

COUNTY COMMISSIONERS' MINUTES

MARCH 3, 2020

LARAMIE, WYOMING

INTERVIEWS: 8:30 a.m.

Albany County Public Library Trustees Board

PLEDGE OF ALLEGIANCE

REGULAR MEETING: 9:30 a.m.

1. **Roll Call.**

The March 3, 2020 Regular Meeting was called to order at 9:34 a.m. by Chairperson Jones. Commissioner's Richardson and Gosar present.

2. **Comments from the public.**

Kimberly and Bob Starkey, members of the CAPP Network informed the Board of the work that the Groundwater Guardians have done within the community. They presented the Board with their yearly sticker for the Plaque that is displayed in the Commissioners' Room. Jackie R. Gonzales, County Clerk introduced the Counties new Grants Manager, Tim Thorson.

Tom Hamp, Member of the community questioned as to why Albany County was not a party to the Roundhouse Wind Project that has been put up off I-80 in Laramie County. He requested that if a committee is formed regarding wind projects that he would like to be a member of it.

3. **Disclosures. None.**

4. **Consideration of changes on the agenda. None.**

5. **Approval of Consent Agenda.**

MOTION by Richardson to APPROVE the Consent Agenda as presented.

CONSENT AGENDA

5a. **Minutes of the Regular Meeting of the Board.**

Action: that the Board APPROVES the MINUTES of the February 18, 2020 Regular Meeting of the Board.

5b. **Minutes of the Seven Mile Water District.**

Action: that the Board ACKNOWLEDGES RECEIPT of the February 11, 2020 MINUTES of the Seven Mile Water District.

5c. **Minutes and Agenda of the Nine Mile Water District.**

Action: that the Board ACKNOWLEDGES RECEIPT of the January 8, 2020 AGENDA and January 8, 2020 MINUTES of the Nine Mile Water District.

5d. **Minutes, Agenda, Budget vs. Actual Report, Balance Sheet, Account Quick Report and Credit Card Report for the Albany County Public Library Board of Directors.**

Action: that the Board ACKNOWLEDGES RECEIPT of the January 27, 2020 MINUTES, February 24, 2020 AGENDA, BUDGET vs. ACTUAL REPORT from July 2019 through January 2020, BALANCE SHEET as of January 31, 2020; ACCOUNT QUICKREPORT as of January 31, 2020 and CREDIT CARD REPORTS as of January 31, 2020 for the Albany County Public Library Board of Directors.

5e. **Albany County Public Health Monthly Statement.**

Action: that the Board ACKNOWLEDGES RECEIPT of the January 2020 MONTHLY STATEMENT as submitted by Ryan Kiser, Public Health Nurse Manager.

5f. **Albany County Treasurer Monthly Statement.**

Action: that the Board ACKNOWLEDGES RECEIPT of the January 2020 MONTHLY STATEMENT as submitted by Tracy Fletcher, County Treasurer.

5g. **Albany County General Fund Revenue Report.**

Action: that the Board ACKNOWLEDGES RECEIPT of the January 2020 GENERAL FUND REVENUE REPORT as submitted by the Albany County Treasurer's Office.

5h. **ACH payment to the Internal Revenue Service regarding federal tax payment.**

Action: that the Board RATIFIES payment to the Internal Revenue Service regarding federal tax payment for February 2020.

5i. **ACH payments to Blue Cross Blue Shield regarding health insurance claims and Administrative Fees.**

Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims and Administrative Fees.

PETE GOSAR
COMMISSIONER

TERRI JONES
COMMISSIONER CHAIRPERSON

HEBER RICHARDSON
COMMISSIONER

5j. **Acknowledge Receipt of Correspondence.**

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Patrick Sheehy; Ace-Carson Aanenson; Grant Showacre, County Assessor; ARK Regional Services; Ray McFarland; Water & Waste Digest; Wyoming T2 Center; Wyoming Rural Electric News; Wyoming Artscapes; Thomas Thompson; Wyoming County Commissioners Association; Cornerstone Associates LLC.; CountyNews; Medicine Bow-Routt National Forests; First Interstate Bank & SkillPath.

Roll call showed Richardson, Gosar and Jones. Aye. MOTION CARRIED.

REGULAR AGENDA

6. Amended plat for Vista Grande Estates Subdivision for Lot 3A, Block 4 and Lot 5, Block 2.

MOTION by Richardson to APPROVE the amended plat for Vista Grande Estates Subdivision for Lot 3A, Block 4 and Lot 5, Block 2.

Roll call showed Richardson, Gosar and Jones. Aye. MOTION CARRIED.

7. Discuss whether to set a Work Session to discuss the update to Aquifer Protection Overlay Zone and a possible Casper Aquifer Protection Plan Update.

MOTION by Richardson to SET a Work Session on March 11, 2020 at 3:30 p.m. to discuss the update to Aquifer Protection Overlay Zone and a possible Casper Aquifer Protection Plan Update with the Planning and Zoning Commission.

Roll call showed Richardson, Gosar and Jones. Aye. MOTION CARRIED.

8. Request for an exemption from the large tract subdivision process (Rogers).

MOTION by Richardson to APPROVE request for an exemption from the large tract subdivision process (Rogers) provided that they include that they have no central water supply system.

Roll call showed Richardson and Jones. Aye. MOTION CARRIED. Gosar Nay.

9. Wyoming Division of Victim Services Grant application for SFY 2021-2022 in the amount of \$905,482.08 for the purpose of providing services to victims of crime in Albany County.

MOTION by Richardson to APPROVE Wyoming Division of Victim Services Grant application for SFY 2021-2022 in the amount of \$905,482.08 for the purpose of providing services to victims of crime in Albany County.

Roll call showed Richardson, Gosar and Jones. Aye. MOTION CARRIED.

10. Agreement between the Board of Commissioners of the County of Albany, Wyoming and Adbay.com, Inc., for digital advertising, marketing and website services for the newly formed Coalition to Prevent Suicide and Substance Abuse (CoPSSA) in the amount of \$20,160.00 for digital advertising services and media budget and \$8,208.00 for website design and marketing services from March 3, 2020 through June 30, 2020.

MOTION by Richardson to APPROVE Agreement between the Board of Commissioners of the County of Albany, Wyoming and Adbay.com, Inc., for digital advertising, marketing and website services for the newly formed Coalition to Prevent Suicide and Substance Abuse (CoPSSA) in the amount of \$20,160.00 for digital advertising services and media budget and \$8,208.00 for website design and marketing services from March 3, 2020 through June 30, 2020 with the addition in Section 4.01 for the dollar amount not to exceed \$20,160.00.

Roll call showed Richardson, Gosar and Jones. Aye. MOTION CARRIED.

11. Ratify Amendment 1 to Product Services Agency Agreement by and between Alcohol Monitoring Services, Inc., and Albany County Adult/Juvenile Treatment for the purpose of adding an additional agency, Albany County Prosecutors Office.

MOTION by Gosar to RATIFY, Amendment 1 to Product Services Agency Agreement by and between Alcohol Monitoring Services, Inc., and Albany County Adult/Juvenile Treatment for the purpose of adding an additional agency, Albany County Prosecutors Office.

Roll call showed Gosar, Richardson and Jones. Aye. MOTION CARRIED.

12. Use Agreement between the Albany County Board of Commissioners and Vince Holton to use the Little Laramie Valley Volunteer Fire Department to store fire suppression equipment including a fire truck from March 3, 2020 through June 30, 2025.

MOTION by Richardson to APPROVE Use Agreement between the Albany County Board of Commissioners and Vince Holton to use the Little Laramie Valley Volunteer Fire Department to store fire suppression equipment including a fire truck from March 3, 2020 through June 30, 2025.

Roll call showed Richardson, Gosar and Jones. Aye. MOTION CARRIED.

13. Amendment Number One to Contract between the Board of Commissioners of the County of Albany, Wyoming by and through the Albany County Integrated Juvenile Treatment Program and Jacobs, Polidora, LLC., for Attorney Services to Participants for the purpose of assisting the County Grants Manager in writing a grant proposal to OJJDP for Juvenile Drug Treatment Court Enhancement and to pay Defense Attorney an hourly rate for such services.

MOTION by Gosar to APPROVE Amendment Number One to Contract between the Board of Commissioners of the County of Albany, Wyoming by and through the Albany County Integrated Juvenile Treatment Program and Jacobs, Polidora, LLC., for Attorney Services to Participants for the purpose of assisting the County Grants Manager in writing a grant proposal to OJJDP for Juvenile Drug Treatment Court Enhancement and to pay Defense Attorney an hourly rate for such services.

Roll call showed Gosar, Richardson and Jones. Aye. MOTION CARRIED.

14. Make appointment to the Albany County Public Library Trustees Board.

MOTION by Richardson to APPOINT Jessica Perry to the Albany County Public Library Trustees Board to fill an unexpired term to expire in June 2020.

Roll call showed Richardson, Gosar and Jones. Aye. MOTION CARRIED.

15. Acknowledge Receipt of Letter of Resignation from Wes Bressler from the Laramie Regional Airport Board.

MOTION by Gosar to ACKNOWLEDGE RECEIPT of Letter of Resignation from Wes Bressler from the Laramie Regional Airport Board.

Roll call showed Gosar, Richardson and Jones. Aye. MOTION CARRIED.

16. Concur with City of Laramie, Wyoming Resolution 2019-80, Resolution Appointing One Member (Brett Wadsworth) to the Laramie Regional Airport Board for the City of Laramie, Wyoming for the remainder of a (5) five-year term expiring December 31, 2020.

MOTION by Gosar to CONCUR with City of Laramie, Wyoming Resolution 2019-80, Resolution Appointing One Member (Brett Wadsworth) to the Laramie Regional Airport Board

for the City of Laramie, Wyoming for the remainder of a (5) five-year term expiring December 31, 2020.

Roll call showed Gosar, Richardson and Jones. Aye. MOTION CARRIED.

17. Concur with City of Laramie, Wyoming Resolution 2020-02, Resolution Appointing One Member (Chet Lockard) to the Laramie Regional Airport Board for the City of Laramie, Wyoming for a (5) five-year term expiring December 31, 2024.

MOTION by Richardson to CONCUR with City of Laramie, Wyoming Resolution 2020-02, Resolution Appointing One Member (Chet Lockard) to the Laramie Regional Airport Board for the City of Laramie, Wyoming for a (5) five-year term expiring December 31, 2024.

Roll call showed Richardson, Gosar and Jones. Aye. MOTION CARRIED.

18. Concur with City of Laramie, Wyoming Resolution 2020-03, Resolution Appointing Two Members (Evelyn Hill and Ramsey Bentley) to the Environmental Advisory Committee for the City of Laramie, Wyoming to a term expiring November 7, 2022.

MOTION by Gosar to CONCUR with City of Laramie, Wyoming Resolution 2020-03, Resolution Appointing Two Members (Evelyn Hill and Ramsey Bentley) to the Environmental Advisory Committee for the City of Laramie, Wyoming to a term expiring November 7, 2022.

Roll call showed Gosar, Richardson and Jones. Aye. MOTION CARRIED.

19. Vouchers for February 2020.

MOTION by Gosar to APPROVE Vouchers for February 2020 and directs the Clerk to assign a voucher number to the following vouchers and signature stamp each voucher and to cause warrants to be issued in payment of each account to wit: **General Expenditures:** 7220 Commercial Cleaning, \$400.00, janitorial contract; A/C Electric, \$87.16, parts; Accuratenow, \$59.95, background check; Albany County Fair Association, \$695.60, utilities; Axon Enterprises, \$4,983.00, evidence storage system; Black Hills Energy, \$7,403.09, utilities; Care United, \$18,333.33, nursing services; Charter Communications, \$279.95, internet; Circuit Court, \$12.50, discs; City of Laramie, \$2,973.41, utilities; Communication Technologies, \$34.50, replacement equipment; Kailyn Cook, \$57.50, mileage; Down to Earth Cleaners, \$16.00, dry cleaners; Election Center, \$275.00, membership renewal; Frontier Cycles, \$19,610.00, Polaris ranger; Olivia Gallegos, \$300.00, investigation; Global Vision Technologies, \$8,550.00, case management system; Pete Gosar, \$123.20, lodging; Greater Wyoming Big Brothers Big Sisters, \$8,361.15, TANF/CPI-VOA Grant; Hikes Printing, \$408.70, county warrants; International Town & Gown, \$800.00, dues; Jo-Ed Produce, \$506.60, boarding of prisoners; Stacy Lam, \$54.75, mileage; Lance's Painting, \$3,000.00, maintenance-painting; Laramie County Sheriff, \$1,560.00, juvenile housing; Laramie Fire Extinguisher Service, \$140.00, annual fire extinguisher test; Laramie GM Auto Center, \$3,735.47, auto expense; Laramie Investment Company, \$50.00, notary bond; Susan Lawler, \$3.00, parking; Lewan & Associates, \$174.71, copier lease; Malone Belton & Abel, P.C., \$3,425.00, courthouse north entry; McKesson Medical Surgical, \$10.42, clinical supplies; Meadow Gold Dairy, \$263.78, boarding of prisoners; Leonard Medoff, \$300.00, contract services; Meridian Fire & Security, \$2,518.00, fire alarm test; Mountain West Telephone, \$603.50, metro-ethernet charges; NMS Labs, \$1,704.00, toxicology; Office Depot, \$149.98, date stamp; Paxvax, \$652.30, vaccines; Bailey Quick, \$93.55, training/mileage; Rocky Mountain Power, \$5,034.03, utilities; Schilling & Winn, \$2,095.65, Court Appointed Attorney; SE Group, \$2,357.19, Pilot Hill land use plan; Sherd-It, \$307.14, document destruction; Christina Snowberger, \$96.00, parking; Star Awards, \$17.30, nameplates/nametags; State of Wyoming, \$13.92, dues; Stitches Acute Care, \$305.00, random drug screening; Jordyn Surber, \$1,270.00, Court Appointed Attorney; The Home Depot Pro, \$631.23, supplies; The Master's Touch, \$1,146.28, MRV cards; Town of Rock River, \$118.00, utilities; Union Telephone, \$44.08, telephone; US Bank Equipment Finance,

\$5,963.49, copier lease; US Food Service, \$4,036.28, boarding of prisoners; Verizon, \$1,860.12, telephones; Voltech, \$232.00, outside lamp/emergency LED light; WageWorks, \$100.00, monthly charges; WCTA, \$200.00, annual dues; Wheatland Rural Electric, \$168.60, utilities; James Wilkerson, MD, \$1,250.00, autopsy; Wyoming Law Enforcement Academy, \$3,741.00, training & ammunition; Wyoming County & Prosecuting Attorney, \$700.00, dues; Wyoming Machinery, \$180.10, parts/heavy equipment; **First Interstate Bank:** \$508.43, travel/auto expense; \$65.00, fuel; \$97.50, fuel; \$1,600.61, travel/mileage; \$1,471.06, travel; \$385.91, fuel/lodging; \$38.94, fuel; \$1,610.94, drug court supplies; \$740.00, leadership training; \$15.00, fuel; \$708.74, travel/lodging; \$187.07, postage/auto expense; \$325.73, fire donations; \$357.64, publications; \$234.72, detention center supplies; \$179.00, officer training; \$51.24, fuel; \$24.60, officer training; \$862.34, lodging/travel; \$125.47, fuel/travel; \$74.88, batteries; \$611.69, supplies; \$95.18, canine/uniform expenses; \$74.32, fuel; \$73.28, fuel; \$75.21, maintenance supplies; \$1,377.55, travel/mileage; \$1,037.95, supplies; \$336.24, lodging; \$1,163.47, training; \$67.25, training; \$1.60, postage; \$96.53, fuel; \$37.99, supplies; **TOTAL EXPENDITURES: \$139,289.59.**

Roll call showed Gosar, Richardson and Jones. Aye. MOTION CARRIED.

Break at 10:38 a.m.
Reconvene 10:45 a.m.

20. Executive Session pursuant to W.S. §16-4-405(a)(ii).

21. Go into Executive Session.

MOTION by Richardson to GO INTO Executive Session at 10:45 a.m.

Roll call showed Richardson, Gosar and Jones. Aye. MOTION CARRIED.

22. Return to Regular Session.

MOTION by Gosar to RETURN to Regular Session at 11:41 a.m.

Roll call showed and Jones. Aye. MOTION CARRIED.

23. Action, if needed, regarding Executive Session.

MOTION by Richardson to DIRECT the Board of Commissioners to hire Mountain States Employers Council to assist Albany County Human Resources for outside consulting services in an amount not to exceed \$8000.00.

Roll call showed Richardson, Gosar and Jones. Aye. MOTION CARRIED.

24. Adjourn.

MOTION by Gosar to ADJOURN the March 3, 2020 Regular Meeting at 11:42 a.m.

Roll call showed and Jones. Aye. MOTION CARRIED.

BOARD OF COUNTY COMMISSIONERS

/s/Terri Jones, Chairperson

ATTEST:



Jackie R. Gonzales, County Clerk