



COUNTY OF ALBANY
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COUNTY COMMISSIONERS' REGULAR MEETING AGENDA

COURTHOUSE, ROOM 105
NOVEMBER 1, 2022

REGULAR MEETING: 9:30 a.m.

1. **Call to order and roll call.**
2. **Pledge of Allegiance.**
3. **Public Hearing.**
Romeo's Ridge Subdivision Preliminary and Final Plat Application SD-11-22
4. **Comments from the public.**
5. **Disclosures.**
6. **Consideration of changes on the agenda.**
7. **Approval of Consent Agenda.**

CONSENT AGENDA

- 7a. Minutes of the Special and Regular Meetings of the Board.
Action: that the Board APPROVES the MINUTES of the October 13, 2022, Special Meeting and the October 18, 2022, Regular Meeting of the Board.
- 7b. Minutes and Agenda of the Albany County Tourism Board.
Action: that the Board ACKNOWLEDGES RECEIPT of the September 19, 2022, MINUTES and the October 24, 2022, AGENDA of the Albany County Tourism Board.
- 7c. Minutes and Agenda of the Albany County Fire District #1.
Action: that the Board ACKNOWLEDGES RECEIPT of the September 21, 2022, MINUTES and the October 19, 2022, AGENDA of the Albany County Fire District #1.
- 7d. Work Session Agenda of the Albany County Planning and Zoning Commission.
Action: that the Board ACKNOWLEDGES RECEIPT of the October 25, 2022, WORK SESSION AGENDA of the Albany County Planning and Zoning Commission.
- 7e. Minutes, Agenda, Budget vs. Actual, Balance Sheet, Check Register and Credit Card Register for the Albany County Public Library Board of Directors.
Action: that the Board ACKNOWLEDGES RECEIPT of the September 27, 2022, MINUTES; October 25, 2022, AGENDA; BUDGET vs ACTUAL July through September 2022; BALANCE SHEET as of September 30, 2022; CHECK REGISTER as of September 30, 2022, and CREDIT CARD REGISTER as of September 30, 2022, for the Albany County Public Library Board of Directors.
- 7f. Albany County Sheriff's Office Monthly Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the September 2022 MONTHLY REPORT from Aaron Appelhans, Sheriff.
- 7g. Albany County Treasurer Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the September 2022 MONTHLY STATEMENT from Tracy Fletcher, County Treasurer.
- 7h. Albany County Detention Center Monthly Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the August and September 2022 DETENTION CENTER MONTHLY REPORT as submitted by Lieutenant Nicole Trampe.
- 7i. Reconciliation Detail Report for the Wold Improvement & Service District.
Action: that the Board ACKNOWLEDGES RECEIPT of the RECONCILIATION DETAIL REPORT for the period ending 09/30/2022 for the Wold Improvement & Service District.
- 7j. Albany County General Fund Revenue Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the September 2022 GENERAL FUND REVENUE REPORT as submitted by the Albany County Treasurer's Office.

SUE IBARRA
COMMISSIONER

PETE GOSAR
COMMISSIONER CHAIRPERSON

HEBER RICHARDSON
COMMISSIONER

- 7k. McKinney Construction LLC, Plaintiff vs. City of Laramie, a municipal corporation and Janine Jordan, the City Manager for the City of Laramie, Wyoming, in her official capacity; and Board of County Commissioners of Albany County, Wyoming Defendants, Order on Defendant Board of County Commissioners of Albany County, Wyoming's Motion to Dismiss and Defendant Albany County, Wyoming's Answer in the State of Wyoming, County of Albany, in the District Court Second Judicial District Civil Action No. 35739.
 Action: that the Board ACKNOWLEDGES RECEIPT of the McKinney Construction LLC, Plaintiff vs. City of Laramie, a municipal corporation and Janine Jordan, the City Manager for the City of Laramie, Wyoming, in her official capacity; and Board of County Commissioners of Albany County, Wyoming Defendants, Order on Defendant Board of County Commissioners of Albany County, Wyoming's Motion to Dismiss and Defendant Albany County, Wyoming's Answer in the State of Wyoming, County of Albany, in the District Court Second Judicial District Civil Action No. 35739.
- 7l. Letter from Sustainable Industries, LLC regarding Civil Action No. 35848.
 Action: that the Board ACKNOWLEDGES RECEIPT of the Letter from Sustainable Industries, LLC regarding Civil Action No. 35848.
- 7m. Acknowledge Receipt of Correspondence.
 Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Tammy Clyde; Wyoming Department of Transportation; AIG; Construction Equipment; Medicine Bow Routt National Forest; Pete Gosar (3); HUB International Mountain States Limited; Laramie Chamber Business Alliance (2); Thomas E. Dunlap; Woodhouse Roden Ames & Brennan, LLC; Wyoming Department of Agriculture; FCW; Roads & Bridges; CountyNews and David Dorian.

REGULAR AGENDA

8. **TAKE** from the **TABLE** the Commercial Lease Agreement between the Board of Commissioners of the County of Albany, Wyoming and Western Water Consultants, Inc., for the lease of the second floor of 3821 Beech Street. (Jennifer Curran, Deputy County Attorney)
9. Present for **APPROVAL**, the Commercial Lease Agreement between the Board of Commissioners of the County of Albany, Wyoming and Western Water Consultants, Inc., for the lease of the second floor of 3821 Beech Street. (Jennifer Curran, Deputy County Attorney)
10. Present for **APPROVAL**, allocation of American Rescue Act (CFDA #21.027) funds for the use of Albany County IT for the purchase of firewalls in the amount not to exceed \$76,506.85. (Adam Wales, IT Director and Bailey Quick, Grant Manager)
11. Present for **APPROVAL**, Quote from Advanced Network Management (ANM) for the purchase of firewalls via the Wyoming NASPO contract in the amount not to exceed \$76,506.85. (Adam Wales, IT Director)
12. Present for **APPROVAL**, Recension of Lease Agreement between Albany County, and Xerox for the usage of 14 MFP printers for 5 Years via Wyoming NASPO Contract not to exceed the Monthly Expense of \$1,841.14. (Adam Wales, IT Director)
13. Present for **APPROVAL**, Lease Agreement between Albany County, and Xerox for the usage of 14 MFP printers for 5 Years not to exceed the monthly expense of \$1,841.14. (Adam Wales, IT Director)
14. Present for **CONSIDERATION**, Romeo's Ridge Subdivision Preliminary and Final Plat Application SD-11-22 and a Subdivision Permit. (Joe Wilmes, Assistant Planner)
15. Present for **APPROVAL**, Allocation of American Rescue Act (CFDA #21.027) funds for the use of Albany County Fire District #1 Employee Assistance Program in the amount not to exceed \$180,000.00. (Luke Hawkins, Albany County Fire District #1 and Bailey Quick, Grants Manager)
16. Present for **CONSIDERATION**, Albany County Recreation Board Application and Process to begin Fiscal Year 2023-2024 application cycle. (Bailey Quick, Grants Manager)
17. Present for **APPROVAL**, budget change request of American Rescue Act Funds from Laramie Reproductive Health. (Bailey Quick, Grants Manager)
18. Present for **APPROVAL**, Community Service Block Grant (CSBG) Albany County Federal Fiscal Year (FFY) 2023 Sub-Recipient Agreements for Contract CFDA #93.569, for the following agencies: Laramie Interfaith in the amount of \$40,000.000; SAFE Project in the amount of \$22,000.00; Laramie Reproductive Health in the amount of \$27,970.00; Downtown Clinic in the amount of \$58,000.00; Family Promise of Albany County in the

amount of \$20,000.00 and **DIRECT** the Vice-Chairperson to sign. (Tracy Fletcher, County Treasurer CSBG Board Chair)

19. **DISCUSS** Request for Proposal from Twin Pines Ranch to gravel 3.7 miles (Platte County line to Cottonwood/Harris Park Junction) located in Albany County. (Rob Fisher, Road and Bridge Supervisor)
20. **ACCEPT** bid from Ken Garff Ford for the purchase and delivery of three (3) full-size, four door, 4-wheel drive or all-wheel drive sport utility vehicle with upgraded suspension/pursuit or police package specifications and **TRADE-IN** one (1) 2007 Ford E-150, one (1) 2014 Chevrolet Tahoe, and one (1) 2015 Chevrolet Tahoe. (Aaron Appelhans, Sheriff)
21. **AWARD** contract to Ken Garff Ford for the purchase and delivery of three (3) full-size, four door, 4-wheel drive or all-wheel drive sport utility vehicle with upgraded suspension/pursuit or police package specifications and **TRADE-IN** one (1) 2007 Ford E-150, one (1) 2014 Chevrolet Tahoe, and one (1) 2015 Chevrolet Tahoe in the amount of \$119,246.00. (Aaron Appelhans, Sheriff)
22. Present for **APPROVAL**, FY 2022 Albany County Close Out Letter to the National Highway Safety Administration (NHTSA) High Visibility Grant for the Sheriff. (Aaron Appelhans, Sheriff or Bailey Quick, Grants Manager)
23. Present for **APPROVAL**, Letter of Support of the Call to Next Steps developed by the Joint Laramie Climate Action Coalition. (Commissioners)
24. **APPROVE** Vouchers for October 2022. (Commissioners)
25. **ADJOURN**.