



COUNTY OF ALBANY
525 GRAND AVE ROOM 105 ·
LARAMIE, WYOMING 82070
(307) 721-2541 · FAX (307) 721-2544
COMMISSIONERS@CO.ALBANY.WY.US

COUNTY COMMISSIONERS' REGULAR MEETING AGENDA

Road and Bridge Meeting Room
2920 County Shop Road
MAY 16, 2023

REGULAR MEETING: 6:00 p.m.

1. **Call to order and roll call**
2. **Pledge of Allegiance.**
3. **Public Hearing.** None.
4. **Comments from the public.**
5. **Disclosures.**
6. **Consideration of changes on the agenda.**
7. **Approval of Consent Agenda.**

CONSENT AGENDA

- 7a. Minutes of the Regular Meeting of the Board.
Action: that the Board APPROVES the MINUTES of the May 2, 2023 Regular Meeting of the Board.
- 7b. Minutes and Agenda of the Albany County Fire District #1.
Action: that the Board ACKNOWLEDGES RECEIPT of the March 22, 2023, MINUTES and the April 26, 2023 AGENDA of the Albany County Fire District #1.
- 7c. Minutes and Agenda of the Albany County Historic Preservation Board.
Action: that the Board ACKNOWLEDGES RECEIPT of the March 13, 2023, MINUTES and May 8, 2023, AGENDA of the Albany Historic Preservation Board.
- 7d. Minutes and Agenda of the Albany County Planning and Zoning Commission.
Action: that the Board ACKNOWLEDGES RECEIPT of the April 12, 2023, MINUTES, April 19, 2023 and April 26, 2023 SPECIAL MEETING MINUTES and the May 10, 2023, AGENDA of the Albany County Planning and Zoning Commission.
- 7e. Minutes, Agenda and Treasurers Report of the Albany County Fair Board.
Action: that the Board ACKNOWLEDGES RECEIPT of the April 10, 2023 MINUTES; May 8, 2023 AGENDA and the TREASURERS REPORT since April 5, 2023, for the Albany County Fair Board.
- 7f. Albany County Treasurer Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the April 2023 MONTHLY STATEMENT from Tracy Fletcher, County Treasurer.
- 7g. Circuit Court Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the April 2023 MONTHLY STATEMENT from Jennifer Beeston, Chief Clerk, Clerk of Circuit Court.
- 7h. Albany County Clerk of District Court Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the April 2023 MONTHLY STATEMENT from Stacy Lam, Clerk of District Court.
- 7i. Albany County Clerk Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the April 2023 MONTHLY STATEMENT from Kayla White, County Clerk.
- 7j. Albany County Planning Office Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the April 2023 MONTHLY STATEMENT from David Gertsch, Planning Director.

SUE IBARRA
COMMISSIONER

PETE GOSAR
COMMISSIONER CHAIRPERSON

TERRI JONES
COMMISSIONER

- 7k. Albany County Detention Center Monthly Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the March 2023 DETENTION CENTER MONTHLY REPORT as submitted by Lieutenant Nicole Trampe.
- 7l. Paddocks Improvement District By-Laws, Fiscal Year 2023-2024 Proposed Budget and Resolution Annual Assessment for Fiscal Year 2023-2024 for the Collection of Taxes.
Action: that the Board ACKNOWLEDGES RECEIPT of the BY-LAWS, FISCAL YEAR 2023-2024 PROPOSED BUDGET and the RESOLUTION ANNUAL ASSESSMENT FOR FISCAL YEAR 2023-2024 FOR THE COLLECTION OF TAXES for the Paddocks Improvement District.
- 7m. Valley View Road Improvement and Service District Special District Information Form.
Action: that the Board ACKNOWLEDGES RECEIPT of the SPECIAL DISTRICT INFORMATION FORM for the Valley View Road Improvement and Service District received on May 8, 2023.
- 7n. Wold Improvement and Service District Special District Information Form.
Action: that the Board ACKNOWLEDGES RECEIPT of the SPECIAL DISTRICT INFORMATION FORM for the Wold Improvement and Service District received on May 9, 2023.
- 7o. Albany County General Fund Revenue Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the April 2023 GENERAL FUND REVENUE REPORT as submitted by the Albany County Treasurer's Office.
- 7p. ACH Payment to Cigna regarding health insurance claims and Administrative Fees.
Action: that the Board RATIFIES payments to Cigna regarding health insurance claims and Administrative Fees.
- 7q. Zoning Certificates
Action: that the Board APPROVES the following Zoning Certificates:

Geo Pin	Last Name	First Name	Zoning Permit #	Street #	Address	Description of Use	Zoning
05-1673-02-4-02-004.00	Frome	Casey	ZC-018-23	8	Deer Street	Principal Structure	RR
05-1573-12-4-16-008.00	Murray	Taylor	ZC-019-23	5701	Canyon Ranch Road	Principal Structure	RR
05-1373-13-3-00-022.00	Brewer	Diana	ZC-020-23	34	Dutch Oven Road	Accessory Building	AG
05-1476-23-1-03-001.00	Friis	Brian & Jessica	ZC-021-23	53	Tumbleweed Road	Accessory Building-1 st Structure	RR
05-1576-32-4-99-202.00	Waugh	Brian	ZC-022-23	401	Hanson Lane	Accessory Building	AG
05-1476-24-2-00-017.00	Bustos	Andy	ZC-023-23	1871	WY Hwy 230	Principal Structure	RR
05-1573-15-1-06-049.00	Sweckard	Jon James	ZC-024-23	4243	Western Skies Road	Accessory Building	RR
05-1573-15-1-06-049.00	Sweckard	Jon James	ZC-025-23	4247	Western Skies Road	Accessory Building	RR
05-1473-15-2-02-003.00	Hilburn	Steve & Diana	ZC-026-23	67	Ruby's Run	Principal Structure	RR
05-1473-15-2-02-003.00	Hilburn	Steve & Diana	ZC-027-23	67	Ruby's Run	Accessory Building	RR
05-1573-21-2-06-015.00	Keiper	Brad	ZC-028-23	702	Sally Port Road	Principal Structure	RR
05-1773-33-3-08-024.00	Wayne	Alexis & Brent	ZC-029-23	25	South Street	Addition to Accessory Building	RR
05-2274-27-3-04-011.00	Navarra	Antonio	ZC-030-23	47	Skyview Road	Accessory Building-1 st Structure	AG
05-1577-25-1-97-324.00	Ahn	Johnny & Shanon	ZC-031-23	60	Choke Cherry Road	Accessory Building-1 st Structure	AG
05-1574-27-2-00-031.00	Browning	Gary & Tamera	ZC-032-23	98	Hart Road	Accessory Building	AG
05-1575-32-2-00-011.00	Peterson	Kyler	ZC-033-23	532	Pahlow Lane	Modular Structure	AG

- 7r. Acknowledge Receipt of Correspondence.
Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Wyoming County Commissioners Association (3); Wyoming Department of Transportation (3); Medicine Bow-Routt National Forests and Thunder Basin National Grasslands (2); Pete Gosar (4); Karen Wainscott; Laramie Chamber Business Alliance (3); FCW; Footnotes; Sue Ibarra (3); Walden Gas Utilities; Lockton Companies; Wyoming Roadwork Guide; Adam Lewon; County News; Laramie Peak Fire Zone; Kate Allred and Rocky Mountain Power.

REGULAR AGENDA

8. Present for **CONSIDERATION**, Amendment Number Two to the Contract between the City of Laramie, Board of Commissioners of the County of Albany, Wyoming, and Logan Simpson for the Development of the Albany County and City of Laramie Joint Growth Management Plan and Regulations for the purpose of extending the contract term through August 31, 2023. (David Gertsch, Planning Director)

9. **AWARD**, the bid from Foundations Counseling and Consulting of Wyoming, LLC and **APPROVE** contract between Albany County Commissioners and Foundations Counseling and Consulting of Wyoming, LLC to provide drug testing services to Albany County's Court Supervised Treatment Program from July 1, 2023 through June 30, 2025. (Heather Carter, Drug Court Coordinator; Jennifer Curran, Deputy County Attorney and Bailey Quick, Grants Manager)
10. Present for **APPROVAL**, Grant Application to the Department of Justice for the BJA FY 2023 Community Courts Initiative funds in the amount not to exceed \$900,000.00 from October 1, 2023, through September 30, 2027, for funds to help with diversion services for Albany County Court Supervised Programs. (Bailey Quick, Grants Manager and Heather Carter, Drug Court Coordinator)
11. Present for **APPROVAL**, Contract between Wyoming Department of Health, Public Health Division and Albany County for the purpose of setting forth the terms and conditions by which the Subrecipient shall ensure its appointed County Health Officer (CHO) provides additional support to the Subrecipient's Public Health Nursing Office in relation to public health preparedness and response from July 1, 2023 through June 30, 2024 in an amount not to exceed \$10,000.00. (Kim Maturi, Public Health Nurse Manager and Bailey Quick, Grants Manager)
12. Present for **APPROVAL**, Contract between Wyoming Department of Health, Public Health Division and Albany County for the purpose of setting forth the terms and conditions by which the Subrecipient shall develop public health emergency preparedness and response capability in the jurisdiction through implementation of the Centers for Disease Control and Prevention Public Health Preparedness Capabilities from July 1, 2023, through June 30, 2024 in an amount not to exceed \$90,000.00. (Kim Maturi, Public Health Nurse Manager and Bailey Quick, Grants Manager)
13. Present for **APPROVAL**, Summer hours for Public Health, to close on Fridays from June 30, 2023 through September 30, 2023, at 12:30 p.m. and work on a by appointment basis for the afternoons in conjunction with the Farmer's Market. (Kim Maturi, Public Health Nurse Manager)
14. Present for **APPROVAL**, Contract between the Board of Commissioners of the County of Albany, Wyoming by and through the Albany County & Prosecuting Attorney's Office and the University of Wyoming for a Restorative Justice Pre-Sentencing Program from April 1, 2023 through March 31, 2024. (Kurt Britzius, County & Prosecuting Attorney or Jennifer Curran, Deputy County Attorney)
15. Present for **APPROVAL**, Agreement between the Board of Commissioners of the County of Albany, Wyoming by and through the Albany County Human Resources Department and the Albany County Public Library Board of Directors for Temporary Human Resources Investigation Services. (Jennifer Curran, Deputy County Attorney and Aneesa McDonald, Human Resources Director)
16. **AWARD** bid for Architectural and Engineering Services to Remodel the First Floor and Expand its Existing Building at 3821 Beech Street to Arete Design Group. (Jennifer Curran, Deputy County Attorney and Jake Schneider, County Engineer)
17. **AWARD** bid for Architectural and Engineering Services to Remodel the Existing Second Floor of 3821 Beech Street to Arete Design Group. (Jennifer Curran, Deputy County Attorney and Jake Schneider, County Engineer)
18. Present for **APPROVAL**, Invitation to Bid for Purchase and Delivery of two (2) Full-Size, four door, 4-Wheel Drive or All Wheel Drive Sport Utility Vehicle with upgraded suspension/pursuit or Police Package Specifications and two (2) Full size, 4-Wheel Drive or All Wheel Drive Pickup Trucks with upgraded suspension/pursuit or Police Package Specifications, with trade ins and **DIRECT** the Clerk to advertise. (Aaron Appelhans, Sheriff)
19. Present for **APPROVAL**, Modification of Grant or Agreement for the Cooperative Law Enforcement Annual Operating and Financial Plan between Medicine Bow-Routt National Forest and Thunder Basin National Grasslands and the Albany County Sheriff's Office for patrols on United States Forrest roads. (Aaron Appelhans, Sheriff)

20. **AWARD** bid for Magnesium Chloride and Holding Tank delivered to Laramie, Wyoming and **DIRECT** the Chairman to sign the contract. (Rob Fisher, Road and Bridge Superintendent)
21. Present for **APPROVAL**, Application for Catering permit for DeLancey Enterprises, LLC for the Wyoming State Bar Association Reception located at Black Fox on Welsh, 1000 Welsh Lane, Laramie, WY on June 1, 2023, from 5:30 p.m. to 8:00 p.m. (Kayla White, County Clerk)
22. Present for **CONCURRENCE**, Albany County Board of Commissioners: Resolution 2023-011 City of Laramie, Wyoming Resolution 2023-36 Resolution Appointing Two Members of the Environmental Advisory Committee for the City of Laramie, Wyoming. (Commissioners)
23. Present for **APPROVAL**, the use of county logo for the purpose of a Town & Gown brochure supporting the City's Rental Ordinance. (Commissioners)
24. **APPROVE** Payroll and Vouchers for May 2023. (Commissioners)
25. **ADJOURN**.