

COUNTY COMMISSIONERS' MINUTES

MAY 18, 2021

LARAMIE, WYOMING

INTERVIEWS: 9:00 a.m.

Albany County Historic Preservation Board
Pilot Hill Board

REGULAR MEETING: 9:30 a.m.

1. **Roll Call.**

The May 18, 2021 Regular Meeting was called to order at 9:30 a.m. by Chairperson Gosar. Commissioners Richardson and Ibarra present.

2. **Pledge of Allegiance.**

3. **Public Hearing.** None

4. **Comments from the public.**

Roy Torres, Building and Grounds Superintendent informed the Board that we have only received one bid to date for the cleaning contract and would like to see an extension done to see if we can get additional bids submitted. Jennifer Curran, Civil Attorney stated that an addendum can be done to extend the RFP date.

MOTION by Ibarra to CLOSE the Public Comment.

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

5. **Disclosures.** None.

6. **Consideration of changes on the Agenda.**

Becky Farley, Deputy County and Prosecuting Attorney asked to add a Resolution to Appoint a Special Prosecutor.

7. **Approval of Consent Agenda.**

MOTION by Ibarra to APPROVE the Consent Agenda as presented.

CONSENT AGENDA

7a. Minutes of the Regular Meeting of the Board.

Action: that the Board APPROVES the MINUTES of the May 4, 2021 Regular Meeting of the Board.

7b. Minutes and Agenda of the Albany County Planning and Zoning Commission.

Action: that the Board ACKNOWLEDGES RECEIPT of the April 14, 2021 MINUTES and the May 12, 2021 AGENDA of the Albany County Planning and Zoning Commission.

7c. Minutes, Agenda, Budget vs. Actual, Balance Sheet, Check Register and Credit Card Log of the Albany County Public Library Board of Directors.

Action: that the Board ACKNOWLEDGES RECEIPT of the March 22, 2021 MINUTES; April 26, 2021 AGENDA; BUDGET vs. ACTUAL as of March 31, 2021; BALANCE SHEET as of March 31, 2021; CHECK REGISTER – March 2021 and CREDIT CARD LOG – March 2021 for the Albany County Public Library Board of Directors.

7d. Albany County Clerk of District Court Monthly Statement.

Action: that the Board ACKNOWLEDGES RECEIPT of the April 2021 MONTHLY STATEMENT from Stacy Lam, Clerk of District Court.

7e. Albany County Public Health Monthly Statement.

Action: that the Board ACKNOWLEDGES RECEIPT of the April 2021 MONTHLY STATEMENT from Ryan Kiser, Public Health Nurse Manager.

7f. Circuit Court of the Second Judicial District Monthly Statement.

Action: that the Board ACKNOWLEDGES RECEIPT of the April 2021 MONTHLY STATEMENT from Jennifer Beeston, Circuit Court Clerk.

7g. Albany County Planning Monthly Statement.

Action: that the Board ACKNOWLEDGES RECEIPT of the April 2021 MONTHLY STATEMENT from David Gertsch, County Planner.

7h. Albany County Treasurer Monthly Statement.

Action: that the Board ACKNOWLEDGES RECEIPT of the April 2021 MONTHLY STATEMENT from Tracy Fletcher, County Treasurer.

7i. Albany County Clerk Monthly Statement.

Action: that the Board ACKNOWLEDGES RECEIPT of the April 2021 MONTHLY STATEMENT from Jackie R. Gonzales, County Clerk.

7j. Rainbow Valley Special Road District Proposed Budget for Fiscal Year 2021-2022.

Action: that the Board ACKNOWLEDGES RECEIPT of the PROPOSED BUDGET FOR FISCAL YEAR 2021-2022 for the Rainbow Valley Special Road District.

- 7k. Albany County Weed and Pest Control District Proposed Budget for Fiscal Year 2021-2022.
Action: that the Board ACKNOWLEDGES RECEIPT of the PROPOSED BUDGET FOR FISCAL YEAR 2021-2022 for the Albany County Weed and Pest Control District.
- 7l. Albany County General Fund Revenue Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the April 2021 GENERAL FUND REVENUE REPORT as submitted by the Albany County Treasurer's Office.
- 7m. Special District Information Form.
Action: that the Board ACKNOWLEDGES RECEIPT of the 2021 Valley View Drive Community Improvement and Service District SPECIAL DISTRICT INFORMATION FORM as submitted on April 14, 2021.
- 7n. Special District Information Form.
Action: that the Board ACKNOWLEDGES RECEIPT of the 2021 Pope Springs Community Special Road Improvement District SPECIAL DISTRICT INFORMATION FORM as submitted on April 17, 2021.
- 7o. Special District Information Form.
Action: that the Board ACKNOWLEDGES RECEIPT of the 2021 Rainbow Valley Special Road District SPECIAL DISTRICT INFORMATION FORM as submitted on May 7, 2021.
- 7p. ACH payments to Blue Cross Blue Shield regarding health insurance claims and Administrative Fees.
Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims and Administrative Fees.
- 7q. Zoning Certificates
Action: that the Board APPROVES the following Zoning Certificates:

Geo Pin	Last Name	First Name	Zoning Permit #	Street #	Address	Description of Use	Zoning
05-1573-21-3-12-001.00	Osborne Concrete & Construction, Inc.	c/o Mr. James Osborne	ZC-039-21	6015	Bastian Road	Principal Structure	UR
05-1573-21-3-12-001.00	Osborne Concrete & Construction, Inc.	c/o Mr. James Osborne	ZC-047-21	6015	Bastian Road	Accessory Building	UR
05-1573-03-4-00-005.00	Arthur	Stephan	ZC-048-21	566	Corthell Road	Accessory Building	RR
05-1573-11-1-04-008.00	Mason	Ronald & Melissa	ZC-049-21	2918	Chinook Road	Principal Structure	RR
05-1573-11-1-04-008.00	Mason	Ronald & Melissa	ZC-050-21	2918	Chinook Road	Accessory Building	RR
05-1573-10-2-02-004.00	J. Harris Construction	c/o Mr. Jake Harris	ZC-051-21	1915	Ruthie Road	Principal Structure	RR
05-1672-06-3-04-010.00	Levin	Bejamin Z.	ZC-052-021	80	Domino Road	Principal Structure	RR
05-1379-13-4-01-002.00	Keller	John David	ZC-053-021	68	Fox Hill Road	Principal Structure	RR
05-1379-13-4-01-002.00	Keller	John David	ZC-054-021	68	Fox Hill Road	Accessory Building	RR
05-1379-13-4-01-002.00	Keller	John David	ZC-055-021	68	Fox Hill Road	Accessory Building	RR
05-1576-35-1-98-346.00	Robertson	Wiston	ZC-056-021	50	Calistoga Drive	Accessory Building, - 1 st	AG
05-1576-20-4-98-283.00	Connick	Jeffrey S. and Sara N.	ZC-057-021	11	Whispering Ridge Road	Accessory Building, - 1 st	AG
05-1472-03-4-00-014.00	Wilt	Leland	ZC-058-021	22	Rough Rider Road	Principal Structure	RR
05-1576-01-1-98-230.00	Jacobsen	Michael & Lorrie	ZC-060-021	103	Banding Iron Court	Accessory Building, - 1 st	AG
05-1473-22-4-06-002.00	Popp	Brad	ZC-061-21	64	Arrowhead Drive	Accessory Building	RR
05-1575-04-1-00-039.00	McCortor	Erik	ZC-062-021	1	Lazy G Road	Accessory Building	AG
05-2171-27-1-01-005.00	Johnson	Terry	ZC-063-021	107	Clemons Ranch Road	Principal Structure	AG
05-1673-11-3-02-021.00	Torbert	Jeff & Sarah	ZC-064-021	292	Roger Canyon Road	Accessory Building	AG
05-1573-12-4-00-009.00	Finley	Luke	ZC-065-021	3445	Evergreen Drive	Addition to Principal	SLR

05-1578-03-1-30-003.00	Webb	Ian	ZC-066-021	31	3 rd Street	Accessory Building, - 1st	SLR
05-1472-23-2-01-009.00	Isborn	Matthew	ZC-067-021	93	Honey Tree Loop	Modular Structure	RR
05-1578-03-2-00-069.00	Table in the Wilderness	c/o Mr. Daniel Wahlgren	ZC-068-021	38	Old State HWY 130	Addition to Accessory	AG
05-1772-30-1-01-016.00	Worden	Eric	ZC-069-021	250	Katie Canyon Loop	Principal Structure	AG
05-1772-30-1-01-016.00	Worden	Eric	ZC-070-021	250	Katie Canyon Loop	Accessory Building	AG
05-1377-03-4-05-018.00	Harris	Matthew & Tracey	ZC-073-021	9	Fox Woods Court	Principal Structure	RR
05-1377-03-4-05-018.00	Harris	Matthew & Tracey	ZC-074-021	9	Fox Woods Court	Accessory Building	RR

7r. Acknowledge Receipt of Correspondence.

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Rachel Crocker; Best Block LLC (2); Pete Gosar (38); Office of Governor Mark Gordon (6); Walden Gas Utility; Wyoming ArtsScapes; Wyoming State Forestry; Bern Hinckley (4); Albany County Clean Water Advocates; Department of Environmental Quality; Mary Bower; Rhett Epler; Wyoming County Commissioners Association (3); Medicine Bow Routt National Forests (2); Sylvia Bagdonas; Wyoming Department of Transportation; Bonnie Heidel (2); Laramie Chamber Business Alliance (2); Miria White (2); Sue Ibarra (6); James Johnson; Jamie Egolf; Kathleen Selmer; Lorraine Sauline-Klein; Pamela Mathewson; Robert Kelly; Municode (2); Acord (2); Conor Mullen; Federal Aviation Administration; Kevin T. Kilty (2); Laramie Soup Kitchen; Melodie Edwards; The Wyoming Connection; AIG-VALIC; Anna Jacoba; FCW; Gail Kahn Stakes; Laramie Peak Fire Zone; Sue Lowe; Jan Webster; SAFE Project; University Extension; Wyoming Roadwork Guide; Gerry Hansen; Janet Noel Webster; Mark Carducci; USDA; A.J. Glaser; Jennifer Curran; Richard Adler; Donna Lange; and Kaiser Wealth Management.

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

REGULAR AGENDA

8. Discuss proposed land exchange between the Notch Peak Ranch (Albany County) and the Forest Service.

Rob Robertson, District Ranger for the Douglas Ranger District explained to the Board that this proposed land exchange will encompass approximately 2-3 parcels in Albany County. This land exchange will benefit the County and the private ranch owner as the rancher does not have the time to deal with trespassers and exchanging this land would allow for it to be public and managed by the Forest Service. The process is to inform the governmental entities that are affected and then move forward with the land exchange once that has occurred.

9. Resolution 2021-017, Resolution to Appoint a Special Prosecutor.

MOTION by Richardson to APPROVE Resolution 2021-017, Resolution to Appoint a Special Prosecutor.

Resolution 2021-017

RESOLUTION TO APPOINT SPECIAL PROSECUTOR

Whereas, the Albany County & Prosecuting Attorney's Office has a conflict of interest in reviewing and prosecuting a juvenile citation, where J.W.D. is the accused, due to the Albany County & Prosecuting Attorney's Office employing an immediate relative of the minor child.

Whereas, Wyo. Stat. Ann. § 18-3-302 and § 18-3-520, enables the County Commissioners of any County to employ one or more attorneys to appear and prosecute and assist the County and Prosecuting Attorney on behalf of the people of such County in any action or preceding, whether civil or criminal.

Whereas, in such case the nature and necessity of employment shall appear in the records of the County Commissioners according to Wyo. Stat. Ann. § 18-3-520.

Whereas, it appears to the Board of County Commissioners that a Special County & Prosecuting Attorney is needed to assist the Albany County & Prosecuting Attorney to carry out the duties due to the County & Prosecuting Attorney reporting a conflict of interest and an appearance of impropriety that may result should the Albany County & Prosecuting Attorney's Office handle the above matter.

Whereas, the office of the Carbon County Attorney's Office, by and through Carbon County and Prosecuting Attorney, Ashley Mayfield Davis, or through any of her designees, has agreed to assume the responsibilities and duties of Special Prosecutor in this matter, it being noted that Albany County and Prosecuting Attorney's Office will be responsible for expenses by the Special Prosecutor in carrying out his duties including but not limited to any expenses for travel.

NOW THEREFORE THE BOARD OF COUNTY COMMISSIONERS OF ALBANY COUNTY, WYOMING, RESOLVES:

Section 1. That the foregoing recitals are incorporated in and made a part of this resolution by this reference.

Section 2. That the office of the Carbon County Attorney's Office, by and through Carbon County and Prosecuting Attorney, Ashley Mayfield Davis, or through any of her designees, be and are hereby appointed and employed as Special County and Prosecuting Attorney in the above referenced juvenile matter to perform the official duties in this matter that would otherwise be performed by the Albany County & Prosecuting Attorney and her deputies and for that time and for this matter, of the Carbon County Attorney's Office, by and through Carbon County and Prosecuting Attorney, Ashley Mayfield Davis, or through any of her designees, shall have the same powers given by law to the Albany County & Prosecuting Attorney as is so provided by Wyo. Stat. Ann. § 18-3-105.

PASSED, APPROVED, AND ADOPTED THIS 18th day of May 2021.

THE BOARD OF COUNTY COMMISSIONERS OF ALBANY
COUNTY, WYOMING

/s/Pete Gosar, Acting Chairperson

ATTEST:

/s/Jackie R. Gonzales, Albany County Clerk

Roll call showed Richardson, Ibarra and Gosar. Aye. MOTION CARRIED.

9a. Request Community Partner 1% funding for Albany County Fire District #1 in the amount of \$20,000.00.

Art Sigel, Board Secretary and Mike Olson Assistant Chief in Centennial asked the Board for assistance in funding a project to drill a well at Centennial Station number 1. This funding will allow for an ADA bathroom and shower facility to be put into the station. This is a 50% share cost of the project.

10. Memorandum of Understanding between the Board of Commissioners of the County of Albany, Wyoming by and Through the Albany County Human Resources Office and the Laramie Regional Airport Board for HR Services.

MOTION by Richardson to APPROVE Memorandum of Understanding between the Board of Commissioners of the County of Albany, Wyoming by and Through the Albany County Human Resources Office and the Laramie Regional Airport Board for HR Services.

Roll call showed Richardson, Ibarra and Gosar. Aye. MOTION CARRIED.

11. Memorandum of Understanding between the Board of Commissioners of the County of Albany, Wyoming, by and Through the Albany County Human Resources Office and the Albany County Fair Board for HR Services.

MOTION by Ibarra to APPROVE Memorandum of Understanding between the Board of Commissioners of the County of Albany, Wyoming, by and Through the Albany County Human Resources Office and the Albany County Fair Board for HR Services.

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

12. Memorandum of Understanding between the Board of Commissioners of the County of Albany, Wyoming, by and Through the Albany County Human Resources Office and the Albany County Public Library for HR Services.

MOTION by Richardson to APPROVE Memorandum of Understanding between the Board of Commissioners of the County of Albany, Wyoming, by and Through the Albany County Human Resources Office and the Albany County Public Library for HR Services.

Roll call showed Richardson, Ibarra and Gosar. Aye. MOTION CARRIED.

13. Utility License for City of Laramie on County Road 17, Roger Canyon Road, Southeast ¼ Section 21, Township 16 North, Range 73 West for a 12" water line connecting to a pump station.

MOTION by Richardson to APPROVE Utility License for City of Laramie on County Road 17, Roger Canyon Road, Southeast ¼ Section 21, Township 16 North, Range 73 West for a 12" water line connecting to a pump station.

Roll call showed Richardson, Ibarra and Gosar. Aye. MOTION CARRIED.

14. Utility License for City of Laramie on County Road 17, Roger Canyon Road, Southeast ¼ Section 21, Township 16 North, Range 73 West for a 24" water line connecting pump station to Zone 3 Tank.

MOTION by Ibarra to APPROVE Utility License for City of Laramie on County Road 17, Roger Canyon Road, Southeast ¼ Section 21, Township 16 North, Range 73 West for a 24" water line connecting pump station to Zone 3 Tank.

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

15. 2021 Wildland Fire Management Annual Operating Plan for the purpose of addressing issues affecting cooperation, interagency working relationships and protocols, financial arrangements, and joint activities across the State of Wyoming.

MOTION by Richardson to APPROVE 2021 Wildland Fire Management Annual Operating Plan for the purpose of addressing issues affecting cooperation, interagency working relationships and protocols, financial arrangements, and joint activities across the State of Wyoming.

Roll call showed Richardson, Ibarra and Gosar. Aye. MOTION CARRIED.

16. Amendment between Tyler Technologies, Inc., and Albany County, Wyoming to set forth the items in the sales quotation attached as Exhibit 1 to perform software migration in the amount of \$3,650.00.

MOTION by Ibarra to APPROVE Amendment between Tyler Technologies, Inc., and Albany County, Wyoming to set forth the items in the sales quotation attached as Exhibit 1 to perform software migration in the amount of \$3,650.00.

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

17. Scope of Work from ANM for assistance with upgrade of the Exchange Server in an amount not to exceed \$7,335.00.

MOTION by Ibarra to APPROVE Scope of Work from ANM for assistance with upgrade of the Exchange Server in an amount not to exceed \$7,335.00.

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

18. Emergency Rental Assistance Program (CFDA #21.023) 2021 Sub-Recipient Agreements for the following agencies: Downtown Clinic in the amount of \$10,500.00; Family Promise of Albany County in the amount of \$30,000.00; Laramie Interfaith in the amount of \$94,236.00 and Authorize the Chairperson to sign.

MOTION by Richardson to APPROVE Emergency Rental Assistance Program (CFDA #21.023) 2021 Sub-Recipient Agreements for the following agencies: Downtown Clinic in the amount of \$10,500.00; Family Promise of Albany County in the amount of \$30,000.00; Laramie Interfaith in the amount of \$94,236.00 and AUTHORIZE the Chairperson to sign.

Roll call showed Richardson and Ibarra. Aye. Gosar abstained. MOTION CARRIED.

19. Memorandum of Understanding among Wyoming Department of Revenue, Albany County and Albany County Assessor for the purpose of setting forth the responsibilities of the DOR and the County concerning administration of all the equipment and software provided by the DOR used in the Computer Assisted Mass Appraisal (CAMA) System.

MOTION by Ibarra to APPROVE Memorandum of Understanding among Wyoming Department of Revenue, Albany County and Albany County Assessor for the purpose of setting forth the responsibilities of the DOR and the County concerning administration of all the equipment and software provided by the DOR used in the Computer Assisted Mass Appraisal (CAMA) System.

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

20. Discuss and Approve recommended budget allocations for the sub-recipients of the Wyoming Department of Family Services 2021-2022 TANF-CPI Grant.

MOTION by Ibarra to APPROVE the recommended budget allocations for the sub-recipients of the Wyoming Department of Family Services 2021-2022 TANF-CPI Grant as follows: Greater Wyoming Big Brothers Big Sisters in the amount of \$16,137.00; CLIMB Wyoming in the amount of \$26,262.00; Cathedral Home for Children, Extended Families in the amount of \$12,088.00; and Interfaith Good Samaritan in the amount of \$32,013.00.

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

21. Resolution 2021-016, Resolution Designating Funding Allocations to Sub-recipients of the Albany County 21-22 Temporary Assistance for Needy Families Community Partnership Initiative (TANF-CPI) Sub-Award.

MOTION by Richardson to APPROVE Resolution 2021-016, Resolution Designating Funding Allocations to Sub-recipients of the Albany County 21-22 Temporary Assistance for Needy Families Community Partnership Initiative (TANF-CPI) Sub-Award.

RESOLUTION 2021-016

A RESOLUTION DESIGNATING FUNDING ALLOCATIONS TO SUB-RECIPIENTS OF THE ALBANY COUNTY 2021-22 TEMPORARY ASSISTANCE FOR NEEDY FAMILIES' COMMUNITY PARTNERSHIP INITIATIVE (TANF CPI) SUBAWARD.

WHEREAS, Albany County, Wyoming (County) has been awarded \$86,500 during the 2021-2022 federal fiscal year from the Wyoming Department of Family Services to operate the Temporary Assistance for Needy Families Community Partnership Initiative (TANF CPI), a community plan which will provide a continuum of services to Albany County families.

WHEREAS, the County was previously awarded \$86,500 during the 2020-2021 federal fiscal year for TANF CPI.

WHEREAS, the sub-recipient's must provide services in line with the established goals of the TANF CPI funds including assist needy families so that children may be cared for in their own home or in the home of relatives, and end dependency of needy parents on government benefits by promoting job preparation, work, and marriage.

WHEREAS, Wyoming Department of Family Services has requested County to provide an amended budget matching this funding award in federal fiscal year 2021-2022 by May 31, 2021.

WHEREAS, the County has received the following TANF CPI proposals for consideration by the County for funding in federal fiscal year 2022 for a total amount of \$107,100.00:

1. Greater Wyoming Big Brothers Big Sisters	\$20,000.00
2. CLIMB Wyoming	\$32,500.00
3. Cathedral Home for Children, Extended Families	\$15,000.00
4. Interfaith Good Samaritan	\$39,600.00
5. Albany County Grant Administration Fee (5%)	\$ 0.00

WHEREAS, the County Allocated the following funding in the 2020-2021 federal fiscal year for TANF CPI to the sub-recipients.

1. Greater Wyoming Big Brothers Big Sisters	\$23,000.00
2. CLIMB Wyoming	\$22,500.00
3. Cathedral Home for Children, Extended Families	\$15,270.00
4. Interfaith Good Samaritan	\$21,500.00
5. Albany County Grant Administration Fee (5%)	\$ 4,230.00

NOW, THEREFORE, THE BOARD OF COMMISSIONERS FOR THE COUNTY OF ALBANY, WYOMING RESOLVES:

Section 1: That, the County allocates the following funding consideration for the TANF CPI sub-recipients in the federal fiscal year ending 2021-22 for a total amount of \$86,500.00.

1. Greater Wyoming Big Brothers Big Sisters	\$16,137.00
2. CLIMB Wyoming	\$26,262.00
3. Cathedral Home for Children, Extended Families	\$12,088.00
4. Interfaith Good Samaritan	\$32,013.00
5. Albany County Grant Administration Fee (4%)	\$ 0.00

PASSED, APPROVED, AND ADOPTED, this 18th day May 2021.

**BOARD OF COUNTY COMMISSIONERS OF ALBANY
COUNTY, WYOMING**

/s/ Pete Gosar, Chairperson

ATTEST:

/s/ Jackie R. Gonzales, Albany County Clerk

Roll call showed Richardson, Ibarra and Gosar. Aye. MOTION CARRIED.

22. Election Systems & Software, LLC Hardware Maintenance and Software License, Maintenance and Support Services Agreement between Election Systems & Software, LLC, and Albany County.

MOTION by Richardson to APPROVE Election Systems & Software, LLC Hardware Maintenance and Software License, Maintenance and Support Services Agreement between Election Systems & Software, LLC, and Albany County.

Roll call showed Richardson, Ibarra and Gosar. Aye. MOTION CARRIED.

23. Contract between Wyoming Secretary of State's Office, and Albany County Clerk's Office for the purpose of setting forth the terms and conditions by which the County shall utilize the requested funding to purchase, install, and configure wired door card swipes for two entry/exit doors in the Election Storage Building and the vault where the County stores voting equipment and election-related materials.

MOTION by Ibarra to APPROVE the Contract between Wyoming Secretary of State's Office, and Albany County Clerk's Office for the purpose of setting forth the terms and conditions by which the County shall utilize the requested funding to purchase, install, and configure wired door card swipes for two entry/exit doors in the Election Storage Building and the vault where the County stores voting equipment and election-related materials.

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

24. Discuss additional information and consideration relating to the potential consolidation of the School Yard and Pilot Hill Leases.

Jennifer Curran, Civil Attorney discussed consolidating the School Yard and Pilot Hill Leases. This would allow for the term dates of the leases to be lined up and will put the combined leases to expire in 2045. The topic of liability insurance was brought up since Pilot Hill, Inc., has their own EIN number therefore LGLP which is the County's liability insurance carrier cannot cover the land. The cost of insurance is approximately \$30,000.00 per year which is a substantial amount of money for them to cover.

Sarah Brown-Mathews, Board Member asked that if the County would like to reach out to the AG regarding this issue of instrumentality and the possibility to fall under the governmental immunity clause and not have to carry insurance.

25. Make Appointment to the Albany County Historic Preservation Board.

MOTION by Ibarra to APPOINT Jacquelyn Williams to the Albany County Historic Preservation Board for a two-year term to expire in April 2023.

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

26. Make Appointment to the Pilot Hill Board.

MOTION by Richardson to APPOINT Megan Hayes to the Pilot Hill Board for an unexpired three-year term to expire in September 2021.

Roll call showed Richardson, Ibarra and Gosar. Aye. MOTION CARRIED.

27. Request Permission to start the process of putting the Health Insurance out to bid.

MOTION by Richardson to ALLOW the Health Insurance Management Team to start the process of putting the Health Insurance out to bid with the guidance of Bob Decker, Insurance Consultant.

Roll call showed Richardson, Ibarra and Gosar. Aye. MOTION CARRIED.

28. Set Special Meeting to Appoint County and Prosecuting Attorney.

MOTION by Ibarra to AMEND Resolution 2021-015 to decrease the Commissioner questions to nine (9) and allow each Commissioner three (3) questions.

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

MOTION by Richardson to SET Special Meeting to APPOINT the County and Prosecuting Attorney for Sunday, May 23, 2021 at 2:00 p.m.

Roll call showed Richardson, Ibarra and Gosar. Aye. MOTION CARRIED.

- 28a Extend the Auditor RFP, Courthouse Cleaning RFP, and the Drug Court Drug Testing RFP due to a low number of bidders.

MOTION by Ibarra to EXTEND the Auditor RFP for two (2) additional weeks.

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

MOTION by Richardson to EXTEND the Courthouse Cleaning RFP and Drug Court Drug Testing RFP for two (2) additional weeks.

29. Payroll and Vouchers for May 2021.

MOTION by Ibarra to APPROVE Payroll and Vouchers for May 2021 and DIRECTS the Clerk to assign a voucher number to the following vouchers and signature stamp each voucher and to cause warrants to be issued in payment of each account to wit: **General Expenditures:** 4Rivers Equipment, \$445.65, parts; A&E 2020 Grand, \$1,077.82, office rent; Aflac, \$564.06, payroll withholding; Albany County Employee Health Benefits, \$151,104.00, payroll withholding; Albany County Family Dentistry, \$327.00, participant care; Albany County Treasurer, \$500.51, grant admin.; Alpine Animal Hospital, \$73.15, canine supplies; Also, \$200.93, safety clothing; AMS, \$1,514.82, electronic monitoring; Animal Health Center, \$2,269.98, investigation costs; Bennett Law, \$800.00, Attorney Contract; Bloedorn Lumber, \$57.94, fertilizer; Brown & Hiser, \$150.00, Court Appointed Attorney; C&W Truck & Trailer, \$593.40, parts; Carbon Power & Light, \$118.95, utilities; Cathedral Home, \$866.89, TANF/CPI; Century Link, \$65.22, \$491.45, telephones; Charter Communications, \$126.70, internet; Clerk of the District Court, \$1,100.67, payroll withholding; Colonial Life, \$82.91, payroll withholding; CSBG Board, \$1,452.76, CSBG; Delta Dental, \$5,264.25, payroll withholding; Dooley Oil, \$8,023.17, fuel; Downtown Clinic, \$20,354.50, CSBG; Eagle Plumbing & Heating, \$557.36, repairs; Ellenbecker Oil, \$19,319.24, fuel; Family Promise, \$31,136.71, CSBG/ERAP; Olivia Gallego, \$100.00, investigation; Glaxosmithkline, \$430.83, vaccines; Grand Avenue Urgent Care, \$2,790.00, drug testing; Grease Monkey, \$101.15, car wash card; Greater WY BBBS, \$3,887.64, TANF/CPI/CJSB; Jennifer Hanft, \$512.35, Court Appointed Attorney; Ivinson Memorial Hospital, \$179.00, vital records; Jo-Ed Produce,

\$733.75, boarding of prisoners; Johnny Johnston, \$875.00, janitorial contract; Kinsco, \$287.36, uniforms; Laramie Interfaith-Good Samaritan, \$94,236.00, ERAP; Laramie Newspapers, \$4,943.05, advertising; Lewan & Associates, \$3,431.00, papercut contract; Life Investors, \$306.00, payroll withholding; LONG Building Technologies, \$3,268.00, repairs; Kevin Lundahl, \$11.00, reimbursement; Andrew Maue, \$5,646.73, fire travel; McGee Company, \$666.27, parts; McKesson Medical Surgical, \$205.48, supplies; Meadow Gold Dairy, \$322.50, boarding of prisoners; Joshua Merseal, \$720.00, Court Appointed Attorney; Modern Printing Co, \$942.09, office supplies; National Test Systems, \$150.52, training; New York Life, \$252.40, payroll withholding; Matia Ocampo, \$165.00, vital records; Office of State Lands & Investments, \$36,042.21, Pilot Hill Lease; Orchard Trust, \$7,875.30, payroll withholding; Peak1 Administration, \$1,174.52, payroll withholding; Peterbilt of Wyoming, \$51.86, parts; Pinyon Environmental, \$759.00, research; Porter Lee Corp, \$1,013.00, annual evidence system; Public Safety Center, \$2,200.00, supplies; Reconnect, \$60.50, communication services; Rocky Mountain Power, \$9,303.14, utilities; SAFE Project, \$898.00, CSBG; Sanofi Pasteur, \$214.63, vaccines; Schilling, Winn, & Stone, \$6,379.25, Court Appointed Attorney; Star Awards & Signs, \$21.75, notary stamp; Jordyn Surber, \$3,675.00, Court Appointed Attorney; The Clinic for Mental Health, \$21,305.22, CST services; The Home Depot, \$251.14, supplies; The Master's Touch, \$1,564.88, postage & mailing costs; Tough Guys, \$800.00, summer lawn prep; United Way, \$275.00, payroll withholding; US Bank Equipment Finance, \$703.43, copier lease; US Food Service, \$2,543.27, boarding of prisoners; USPS, \$10,000.00, postage; VALIC, \$1,215.00, payroll withholding; Volunteer Fireman's Retirement, \$937.50, payroll contribution; Western Divers LTD, \$1,225.00, training; Western Waterworks, \$128.00, supplies; Wheatco Sales & Service, \$550.45, repairs; Wilken Enterprises, \$5,000.00, janitorial contract; Wyoming Automotive, \$8.88, parts; Wyoming Child Support, \$733.89, payroll withholding; Wyoming Disposal Systems, \$66.00, utilities; Wyoming Machinery, \$80.19, repairs; Wyoming NCPERS, \$1,008.00, payroll withholding; Wyoming Public Health Laboratory, \$137.00, labs; Wyoming Retirement System, \$99,646.22, payroll withholding; Wyoming Workers Compensation, \$5,969.81, payroll withholding; **First Interstate Bank:** \$2,439.68, supplies; \$7,552.85, supplies & utilities; **Ratified & Special Fund Expenditures:** Blue Cross Blue Shield, \$31,596.48, \$18,098.71, \$54,924.87, \$43,010.76; HSA, \$17,656.89, payroll withholding; IRS, \$140,173.81, payroll withholding; Medliminal, \$392.00, monthly charges; **TOTAL GENERAL AND SPECIAL REVENUE EXPENDITURES: \$607,612.73; TOTAL RATIFIED & SPECIAL FUND EXPENDITURES: \$305,853.52; TOTAL PAYROLL: \$452,092.81; TOTAL EXPENDITURES: \$1,365,559.06.**

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

Adam Wales, IT Director informed the Board that the City Fire Department is building in direct alignment with the microwave connection which feeds Road and Bridge, Search and Rescue and air ground facilities. As this project moves forward, he will keep the Board updated.

Chairperson Gosar would also like to see a one-stop shop for County opportunities and RFPs on our County website.


30. Adjourn.

The May 18, 2021 Regular Meeting was adjourned at 11:39 a.m.

BOARD OF COUNTY COMMISSIONERS

/s/ Pete Gosar, Chairperson

ATTEST:



Jackie R. Gonzales, County Clerk