



COUNTY OF ALBANY
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COUNTY COMMISSIONERS' REGULAR MEETING AGENDA

Albany County Public Library
JANUARY 3, 2023

REGULAR MEETING: 9:30 a.m.

1. **Call to order and roll call.**
2. **Pledge of Allegiance.**
3. **Public Hearings.**
 - Fluty Variance Application VAR-01-22
 - Howell Acres Subdivision Final Plat Application SD-08-22
4. **Comments from the public.**
5. **Disclosures.**
6. **Consideration of changes on the agenda.**
7. **Approval of Consent Agenda.**

CONSENT AGENDA

- 7a. Minutes of the Regular Meeting of the Board.
 - Action: that the Board APPROVES the MINUTES of the December 20, 2022, Regular Meeting of the Board.
- 7b. Minutes of the Laramie Regional Airport Board.
 - Action: that the Board ACKNOWLEDGES RECEIPT of the July 13, 2022; August 11, 2022; September 14, 2022; October 4, 2022; October 19, 2022, November 6, 2022, and the November 16, 2022, MINUTES of the Laramie Regional Airport Board.
- 7c. Minutes and Agenda of the Albany County Planning and Zoning Commission.
 - Action: that the Board ACKNOWLEDGES RECEIPT of the November 16, 2022; November 29, 2022, and the December 5, 2022, MINUTES and the December 14, 2022, AGENDA of the Albany County Planning and Zoning Commission.
- 7d. Minutes of the Nine Mile Water and Sewer District.
 - Action: that the Board ACKNOWLEDGES RECEIPT of the November 9, 2022, MINUTES of the Nine Mile Water and Sewer District.
- 7e. Minutes and Agenda of the Albany County Fire District #1.
 - Action: that the Board ACKNOWLEDGES RECEIPT of the November 16, 2022, MINUTES and the December 21, 2022, AGENDA of the Albany County Planning and Zoning Commission.
- 7f. Albany County Fair Board Fiscal Year 2022-2023 Approved Budget.
 - Action: that the Board ACKNOWLEDGES RECEIPT of the FY 2022-2023 APPROVED BUDGET of the Albany County Fair Board.
- 7g. ACH payment to the Internal Revenue Service regarding federal tax payment.
 - Action: that the Board RATIFIES payment to the Internal Revenue Service regarding federal tax payment for December 2022.
- 7h. Thomas A. & Karen R. Bienz, Petitioners, vs. The Board of County Commissioners of Albany County, Wyoming Respondent, Removal of Case to Original Agency in the District Court Second Judicial District Civil Action No. 35652, and Thomas A. & Karen R. Bienz, Petitioners, vs. The Board of County Commissioners of Albany County, Wyoming Respondent, Removal of Case to Original Agency in the District Court Second Judicial District Civil Action No. 35653.
 - Action: that the Board ACKNOWLEDGES RECEIPT of the Thomas A. & Karen R. Bienz, Petitioners, vs.

SUE IBARRA
COMMISSIONER

PETE GOSAR
COMMISSIONER CHAIRPERSON

TERRI JONES
COMMISSIONER

The Board of County Commissioners of Albany County, Wyoming Respondent, Removal of Case to Original Agency in the District Court Second Judicial District Civil Action No. 35652, and Thomas A. & Karen R. Bienz, Petitioners, vs. The Board of County Commissioners of Albany County, Wyoming Respondent, Removal of Case to Original Agency in the District Court Second Judicial District Civil Action No. 35653.

7i. Acknowledge Receipt of Correspondence.

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Justin Scott; Laramie Chamber Business Alliance (2); Wyoming County Commissioners Association; Wyoming Department of Audit; Corebridge Financial; FCW; Laramie Soup Kitchen; Pete Gosar (2); University of Wyoming Extension Administrative Office; Water and Waster Digest and Wyoming Educators' Benefit Trust.

REGULAR AGENDA

8. **SELECT** Chairperson of the Board of County Commissioners. (Commissioners)
9. Present for **CONSIDERATION**, the Fluty Variance Request Application (VAR-01-22). (Joe Wilmes, Associate Planner)
10. Present for **CONSIDERATION**, the Howell Acres Subdivision Final Plat Application SD-08-22, and a Subdivision Permit. (Joe Wilmes, Associate Planner)
11. Present for **CONSIDERATION**, release of the Letter of Credit provided for required improvements for the Spotted Horse South Subdivision. (Joe Wilmes, Associate Planner)
12. Present for **CONSIDERATION**, renewal of the 2022 Mobile Home Park Licenses for Chaparral Gardens and Four-Wheeler Trailer Park. (Joe Wilmes, Associate Planner)
13. Present for **APPROVAL**, Grant Agreement between the State of Wyoming, Department of State Parks and Cultural Resources, State Historic Preservation Office, and Albany County Historic Preservation Board for the purpose of completing the "National Register of Historic Places District Nomination: West Side Neighborhood" project in an amount not to exceed \$21,600.00 from the effective date through September 30, 2024. (Karen C. Bard, Chair, Albany County Historic Preservation Board and Bailey Quick, Grants Manager)
14. **DISCUSSION** regarding Albany County adopting a County Property Tax Relief Program as allowed by W.S. §39-13-109(c)(vii). (Tracy Fletcher, County Treasurer)
15. Present for **APPROVAL** Road Use Agreement by and Between the Board of Commissioners of Albany County, Wyoming and Rock Creek Wind, LLC for the Rock Creek Wind Project. (Rob Fisher, Road and Bridge Superintendent or Jennifer Curran, Deputy County Attorney)
16. Present for **APPROVAL** Contract Between the Board of Commissioners of the County of Albany, Wyoming and ADBAY.COM, DBA Kalen Marketing Solutions, for Creation and Implementation of a Strategic Marketing Plan for Albany County Public Health. (Kim Maturi, Public Health Nurse Manager or Jennifer Curran, Deputy County Attorney)
17. Present for **APPROVAL** a Contract between the Board of Commissioners of the County of Albany, Wyoming by and through the Albany County Court Supervised Treatment Program and Bennett Law Group, P.C. for Attorney Services to Participants in an amount not to exceed \$6,000 annually. (Heather Carter, ACCSTP Program Director or Jennifer Curran, Deputy County Attorney)
18. Present for **APPROVAL**, Contract between the Board of Commissioners of the County of Albany, Wyoming by and through the Albany County Integrated Juvenile Treatment Program's Youth Empowerment Program and Bennett Law Group, P.C. for Attorney Services to Participants in an amount not to exceed \$3,000 annually. (Heather Carter, ACCSTP Program Director or Jennifer Curran, Deputy County Attorney)
19. Present for **APPROVAL** a Contract between the Board of Commissioners of the County of Albany, Wyoming by and through the Albany County Integrated Juvenile Treatment Program's Support and Integration Program and Bennett Law Group, P.C. for Attorney Services to Participants in an amount not to exceed \$3,000 annually. (Heather Carter, ACCSTP Program Director or Jennifer Curran, Deputy County Attorney)
20. Present for **APPROVAL** the Memorandum of Understanding Between American Red Cross of Wyoming and Albany County Emergency Management Agency for the Sheltering of Assets. (Steph Baker, Albany County Homeland Security/Emergency Management Coordinator or Jennifer Curran, Deputy Albany County Attorney)

21. Present for **APPROVAL**, Agreement with Power DMS for time record management services through December 2025 in the amount of \$8,480 to be paid over a two-year period. (Aaron Appelhans, Sheriff)
22. Present for **APPROVAL**, Resolution 2023-001, Resolution Approving the Official Holidays for Employees of Albany County for the Year 2023 and Setting Business Hours for Certain Albany County Offices. (Commissioners)
23. Present for **APPROVAL**, Resolution 2023-002, Resolution Designating a Commissioner from the Board of Commissioners for Albany County to Serve as a Liaison to Each Board and Commission for Albany County, Wyoming. (Commissioners)
24. Present for **APPROVAL**, Resolution 2023-003, Resolution Designating a Commissioner of the Board of County Commissioners for Albany County, Wyoming to Supervise County Department Heads. (Commissioners)
25. **ACKNOWLEDGE RECEIPT** of Letter of Resignation from Geoffrey Thyne from the Albany County Planning and Zoning Commission and **DIRECT** the Clerk to advertise the vacancy. (Commissioners)
26. **DISCUSS** and **ACCEPT** Fiscal Year 2021-2022 Albany County Audit. (Jason Lund or Alex Florek, CPA, Carver Florek and James, CPA's)
27. **APPROVE** Vouchers for December 2022. (Commissioners)
28. **EXECUTIVE SESSION** pursuant to W.S. §16-4-405(a)(iii). (Commissioners)
29. **GO INTO** Executive Session. (Commissioners)
30. **RETURN** to Regular Session. (Commissioners)
31. **ADJOURN**.