



COUNTY OF ALBANY
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COMMISSIONERS@CO.ALBANY.WY.US

COUNTY COMMISSIONERS' REGULAR MEETING AGENDA

Circuit Courtroom, Courthouse 4th Floor

FEBRUARY 21, 2023

REGULAR MEETING: 6:00 p.m.

1. **Call to order and roll call.**
2. **Pledge of Allegiance.**
3. **Public Hearing.**
Amendments to the Albany County Zoning Resolution pertaining to the Aquifer Protection Overlay Zone.
4. **Comments from the public.**
5. **Disclosures.**
6. **Consideration of changes on the agenda.**
7. **Approval of Consent Agenda.**

CONSENT AGENDA

- 7a. Minutes of the Regular Meeting of the Board.
Action: that the Board APPROVES the MINUTES of the February 7, 2023 Regular Meeting of the Board.
- 7b. Minutes and Agenda of the Nine Mile Water and Sewer District.
Action: that the Board ACKNOWLEDGES RECEIPT of the January 11, 2023 MINUTES and the January 11, 2023 AGENDA of the Nine Mile Water and Sewer District.
- 7c. Minutes, Agenda and Treasurers Report of the Albany County Fair Board.
Action: that the Board ACKNOWLEDGES RECEIPT of the January 23, 2023 and the January 30, 2023 MINUTES; the January 9, 2023 and February 13, 2023 AGENDAS and the TREASURERS REPORT since January 11, 2020, for the Albany County Fair Board.
- 7d. Agenda of the Albany County Fire District #1.
Action: that the Board ACKNOWLEDGES RECEIPT of the February 15, 2023 AGENDA of the Albany County Fire District #1.
- 7e. Work Session Agenda of the Planning and Zoning Commission.
Action: that the Board ACKNOWLEDGES RECEIPT of the January 30, 2023, JOINT PLANNING COMMISSION WORKSESSION AGENDA of the Albany County Planning and Zoning Commission.
- 7f. Albany County Clerk of District Court Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the January 2023 MONTHLY STATEMENT from Stacy Lam, Clerk of District Court.
- 7g. Circuit Court Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the January 2023 MONTHLY STATEMENT from Jennifer Beeston, Chief Clerk, Clerk of Circuit Court.
- 7h. Albany County Clerk Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the January 2023 MONTHLY STATEMENT from Kayla White, County Clerk.
- 7i. Albany County Planning Office Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the January 2023 MONTHLY STATEMENT from David Gertsch, Planning Director.
- 7j. Reconciliation Detail Report for the Wold Improvement & Service District.
Action: that the Board ACKNOWLEDGES RECEIPT of the RECONCILIATION DETAIL REPORT for the period ending 1/31/2023 for the Wold Improvement & Service District.

SUE IBARRA
COMMISSIONER

PETE GOSAR
COMMISSIONER CHAIRPERSON

TERRI JONES
COMMISSIONER

7k. ACH Payment to Cigna regarding health insurance claims and Administrative Fees.

Action: that the Board RATIFIES payments to Cigna regarding health insurance claims and Administrative Fees.

7l. Zoning Certificates

Action: that the Board APPROVES the following Zoning Certificates:

Geo Pin	Last Name	First Name	Zoning Permit #	Street #	Address	Description of Use	Zoning
05-1373-34-3-01-001.00	Carpenter	Bryan F. and Dianne M.	ZC-001-23	45	Corral Springs Road	Principal Structure	RR
05-1373-34-3-01-001.00	Carpenter	Bryan F. and Dianne M.	ZC-002-23	45	Corral Springs Road	Accessory Building	RR
05-1573-21-3-11-040.00	Brook	George	ZC-003-23	5831	Bastion Road	Principal Structure	UR
05-1573-23-1-06-003.00	Ginther	Michael & Kelly	ZC-004-23	3636	Satanka Road	Accessory Building	RR
05-1678-34-1-01-007.00	Stowe	Stephen	ZC-005-23	19	Cut A Cross Road	Accessory Building First Structure	RR

7m. Acknowledge Receipt of Correspondence.

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Rex Rees; Wyoming County Commissioners Association (11); Marjorie Daley; Laramie Chamber Business Alliance (3); University of Wyoming Extension Office; Terese (Teri) Lund (2); County News; GMP Consultants; Laramie Soup Kitchen; Stormwater Solutions; Jackie Gonzales; Kaiser Wealth Management; Edward Cassidy (2); Thomas Bienz (2); Arnie and Wanda Willems; David Vanderpool; Jill Gustafson; John Nelson; Wyoming Department of Agriculture; Albany County Weed and Pest; Jere Hamilton; Thomas Weber; Sue Ibarra (5); Wayne Sutherland; Clifford D. Ferris; Derek Macinho; Ed Cassidy; Jack Oppie; Pete Gosar (4); Robert J. Starkey; Michael Ginther; John Henn; Larry Hayden-Wing; Kimberly Taylor; Mary Hayden-Wing; Jim and Sally Richard and Kimberly J. Starkey.

REGULAR AGENDA

8. Present for **DISCUSSION** and **APPROVAL**, Change Order request No. 1 from Shepard Construction Inc. for the addition of backlighting for exterior window alcoves. (Jake Schneider, Albany County Engineer)
9. Present for **DISCUSSION** and **APPROVAL**, Change Order request No. 2 and No. 3 from Shepard Construction Inc. for the addition of wall and floor receptacles and the removal and replacement of the double entry doors. (Jake Schneider, Albany County Engineer)
10. Present for **APPROVAL**, First Amendment to Construction Contract between Board of Commissioners of the County of Albany, Wyoming and Shepard Construction, Inc. for the Board of County Commissioners Meeting Room Remodel, to extend the term of the Agreement to April 30, 2023 and extend the dates of substantial completion to no later than March 17, 2023 and extend the dates of final completion to no later than April 28, 2023. (Jake Schneider, Albany County Engineer)
11. Present for **APPROVAL**, Utility License for Last Mile Transmission, LLC on County Road #610 Marshall Road. (Rob Fisher, Road and Bridge Supervisor)
12. Present for **APPROVAL**, Utility License for Wheatland Rural Electric Association on County Road #71 Harris Park Road. (Rob Fisher, Road and Bridge Supervisor)
13. Present for **APPROVAL**, Road Use Agreement by and among the Board of Commissioners of Albany County Wyoming, Albany County Road and Bridge, and Last Mile Transmission, LLC for Albany County Roads Utilized for the Last Mile Transmission Line Project of the Boswell Springs Wind Project. (Rob Fisher, Road and Bridge Superintendent or Jennifer Curran, Deputy Albany County Attorney)
14. **TAKE** from the **TABLE**, **ACCEPT** the Petition to Vacate Portions of First Street and Maple Avenue in the Plat of Centennial, Wyoming as submitted, and amended, by Valley's End LLC; **REQUIRE** Valley's End LLC to have a licensed surveyor prepare a geographical survey, including legal description, of the property to be vacated and the 40' right-of-way to be granted to the public and provide said survey and legal descriptions to the County; **SET** the deadline for objections to the proposed vacation and claims for damages by reason thereof, not be less than 30 days after the Board's acceptance of the Petition; and **DIRECT** the Clerk to publish the public notice of the deadline for objections and send a notice by registered mail to all persons owning or claiming an interest in lands over or across the proposed area to be vacated. (Jennifer Curran, Deputy County Attorney)

15. **ACCEPT** the Petition to Vacate Portions of First Street and Maple Avenue in the Plat of Centennial, Wyoming as submitted, and amended, by Valley's End LLC; **REQUIRE** Valley's End LLC to have a licensed surveyor prepare a geographical survey, including legal description, of the property to be vacated and the 80' right-of-way to be granted to the public and provide said survey and legal descriptions to the County; **SET** the deadline for objections to the proposed vacation and claims for damages by reason thereof, not be less than 30 days after the Board's acceptance of the Petition; and **DIRECT** the Clerk to publish the public notice of the deadline for objections and send a notice by registered mail to all persons owning or claiming an interest in lands over or across the proposed area to be vacated. (Jennifer Curran, Deputy County Attorney)
16. Present for **APPROVAL**, Request for Qualifications for Architecture and Engineering for Remodel of the Second Floor of the Existing Building at 3821 Beech Street, Laramie, Wyoming and **DIRECT** the Clerk to Advertise. (Jenifer Curran, Deputy County Attorney and Jake Schneider, Albany County Engineer)
17. Present for **APPROVAL**, Application for the Department of Health and Human Services Substance Abuse and Mental Health Services Administration, Grants to Expand Substance Abuse Treatment Capacity in Adult Treatment Drug Courts and Adult Tribal Healing to Wellness Courts (CFDA #93.243) in the amount of \$1,682,496.00 to support the expansion of Albany County Court Supervised Treatment Program from September 30, 2023, to September 29, 2028. (Bailey Quick, Grants Manager and Heather Carter, Court Supervised Treatment Coordinator)
18. Present for **APPROVAL**, Application to the United State Department of Transportation for the FY 2023 RAISE funding in the amount of \$14,140,000.00 for the continuation of Skyline Drive. (Rob Fisher, Road and Bridge Superintendent and Bailey Quick, Grant Manager)
19. Present for **CONSIDERATION**, Amendment to the Albany County Zoning Resolution pertaining to the Aquifer Protection Overlay Zone. (David Gertsch, Planning Director)
20. Present for **CONSIDERATION**, Release of the Financial Assurance provided for the required improvements for the Four Mile Acres Subdivision. (David Gertsch, Planning Director)
21. **APPROVE** Payroll and Vouchers for February 2023. (Commissioners)
22. **ADJOURN**.