

Albany County Planning and Zoning Commission
REGULAR MEETING
February 8, 2023
Minutes

Staff Present: David Gertsch – Planning Director, Joe Wilmes – Associate Planner, Matt Ayres – County Civil Attorney, Sue Ibarra – Board of County Commissioners Liaison

I. CALL TO ORDER/ROLL CALL (Time 5:01)

Chairman: The Regular Meeting of the Planning and Zoning Commission will come to order.

Chairman: Will the secretary call the roll.

Vote: Ms. Hanning: Absent (Arrived during item IX, A) Mr. Platt: Present

Ms. Kocornik: Present Ms. Ben-David: Present

Chairman Hinckley: Present

II. Approval of Agenda

Chairman: Are there any additions or deletions to the agenda for February 8, 2023?

Chair will entertain a motion to accept the agenda February 8, 2023.

So moved by Commissioner Platt.

Seconded by Commissioner Kocornik.

The vote was unanimous.

Motion Carried.

III. Approval of Minutes

A. Chairman: Are there any corrections to the minutes for the January 11, 2023, meeting?

Chair will entertain a motion to accept the minutes for the January 11, 2023, meeting with corrections.

So moved by Commissioner Kocornik.

Seconded by Commissioner Platt.

The vote was unanimous.

Motion Carried.

B. Chairman: Are there any corrections to the minutes for the January 30, 2023, special meeting?

Chair will entertain a motion to accept the minutes for the January 30, 2023, special meeting as with corrections.

Commissioner Kocornik pointed out a change to the minutes.

So moved by Commissioner Platt.

Seconded by Commissioner Kocornik.

The vote was unanimous.

Motion Carried.

IV. DISCLOSURES/CONFLICTS OF INTEREST:

Chairman: The Chair calls for any disclosures/conflicts of interest to be known.

There were none.

V. Introduction of New Planning and Zoning Commission Member

New Commission Member, Merav Ben-David, was introduced.

VI. Election of Chair and Vice Chair

This item was postponed until after item IX, A, so that Commissioner Hanning could participate in the nomination and voting process.

Commissioner Platt nominated Chairman Hinckley to continue to be chairman.

Commissioner Hanning motioned, and Commissioner Platt seconded to close nominations for chairman.

The vote was unanimous.

Motion Carried.

The vote was unanimous to elect Chairman Hinckley to Chair.

Commissioner Hanning nominated Commissioner Platt for Vice Chair.

Commissioner Hanning motioned, and Commissioner Kocornik seconded to close nominations for vice chairman.

The vote was unanimous.

Motion Carried.

The vote was unanimous to elect Commissioner Platt as Vice Chair.

VII. PUBLIC APPLICATIONS

None.

IX. CURRENT PLANNING PROJECTS

A. Growth Area Management Plan (Update/Discussion)

- i.** David Gertsch introduced the item and gave an update.

1. Members were invited to submit comments to the Planning Department and to attend public meetings on February 23.
 2. David Gertsch explained that an Intergovernmental Agreement is not part of the Growth Plan.
 3. Commissioners are concerned that the public input be fully accommodated.
- B. CAPP Update (Update/Discussion)**
- i. David Gertsch introduced the item and gave an update.
 1. Version 5 of the CAPP is due from Stantec on February 17.
- C. Bylaws/Rules of Procedure (Discussion)**
- i. Matt Ayres introduced the item.
 1. Members were invited to send further comments to Commissioner Hanning and Mr. Ayres.
- D. Accessory Dwelling Units (Discussion)**
- i. David Gertsch introduced the item and asked for Commission direction.
 1. General agreement that the concept was worth developing further.
- E. Transmission Lines (Discussion)**
- i. David Gertsch introduced the item, pointing out that there is currently no county regulation of transmission lines.
 1. General agreement that could use additional information on this topic to assess the potential role of the county.

X. OTHER ITEMS/ANNOUNCEMENTS

- A. Schedule Commission Training**
- i. Planning and Zoning Commission set a training for April 19, 2023, at 6:00 p.m.
 - ii. Commissioners were invited to send ideas on training to David Gertsch.
- B. Next Regular Meeting March 15, 2023, 5:00 p.m. at Albany County Road and Bridge**
- C. Commissioner Comments**

XI. CITIZEN COMMENTS – Non-Agenda Related Topics

None.

XII. ADJOURNMENT

Chairman: There being no further business to conduct, the Chair would entertain a motion to adjourn the meeting.

Chair adjourned.

Meeting adjourned at 8:17 p.m.

*An audio recording of the meeting can be found on the Albany County website:
<https://www.co.albany.wy.us/agendacenter>*

*A video recording of the meeting can be found on the Albany County Government – Laramie Wyoming YouTube page:
<https://www.youtube.com/channel/UCEilgbgJIW4AWNAu3EfrjVg/videos?view=57>*