



**COUNTY OF ALBANY**  
525 GRAND AVE ROOM 105 ·  
LARAMIE, WYOMING 82070  
(307) 721-2541 · FAX (307) 721-2544  
COMMISSIONERS@CO.ALBANY.WY.US

**COUNTY COMMISSIONERS' REGULAR MEETING AGENDA**  
COURTHOUSE, ROOM 105  
SEPTEMBER 5, 2023

**BOARD OF EQUALIZATION: 9:15 a.m.**

1. Call to order and roll call.
2. Consideration of changes on the agenda.
3. Discussion on Petitioner's Motion for Continuance.
4. **ADJOURN** as the Board of Equalization. (Commissioners)

**REGULAR MEETING: 9:30 a.m.**

1. **Call to order and roll call.**
2. **Pledge of Allegiance.**
3. **Public Hearing.**  
Secure Rural Schools and Community Self-Determination Act of 2000, Title III –  
County Projects
4. **Comments from the public.**
5. **Disclosures.**
6. **Consideration of changes on the agenda.**
7. **Approval of Consent Agenda.**

**CONSENT AGENDA**

- 7a. Minutes of the Regular Meeting of the Board.  
Action: that the Board APPROVES the MINUTES of the August 15, 2023, Regular Meeting of the Board.
- 7b. Minutes of the Seven Mile Water and Sewer District.  
Action: that the Board ACKNOWLEDGES RECEIPT of the August 8, 2023, MINUTES of the Seven Mile Water and Sewer District.
- 7c. Minutes of the Nine Mile Water and Sewer District.  
Action: that the Board ACKNOWLEDGES RECEIPT of the July 12, 2023 MINUTES of the Nine Mile Water and Sewer District.
- 7d. Minutes and Agenda of the Albany County Tourism Board.  
Action: that the Board ACKNOWLEDGES RECEIPT of the June 19, 2023, MINUTES and the August 21, 2023 AGENDA of the Albany County Tourism Board.
- 7e. Minutes and Agenda of the Laramie Regional Airport Board.  
Action: that the Board ACKNOWLEDGES RECEIPT of the July 19, 2023 MINUTES and the August 16, 2023 AGENDA of the Laramie Regional Airport Board
- 7f. Minutes, Agenda and Treasurers Report of the Laramie Rivers Conservation District.  
Action: that the Board ACKNOWLEDGES RECEIPT of the July 18, 2023 MINUTES; August 23, 2023 AGENDA and TREASURERS REPORT as of July 25, 2023 of the Laramie Rivers Conservation District.
- 7g. Albany County Detention Center Monthly Report.  
Action: that the Board ACKNOWLEDGES RECEIPT of the July 2023 DETENTION CENTER MONTHLY REPORT as submitted by Lieutenant Nicole Trampe.
- 7h. Albany County Treasurer Monthly Statement.

SUE IBARRA  
COMMISSIONER

PETE GOSAR  
COMMISSIONER CHAIRPERSON

TERRI JONES  
COMMISSIONER

Action: that the Board ACKNOWLEDGES RECEIPT of the July 2023 MONTHLY STATEMENT from Tracy Fletcher, County Treasurer.

- 7i. Albany County Public Health Monthly Statement.  
Action: that the Board ACKNOWLEDGES RECEIPT of the July 2023 MONTHLY STATEMENT from Kim Maturi, Public Health Nurse Manager.
- 7j. Thomas A. & Karen R. Bienz et al., Petitioners, v. Board of County Commissioners, County of Albany, Wyoming, Respondent, Civil Action No. 25958, and Warren Livestock LLC, a Wyoming limited liability company, ET AL., Petitioners, v. The Board of County Commissioners of Albany County, Wyoming Respondent, Civil Action No. 35959, Consolidated Response Brief of Respondent in the District Court for the Second Judicial District County of Albany, State of Wyoming.  
Action: that the Board ACKNOWLEDGES RECEIPT of the Thomas A. & Karen R. Bienz et al., Petitioners, v. Board of County Commissioners, County of Albany, Wyoming, Respondent, Civil Action No. 25958, and Warren Livestock LLC, a Wyoming limited liability company, ET AL., Petitioners, v. The Board of County Commissioners of Albany County, Wyoming Respondent, Civil Action No. 35959, Consolidated Response Brief of Respondent in the District Court for the Second Judicial District County of Albany, State of Wyoming.
- 7k. Reconciliation Detail Report for the Wold Improvement & Service District.  
Action: that the Board ACKNOWLEDGES RECEIPT of the RECONCILIATION DETAIL REPORT for the period ending July 31, 2023 for the Wold Improvement & Service District.
- 7l. Albany County General Fund Revenue Report.  
Action: that the Board ACKNOWLEDGES RECEIPT of the July 2023 GENERAL FUND REVENUE REPORT as submitted by the Albany County Treasurer's Office.
- 7m. ACH payment to the Internal Revenue Service regarding federal tax payment.  
Action: that the Board RATIFIES payment to the Internal Revenue Service regarding federal tax payment for August 2023.
- 7n. ACH Payment to Cigna regarding health insurance claims and Administrative Fees.  
Action: that the Board RATIFIES payments to Cigna regarding health insurance claims and Administrative Fees.
- 7o. Acknowledge Receipt of Correspondence.  
Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Sue Ibarra (7); Williams Pipelines; WYTRANS; Cybersecurity Risk and Resilience (2); Joseph Izen (2); Alliance for Families for Justice (6); Frank Romero; Interactive Promotions; Laramie Chamber Business Alliance (5); Market Moves Infrastructure (2); Wyoming County Commissioners Association (2); Terri Jones; Janet Lewis; County News; Ed Koncel; Liza Cuthbert-Millett; Madeline Dalrymple; Pete Gosar (5); Aneesa McDonald; Bailey Quick; Chelsie Mathews; Market Moves Energy; Cathedral Home; NextGov-FCW; Wyoming Rural Electric News; Carl A. Shaffer; Jim Hanson; Pipeline Association for Public Awareness; Wyoming Department of Transportation (3); Vactor and Storm Water Solutions; Marsh USA LLC and Medicine Bow-Routt National Forests & Thunder Basin National Grassland.

## **REGULAR AGENDA**

8. Present for **APPROVAL**, FAA Bipartisan Infrastructure Law (BIL)-Airport Infrastructure Grant (AIG) Project No. 3-56-0017-047-2023 for Laramie Regional Airport to Reconstruct Runway Lighting and Install Runway End Identifier Lights (REILs) on Runways 12/30 and 3/21 in the amount not to exceed \$1,580,401.00, **DIRECT** the Chairman to sign for Albany County and **AUTHORIZE** the Laramie Regional Airport Board Chair, Malea Brown to sign on behalf of the airport upon concurrence with the City of Laramie. (Amy Terrell, Director of Laramie Regional Airport)
9. Take from the **TABLE**, the Paddocks at Fort Sanders-Second Filing, Second Addition Subdivision Application (SD-13-22) and a Subdivision Permit. (Joe Wilmes, Associate Planner)
10. Present for **CONSIDERATION**, the Paddocks at Fort Sanders-Second Filing, Second Addition Subdivision Application (SD-13-22) and a Subdivision Permit. (Joe Wilmes, Associate Planner)
11. Present for **APPROVAL**, request by the Planning Department to exceed the current budget line item of \$6,000.00 by \$2,000.00 for County Clean-Up to continue issuing vouchers for tire and refrigerator disposal. (David Gertsch, Planning Department)

12. Present for **CONSIDERATION**, the Utility Access request by Rocky Mountain Power to connect at Laramie Plains Subdivision, Block 3, Lot 1-3; Lot 6 to power via Mockingbird Lane right-of-way to the power pole located on Vista Drive and authorize the Planning Director to provide an approval letter for this project. (David Gertsch, Planning Director)
13. Present for **APPROVAL**, overall account agreement and terms and conditions for banking services to First Interstate Bank and **DIRECT** the County Treasurer to execute the individual account agreements for the Albany County General Account, Warrant Account, Payroll Account, Employee Health Benefit Account, and County Road Fund Account and attain the appropriate signatures for each account. (Tracy Fletcher, County Treasurer)
14. Present for **APPROVAL**, Letter of Authorization for Albany County's .gov Domain Registration. (Adam Wales, IT Director)
15. Present for **APPROVAL**, Quote from Advanced Network Management (ANM) for the renewal of support and warranty on our array, in the amount to not exceed, \$30, 344.79. (Adam Wales, IT Director)
16. Present for **APPROVAL**, Quote from Advanced Network Management (ANM), for the purchase of compute resources in the amount to not exceed \$34,670.79. (Adam Wales, IT Director)
17. Present for **APPROVAL**, Quote from Advanced Network Management (ANM) for the purchase of equipment to repair our datacenter battery backup, in the amount not to exceed \$14,755.72. (Adam Wales, IT Director)
18. **RATIFY**, Letter of Support for Charter Communications to Elaina Zempel, Broadband Director of Wyoming Chamber Business Council. (Commissioners)
19. Present for **APPROVAL**, Big Brothers Big Sisters ARPA Budget Change Request. (Bailey Quick, Grants Manager)
20. Present for **APPROVAL**, Letter of Commitment for the Reconnecting Communities and Neighborhoods (RCN) Program Grant Application. (Bailey Quick, Grants Manager)
21. Present for **APPROVAL**, Request for Proposal for Nurse Practitioner Services for Participants of the Albany County Court Supervised Treatment Program and **DIRECT** the Clerk to advertise. (Heather Carter, Drug Court Coordinator and Bailey Quick, Grants Manager)
22. Present for **APPROVAL**, contract between Albany County, Board of Commissioners and Volunteers of America Northern Rockies to provide four Menta Health First Aid Trainings in Albany County from July 1, 2023 through May 31, 2024 in an amount not to exceed \$5,000.00. (Bailey Quick, Grants Manager and Andrew Tarrell, Prevention Specialist)
23. Present for **DISCUSSION**, Gambling Prevention Funds. (Andrew Tarrell, Prevention Specialist)
24. Present for **APPROVAL**, Fifth Amendment to Inmate Telecommunication Location Agreement between Telmate, LLC and Albany County Government. (Aaron Appelhans, Sheriff)
25. **AWARD** Bid for the purchase and delivery of two (2) full size, 4 door, 4-Wheel Drive or all-wheel drive pickup trucks with upgraded suspension and pursuit or police package specifications with trade-ins to Ken Garff – Cheyenne in the amount of \$41,223.00 and **AUTHORIZE** the Chair to sign the contract. (Aaron Appelhans, Sheriff)
26. Present for **APPROVAL**, Invitation to Bid for Purchase and Deliver of two (2) full size, 4 door, 4-Wheel Drive or all-wheel SUV with upgraded suspension and pursuit or police package specifications. (Aaron Appelhans, Sheriff)
27. Present for **APPROVAL**, Agreement between Albany County Board of Commissioners and Ivinson Memorial Hospital for Services Pursuant to W.S. §§ 25-10-101 through 25-10-127 in an amount not to exceed \$175,000.00. (Jennifer Curran, Deputy County Attorney)
28. **AWARD** Title III funds in the amount of \$12,632.51 to Chad Dinges, Albany County Fire Warden to be used for ongoing and future fuel mitigation projects and \$12,632.51 to Aaron Appelhans, Albany County Sheriff for the repair and/or replacement of equipment utilized in search and rescue operations on Federal lands. (Kayla White, County Clerk)
29. **ACKNOWLEDGE RECEIPT** of Albany County Statement of Receipts and Expenditures for the preceding twelve (12) months setting forth the source and amount of all receipts and the purpose and the amount of all expenditures and to be signed by the Chairman and the Clerk

of the Board and shall be posted on the County's designated official website in the manner provided in W. S. §18-3-516(f) and published. (Kayla White, County Clerk)

30. Present for **APPROVAL**, Application for Catering permit for DeLancey Enterprises, LLC for the UW Alumni, Tribute to Steamboat located at the Hansen Arena, 306 HWY 230, Laramie, WY on September 28, 2023, from 5:00 p.m. to 10:00 p.m. (Kayla White, County Clerk)
31. Present for **APPROVAL**, Invitation to Bid for 2022 or newer side-by-side all-terrain vehicle and trailer for use by the Albany County Fire Warden and **DIRECT** the Clerk to advertise. (Chad Dinges, Fire Warden or Jennifer Curran, Deputy County Attorney)
32. Present for **CONCURRENCE**, City of Laramie, Wyoming Resolution 2023-61 Resolution of the Laramie City Council Declaring a Vacancy and Appointing A Member. Joseph Lord to the Urban Systems Advisory Committee for the City of Laramie, Wyoming. (Commissioners)
33. **APPROVE** Vouchers for August 2023. (Commissioners)
34. **ADJOURN**.