris and Shena Harvey; Medicine Bow Routt National Forests (2); Wyoming Department of Environmental Quality; Wyoming Office of State Lands and Investments; Dave O'Malley, Sheriff (10); Laramie Chamber Business Alliance; National Tank Truck Carriers; Office of Governor Mark Gordon (7); Acord; Albany County Public Library Foundation; Peggy Trent, County & Prosecuting Attorney (3); Wyoming Retirement System; Water & Waste Digest; Dieter W F Sturm, PHD; Local Government Liability Pool; CountyNews: State Engineer's Office & Wyoming Rural Electric News.

Roll call showed Richardson, Gosar and Jones. Aye. MOTION CARRIED.

REGULAR AGENDA

6. Proclaim September as National Recovery Month.

MOTION by Gosar to PROCLAIM September as National Recovery Month.

PROCLAMATION

WHEREAS, recovery from mental and substance use disorders, including co-occurring disorders is an essential part of health and one's overall wellness; and

WHEREAS, treatment and recovery services for mental and substance use disorders and co-occurring disorders is effective, and people can and do recover in our area and around the nation; and

WHEREAS, addressing and overcoming mental and substance use disorders and co-occurring disorders is essential to achieving healthy lifestyles, both physically and emotionally; and

WHEREAS, we must encourage relatives and friends of people with mental and substance use disorders and co-occurring disorders to implement preventive measures, recognize the signs of a problem, and encourage those in need of help to seek appropriate treatment and recovery support services; and

WHEREAS, thousands of people in Albany County are affected by these conditions; and

WHEREAS, to help more people with lived experience achieve and sustain recovery, the U.S. Department of Health and Human Services (HHS), the Substance Abuse and Mental Health Services Administration (SAMHSA), and The Albany County Court Supervised Treatment Program invite all residents of Albany County to participate in *National Recovery Month*; and

NOW, THEREFORE, I Terri Jones, by virtue of the authority vested in me by the laws of Albany County, do hereby proclaim the month of September 2020, as

National Recovery Month

in Albany County and call upon the people of Albany County to observe this month with appropriate programs, activities, and ceremonies to support this year's **Recovery Month** theme, *Join the Voices for Recovery: Celebrating Connections* and to celebrate the 31st anniversary of the **Recovery Month** observance.

IN WITNESS WHEREOF, I have hereunto set my hand this **1st** day of **September**, in the year of our Lord two thousand twenty, and of the Independence of the United States of America the two-hundred and forty-fifth.

/s/Terri Jones, Chairperson
Board of County Commissioners

ATTEST:

/s/Jackie R. Gonzales, Albany County Clerk

Roll call showed Gosar, Richardson and Jones. Aye. MOTION CARRIED.

7. Annual Compensation Agreement between the University of Wyoming and the Commissioners of Albany County in the amount of \$21,912.00 from July 1, 2019 through June 30, 2020. The purpose of the Agreement is to cover Extension Programs therefore

having an Extension Professional to assist and encourage the development of 4-H Youth Development Programming.

MOTION by Richardson to APPROVE the Annual Compensation Agreement between the University of Wyoming and the Commissioners of Albany County in the amount of \$21,912.00 from July 1, 2019 through June 30, 2020. The purpose of the Agreement is to cover Extension Programs therefore having an Extension Professional to assist and encourage the development of 4-H Youth Development Programming.

Roll call showed Richardson, Gosar and Jones. Aye. MOTION CARRIED.

8. Memorandum of Understanding between the Wyoming Office of Guardian Ad Litem and Albany County, Wyoming.

MOTION by Gosar to APPROVE the Memorandum of Understanding between the Wyoming Office of Guardian Ad Litem and Albany County, Wyoming.

Roll call showed Gosar, Richardson and Jones. Aye. MOTION CARRIED.

9. Ratify Underground Right of Way Easement Agreement between Albany County and Rocky Mountain Power for the Albany County Soccer Field located at 3284 Highway 287.

MOTION by Richardson to RATIFY Underground Right of Way Easement Agreement between Albany County and Rocky Mountain Power for the Albany County Soccer Field located at 3284 Highway 287.

Roll call showed Richardson, Gosar and Jones. Aye. MOTION CARRIED.

10. Ratify Fence Modification/Removal Agreement between Albany County and Wyoming Department of Transportation.

MOTION by Gosar to RATIFY Fence Modification/Removal Agreement between Albany County and Wyoming Department of Transportation.

Roll call showed Gosar, Richardson and Jones. Aye. MOTION CARRIED.

11. Resolution 2020-026 A Resolution Adopting Work from Home Option from August 26, 2020 through December 31, 2020.

MOTION by Richardson to APPROVE Resolution 2020-026 A Resolution Adopting Work from Home Option from August 26, 2020 through December 31, 2020.

Resolution 2020-026

RESOLUTION ADOPTING COVID-19 PAY FOR COUNTY EMPLOYEES WHO ARE UNABLE TO TELEWORK AND HAVE SCHOOL AGED CHILD(REN) ENROLLED IN THE ACSD#1 VIRTUAL BASED INSTRUCTION MODEL OR THE NON-NORMAL SCHOOL SCHEDULE.

WHEREAS, the Board of County Commissioners for Albany County (Commissioners) adopted Resolution 2020-015 providing for a three (3) phase plan for the operation of Albany County Government during the COVID-19 Outbreak.

WHEREAS, the Commissioners adopted an Operational Plan of Albany County Government During the COVID-19 Outbreak authorizing employees to telework when a County employee cannot report to work due to the need to care for child(ren) during school closures.

WHEREAS, effective School Year 2020/2021, the Albany County School District No. #1 implemented a non-normal school schedule for students attending Junior High and High

School and elementary students attend in person unless the student is enrolled in a virtual based instruction model. A non-normal school schedule is defined as anything other than attending school five (5) days a week resulting in students attending school in person on certain days per week and on other days attending remotely using the virtual based instruction model.

WHEREAS, some County employees will need to be present at home to assist in the oversight and virtual learning of their child(ren). The Albany County COVID-19 Task Force is recommending the Commissioners permit those County employees who are unable to telework and have school aged child(ren) enrolled in ACSD#1 virtual based instruction model or the non-normal school schedule, to receive COVID-19 pay and not be required to utilize sick or vacation leave. For those County employees who are able to telework they will not receive COVID-19 pay.

NOW THEREFORE THE BOARD OF COUNTY COMMISSIONERS OF ALBANY COUNTY, WYOMING, RESOLVES

Section 1: That the foregoing recitals are incorporated in and made a part of this resolution by this reference.

Section 2: That the Board of Commissioners for Albany County, Wyoming, authorizes County employees who have school aged child(ren) enrolled in ACSD#1 virtual based instruction model or the non-normal school schedule, and are unable to telework and must work in person to perform their position, shall be allowed to receive COVID-19 pay while attending to a child at home and will not be required to utilize sick or vacation leave. For those County employees who are able to telework will not receive COVID-19 pay.

PASSED, APPROVED, AND ADOPTED THIS 1st day of September 2020.

THE BOARD OF COUNTY COMMISSIONERS
OF ALBANY COUNTY, WYOMING

/s/Terri Jones, Chairperson

ATTEST:

/s/Jackie R. Gonzales, Albany County Clerk

Roll call showed Richardson, Gosar and Jones. Aye. MOTION CARRIED.

12. Release of the Letter of Credit provided for the required improvements for The Paddocks at Fort Sanders – Second Filing, First Addition.

MOTION by Richardson to APPROVE the Release of the Letter of Credit provided for the required improvements for The Paddocks at Fort Sanders – Second Filing, First Addition.

Roll call showed Richardson, Gosar and Jones. Aye. MOTION CARRIED.

13. Present for **APPROVAL**, Amendment Number One to the Lease and Operating Agreement between Albany County, Wyoming and Pete Lien & Sons, Inc to amend the payment and term of recapture of revenue to be paid to the County for Pete Lien’s Use of the water well. (Bailey Quick, Grants Specialist) - **REMOVED**
14. Contract between Wyoming Department of Family Services and Albany County Commissioners for the Temporary Assistance for Needy Families (TANF), CFDA #93.558 in the amount of \$86,500.00 for services provided from October 1, 2020 through September 30, 2021.

MOTION by Gosar to APPROVE Contract between Wyoming Department of Family Services and Albany County Commissioners for the Temporary Assistance for Needy Families (TANF), CFDA #93.558 in the amount of \$86,500.00 for services provided from October 1, 2020 through September 30, 2021.

Roll call showed Gosar, Richardson and Jones. Aye. MOTION CARRIED.

15. Sub-recipient Funding Agreements between Albany County Board of County Commissioners and CLIMB Wyoming, Cathedral Home for Children/Extended Families Program, Interfaith Good Samaritan, and Greater Wyoming Big Brothers Big Sisters in the total amount of \$86,500.00 for TANF/CPI 2020-2021 Grant funding (CFDA #93.558) for services provided between October 1, 2020 and September 30, 2021.

MOTION by Richardson to APPROVE Sub-recipient Funding Agreements between Albany County Board of County Commissioners and CLIMB Wyoming, Cathedral Home for Children/Extended Families Program, Interfaith Good Samaritan, and Greater Wyoming Big Brothers Big Sisters in the total amount of \$86,500.00 for TANF/CPI 2020-2021 Grant funding (CFDA #93.558) for services provided between October 1, 2020 and September 30, 2021. The amounts are as follows:

CLIMB Wyoming - \$22,500.00

Cathedral Home for Children/Extended Families - \$15,270.00

Interfaith Good Samaritan - \$21,500.00

Greater Wyoming Big Brothers Big Sisters - \$23,000.00

Albany County Grants Office (admin fee) - \$4,230.00

Roll call showed Richardson, Gosar and Jones. Aye. MOTION CARRIED.

16. Quitclaim Deed between Albany County, Wyoming, Grantor, to South of Laramie Water and Sewer District, a Wyoming Water and Sewer District, Grantee, for the real property situated in Albany County, Wyoming at 2461 County Shop Road in Laramie, WY.

MOTION by Richardson to APPROVE Quitclaim Deed between Albany County, Wyoming, Grantor, to South of Laramie Water and Sewer District, a Wyoming Water and Sewer District, Grantee, for the real property situated in Albany County, Wyoming at 2461 County Shop Road in Laramie, WY.

Roll call showed Richardson, Gosar and Jones. Aye. MOTION CARRIED.

17. Discuss and Consider the hiring of a Civil Attorney in the County Attorney's Office.

MOTION by Richardson to AUTHORIZE Peggy Trent, County & Prosecuting Attorney to POST and HIRE a Civil Attorney Position to be paid from CISP.

Roll call showed Richardson, Gosar and Jones. Aye. MOTION CARRIED.

18. Acknowledge receipt of Notice of Assignment and Petition for Review regarding Windmill Acres Subdivision.

MOTION by Gosar to ACKNOWLEDGE Receipt of Notice of Assignment and Petition for Review regarding Windmill Acres Subdivision.

Roll call showed Gosar, Richardson and Jones. Aye. MOTION CARRIED.

19. Request a Statement of the Receipts and Expenditures of the County during the preceding twelve (12) months setting forth the source and amount of all receipts and the purpose and the amount of all expenditures to be prepared upon reconciliation of all account by the County Treasurer and the County Clerk, not later than September 30 pursuant to W.S. §18-3-515.

MOTION by Gosar to REQUEST a Statement of the Receipts and Expenditures of the County during the preceding twelve (12) months setting forth the source and amount of all receipts and the purpose and the amount of all expenditures to be prepared upon reconciliation of all account by the County Treasurer and the County Clerk, not later than September 30 pursuant to W.S. §18-3-515.

Roll call showed Gosar, Richardson and Jones. Aye. MOTION CARRIED.

20. Request the Environmental Advisory Committee (EAC) to review and make any recommendations to the Solar and Wind Regulations in Albany County.

MOTION by Gosar to REQUEST the Environmental Advisory Committee (EAC) to review and make any recommendations to the Solar and Wind Regulations in Albany County.

Roll call showed Gosar. Aye. Richardson and Jones Nay. MOTION FAILED.

21. Accept the resignation of Aimee Binning as the Albany County Emergency Management Coordinator.

MOTION by Richardson to ACCEPT the resignation of Aimee Binning as the Albany County Emergency Management Coordinator.

Roll call showed Richardson, Gosar and Jones. Aye. MOTION CARRIED.

22. Discuss the Grants Manager position for Albany County.

Jackie R. Gonzales, County Clerk discussed with the Board about how the direction of the Grants Office should go and whether the County needs to hire a new Grants Manager. There was general discussion regarding restructuring the Grants Office or leaving it as is and hiring a full-time Grants Manager. There was consensus that there needs to be a face to the Grants Office and more discussion with other Department Heads and Elected Officials regarding their need for grants and what they would like to see.

23. Discuss placing a tower at the Mandell Lane location and Direct the County Attorney on how to proceed.

Peggy Trent, County and Prosecuting Attorney will research this issue further and bring back more information for the Board to move forward with.

24. Appoint Ginger Davis as the NAMI representative to the Albany County Mental Health Board and Dr. Clair White as a Professor with the UW Criminal Justice Program.

MOTION by Gosar to APPOINT Ginger Davis as the NAMI representative to the Albany County Mental Health Board and Dr. Clair White as a Professor with the UW Criminal Justice Program.

Roll call showed Gosar, Richardson and Jones. Aye. MOTION CARRIED.

25. Discuss the electric drop down and network for workstations project at the 112 South 5th Street building.

Peggy Trent, County and Prosecuting Attorney informed the Board that work needs to be done at the new office space and it is estimated to cost approximately \$10,000.00 to \$15,000.00. The question is, can the work be done and where can it be paid from so that we are able to move in and we can vacate the 501 Iverson building. The funds could be taken from 1%, CISP or from the Building Reserve Fund that was set aside this fiscal year.

26. Update on County Employee involvement with the 2020 Primary Election.

Jackie R. Gonzales, County Clerk informed the Board that there were 8,001 total ballots cast in the Primary Election. In all we had a 50% turnout for this election. We had many firsts for this election such as new equipment, a recount determined by 1 vote, consolidated polling places, ES&S on-site support, greeters at the polls and we processed 3,169 absentee ballots per the directive by Secretary Buchanan in approximately four and a half hours by the Absentee Ballot Board. Help was given by various County offices such as; Assessor, Attorney, EMA, Extension, GIS, HR, IT, Library, Maintenance, Public Health, Road & Bridge and Treasurer. Due to the various offices helping this election we were able to save approximately \$1,875.00 in judges. In addition to County employees, we also had 5 state employees assist in the election as well as 2 student judges. Ms. Gonzales personally thanked the Board for allowing County offices to assist in the election.

27. Vouchers for August 2020.

MOTION by Richardson to APPROVE Vouchers for August 2020 and directs the Clerk to assign a voucher number to the following vouchers and signature stamp each voucher and to cause warrants to be issued in payment of each account to wit: **General Expenditures:** 4Rivers Equipment, \$167.20, drawbar; 7220 Commercial Cleaning, \$400.00, janitorial contract; A/C Electric Supply, \$196.07, bulbs & fuses; Ace Hardware, \$58.97, padlock & power strip; Advanced Medical Imaging, \$39.00, radiology; Albany County Fair Association, \$296.70, hand sanitizer reimbursement; Albany County Treasurer, \$688.76, grant administration; Albany County Weed and Pest, \$2,168.16, 2020 emergency insect grant; Albertson's Companies, \$242.38, prescriptions; American Paintbrush, \$1,950.00, truck lettering; Big Laramie Mosquito Control, \$32,611.50, 2020 emergency insect grant; Black Hills Energy, \$1,653.21, utilities; Box River Ranch, \$54.79, fuel reimbursement; Brandt Heavy Hauling, \$1,782.00, Sybille fire transport; Robin Brooks, \$3,138.87, Pine Gulch Fire; C&W Truck and Trailer Parts, \$38.67, clamp; Cathedral Home for Children, \$504.49, TANF/CPI; Central Restaurant Products, \$335.48, containers/supplies; Jacob Chaffin, \$1,545.32, fire/travel; Charter Communications, \$400.49, utilities; City of Laramie, \$4,786.27, utilities; City of Laramie, \$5,000.00, 2020 mosquito control; City of Laramie, \$33,285.00, water plant investment fee; CivicPlus, \$32.89, IT-infrastructure; Kayla Clark, \$2,430.81, Pine Gulch Fire; CPS Inc, \$150.00, panic button monitoring; Chad Dinges, \$343.88, Pine Gulch Fire; Dooley Oil, \$699.99, fuel/oil; Drube Supply, \$423.49, fuel; Fortman's Paint & Glass, \$1,053.32, tint heavy equipment; Frenchman Valley COOP, \$333.29, fuel; Jack Froggatt, \$1,569.57, Red Salmon Fire reimbursement; Fuel Management Solutions, \$1,061.60, fuel pump; Olivia Gallegos, \$100.00, blood draw; Gorman Engineering, \$45,448.41, engineering services; Kim Gullickson, \$951.75, fuels coordinator; Caitlin Harris, \$992.78, Lake Creek/Richard Mtn Fire; Clyde Harris, \$34.30, 2 Bar Fire; Heggie Logging, \$927.61, engine; Sarah Hill, \$2,840.07, Bishop Fire; Horton Fuels, \$190.38, diesel fuel; Illinois Office Supply, \$721.95, 2020 Primary Ballots, INTAB, \$140.02, seals; Iverson Memorial Hospital, \$408.00, x-ray; Jo-Ed Produce, \$1,326.36, boarding of prisoners; Kirsti's Chemfree Cleaning, \$60.00, commercial cleaning; Laramie GM Auto, \$1,104.83, vehicle maintenance; Laramie Newspapers, \$2,102.64, advertising; Laramie Tire Factory, \$717.32, tires; Lewan & Associates, Inc., \$632.80, copier lease; Little Laramie Mosquito Control, \$19,895.52, 2020 Emergency Insect Grant; Long Building Technologies, \$9,265.00, Detention Center maintenance contract; McGee Company, \$61.02, patches; McKesson Medical Surgical, \$278.22, clinical supplies; Meadow Gold Dairy, \$700.84, boarding of prisoners; Stan Mitchem, \$724.24, travel reimbursement; Mountain West Telephone, \$603.50, metro-ethernet charges; Napa Auto Parts, \$228.05, fuel pumps; National Test Systems, \$170.00, supplies; Natrona County Sheriff's Office, \$2,145.00, juvenile housing services; NMS Labs, \$844.00, toxicology; Office of State Lands & Investments, \$35,214.67, pilot hill land use lease; Plainsman Printing, Inc, \$2,325.02, legal case binders; Powers Logging, \$27,900.00, hazardous fuels reduction; James Rietz, \$966.88, Pine Gulch Fire; Rock Creek Mosquito Control, \$6,685.55, 2020 Emergency Insect Grant; Rocky Mountain Power, \$5,175.62, utilities; Shred-It, \$262.89, document destruction; Specialized Pathology Consultant, \$3,700.00, autopsy; Stitches Acute Care Center, \$75.00, drug tests; The Home

Depot Pro/Supplyworks, \$281.20, hand sanitizer/bathroom tissue; The Master's Touch, \$1,256.50, postage; Todd Lynn, \$2,087.00, radio batteries; Town of Rock River, \$3,873.78, 2020 Emergency Insect Grant; Town of Rock River, \$118.00, utilities; True Value, \$24.54, equipment; TY Pickett, \$2,750.00, 2nd installment; Union Telephone, \$44.53, telephones; US Bank Equipment Finance, \$5,963.49, copier lease; US Food Service, \$3,247.99, boarding of prisoners; Verizon, \$1,816.08, telephones; Warren's Towing, \$275.00, towing expense; Wheatland Rural Electric, \$219.51, utilities; James A. Wilkerson, \$1,250.00, autopsy; Wyoming Department of Health, \$1,980.00, refund for training; Wyoming Disposal Systems, \$666.00, utilities; Wyoming Machinery, \$4,600.00, equipment attachments; Wyoming Public Health Laboratory, \$168.00, specimen collection; Wyoming Safety Supply, \$10,649.78, COVID PPE; Zep Sales & Service, \$219.12, window & lube; **First Interstate Bank:** \$88.37, white board/clipboards; \$144.11, couplers; \$2,414.86, election/office supplies; \$42.39, microphone; \$1110.88, vehicle maintenance; \$83.63, meals/fuel; \$40.19, reusable face shields; \$1,552.18, office equipment; \$768.26, incentives; \$2,840.00, COVID supplies; \$98.19, envelopes; \$342.03, fuel; \$244.46, COVID supplies; \$580.97, meals/lodging; \$1,089.58, moving expenses; \$1,197.12, condensate removal pump; \$1,348.44, lodging; \$10.45, meals; \$23.62, meals; \$2,265.88, election equipment; \$23.95, padd through ends; \$9.70, meals; \$702.11, level up lactation; \$75.11, batteries; \$176.11, fuel; \$73.38, toilet cleaner; \$2,062.06, fuel/lodging; \$4,018.33, supplies; \$252.74, tips training; \$79.26, **TOTAL EXPENDITURES: \$340,611.29**

Roll call showed Richardson, Gosar and Jones. Aye. MOTION CARRIED.

28. Adjourn.

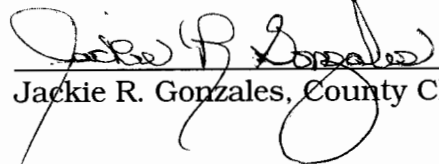
MOTION by Richardson to ADJOURN the September 1, 2020 Regular Meeting at 11:14 a.m.

Roll call showed Richardson, Gosar and Jones. Aye. MOTION CARRIED.

BOARD OF COUNTY COMMISSIONERS

/s/ Terri Jones, Chairperson

ATTEST:



Jackie R. Gonzales, County Clerk