

COUNTY COMMISSIONERS' MINUTES

APRIL 7, 2020

LARAMIE, WYOMING

INTERVIEW: 9:15 a.m.

Albany County Scholarship Committee

PUBLIC HEARING: 9:30 a.m.

Transfer of Retail Liquor License from Wood's Landing, LLC dba Woods Landing Resort to PENS Retreat, LLC dba Woods Landing Resort

Hearing no Comments, MOTION by Richardson to CLOSE the Public Hearing at 9:35 a.m.

Roll call showed Richardson, Gosar and Jones. Aye. MOTION CARRIED.

PLEDGE OF ALLEGIANCE

REGULAR MEETING

1. **Roll Call.**

The April 7, 2020 Regular Meeting was called to order at 9:37 a.m. by Chairperson Jones. Commissioners Gosar and Richardson present.

2. **Comments from the public.**

Aimee Binning, Emergency Management Agency Coordinator reported that the Emergency Operations Center (EOC) has been operating to support our community during the COVID 19 event. She is hosting Community Meetings and Task Force meetings on a regular basis with various stakeholders to keep everyone informed.

Chairperson Jones thanked Aimee for all of her work.

Bill Gorman, County Engineer, reported to the Board that based on the situation with COVID 19, the Contractor has requested to cease work temporarily for 30-60 days to protect his workers. They've been working up to now, but now it's becoming more dangerous for the employees to work in close proximity. They've asked to halt work until it is safe for them to return.

Chairperson Jones expressed her appreciation to Arcon's concern for all those involved.

3. **Disclosures.** - None

4. **Consideration of changes on the agenda.** - None

5. **Approval of Consent Agenda.**

MOTION by Gosar to APPROVE the Consent Agenda as presented.

CONSENT AGENDA

5a. **Minutes of the Regular, Special and Emergency Meetings of the Board.**

Action: that the Board APPROVES the March 17, 2020 REGULAR, March 18, 2020 EMERGENCY, March 20, 2020 and March 27, 2020 SPECIAL MEETING MINUTES of the Board.

5b. **Minutes and Agenda of the Nine Mile Water District.**

Action: that the Board ACKNOWLEDGES RECEIPT of the February 13, 2020 MINUTES and AGENDA of the Nine Mile Water District.

5c. **Minutes, Agenda, Profit & Loss Budget vs. Actual Report and Advertising/Grants Transaction Report for the Albany County Tourism Board.**

Action: that the Board ACKNOWLEDGES RECEIPT of the December 16, 2019 and February 18, 2020 MINUTES, the March 16, 2020 AGENDA, PROFIT & LOSS BUDGET vs. ACTUAL REPORT from July 2019 through June 2020 and the ADVERTISING/GRANTS TRANSACTION REPORT for February 2020 of the Albany County Tourism Board.

5d. **South of Laramie Water and Sewer District Resolution Fixing the Rate of Levy for the Year 2020 and for the Levy and Collection of Taxes.**

Action: that the Board ACKNOWLEDGES RECEIPT of the RESOLUTION FIXING THE RATE OF LEVY FOR THE YEAR 2020 AND FOR THE LEVY AND COLLECTION OF TAXES for the South of Laramie Water and Sewer District.

5e. Minutes of the Seven Mile Water and Sewer District.

Action: that the Board ACKNOWLEDGES RECEIPT of the March 10, 2020 MINUTES of the Seven Mile Water and Sewer District.

5f. Reconciliation Summary and Detail Report of the Wold Improvement & Service District.

Action: that the Board ACKNOWLEDGES RECEIPT of the RECONCILIATION SUMMARY and DETAIL REPORT for the period ending 02/28/2020 of the Wold Improvement & Service District.

5g. Albany County Detention Center Monthly Report.

Action: that the Board ACKNOWLEDGES RECEIPT of the February 2020 MONTHLY REPORT from Dave O'Malley, Sheriff.

5h. Albany County General Fund Expenditure Report.

Action: that the Board ACKNOWLEDGES RECEIPT of the March 2020 GENERAL FUND EXPENDITURE REPORT as submitted by the Albany County Clerk's Office.

5i. ACH payment to the Internal Revenue Service regarding federal tax payment.

Action: that the Board RATIFIES payment to the Internal Revenue Service regarding federal tax payment for March 2020.

5j. ACH payments to Blue Cross Blue Shield regarding health insurance claims and Administrative Fees.

Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims and Administrative Fees.

5k. Zoning Certificates

Action: that the Board APPROVES the following Zoning Certificates:

Geo Pin	Last Name	First Name	Zoning Permit #	Street #	Address	Description of Use	Zoning
05-1574-20-4-00-020.00	Dyer	Holly	ZC-005-20	830	WY HWY 230	Accessory Building	RR
05-1479-22-2-00-012.00	Gunnerson	Mark	ZC-006-20	479	Forest Service Road 543	Accessory Building	RR
05-1673-11-3-02-033.00	Lozano	Anthony	ZC-007-20	266	Roger Canyon Road	Modular Structure	AG
05-1573-01-3-22-011.00	Bastian	Steve	ZC-008-20	2303	Vista Drive	Principal Structure	SLR

5l. Acknowledge Receipt of Correspondence.

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Ron Hearne; Wheatland Rural Electric Association; Deb Raben - Wold Improvement & Service District; Federal Aviation Administration; Medicine Bow Routt National Forests & Thunder Basin National Grassland (5); Judge Tori Kricken; Office of Wyoming Governor, Mark Gordon (2); Wyoming Technology Transfer Center; Chairperson Terri Jones; Wyoming County Commissioners Association (5); Wyoming Rural Electric News; Bloedorn Lumber Company; Shawn J. Sommerfeld; Hamaker Excavation Inc.; State of Wyoming Department of Environmental Quality; Wyoming Department of Transportation and CountyNews.

Roll call showed Gosar, Richardson and Jones. Aye. MOTION CARRIED.

REGULAR AGENDA

6. Award Bid for the Design/Build Services for the Construction of the New Community Youth Complex (CYC), Soccer Phase and Authorize the Chairperson to sign the contract.

Bill Gorman, County Engineer informed the Board that at the last meeting, discussion was had about awarding the project to Elk Ridge Builders based on the outcome of the scoring of the selection committee. Since that time, he has had a chance to do additional evaluation of the proposals and feel that there are some other considerations that need to be addressed in evaluating the proposal. Over-all, the advantage and the best value for the project would be achieved by going with Big Hunks rather than Elk Ridge which was previously recommended.

MOTION by Richardson to AWARD the Bid to Big Huhnks Excavation, Inc., for the Design/Build Services for the Construction of the New Community Youth Complex (CYC), Soccer Phase and AUTHORIZE the Chairperson to sign the contract.

Roll call showed Richardson, Gosar and Jones. Aye. MOTION CARRIED.

7. Lease and Maintenance Agreement between the Albany County Board of Commissioners and Laramie Soccer Club, Inc. for the Community Youth Complex from May 1, 2020 through May 31, 2070.

MOTION by Gosar to APPROVE the Lease and Maintenance Agreement between the Albany County Board of Commissioners and Laramie Soccer Club, Inc., for the Community Youth Complex from May 1, 2020 through May 31, 2070.

Roll call showed Gosar, Richardson and Jones. Aye. MOTION CARRIED.

8. Consider directive to publish amendments to the Albany County Zoning Resolution Aquifer Protection Overlay Zone Regulations and schedule a Public Hearing.

MOTION by Richardson to send the proposed amendments to the Albany County Zoning Resolution Aquifer Protection Overlay Zone Regulations back to the County Planner, David Gertsch and the Planning and Zoning Commission to fine-tune the proposed amendments a little more.

Roll call showed Richardson, Gosar and Jones. Aye. MOTION CARRIED.

9. Ratify Amendment Two to the Grant Between Wyoming Office of Homeland Security and Albany County Coroner for the purpose of amending the responsibilities of the Subrecipient and to extend the term of the Grant through June 30, 2020.

MOTION by Richardson to RATIFY Amendment Two to the Grant Between Wyoming Office of Homeland Security and Albany County Coroner for the purpose of amending the responsibilities of the Subrecipient and to extend the term of the Grant through June 30, 2020.

Roll call showed Richardson, Gosar and Jones. Aye. MOTION CARRIED.

10. Office Lease between A&E 2020 Grand LLC, and the Board of Commissioners of the County of Albany, Wyoming by and through the Albany County Public Health Prevention Program in the amount of \$1,211.36 starting April 15, 2020 through June 30, 2020.

MOTION by Gosar to APPROVE Office Lease between A&E 2020 Grand LLC, and the Board of Commissioners of the County of Albany, Wyoming by and through the Albany County Public Health Prevention Program in the amount of \$1,211.36 starting April 15, 2020 through June 30, 2020.

Roll call showed Gosar, Richardson and Jones. Aye. MOTION CARRIED.

11. Office Lease between A&E 2020 Grand LLC, and the Board of Commissioners of the County of Albany, Wyoming by and through the Albany County Public Health Prevention Program in the amount of \$9,686.88 annually, starting July 1, 2020 through June 30, 2021.

MOTION by Richardson to APPROVE Office Lease between A&E 2020 Grand LLC, and the Board of Commissioners of the County of Albany, Wyoming by and through the Albany County Public Health Prevention Program in the amount of \$9,686.88 annually, starting July 1, 2020 through June 30, 2021.

Roll call showed Richardson, Gosar and Jones. Aye. MOTION CARRIED.

12. Revised Resolution 2020-11A, A Resolution Supporting the Submission of a Grant Application to the United States Department of Justice, Office of Juvenile Justice and Delinquency Prevention (CFDA#16.585) for expansion and enhancement of the Albany County Juvenile Drug Treatment Court in an amount not to exceed \$600,000.

MOTION by Gosar to APPROVE Revised Resolution 2020-11A, A Resolution Supporting the Submission of a Grant Application to the United States Department of Justice, Office of Juvenile Justice and Delinquency Prevention (CFDA#16.585) for expansion and enhancement of the Albany County Juvenile Drug Treatment Court in an amount not to exceed \$600,000.

Roll call showed Gosar, Richardson and Jones. Aye. MOTION CARRIED.

13. Contract between Board of Commissioners of the County of Albany, Wyoming by and through the Albany County Supervised Treatment Program and The Clinic for Mental Health and Wellness, LLC to provide enhanced IOP treatment to the SAMHSA participants of the ACCSTP Program and to be part of the ACCSTP operational team in the amount not to exceed \$102,797.70 between October 1, 2019 through September 30, 2020.

MOTION by Richardson to APPROVE Contract between Board of Commissioners of the County of Albany, Wyoming by and through the Albany County Supervised Treatment Program and The Clinic for Mental Health and Wellness, LLC to provide enhanced IOP treatment to the SAMHSA participants of the ACCSTP Program and to be part of the ACCSTP operational team in the amount not to exceed \$102,797.70 between October 1, 2019 through September 30, 2020.

Roll call showed Richardson, Gosar and Jones. Aye. MOTION CARRIED.

14. Interagency Agreement between the State of Wyoming, Office of Secretary of State and Board of Commissioners of the County of Albany, Wyoming for the purpose of setting forth the responsibilities of the County regarding the purchase, testing, acceptance, safekeeping and ongoing maintenance of voting systems, equipment, and software required and funded by the State and to transfer ownership and risk of loss for the voting systems, equipment, and software from the State to the County.

MOTION by Richardson to APPROVE Interagency Agreement between the State of Wyoming, Office of Secretary of State and Board of Commissioners of the County of Albany, Wyoming for the purpose of setting forth the responsibilities of the County regarding the purchase, testing, acceptance, safekeeping and ongoing maintenance of voting systems, equipment, and software required and funded by the State and to transfer ownership and risk of loss for the voting systems, equipment, and software from the State to the County.

Roll call showed Richardson, Gosar and Jones. Aye. MOTION CARRIED.

15. Resignation from Shirley Lilley from the Scholarship Committee.

MOTION by Gosar to ACCEPT the resignation from Shirley Lilley from the Albany County Scholarship Committee with sincere thanks for her service on this Committee for over twenty years.

Roll call showed Gosar, Richardson and Jones. Aye. MOTION CARRIED.

16. Appointment to the Scholarship Committee.

MOTION by Gosar to APPOINT Tim Sullivan to the Albany County Scholarship Committee to

fill an unexpired term to expire February 2021.

Roll call showed Gosar, Richardson and Jones. Aye. MOTION CARRIED.

17. Vouchers for March 2020.

MOTION by Richardson to APPROVE Vouchers for March 2020 and directs the Clerk to assign a voucher number to the following vouchers and signature stamp each voucher and to cause warrants to be issued in payment of each account to wit: **General Expenditures:** 7220 Commercial Cleaning, \$400.00, janitorial contract; Ace Hardware, \$46.93, parts; Adbay, \$28,440.00, digital ad plan; Albany County Public Health, \$6,000.00, WIC rent; Albany County Treasurer, \$3,850.79, grant match; Albertson's Companies, \$174.66, prescriptions; Matt Allshouse, \$30.00, witness fee; Black Hills Energy, \$6,419.84, utilities; C & W Truck & Trailer Parts, \$530.03, repairs; Care United Medical Center, \$18,333.33, nursing services; Cathedral Home for Children, \$4,285.00, diversion program; Charter Communications, \$460.48, utilities; City of Laramie, \$2,956.27, utilities; City of Laramie Police Department, \$468.20, DUI enforcement; Colleen Coogan, \$24.73, mileage; CPS Inc., \$150.00, monitoring; Department of Family Services, \$10.00, background checks; Dooley Oil, \$9,518.04, fuel; Down to Earth, \$15.75, uniform expense; E-470, \$32.90, tolls; Eagle Plumbing & Heating, \$407.72, repairs; Fort Collins Truck Sales, \$19,500.00, dump truck; Johnna French, \$270.83, mileage; Galls, \$185.30, clinical supplies; Grease Monkey, \$139.40, car wash card; Greater WY BBBS, \$11,447.42, contracts; Greg Groves, \$30.00, witness fees; Kim Gullickson, \$657.50, Fuels Coordinator; Jennifer Hanft, \$872.20, Court Appointed Attorney; HHS Program, \$0.87, refund; Ivinson Memorial Hospital, \$408.00, x-rays; Jo-Ed Produce, \$1,253.05, boarding of prisoners; Kinsco, \$99.98, uniform expense; Ryan Kiser, \$146.63, mileage; Laramie County Fire District #2, \$5,000.00, fire truck package; Laramie GM Auto, \$691.56, vehicle maintenance; Laramie Newspapers, \$2,979.39, advertising; McKesson Medical Surgical, \$553.95, clinical supplies; Meadow Gold Dairy, \$578.46, boarding of prisoners; Motorola Solutions, \$44,764.98, radios; Mountain West Telephone, \$603.50, ethernet; Napa Auto Parts, \$740.68, parts; NMS Labs, \$1,547.00, toxicology; Peak Wellness Center, \$3,125.00, substance abuse treatment; Bill Peska, \$24.10, supplies; Phoenix Fire Protection, \$730.00, sprinkler inspections; Plainsman Printing, \$26.57, supplies; Porter Lee Corporation, \$174.36, supplies; Rocky Mountain Power, \$11,382.19, utilities; Brandon Russell, \$30.00, witness fee; Safe Harbor, \$615.18, forensic interview; Sanofi Pasteur, \$204.40, vaccines; Todd Schlager, \$30.00, witness fee; Shred-It USA, \$261.74, document destruction; Donita Smith, \$12.08, mileage; Robert Southard, \$2,787.08, laptop set up; The Home Depot, \$1,302.28, supplies; The Master's Touch LLC, \$1,213.71, postage; Thyssenkrupp Elevator, \$873.18, maintenance; Tough Guys Lawn Care, \$420.00, winter maintenance; Town of Rock River, \$118.00, utilities; TW Enterprises, \$613.93, LPFZ generator maintenance; Union Telephone, \$44.45, telephones; US Bank Equipment Finance, \$5,963.49, copier lease; US Food Service, \$4,108.18, boarding of prisoners; Verizon, \$1,986.20, telephones; Western States Fire Protection, \$6,315.00, internal inspections; Western Waterworks, \$100.00, salt; Wheatland Automotive, \$30.90, parts; Wheatland REA, \$165.65, utilities; WCCA, \$300.00, legislative registration fees; Wyoming Disposal Systems, \$66.00, utilities; Wyoming Machinery, \$10,195.59, repairs & parts; **First Interstate Bank:** \$1,992.15, supplies; \$69.51, fuel; \$84.79, hand cleaner; \$1,181.10, supplies & training costs; \$9.47, extradition; \$81.50, supplies; \$384.97, supplies; \$460.20, program supplies; \$46.81, training; \$312.19, supplies; \$2,856.09, conference costs; \$389.47, equipment; \$837.09, supplies & travel; \$265.07, program supplies; \$866.89, supplies & equipment; \$277.54, travel & supplies; \$158.75, canine supplies; \$10.66, extradition; \$299.12, computer supplies; \$1,507.37, computer supplies; \$312.57, training; \$2,834.56, flights; \$68.35, parts; \$352.75, fuel & supplies; \$182.21, cleaning supplies; \$388.42, training; \$220.00, postage; \$390.92, subscriptions & supplies; \$1,261.75, program costs; \$322.03, training; \$2.60, postage; \$161.80, training; **TOTAL GENERAL AND SPECIAL REVENUE EXPENDITURES: \$246,866.33.**

Roll call showed Richardson, Gosar and Jones. Aye. MOTION CARRIED.

18. Adjourn.

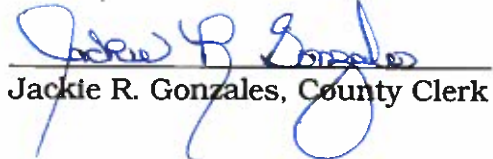
MOTION by Richardson to ADJOURN the Regular Meeting of April 7, 2020 at 10:50 a.m.

Roll call showed Richardson, Gosar and Jones. Aye. MOTION CARRIED.

BOARD OF COUNTY COMMISSIONERS

/s/ Terri Jones, Chairperson

ATTEST:



Jackie R. Gonzales, County Clerk