



COUNTY OF ALBANY
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COMMISSIONERS@CO.ALBANY.WY.US

COUNTY COMMISSIONERS' REGULAR MEETING AGENDA

Via Zoom
OCTOBER 6, 2020

PUBLIC HEARING: 9:30 a.m.

Morris Zoning Change LUC-04-20

Martinsen Zoning Change LUC-05-20

Amendment to the Albany County Zoning Regulation –
Solar Energy Regulations

PLEDGE OF ALLEGIANCE

REGULAR MEETING

1. Call to order and roll call.
2. Comments from the public.
3. Disclosures.
4. Consideration of changes on the agenda.
5. Approval of Consent Agenda.

CONSENT AGENDA

- 5a. Minutes of the Regular and Special Meetings of the Board.
Action: that the Board APPROVES the MINUTES of the September 15, 2020 Regular Meeting and the September 20, 2020 Special Meeting of the Board.
- 5b. Amended Minutes and Agenda of the Albany County Fire District #1.
Action: that the Board ACKNOWLEDGES RECEIPT of the August 19, 2020 AMENDED MINUTES and the September 16, 2020 AGENDA of the Albany County Fire District #1.
- 5c. Minutes, Treasurer's Report and Agenda of the Albany County Weed and Pest Control District.
Action: that the Board ACKNOWLEDGES RECEIPT of the August 6, 2020 MINUTES with the Treasurer's Report as of September 9, 2020 and the September 9, 2020 AGENDAS of the Albany County Weed and Pest Control District.
- 5d. Agenda and Minutes of the Nine Mile Water and Sewer District.
Action: that the Board ACKNOWLEDGES RECEIPT of the August 12, 2020 AGENDA and the August 12, 2020 MINUTES of the Nine Mile Water and Sewer District.
- 5e. Minutes, Agenda, Profit & Loss Budget vs. Actual and Advertising/Grants Transaction Report of the Albany County Tourism Board.
Action: that the Board ACKNOWLEDGES RECEIPT of the August 17, 2020 MINUTES; the September 21, 2020 AGENDA; PROFIT & LOSS BUDGET VS. ACTUAL REPORT from July 2020 through June 2021 and the ADVERTISING/GRANTS TRANSACTION REPORT for August 2020 of the Albany County Tourism Board.
- 5f. Minutes, Agenda, Budget vs. Actual Report, Balance Sheet, Check Register and Credit Card Log for the Albany County Public Library Board of Directors
Action: that the Board ACKNOWLEDGES RECEIPT of the August 24, 2020 MINUTES; the August 28, 2020 AGENDA; the BUDGET vs. ACTUAL REPORT as of August 31, 2020; BALANCE SHEET as of August 31, 2020; CHECK REGISTER for August 2020 and the CREDIT CARD LOG for August 2020 of the Albany County Public Library Board of Directors.

5g. Reconciliation Detail, Reconciliation Summary and the Profit and Loss Detail Report of the Wold Improvement & Service District.

Action: that the Board ACKNOWLEDGES RECEIPT of the RECONILITATION DETAIL REPORT ENDING 08/31/2020; RECONCILIATION SUMMARY REPORT ENDING 08/31/2020 and the PROFIT & LOSS DETAIL REPORT from July 1, 2019 through June 30, 2020 of the Wold Improvement & Service District.

5h. Albany County Sheriff Monthly Statement.

Action: that the Board ACKNOWLEDGES RECEIPT of the August 2020 MONTHLY STATEMENT from Dave O'Malley, Sheriff.

5i. Albany County Detention Center Monthly Report.

Action: that the Board ACKNOWLEDGES RECEIPT of the August 2020 MONTHLY REPORT from Dave O'Malley, Sheriff.

5j. ACH payments to Blue Cross Blue Shield regarding health insurance claims and Administrative Fees.

Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims and Administrative Fees.

5k. Zoning Certificates

Action: that the Board APPROVES the following Zoning Certificates:

Geo Pin	Last Name	First Name	Zoning Permit #	Street #	Address	Description of Use	Zoning
05-1773-29-4-08-005.00	Atticus Properties, LLC	Mr. Dallin Winters	ZC-104-20	6	Phantom Road	Modular Structure	RR
05-1678-34-1-09-040.00	Ruhter	Justin	ZC-105-20	28	Middle Mountain Road	Addition to Principal Structure	RR
05-1572-06-4-00-024.00	Johnson	Ory	ZC-106-20	6614	Pilot Peak Road	Principal Structure	RR
05-2271-21-3-00-023.00	Johnson	Ed	ZC-107-20	415	Coyote Crossing	Mobile Home	COM
05-2271-21-3-00-023.00	Johnson	Ed	ZC-108-20	415	Coyote Crossing	Mobile Home	COM
05-1673-31-1-20-001.00	Sisneros	Mike	RAC-004-20	476	N. Pierce Street		COM
05-1378-18-3-01-019.00	Nichols	Marcus	ZC-109-20	26	Fox Hill Road	Accessory Building	RR
05-1573-23-3-05-010.00	Champion Windows	c/o Mr. Mark Campbell	ZC-110-20	5610	Gap Road	Addition to Principal Structure	RR
05-2071-04-3-02-059.00	Parrett	Darryl L.	ZC-111-20	30	North Wind Drive	Accessory Building - 1st Structure	AG
05-1378-21-4-01-004.00	Walters	Gale and Sharyn	ZC-112-20	7	Lodge Pole Drive	Accessory Building	SLR
05-1577-25-3-97-343.00	Sas-Jaworsky	Alexander	ZC-113-20	652	Wild Horse Ranch Road	Accessory Building	AG
05-1678-34-1-09-021.00	Childers	Tim	ZC-114-20	19	McBride Road	Accessory Building	RR
05-2271-21-3-00-023.00	Cummings	Lisa & Mark	ZC-115-20	476	Elk Road	Accessory Building	COM
05-1776-29-1-01-001.00	Wofford	Don	ZC-116-20	314	Dutton Creek Road	Principal Structure	RR
05-1776-29-1-01-001.00	Wofford	Don	ZC-117-20	314	Dutton Creek Road	Accessory Building	RR
05-1574-20-3-01-001.00	Benson	Jay & Pam	ZC-118-20	110	Osprey Road	Principal Structure	SLR
05-1573-17-4-00-030.00	Heien	Michael	ZC-119-20	4717	Fort Sanders Road	Addition to Accessory Structure	SLR
05-1577-13-3-98-139.00	K&A Mercil Construction and Design, Inc.	c/o Mr. Kyle Mercil	ZC-120-20	33	Cowboy Way	Accessory Building	AG
05-1578-03-1-32-006.00	Lang	Larry and Susan Nelson	ZC-121-20	17	3rd Street	Principal Structure	RR
05-1578-03-1-43-004.00	Glanz	Carrie	ZC-122-20	62	2nd Street	Accessory Building	SLR

05-1576-29-2-98-309.00	VR Investments, LLC	c/o Mr. Greg McCoach	ZC-123-20	155	Stagecoach Road	Accessory Building	AG
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51. Acknowledge Receipt of Correspondence.

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Anonymous; E. Alli Flores; Mark Carducci (2); Dave O'Malley (10); Prothman; Wyoming County Commissioner Association; Wyoming Roadwork Guide; Laramie Chamber Business Alliance (4); Nancy Bath; Office of Governor Mark Gordon (8); Reba D.Epler J.D., LLC; Aimee Binning; American Medical Association; Mary Fick Monteith; Paul Montoya; State Engineer's Office; The Wyoming Transit Authority; Katrina Cox; Barbara Potenzano; Pilot Hill Project; County News; Medicine Bow & Routt National Forests Thunder Basin National Grasslands (3); Jessica Stalder; Rob Fisher; Wyoming Rural Electric News; Jennifer Graham (2); Water & Waste Digest and Tracy Fletcher.

REGULAR AGENDA

6. **DISCUSS** United Way of Albany County's 2021 Campaign. (Evelyn Edson, Executive Director)
7. Present for **APPROVAL**, Albany County Buildings Access Control RFP and **DIRECT** the Clerk to Advertise. (Bill Gorman, Engineer)
8. Present for **APPROVAL**, Community Services Bock Grant (CSBG) Albany County Coronavirus Aid, Relief and Economic Security Act (CARES Act) Sub-Recipient Agreements for Contract CFDA #93.569 during the term of March 27, 2020 through September 30, 2022 for the following agencies: SAFE Project in the amount of \$60,000.00; Family Promise of Albany County in the amount of \$42,600.00; Downtown Clinic in the amount of \$81,200.00; Laramie Interfaith in the amount of \$39,200.00 and **AUTHORIZE** the Chairperson to sign. (Tracy Fletcher, County Treasurer)
9. Present for **CONSIDERATION**, the Morris Zoning Change Application LUC-04-20. (David Gertsch, Planning Director)
10. Present for **CONSIDERATION**, the Martinsen Zoning Change Application LUC-05-20. (David Gertsch, Planning Director)
11. Present for **CONSIDERATION**, Amendments to the Albany County Zoning Resolutions, Solar Energy Regulations. (David Gertsch, Planning Director)
12. Present for **ACCEPTANCE**, Petition for vacation of Right of Way for the following described property, Lots 4, 5, 6, 7 Block 41 Town of Centennial, Albany County, Wyoming as recorded in the Albany County Clerk's Records and **APPOINT** a viewer. (Larry Lang, Petitioner)
13. **RATIFY** Contract between Wyoming Department of Health, Behavioral Health Division and Albany County Board of Commissioners as Governing Body for the Albany County Court Supervised Treatment Program to enroll, engage and maintain individuals with Opioid Use Disorder (OUD) in treatment for as long as practicable to increase the likelihood of recovery and reduce overdose incidents (CFDA 93.788) in the amount of \$206,468.00 from the effective date through September 29, 2022. (Amy Terrell, Albany County Court Supervised Treatment Director and Baily Quick, Grants Specialist)
14. Present for **APPROVAL**, Energy Retrofit Grant Contract between the Wyoming Energy Authority and Albany County for the Federal Energy Program Funds (CFDA 81.041) for energy conservation measures identified in the WyLite Energy Engineering Project to be utilized at the Albany County Road and Bridge Shop in the amount of \$16,672.50 until June 30, 2021. (Rob Fisher, Road and Bridge Superintendent and Bailey Quick, Grants Specialist)
15. Present for **APPROVAL**, the application for the Corona Relief Grant through the Wyoming State Land and Investment Board in the amount of \$47,000.00 for the purchase of support supplies to help assist with the current COVID-19 pandemic. (Bailey Quick, Grants Specialist)
16. Present for **APPROVAL**, the application for the Corona Relief Grant through the Wyoming State Land and Investment Board in the amount of \$6,700.00 for funding of the County Health Officers benefits during the current COVID-19 pandemic. (Bailey Quick, Grants Specialist)
17. **RATIFY** Health Insurance SBC Approval Form for Plan A, Plan B and Plan C. (Amanda Rodriguez, Health Insurance Management Team Chair)
18. **RATIFY** Health Insurance Benefit Booklet Approvals for Plan A and Plan B. (Amanda Rodriguez, Health Insurance Management Team Chair)

19. Present for **APPROVAL**, Addendum 1 to Agreement for Consulting Services between Albany County and TOV Consulting & Communications, LLC for Bob Decker to perform consulting services to Albany County in the amount of \$21,500.00 annually. (Jackie R. Gonzales, County Clerk)
20. Request **PERMISSION** to **CLOSE** the County Clerk's Office on Tuesday, November 3, 2020, General Election Day for all business except the recording of documents pursuant to W.S. §22-2-112. (Jackie R. Gonzales, County Clerk)
21. **PROCLAIM** the week of October 4, 2020 through October 10, 2020 as National 4-H Week in Albany County. (Mary Louise Wood, UW Extension Educator, 4-H/Youth)
22. Present for **APPROVAL**, the hiring of two COVID 19 Surveillance Coordinators for temporary employment starting October 6, 2020 and ending December 23, 2020. (Ryan Kiser, County Nurse Manager)
23. Present for **APPROVAL**, Approach License for 911 Ranch, on County Road 522, Curtis Street, located NW ¼ of Section 25, Township 16 North, Range 74 West. (Rob Fisher, Road and Bridge Superintendent)
24. Present for **APPROVAL**, Utility License for Union Telephone Company, on County Road 22, Howe Road on the south right of way and under County Road 34, Sand Creek Road in the North East ¼ of Section 20, Township 15 North, Range 73 West. (Rob Fisher, Road and Bridge Superintendent)
25. **UPDATE** on the North Entry Project. (Bill Gorman, County Engineer)
26. **UPDATE** the Commissioners on upcoming personnel changes in the Road and Bridge Department. (Rob Fisher, Road and Bridge Superintendent)
27. **UPDATE** on the Mullen Fire. (Chad Dinges, Fire Warden)
28. **UPDATE** on the Community Youth Sports Complex. (Bailey Quick, Grants Specialist)
29. **DISCUSS** Local Government Annual Report Summary FYE 06/30/2020 regarding the Albany County Transportation Board (ACTA). (Tracy Fletcher, County Treasurer)
30. **ACKNOWLEDGE RECEIPT** of Request for Proposals for leasing ground from Albany County of County-owned property located at 1 Mandel Lane in Albany County, Wyoming, the former location of the Little Laramie Valley Volunteer Fire Department Station, and County-owned property located at 201 D Avenue, Rock River, WY to locate and construct a tower or utilization of previously constructed tower on County Property for High Speed Internet/Broadband for the firm's own use which would benefit Albany County citizens and **AWARD** the Bid. (Peggy Trent, Albany County and Prosecuting Attorney)
31. **ACKNOWLEDGE RECEIPT** of Notice of Claim from Claimants Megan Friderich and Ian Friderich filed on September 14, 2020. (Commissioners)
32. **ACKNOWLEDGE RECEIPT** of Acceptance of Service, Summons and Complaint for Declaratory Judgement from the Albany County Democratic Party Central Committee. (Commissioners)
33. **EXECUTIVE SESSION** pursuant to W.S. §16-4-405(a)(ii) and W.S. §16-4-405(a)(iii). (Commissioners)
34. **GO INTO** Executive Session. (Commissioners)
35. **RETURN** to Regular Session. (Commissioners)
36. **ACTION**, if needed, regarding Executive Session. (Commissioners)
37. **APPROVE** Vouchers for September 2020. (Commissioners)
38. **ADJOURN**.