



COUNTY OF ALBANY
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COMMISSIONERS@CO.ALBANY.WY.US

COUNTY COMMISSIONERS' REGULAR MEETING AGENDA

Road and Bridge Meeting Room
2920 County Shop Road
MARCH 21, 2023

INTERVIEWS: 5:15 p.m.

Albany County Commissioners Scholarship Committee

REGULAR MEETING: 6:00 p.m.

1. **Call to order and roll call.**
2. **Pledge of Allegiance.**
3. **Public Hearing.** None.
4. **Comments from the public.**
5. **Disclosures.**
6. **Consideration of changes on the agenda.**
7. **Approval of Consent Agenda.**

CONSENT AGENDA

- 7a. Minutes of the Regular Meeting of the Board.
Action: that the Board APPROVES the MINUTES of the March 7, 2023 Regular Meeting of the Board.
- 7b. Minutes and Agenda of the Planning and Zoning Commission.
Action: that the Board ACKNOWLEDGES RECEIPT of the February 8, 2023 MINUTES and the March 15, 2023, AGENDA of the Planning and Zoning Commission.
- 7c. Minutes, Agenda and Treasurers Report of the Albany County Fair Board.
Action: that the Board ACKNOWLEDGES RECEIPT of the March 09, 2023 MINUTES; the February 13, 2023 and the March 13, 2023 AGENDAS and the TREASURERS REPORT since March 10, 2023, for the Albany County Fair Board.
- 7d. Albany County Treasurer Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the February 2023 MONTHLY STATEMENT from Tracy Fletcher, County Treasurer.
- 7e. Circuit Court Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the February 2023 MONTHLY STATEMENT from Jennifer Beeston, Chief Clerk, Clerk of Circuit Court.
- 7f. Albany County Clerk of District Court Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the February 2023 MONTHLY STATEMENT from Stacy Lam, Clerk of District Court.
- 7g. Albany County Planning Office Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the February 2023 MONTHLY STATEMENT from David Gertsch, Planning Director.
- 7h. Albany County Clerk Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the February 2023 MONTHLY STATEMENT from Kayla White, County Clerk.
- 7i. Albany County Sheriff's Office Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the February 2023 MONTHLY STATEMENT from Aaron Appelhans, Sheriff.
- 7j. Albany County Public Health Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the February 2023 MONTHLY STATEMENT from Kim Maturi, Public Health Nurse Manager.

SUE IBARRA
COMMISSIONER

PETE GOSAR
COMMISSIONER CHAIRPERSON

TERRI JONES
COMMISSIONER

- 7k. Semi-Annual Report for Ivinson Memorial Hospital.
Action: that the Board ACKNOWLEDGES RECEIPT of the July - December 2022 SEMI-ANNUAL REPORT for Ivinson Memorial Hospital.
- 7l. Albany County General Fund Expenditure Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the June – December 2022 and January - February 2023 GENERAL FUND EXPENDITURE REPORTS as submitted by the Albany County Clerk’s Office
- 7m. Albany County General Fund Revenue Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the February 2023 GENERAL FUND REVENUE REPORT as submitted by the Albany County Treasurer’s Office.
- 7n. ACH Payment to Cigna regarding health insurance claims and Administrative Fees.
Action: that the Board RATIFIES payments to Cigna regarding health insurance claims and Administrative Fees.
- 7o. Zoning Certificates
Action: that the Board APPROVES the following Zoning Certificates:

Geo Pin	Last Name	First Name	Zoning Permit #	Street #	Address	Description of Use	Zoning
05-1577-24-3-97-315.00	Cummings	Tim	ZC-006-23	547	Wild Horse Ranch Road	Accessory Building First Structure	AG
05-1372-19-3-00-035.00	Kilpatrick	David	ZC-007-23	48	Copper Lane	Accessory Building	AG
05-2376-08-10-3-026.00	Koonce	Brent	ZC-008-23	578	Man O War Drive	Mobile Home	AG
05-1574-20-4-00-013.00	Steel Structures of America	c/o Ms. Jessica Persick	ZC-009-23	1	Kestral Ln	Accessory Building	SLR

- 7p. Acknowledge Receipt of Correspondence.
Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Wyoming County Commissioners Association (9); Wheatland Rural Electric Association; Footnotes; Laramie Chamber Business Alliance (3); The Wyoming Connection; Bailey Quick; Federal Aviation Administration Southwest Regional Office Obstruction Evaluation Office (2); Government Technology; Madeline Dalrymple; Sue Ibarra (3); City of Laramie; County News; David Gertsch; Kristian Nordmeyer; Sanjana; Tracy Fletcher (2); Aaron Appelhans; Aneesa McDonald; Market Moves Infrastructure; ACORD; Road Groom Manufacturing and Wyoming Department of Family Services.

REGULAR AGENDA

8. **PROCLAIM** April 9 – April 15, 2023 as National Public Safety Telecommunicators Week. (Steven Morgan, City of Laramie)
9. Present for **APPROVAL**, Tax Roll Correction for The Hillman Group Inc. and **AUTHORIZE** the County Treasurer to issue a refund in the amount of \$61.32. (Chelsie Mathews, County Assessor)
10. Present for **APPROVAL**, Resolution 2023-008 Resolution supporting United Way of Albany County’s Community Impact Cooperatives Community Heart & Soul Project. (Bailey Quick, Grants Manager)
11. Present for **APPROVAL**, Grant Application to the Wyoming Department of Agriculture for the Emergency Insect Management Program Grant in the amount of \$105,753.55 for mosquito control services and resources. (Bailey Quick, Grants Manager)
12. Present for **APPROVAL**, Funding Agreement between the Board of Commissioners of Albany County, Wyoming, and Albany County Fire District #1 for the use of American Rescue Plan Act (ARPA) Funds for bathroom upgrades at multiple fire stations in the amount of \$280,000.00. (Bailey Quick, Grants Manager)
13. Present for **APPROVAL**, Application for the Wyoming Office of Homeland Security for the 2023 State Homeland Grant Program for the purpose of securing funds to support a security gate at the Albany County Road and Bridge building in association with the Albany County EMA in an amount not to exceed \$100,000.00. (Bailey Quick, Grants Manager and Rob Fisher, Road and Bridge Supervisor)
14. Present for **APPROVAL**, Application for the Wyoming Office of Homeland Security for the 2023 State Homeland Grant Program for the purpose of securing funds for the purchase of reversible bomber jackets to support the safety of the Albany County Sheriff Deputies in an

- amount not to exceed \$15,000.00. (Bailey Quick, Grants Manager and Aaron Appelhans, Sheriff)
15. Present for **APPROVAL**, Sub-Contract Award for High Intensity Drug Trafficking Area (HIDTA) funding between the Wyoming Division of Criminal Investigation (DCI) and the Albany County Sheriff's Office from January 1, 2023 thru December 31, 2023 in the amount of \$75,186.00. (Bailey Quick, Grants Manager and Aaron Appelhans, Sheriff)
 16. Present for **APPROVAL**, Memorandum of Understanding between the Board of County Commissioners of the County of Albany, Wyoming by and through the Albany County Sheriff's Office and Albany Court Supervised Treatment Program (ACCSTP) for law enforcement services in the amount not to exceed \$650.00 per month from October 1, 2022 through September 30, 2024. (Bailey Quick, Grants Manager and Heather Carter, Court Supervised Treatment Coordinator)
 17. Present for **APPROVAL**, Memorandum of Understanding between the Albany County Sheriff's Office and the Albany County Court Supervised Treatment Program (ACCSTP) agreeing to a collaborative partnership regarding reentry services for eligible ACCSTP participants. (Bailey Quick, Grants Manager and Heather Carter, Court Supervised Treatment Coordinator)
 18. Present for **APPROVAL**, Memorandum of Understanding between the Wyoming Department of Corrections and the Albany County Supervised Treatment Program (ACCSTP) agreeing to a collaborative partnership regarding reentry services for eligible ACCSTP participants. (Bailey Quick, Grants Manager and Heather Carter, Court Supervised Treatment Coordinator)
 19. Present for **APPROVAL**, Grant application to the Department of Justice for the BJA FY 2023 Second Chance Act Improving Reentry Education and Employment Outcomes funds in the amount not to exceed \$900,000.00 from October 1, 2023 through September 30, 2026 for funding to help with reentry services for Albany County Court Supervised Treatment Participants. (Bailey Quick, Grants Manager and Heather Carter, Court Supervised Treatment Coordinator)
 20. Present for **APPROVAL**, Request for Proposal for the Drug Testing Services for participants of the Albany County Integrated Juvenile Treatment Program and the Albany County Court Supervised Treatment Program and **DIRECT** the Clerk to advertise. (Bailey Quick, Grants Manager and Heather Carter, Court Supervised Treatment Coordinator)
 21. Present for **APPROVAL**, Contract between the Board of Commissioners of the County of Albany, Wyoming and Education Health Center of Wyoming, Albany County Community Health Clinic for tobacco and opioid prevention services in the amount not to exceed \$18,600.00 from January 1, 2023 thru June 24, 2024. (Andrew Tarrell, Prevention Specialist and Bailey Quick, Grants Manager)
 22. Present for **APPROVAL**, opioid settlement agreement between the Board of County Commissioners of the County of Albany and TEVA, Allergen, CVS, Walgreens and Wal-Mart and **DIRECT** County Attorney, Kurt Britzius to sign. (Jennifer Curran, Deputy County Attorney and Bailey Quick, Grants Manager)
 23. Present for **APPROVAL**, Professional Services Agreement and Scope of Work between Koa Hills Consulting, LLC and the Board of County Commissioners for the purpose of guiding Albany County in attaining a county Enterprise Resource System (ERP) and **DIRECT** the Chairman to sign. (Tracy Fletcher, County Treasurer)
 24. **DISCUSS** TANF CPI funding for FY 2024. (Bailey Quick, Grants Manager)
 25. Make **APPOINTMENT** to the Albany County Commissioners Scholarship Committee. (Commissioners)
 26. **APPROVE** Payroll and Vouchers for March 2023. (Commissioners)
 27. **ADJOURN**.