



**COUNTY OF ALBANY**  
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**COUNTY COMMISSIONERS' REGULAR MEETING AGENDA**  
COURTHOUSE, ROOM 105  
VIA ZOOM  
JANUARY 5, 2021

**INTERVIEWS: 8:30 a.m.**

Albany County Planning and Zoning Commission

**PUBLIC HEARING: 9:30 a.m.**

Fox Park Estates II Subdivision Application  
(Preliminary and Final Plats) SD-09-20

**PLEDGE OF ALLEGIANCE**

**REGULAR MEETING**

1. Call to order and roll call.
2. Comments from the public.
3. Disclosures.
4. Consideration of changes on the agenda.
5. Approval of Consent Agenda.

**CONSENT AGENDA**

- 5a. Minutes of the Special and Regular Meetings of the Board.  
Action: that the Board APPROVES the MINUTES of the December 11, 2020 Special Meeting; December 15, 2020 Regular Meeting and the December 28, 2020 Special Meeting of the Board.
- 5b. Agenda and Minutes of the Nine Mile Water & Sewer District.  
Action: that the Board ACKNOWLEDGES RECEIPT of the November 11, 2020 AGENDA and the November 11, 2020 MINUTES of the Nine Mile Water & Sewer District.
- 5c. Minutes, Agenda, Budget vs. Actual Report, Balance Sheet, Check Register and Credit Card Report for the Albany County Public Library Board of Directors.  
Action: that the Board ACKNOWLEDGES RECEIPT of the November 23, 2020 MINUTES; December 14, 2020 SPECIAL MEETING AGENDA; December 28, 2020 AGENDA; BUDGET vs. ACTUAL REPORT as of November 30, 2020; BALANCE SHEET as of November 30, 2020; CHECK REGISTER for November 2020 and CREDIT CARD REPORT for November 2020 for the Albany County Public Library Board of Directors.
- 5d. Agenda of the Albany County Fire District #1.  
Action: that the Board ACKNOWLEDGES RECEIPT of the December 16, 2020 AGENDA of the Albany County Fire District #1.
- 5e. Minutes, Agenda, Budget vs. Actuals and Advertising/Grants Transaction Report for the Albany County Tourism Board.  
Action: that the Board ACKNOWLEDGES RECEIPT of the November 16, 2020 MINUTES; December 21, 2020 AGENDA; BUDGET vs. ACTUALS REPORT July 2020-June 2021 and the ADVERTISING/GRANTS TRANSACTION REPORT for the Albany County Tourism Board.
- 5f. Agenda of the Albany County Weed and Pest Control District.  
Action: that the Board ACKNOWLEDGES RECEIPT of the January 7, 2021 AGENDA of the Albany County Weed and Pest Control District.
- 5g. Wold Improvement & Service District Reconciliation Detail Report.  
Action: that the Board ACKNOWLEDGES RECEIPT of the RECONCILIATION DETAIL REPORT for the period ending 11/30/2020 of the Wold Improvement & Service District.

PETE GOSAR  
COMMISSIONER

SUE IBARRA  
COMMISSIONER

HEBER RICHARDSON  
COMMISSIONER

- 5h. Semi-Annual Reports for Ivinson Memorial Hospital.  
Action: that the Board ACKNOWLEDGES RECEIPT of the SEMI-ANNUAL REPORT for 2018; January 2019; August 2019; January 2020 and July 2020 for Ivinson Memorial Hospital
- 5i. Albany County Planning Office Monthly Statement.  
Action: that the Board ACKNOWLEDGES RECEIPT of the December 2020 MONTHLY STATEMENT from David Gertsch, County Planner.
- 5j. Albany County Sheriff Monthly Statement.  
Action: that the Board ACKNOWLEDGES RECEIPT of the December 2020 MONTHLY STATEMENT from Aaron Appelhans, Sheriff.
- 5k. ACH payment to the Internal Revenue Service regarding federal tax payment.  
Action: that the Board RATIFIES payment to the Internal Revenue Service regarding federal tax payment for December 2020.
- 5l. ACH payments to Blue Cross Blue Shield regarding health insurance claims and Administrative Fees.  
Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims and Administrative Fees.
- 5m. Acknowledge Receipt of Correspondence.  
Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Matthew Johnson (2); Matthew S. Aumeier; Department of Environmental Quality; Joe Constantino; Office of Governor Mark Gordon (7); Wyoming County Commissioners Association (8); Bonnie Kay Bath (2); Laramie Chamber Business Alliance (3); Medicine Bow Routt National Forests; Wendy Berelson (2); Klaus Halbsgut; Ron Hearne; Albany County Clean Water Advocates; Markus Malessa; Albany County 4-H; Rocky Mountain Power; WWC Engineering; Wyoming Liquor Division; ACORD (2); Albany County Tourism Board; Albany County Treasurer; Water & Waste Digest; Campbell County Board of Commissioners; Mountain West Valuations and Wyoming Rural Electric News.

## **REGULAR AGENDA**

6. **SELECT** Chairman of the Board of County Commissioners. (Commissioners)
7. Present for **CONSIDERATION**, Fox Park Estates II Subdivision Application SD-09-20 including Preliminary and Final Plats and **REQUEST** for a Subdivision Permit. (David Gertsch, Planning Director)
8. Present for **CONSIDERATION**, a Site Plan Application to be submitted by the Laramie Fire Department for approval by the City of Laramie on property leased from Albany County located at 2919 County Shop Road and **DIRECT** the Chairperson to sign. (David Gertsch, Planning Director)
9. **DISCUSS** departure of Gorman Engineering as Albany County's Contracted Engineer effective July 1, 2021. (Bailey Quick, Grants Specialist)
10. Take from the **TABLE**, Revised Application to the Wyoming County Commissioners Association (WCCA) to fund a County Natural Resource Plan for Albany County in the amount of \$75,000.00. (Commissioners)
11. Present for **RECONSIDERATION**, Revised Application to the Wyoming County Commissioners Association (WCCA) to fund a County Natural Resource Plan for Albany County in the amount of \$75,000.00. (Bailey Quick, Grants Specialist and David Gertsch, Planning Director).
12. Present for **APPROVAL**, Agreement for the Design, Purchase and Installation of Artwork for the public art in the Courthouse North Entry. (Bill Gorman, County Engineer)
13. Present for **APPROVAL**, Grant Agreement between the State of Wyoming, Department of State Parks and Cultural Resources, State Historic Preservation Office and Albany County Historic Preservation Board in the total amount of \$230.00 to attend the 2021 Saving Places Conference Online from the date the agreement is executed until September 30, 2022. (Bailey Quick, Grants Specialist and Karen Bard, Historic Preservation Board Chair)
14. Present for **APPROVAL**, Grant Agreement between the State of Wyoming, Department of State Parks and Cultural Resources, State Historic Preservation Office and Albany County Historic Preservation Board in the total amount of \$10,174.68 to create a Historic Preservation Plan from the date the agreement is executed until September 30, 2022. (Bailey Quick, Grants Specialist and Karen Bard, Historic Preservation Board Chair)
15. Present for **APPROVAL**, Memorandum of Understanding between the Board of Commissioners of Albany County, Wyoming and the Wyoming Supreme Court in an amount not to exceed \$11,000.00 from July 1, 2020 through June 30, 2021. (Amy Terrell, Albany County Court Supervised Treatment Director)

16. Present for **APPROVAL**, Wyoming Law Enforcement Extraterritorial Assistance Memorandum of Understanding between Laramie Police Department and Albany County Sheriff's Office. (Aaron Appelhans, Sheriff)
17. Present for **APPROVAL**, Wyoming Law Enforcement Extraterritorial Assistance Memorandum of Understanding between University of Wyoming Police Department and Albany County Sheriff's Office. (Aaron Appelhans, Sheriff)
18. Present for **APPROVAL**, Resolution 2021-001, Resolution Approving the Official Holidays for Employees of Albany County for the Year 2021 and Setting Business Hours for Certain Albany County Offices. (Christina Lewis, HR Director)
19. Present for **APPROVAL**, Resolution 2021-002, Resolution Designating Commissioners of the Board of County Commissioners for Albany County, Wyoming to Supervise County Department Heads. (Commissioners)
20. Present for **APPROVAL**, Resolution 2021-003, Resolution Designating A Commissioner from the Board of Commissioners for Albany County to Serve as a Liaison to Each Board and Commission for Albany County, Wyoming. (Commissioners)
21. **RE-APPOINT** David Whitman to the Albany County Weed and Pest Control District – Area 1 for a four- year term to expire January 2025. (Commissioners)
22. **RE-APPOINT** Alan Reed to the Albany County Weed and Pest Control District – Area 5 for a four- year term to expire January 2025. (Commissioners)
23. **ACKNOWLEDGE** Letter of Resignation from David Cunningham from the Albany County Planning and Zoning Commission and **DIRECT** the Clerk to advertise. (Commissioners)
24. **MAKE** appointment to the Albany County Planning and Zoning Commission. (Commissioners)
25. **DISCUSS** current Chiller issue in the Albany County Courthouse. (Commissioners)
26. **DISCUSS** a City/County Environmental Advisory Committee Joint Powers Board. (Peggy Trent, Albany County and Prosecuting Attorney)
27. **DISCUSSION** and **APPROVAL** of the Letter of Termination of the Lease Agreement between Albany County and Inventive Wireless of Nebraska, LLC, dba Vistabeam for a tower site and **AUTHORIZE** the County Attorney to sign the letter on the County's behalf. (Peggy Trent, County and Prosecuting Attorney)
28. Request to **SET** a Work Session to Discuss the Rules of Procedure. (Peggy Trent, County and Prosecuting Attorney)
29. **APPROVE** Vouchers for December 2020. (Commissioners)
30. **EXECUTIVE SESSION** pursuant to W.S. §16-4-405(a)(iii). (Commissioners)
31. **GO INTO** Executive Session. (Commissioners)
32. **RETURN** to Regular Session. (Commissioners)
33. **ACTION**, if needed, regarding Executive Session. (Commissioners)
34. **ADJOURN**.