



COUNTY OF ALBANY
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COUNTY COMMISSIONERS' REGULAR MEETING AGENDA

COURTHOUSE, ROOM 105

OCTOBER 18, 2022

REGULAR MEETING: 6:00 p.m.

1. **Call to order and roll call.**
2. **Pledge of Allegiance.**
3. **Public Hearing. – None.**
4. **Comments from the public.**
5. **Disclosures.**
6. **Consideration of changes on the agenda.**
7. **Approval of Consent Agenda.**

CONSENT AGENDA

- 7a. Minutes of the Regular Meeting of the Board.
Action: that the Board APPROVES the October 4, 2022 MINUTES of the Regular Meeting of the Board.
- 7b. Minutes of the Albany County Fire District #1
Action: that the Board ACKNOWLEDGES RECEIPT of the August 17, 2022, MINUTES of the Albany County Fire District #1.
- 7c. Minutes, Agenda and Treasurers Report of the Albany County Fair Board.
Action: that the Board ACKNOWLEDGES RECEIPT of the September 12, 2022, and October 10, 2022, MINUTES; and TREASURERS REPORT for September 2022 for the Albany County Fair Board.
- 7d. Minutes and Agenda of the Albany County Planning and Zoning Commission.
Action: that the Board ACKNOWLEDGES RECEIPT of the September 14, 2022 MINUTES; the September 21, 2022 WORK SESSION MINUTES and the October 12, 2022 AGENDA of the Albany County Planning and Zoning Commission.
- 7e. Albany County Planning Office Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the September 2022 MONTHLY STATEMENT from David C. Gertsch, Planning Director.
- 7f. Albany County Clerk of District Court Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the September 2022 MONTHLY STATEMENT from Stacy Lam, Clerk of District Court.
- 7g. Albany County Clerk Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the September 2022 MONTHLY STATEMENT from Jackie R. Gonzales, County Clerk.
- 7h. Albany County Public Health Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the September 2022 MONTHLY STATEMENT from Kim Maturi, Public Health Nurse Manager.
- 7i. Circuit Court Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the of the September 2022 MONTHLY STATEMENT from Jennifer Beeston, Chief Clerk, Clerk of Circuit Court.
- 7j. Albany County Treasurer Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the September 2022 MONTHLY STATEMENT from Tracy Fletcher, County Treasurer.

SUE IBARRA
COMMISSIONER

PETE GOSAR
COMMISSIONER CHAIRPERSON

HEBER RICHARDSON
COMMISSIONER

7k. McKinney Construction, LLC, Petitioner, v. The Board of County Commissioners of Albany County, Wyoming, Respondent, Decision and Order on Appeal Affirming the Board of Commissioners of Albany County's Subdivision Approval in the District Court for the Second Judicial District, State of Wyoming, County of Laramie, Civil Action No. 35664.

Action: that the Board ACKNOWLEDGES RECEIPT of the

7l. Albany County General Fund Revenue Report.

Action: that the Board ACKNOWLEDGES RECEIPT of the September 2022 GENERAL FUND REVENUE REPORT as submitted by the Albany County Treasurer's Office.

7m. ACH payment to the Internal Revenue Service regarding federal tax payment.

Action: that the Board RATIFIES payment to the Internal Revenue Service regarding federal tax payment for October 2022.

7n. ACH Payment to Cigna regarding health insurance claims and Administrative Fees.

Action: that the Board RATIFIES payments to Cigna regarding health insurance claims and Administrative Fees.

7o. Zoning Certificates

Action: that the Board APPROVES the following Zoning Certificates:

Geo Pin	Last Name	First Name	Zoning Permit #	Street #	Address	Description of Use	Zoning
05-1278-04-2-00-043.00	Montgomery	H. Earl	ZC-149-22	14	Upper Road	Accessory Building	RR
05-1476-13-3-00-007.00	Stark	Debra	ZC-150-22	65	Cactus Flower Lane	Accessory Building	RR
05-1371-04-2-00-016.00	Layburn	John	ZC-151-22	97	Eiger Road	Addition to Principal Structure	RR
05-2471-12-3-00-038.00	Heckel	Gene	ZC152-22	3146	Palmer Canyon Road	Addition to Principal Structure	RR
05-1573-02-3-00-035.00	Prader	Phillip & Loretta	ZC-153-22	3830	Kerry Lynne Lane	Principal Structure	RR
05-1573-02-3-00-035.00	Prader	Phillip & Loretta	ZC-154-22	3830	Kerry Lynne Lane	Accessory Building	RR
05-1573-21-3-11-043.00	Brook	George	ZC-155-22	5849	Bastion Road	Principal Structure	UR
05-1578-03-1-32-008.00	David Wentworth	Carol Priefert	ZC-156-22	16	4 th Street (Centennial)	Accessory Building	SLR
05-1473-01-3-02-047.00	Palomba	Alan	ZC-157-22	46	Hidden Valley Road	Accessory Building First Structure	RR
05-1379-02-4-01-007.00	Keyser	Wesly	ZC-158-22	12	Flook Road	Principal Structure	RR
05-1574-20-3-00-018.00	CD Enterprises, LLC	c/o Ms. Debra Johnson	ZC-162-22		No RAA	Accessory Building First Structure	SLR
05-1673-20-4-01-005.00	Olson Excavating LLC		ZC-163-22	2280	PFE Road	Commercial Structure	IND
05-1674-25-4-00-052.00	Fortman	Mike	ZC-164-22	1168	Welsh Lane	Principal Structure	RR
05-1473-22-4-06-002.00	Popp	Brad	ZC-165-22	64	Arrowhead Drive	Addition to Principal Structure	RR
05-1477-25-4-01-015.00	Randau	Jared	ZC-166-22	71	Meadow Plains Drive	Accessory Building	RR
05-1575-19-1-00-065.00	Huffman	Edward	ZC-167-22	165	Big Hollow Road	Principal Structure	AG
05-1471-33-1-00-002.00	Kisting	Mike	ZC-168-22	140	Forest Service Road 700 K	Accessory Building First Structure	AG

7p. Acknowledge Receipt of Correspondence.

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: AANW Hotline; Pete Gosar (3); Laramie Chamber Business Alliance (4); Medicine Bow Routt National Forest & Thunder Basin National Grasslands; Black Hills Energy; Footnotes; Government Technology; HUB International Mountain States Limited; Taxing Issues; National Association of Counties; Wyoming Road Work Guide; Mark R. Ritchie and County News.

REGULAR AGENDA

8. **PROCLAIM**, October 2022 through November 17, 2022, as Operation Green Light for Veterans. (Commissioners on behalf of National Association of Counties (NACO))

9. Present for **DISCUSSION** and **APPROVAL**, Commercial Lease Agreement between the Board of Commissioners of the County of Albany, Wyoming and Western Water Consultants, Inc., for the lease of the second floor of 3821 Beech Street. (Josh Boudreau, Laramie Chamber Business Alliance or Jennifer Curran, Deputy Albany County Attorney)

10. Present for **APPROVAL**, Construction Contract between the Board of Commissioners of the County of Albany, Wyoming and Shepard Construction, Inc. for the Board of County Commissioners Meeting Room Remodel. (Jake Schneider, County Engineer)
11. Present for **APPROVAL**, Final Acceptance of the County Road Pavement Striping Project and **DIRECT** the Clerk to Advertise for Final Payment to S&L Industrial Inc., the balance of \$3,180.00 due on the 41st day following the first advertisement. The final cost of the contract was \$63,300.50. (Jake Schneider, County Engineer)
12. Present for **APPROVAL**, Grant Application to the Wyoming Historic Preservation Office for a Certified Local Government Grant. (Karen C. Bard, Chair, Albany County Historic Preservation Board and Bailey Quick, Grants Manager)
13. Present for **APPROVAL**, Acceptance of Local Assistance and Tribal Consistency Funds (LACF) CFDA #21.032 in the amount of \$1,086,088.46 for FY 22 and \$1,086,088.46 for FY 23 to be spent of Governmental Services. (Bailey Quick, Grants Manager)
14. Present for **APPROVAL**, Sub-Recipient Agreement between the Albany County Commissioners and the Albany County Public Library in the amount of \$115,500.00 for American Rescue Plan Act Grant funding (CFDA #21.027) for the Albany County Early Development Coalition. (Bailey Quick, Grants Manager)
15. Present for **APPROVAL**, a Supplemental Contract to assign TY Pickett an additional property appraisal, Boswell Wind LLC (windfarm), for tax year 2023 in the amount of \$500.00 to be paid from the County Assessor's Budget and **DIRECT** Chairman to sign the Supplemental Contract. (Chelsie Mathews, County Assessor)
16. **REQUEST** Allocation of American Rescue Act Funds for additional election expenses. (Jackie R. Gonzales, County Clerk and Bailey Quick, Grants Manager)
17. Present for **APPROVAL**, Acceptance of the Bureau of Justice Assistance FY 22 Collaborative Crisis Response and Intervention Training Program Grant Application in the amount of \$249,985.00 to provide Crisis Intervention Team Training and Certification for Albany County Law Enforcement. (Aaron Appelhans, Albany County Sheriff and Bailey Quick, Grants Manager)
18. Present for **APPROVAL**, Albany County Board of Commissioners: Resolution 2022-012 City of Laramie Resolution 2022-62 Resolution to Extend the Terms for Four Members of the Environmental Advisory Committee for the City of Laramie, Wyoming. (Commissioners)
19. Present for **APPROVAL**, 2022 Wellness Contract between Albany County and Wyoming Health Fairs. (Aneesa McDonald, HR Director)
20. **DISCUSS** and **CONSIDER SUPPORT** of the request from the Environmental Advisory Committee to support the Call to Next Steps developed by the Joint Climate Action Taskforce. (Commissioners)
21. Present for **APPROVAL**, Lease Agreement between Albany County and Xerox for the usage of 14 MFP printers for 5 years via the Wyoming NASPO contract not to exceed the monthly expense of \$1,841.14. (Adam Wells, IT Director)
22. **EXECUTIVE SESSION** pursuant to W.S. §16-4-405(a)(ii) and 16-4-405(a)(vii). (Commissioners)
23. **GO INTO** Executive Session. (Commissioners)
24. **RETURN** to Regular Session. (Commissioners)
25. **ACTION**, if needed, regarding Executive Session. (Commissioners)
26. **APPROVE** Payroll and Vouchers for October 2022. (Commissioners)
27. **ADJOURN**.