



COUNTY OF ALBANY
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COUNTY COMMISSIONERS' REGULAR MEETING AGENDA
COURTHOUSE, ROOM 105
FEBRUARY 2, 2021

INTERVIEWS: 7:45 a.m.

Albany County Planning and Zoning Commission (1)
Albany County Scholarship Committee (2)
Albany County Predator Management Control
District (2)

REGULAR MEETING: 9:30 a.m.

1. **Call to order and roll call.**
2. **Pledge of Allegiance.**
3. **Public Hearing.**
Petition for Enlargement of the Centennial Water and Sewer District
4. **Comments from the public.**
5. **Disclosures.**
6. **Consideration of changes on the agenda.**
7. **Approval of Consent Agenda.**

CONSENT AGENDA

- 7a. Minutes of the Regular Meeting of the Board.
Action: that the Board APPROVES the January 19, 2021 MINUTES of the Regular Meeting of the Board.
- 7b. Minutes, Agenda, Budget vs. Actual, Balance Sheet, Check Register and Credit Card Report for the Albany County Public Library Board of Directors.
Action: that the Board ACKNOWLEDGES RECEIPT of the December 14, 2020 & December 28, 2020 MINUTES; January 25, 2021 AGENDA; BUDGET vs. ACTUAL as of December 31, 2020; BALANCE SHEET as of December 31, 2020; CHECK REGISTER for December 2020 and CREDIT CARD REPORT for the Albany County Public Library Board of Directors.
- 7c. Albany County Detention Center Monthly Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the November 2020 MONTHLY REPORT from Aaron Appelhans, Sheriff.
- 7d. ACH payment to the Internal Revenue Service regarding federal tax payment.
Action: that the Board RATIFIES payment to the Internal Revenue Service regarding federal tax payment for January 2021.
- 7e. ACH payments to Blue Cross Blue Shield regarding health insurance claims and Administrative Fees.
Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims and Administrative Fees.
- 7f. Acknowledge Receipt of Correspondence.
Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: CountyNews; Sarah Gorin; Sue Ibarra; Mary J. Fick Monteith; Chantel Friedrich; Office of Governor Mark Gordon (4); Wyoming County Commissioners Association (11); Ann Marshall; Jennifer Curran; Medicine Bow Routt National Forests (2); Nicholas & Tangeman, LLC; Albany County Tourism Board; Bonnie Kay Bath; David Gertsch; Laramie Chamber Business Alliance; Local Government Liability Pool; Pete Gosar (5); Safe Project; State of Wyoming Department of Revenue; Adam Wales; Lora and Tom Wesche; Albany County Weed & Pest Registration; Water & Waste Digest; Acord; Albany County Clean Water Advocates; ConenctGen Rail Tie Wind Project; Lora Wesche and Rachel Crocker.

SUE IBARRA
COMMISSIONER

PETE GOSAR
COMMISSIONER CHAIRPERSON

HEBER RICHARDSON
COMMISSIONER

REGULAR AGENDA

8. Present for **APPROVAL**, the Petition for Enlargement of the Centennial Water and Sewer District for Ryan and Tess Malo, applicants, located in Albany County, Wyoming pursuant to W.S. §22-29-301(b) Incorporating the Findings of Fact, Conclusions of Law and Order Approving Petition for Enlargement of Centennial Water and Sewer District. (Ryan and Tess Malo and Jackie R. Gonzales, County Clerk)
9. **DISCUSS** operating pari-mutuel simulcast wagering within existing establishments within Albany County. (Jill Jarrard, Small OTB Sales Manager)
10. Present for **APPROVAL**, \$3,000 Grant for the 2020 United Way of Albany County Campaign to be paid from 1% Miscellaneous Uncommitted Funds. (Evelyn Edson, United Way Executive Director)
11. Present for **APPROVAL**, Second Amendment to Agreement between the Board of Commissioners of the County of Albany, Wyoming and Wilken Enterprises, LLC for Janitorial Services at the Albany County Courthouse. (Roy Torres, Building and Grounds Superintendent)
12. Present for **APPROVAL**, Resolution 2021-004, Resolution Adopting the Albany County, Wyoming Employee Handbook by the Elected Officials of Albany County, Wyoming. (Christina Lewis, HR Director)
13. Present for **APPROVAL**, Request for Proposal for Maintenance & Repair of Services for County Owned Vehicles and **DIRECT** the Clerk to Advertise. (Josh DeBree, Lieutenant)
14. Present for **APPROVAL**, Invitation to Bid for the Purchase and Delivery of Four (4) 2021 Full-Size, Four Door, 4-Wheel Drive, Police Package Sport Utility Vehicles and **DIRECT** the Clerk to Advertise. (Josh DeBree, Lieutenant)
15. Present for **APPROVAL**, Application for Department of Health and Human Services Substance Abuse and Mental Health Services Administration, Grant for Mental Health Awareness Training (CFDA #93.243) in the amount not to exceed \$125,000.00 per year over 5 years to support the training efforts for Mental Health Awareness from September 30, 2021 to September 29, 2025. (Peggy Trent, County and Prosecuting Attorney, Amy Terrell, Court Supervised Treatment Program Director and Bailey Quick Grants Specialist)
16. Present for **APPROVAL**, Application for Department of Health and Human Services Substance Abuse and Mental Health Services Administration, Grants Expansion and Sustainability of the Comprehensive Community Mental Health Services for Children with Serious Emotional Disturbances (CFDA #93.104) in the amount not to exceed \$600,000.00 per year for 4 years to support Juvenile Mental Health from August 31, 2021 to August 30, 2024. (Peggy Trent, County and Prosecuting Attorney, Amy Terrell, Court Supervised Treatment Program Director and Bailey Quick Grants Specialist)
17. Present for **CONSIDERATION**, Albany County Recreation Board Application for Sponsorship for the Medicine Bow Nordic Association for a Recreation Board request in the amount of \$10,600.00 to help with general operations of the Association, ski trail maintenance and ski-trail re-routes/ expansion program. (Bailey Quick, Grants Specialist and a representative from Medicine Bow Nordic Association)
18. Present for **CONSIDERATION**, Albany County Recreation Board Application for Sponsorship for the Laramie Plains Civic Center Foundation for a County match of \$2,000.00 from 1% Community Partner Funds and a Recreation Board request in the amount of \$17,332.00 to install safety and security features in the Historic Laramie Plains Civic Center (LPCC). (Bailey Quick, Grants Specialist and a representative from Laramie Plains Civic Center Foundation)
19. Present for **CONSIDERATION**, Albany County Recreation Board Application for Sponsorship for the Laramie Rifle Range for a Recreation Board request in the amount of \$50,750.00 to help with capital improvements on the 200 yard winter shooting shed, pistol and rimfire bay safety berm and multipurpose range expansion. (Bailey Quick, Grants Specialist and a representative from Laramie Rifle Range Corporation)
20. Present for **CONSIDERATION**, Albany County Recreation Board Application for Sponsorship for the Laramie Trap Club for a Recreation Board request in the amount of \$15,465.00 to help with a new Pat-Trap and a 40-foot Conex storage container. (Bailey Quick, Grants Specialist and a representative from Laramie Trap Club)

21. Present for **CONSIDERATION**, Albany County Recreation Board Application for Sponsorship for the Albany County Public Library for a Recreation Board request in the amount of \$60,000.00 to help with the purchase of a book mobile to support ACPL within the library and out in the community. (Bailey Quick, Grants Specialist and a representative from the Albany County Public Library)
22. Present for **CONSIDERATION**, Albany County Recreation Board Application for Sponsorship for the Albany County Fairgrounds for a Recreation Board request in the amount of \$20,000.00 to help with the purchase of an ABI Drag Master Arena Drag and replacement sand for the Grandstands. (Bailey Quick, Grants Specialist and a representative from the Albany County Fairgrounds)
23. Present for **CONSIDERATION**, Albany County Recreation Board Application for Sponsorship for the Friends of Medicine Bow Rail Trail (FMBRT) for a Recreation Board request in the amount of \$15,000.00 to help with the purchase of replacing the fence around the Pelton Creek Trailhead. (Bailey Quick, Grants Specialist and a representative from Friends of Medicine Bow Rail Trail)
24. Present for **APPROVAL**, Resolution 2021-005, A Resolution Designating Recreation Project Request Priorities to the Albany County School District #1 Recreation Board for Funding Consideration in Fiscal Year 2021-2022. (Bailey Quick, Grants Specialist)
25. Present for **CONSIDERATION**, Albany County Community Partner applications from Laramie Connections, Laramie Interfaith and Laramie Reproductive Health for allocation of the Community Charitable Relief Program through the State of Wyoming Governor's Office amounting to \$772,627.38 for the current COVID-19 (Bailey Quick, Grants Specialist)
26. Present for **APPROVAL**, Community Charitable Relief Program agreements between the Albany County Commissioners and Albany County 4-H Council; Albany County 4-H Jr. Leaders; Downtown Clinic; Eppson Center for Senior's; CLIMB Wyoming; Laramie Connections Center; Laramie Foster Closet; Laramie Interfaith; Laramie Reproductive Health; Laramie Soup Kitchen; Cathedral Home for Children/ Laramie Youth Crisis Program; The Cottage at St. Mathews; and United Way in the total amount of \$433,812.70 for the Community Charitable Relief Program grant funding (CFDA #21.019) for services provided between the date of March 19, 2020 through December 30, 2020. (Bailey Quick, Grants Specialist)
27. Present for **APPROVAL**, Community Charitable Relief Program Certifications Statements in the total amount of \$433,812.70. (Bailey Quick, Grants Specialist)
28. Present for **APPROVAL**, Resolution 2021-006, A Resolution to Vacate a Portion of the Cedar Avenue Public Right of Way in the Centennial Plat and Quitclaim Deed from Albany County, Wyoming, Grantor, to Diane Packett, Grantee, A parcel of land being a part of Cedar Street per Dedication Plat of Centennial located in Section 3, Township 15 North, Range 78 West of the 6th P.M., in Albany County, Wyoming being more particularly described as follows: Commencing at the Northeast corner of Lot 20, Block 42, Town of Centennial, Albany County, Wyoming; thence North 89°48'47" East, a distance of 30 feet; thence South 00°24'02" East, a distance of 132 feet, more or less, to a point that is 30 feet East of the Southeast corner of said Lot 20, Block 42; thence South 89°51'03" West, a distance of 30 feet, more or less, to the Southeast corner of Lot 20, Block 42, Town of Centennial; thence North 00°24'01" West, a distance of 132 feet, more or less, to the point of beginning; and **AUTHORIZE** the Chairperson to sign and **DIRECT** the Clerk to record the document. (Alan Frank, GIS Director)
29. Present for **APPROVAL**, Scope of Work from ANM to complete wireless site survey design services of all County facilities in an amount not to exceed \$9,415.00. (Adam Wales, IT Director)
30. Present for **APPROVAL**, Memorandum of Understanding between the Board of Commissioners of the County of Albany, Wyoming by and through Albany County Public Health and the University of Wyoming for the Administration of Influenza Vaccine. (Ryan Kiser, Public Health Nurse Manager)
31. Take from the **TABLE** the Amended and Restated Joint Powers Agreement of Wyoming Association of Risk Management Property Insurance. (Wyoming Association of Risk Management Representative)

32. Present for **RECONSIDERATION**, the Amended and Restated Joint Powers Agreement of Wyoming Association of Risk Management Property Insurance. (Wyoming Association of Risk Management Representative)
33. **DISCUSS** Grants Department. (Peggy Trent, County and Prosecuting Attorney)
34. **DISCUSS** Aquifer Protection Overlay Zone. (Commissioners)
35. **DISCUSS** January 26, 2021 Work Session with the Laramie City Council. (Commissioners)
36. **DISCUSSION** regarding the creation of working groups for joint cooperation with the City of Laramie. (Commissioners)
37. **MAKE** appointment to the Albany County Planning and Zoning Commission. (Commissioners)
38. **MAKE** appointments to the Albany County Scholarship Committee. (Commissioners)
39. **MAKE** appointments to the Albany County Predator Management Control District. (Commissioners)
40. **APPROVE** Vouchers for January 2021. (Commissioners)
41. **ADJOURN.**

WORK SESSION
2:00 p.m.

Mid-Year Budget Review