



COUNTY OF ALBANY
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COMMISSIONERS@CO.ALBANY.WY.US

COUNTY COMMISSIONERS' REGULAR MEETING AGENDA

Circuit Courtroom, Courthouse 4th Floor

FEBRUARY 7, 2023

INTERVIEWS: HR Office Room 304 - 8:15 a.m.

Albany County Planning and Zoning Commission (1)

Albany County Historic Preservation Board (2)

REGULAR MEETING: 10:00 a.m.

1. **Call to order and roll call.**

2. **Pledge of Allegiance.**

3. **Public Hearing.**

Fluty Subdivision Preliminary/Final Plat and Subdivision Permit SD-09-22

Einspahr Subdivision Final Plat and Subdivision Permit SD-12-22

Commnet - Centennial Tower Application LUCT-01-22

4. **Comments from the public.**

5. **Disclosures.**

6. **Consideration of changes on the agenda.**

7. **Approval of Consent Agenda.**

CONSENT AGENDA

7a. Minutes of the Regular Meeting of the Board.

Action: that the Board APPROVES the MINUTES of the January 17, 2023 Regular Meeting of the Board.

7b. Minutes and Agenda of the Nine Mile Water and Sewer District.

Action: that the Board ACKNOWLEDGES RECEIPT of the December 14, 2022, December 16, 2022 and the January 10, 2023 MINUTES and the December 14, 2022 AGENDA of the Nine Mile Water and Sewer District.

7c. Minutes and Agenda of the Albany County Fire District #1.

Action: that the Board ACKNOWLEDGES RECEIPT of the December 21, 2022, MINUTES and the January 18, 2023, AGENDA of the Albany County Fire District #1.

7d. Minutes of the Rainbow Valley Special Road District.

Action: that the Board ACKNOWLEDGES RECEIPT of the August 7, 2021 and October 1, 2022, MINUTES of the Rainbow Valley Special Road District.

7e. Minutes, Agenda, Budget vs. Actual, Balance Sheet, Check Register and Credit Card Register for the Albany County Public Library Board of Directors.

Action: that the Board ACKNOWLEDGES RECEIPT of the January 3, 2023, MINUTES; January 24, 2022, SPECIAL MEETING AGENDA; BUDGET vs ACTUAL July through December 2022; BALANCE SHEET as of December 31, 2022; CHECK REGISTER as of December 31, 2022, and CREDIT CARD REGISTER as of December 31, 2022, for the Albany County Public Library Board of Directors.

7f. Minutes and Reconciliation Detail Report for the Wold Improvement & Service District.

Action: that the Board ACKNOWLEDGES RECEIPT of the July 22, 2022 MINUTES and the RECONCILIATION DETAIL REPORT for the period ending 12/31/2022 for the Wold Improvement & Service District.

7g. Minutes, Agenda and Treasurer's Report of the Laramie Rivers Conservation District.

Action: that the Board ACKNOWLEDGES RECEIPT of the December 21, 2022, MINUTES; January 25, 2023, AGENDA and TREASURER'S REPORT of the Laramie Rivers Conservation District.

SUE IBARRA
COMMISSIONER

PETE GOSAR
COMMISSIONER CHAIRPERSON

TERRI JONES
COMMISSIONER

- 7h. Agenda for the Albany County Fair Board.
Action: that the Board ACKNOWLEDGES RECEIPT of the January 30, 2023, SPECIAL MEETING AGENDA, for the Albany County Fair Board.
- 7i. Albany County Treasurer Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the December 2022 MONTHLY STATEMENT from Tracy Fletcher, County Treasurer.
- 7j. \$1,000.00 Public Official Position Schedule Bond for Terri Jones, County Commissioner.
Action: that the Board APPROVES the \$1,000.00 Public Official Position Schedule Bond for Terri Jones, County Commissioner.
- 7k. \$4,000.00 Public Official Position Schedule Bond for Kayla White, County Clerk.
Action: that the Board APPROVES the \$4,000.00 Public Official Position Schedule Bond for Kayla White, County Clerk.
- 7l. \$1,000.00 Public Official Position Schedule Bond for Sally King, County Coroner.
Action: that the Board APPROVES the \$1,000.00 Public Official Position Schedule Bond for Sally King, County Coroner.
- 7m. \$10,000.00 Official Bond and Oath for Stacy Lam, Clerk of District Court.
Action: that the Board APPROVES the \$10,000.00 Official Bond and Oath for Stacy Lam, Clerk of District Court.
- 7n. \$1,000.00 Official Bond and Oath for Pete Gosar, County Commissioner.
Action: that the Board APPROVES the \$1,000.00 Official Bond and Oath for Pete Gosar, County Commissioner.
- 7o. \$100,000.00 Official Bond and Oath for Tracy Fletcher, County Treasurer.
Action: that the Board APPROVES the \$100,000.00 Official Bond and Oath for Tracy Fletcher, County Treasurer.
- 7p. \$2,000.00 Official Bond and Oath for Brandace Proulx, Deputy County Assessor.
Action: that the Board APPROVES the \$2,000.00 Official Bond and Oath for Brandace Proulx, Deputy County Assessor.
- 7q. \$5,000.00 Official Bond and Oath for Chelsie R. Mathews, County Assessor.
Action: that the Board APPROVES the \$5,000.00 Official Bond and Oath for Chelsie R. Mathews, County Assessor.
- 7r. Albany County General Fund Revenue Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the December 2023 GENERAL FUND REVENUE REPORT as submitted by the Albany County Treasurer's Office.
- 7s. ACH payment to the Internal Revenue Service regarding federal tax payment.
Action: that the Board RATIFIES payment to the Internal Revenue Service regarding federal tax payment for January 2023.
- 7t. ACH Payment to Cigna regarding health insurance claims and Administrative Fees.
Action: that the Board RATIFIES payments to Cigna regarding health insurance claims and Administrative Fees.
- 7u. Acknowledge Receipt of Correspondence.
Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Maria Dillon; University of Wyoming Extension; Wyoming County Commissioners Association (13); State of Wyoming Department of Revenue (2); Adam Wales; Laramie Chamber Business Alliance (4); Medicine Bow Rott National Forest and Thunder Basin National Grasslands (2); Pete Gosar (5); Wyoming Water Association; Dan Kelly; Sue Ibarra (2); Albany County Clean Water Advocates; ArcNews; E.G. Meyer; Prothman; United State Department of Agriculture; Western Confluence; Office of the Wyoming State Public Defender; Robert Kirk Jensen (2); Valic Financial Advisors Inc; Cathedral Home for Children; Federal Aviation Administration Southwest Regional Office Obstruction Evaluation Group (2); Laramie Foster Closet; Roads and Bridges; Virginia Vincenti; Samantha Hargett; Wyoming Department of Transportation; County News; Mikell Platt; Water World; City of Laramie and HUB International Mountain States Limited.

REGULAR AGENDA

8. **UPDATE** on the Commissioner Room Remodel Project. (Jake Schneider, County Engineer)
9. Present for **DISCUSSION**, Update from Grid United. (Commissioners)
10. Present for **APPROVAL**, RFP for the Beech Street Remodel. (Jennifer Curran, Deputy County Attorney)
11. Present for **APPROVAL**, Additional funding in the amount of \$4,902.65 to be paid from 1% funds to pay for generator repairs. (Steph Baker, Emergency Management Coordinator)

12. Present for **APPROVAL**, Albany County Recreation Board Application for Sponsorship for the Medicine Bow Nordic Association for a Recreation Board request in the amount of \$11,000.00 to help with general operations of the Association, ski trail maintenance and ski-trail re-routes/expansion program. (Bailey Quick, Grants Manager and Medicine Bow Nordic Association)
13. Present for **APPROVAL**, Albany County Recreation Board Application for Sponsorship for the Laramie Trap Club for a Recreation Board request in the amount of \$10,231.71 to help with the purchase of a new riding lawn mower. (Bailey Quick, Grants Manager and Laramie Trap Club)
14. Present for **APPROVAL**, Albany County Recreation Board Application for Sponsorship for the Laramie Rifle Range for a Recreation Board request in the amount of \$13,910.00 to enclose a portion of an existing structure to create an “all-season” shooting area. (Bailey Quick, Grants Manager and Laramie Rifle Range)
15. Present for **APPROVAL**, Albany County Recreation Board Application for Sponsorship for the Albany County Fairgrounds for a Recreation Board request in the amount of \$32,764.75 to help with upgrades to the swine wash rack, upgrade the family area with benches, picnic tables and playground equipment and the replacement of the arena drag attachments. (Bailey Quick, Grants Manager and Albany County Fairgrounds)
16. Present for **APPROVAL**, Albany County Recreation Board Application for Sponsorship for the Laramie Wrestling Booster Club (LWBC) for a Recreation Board request in the amount of \$19,774.88 to help with the purchase of new wrestling mats. (Bailey Quick, Grants Manager and Laramie Wrestling Booster Club)
17. Present for **APPROVAL**, Albany County Recreation Board Application for Sponsorship for the American Legion Post 14 Husted Pendleton for a Recreation Board request in the amount of \$2,800.00 to help send 10 high school age boys to Wyoming Boys State. (Bailey Quick, Grants Manager and American Legion Post 14 Husted Pendleton)
18. Present for **APPROVAL**, Albany County Recreation Board Application for Sponsorship for the Common Outdoor Ground for a Recreation Board request in the amount of \$14,867.00 to help with the purchase of tools, equipment and salary related expenses. (Bailey Quick, Grants Manager and Common Outdoor Ground)
19. Present for **APPROVAL**, Resolution 2023-005, a Resolution Designating Recreation Project Request Priorities to the Albany County School District #1 Recreation Board for Funding Consideration in Fiscal Year 2023-2024. (Bailey Quick Grants Manager)
20. Present for **APPROVAL**, Agreement between the Office of State Land and Investment Forestry Division and the Albany County Commissioners (CFDA #10.664, Project Code VFA) an amount not to exceed \$20,000.00 to purchase equipment for the Albany County Volunteer Fire Department and DIRECT the Fire Warden to sign. (Chad Dinges, Fire Warden)
21. Present for **APPROVAL**, Notice of Default Recipients for ARPA Funding. (Bailey Quick, Grants Manager)
22. Present for **APPROVAL**, Resolution 2023-006, a Resolution supporting Albany County’s application for the Provider Recruitment and Retention in Select High Need Counties; COVID 19 Health Disparities Grant Application. (Kim Maturi, Public Health, Bailey Quick, Grants Manager and Jennifer Curran, Deputy County Attorney)
23. Present for **CONSIDERATION**, the Fluty Subdivision Preliminary and Final Plat Application SD-09-22 and a Subdivision Permit. (Joe Wilmes, Associate Planner)
24. Present for **CONSIDERATION**, the Einspahr Subdivision Final Plat Application SD-12-22 and a Subdivision Permit. (Joe Wilmes, Associate Planner)
25. Present for **CONSIDERATION**, the Commnet - Centennial Tower Application LUCT-01-22. (David Gertsch, Planning Director)
26. Present for **CONSIDERATION**, an Application for Annexation into the City of Laramie of the portion of Bill Nye Avenue between Grand Avenue and Sherman Hill Road and **AUTHORIZE** the Chairman to sign. (David Gertsch, Planning Director)

27. Present for **APPROVAL**, Quote from Lewan Technology, a Xerox Company, for the purchase of workstations and laptops in an amount not to exceed \$24,995.00. (Adam Wales, IT Director)
28. Present for **APPROVAL**, Road Use Agreement by and between the Board of Commissioners of Albany County, Wyoming and Last Mile Transmission, LLC for the Last Mile Transmission Line Component of Boswell Spring Wind Project. (Rob Fisher, Road and Bridge Superintendent, or Jennifer Curran, Deputy Albany County Attorney)
29. **ACKNOWLEDGE RECEIPT**, of letter appointing Brian Sebade as the Albany County Extension Coordinator. (Commissioners)
30. Make **APPOINTMENT** to the Albany County Planning and Zoning Commission. (Commissioners)
31. Make **APPOINTMENTS** to the Albany County Historic Preservation Board. (Commissioners)
32. **RE-APPOINT**, Edward A Siegel for Area 4 and Holly Kennedy for Area 3 of the Albany County Weed and Pest Control District. (Commissioners)
33. **ACKNOWLEDGE RECEIPT**, of letter of resignation from Steph Baker, Albany County Emergency Manager, and **DIRECT** the Sheriff to advertise the position. (Commissioners)
34. **APPROVE** Vouchers for February 2023. (Commissioners)
35. **ADJOURN**.