



**COUNTY OF ALBANY**  
525 GRAND AVE ROOM 105 ·  
LARAMIE, WYOMING 82070  
(307) 721-2541 · FAX (307) 721-2544  
COMMISSIONERS@CO.ALBANY.WY.US

**AMENDED**  
**COUNTY COMMISSIONERS' REGULAR MEETING AGENDA**  
COURTHOUSE, ROOM 105  
OCTOBER 4, 2022

**REGULAR MEETING: 9:30 a.m.**

1. **Call to order and roll call.**
2. **Pledge of Allegiance.**
3. **Public Hearing.**  
Fluty Zoning Change LUC-08-22
4. **Comments from the public.**
5. **Disclosures.**
6. **Consideration of changes on the agenda.**
7. **Approval of Consent Agenda.**

**CONSENT AGENDA**

- 7a. Minutes of the Regular Meeting of the Board.  
Action: that the Board APPROVES the September 20, 2022, MINUTES of the Regular Meeting of the Board.
- 7b. Minutes and Agenda of the Albany County Tourism Board.  
Action: that the Board ACKNOWLEDGES RECEIPT of the of the August 15, 2022, MINUTES and the September 19, 2022, AGENDA of the Albany County Tourism Board.
- 7c. Minutes of the Sherman Hill Road Improvement and Service District.  
Action: that the Board ACKNOWLEDGES RECEIPT of the September 9, 2022, MINUTES of the Sherman Hill Road Improvement and Service District.
- 7d. Minutes, Agenda and Statement of Financial Position of the Laramie Rivers Conservation District.  
Action: that the Board ACKNOWLEDGES RECEIPT of the August 25, 2022, MINUTES; September 22, 2022, AGENDA, and the STATEMENT OF FINANCIAL POSITION as of September 25, 2022, for the Laramie Rivers Conservation District.
- 7e. Minutes, Agenda, Balance Sheet, Check Register, Credit Card Log and Budget vs. Actual for the Albany County Public Library Board of Directors.  
Action: that the Board ACKNOWLEDGES RECEIPT of the August 23, 2022, MINUTES; September 8, 2022, SPECIAL MEETING MINUTES; September 27, 2022, SPECIAL MEETING AGENDA; BALANCE SHEET as of August 31, 2022; CHECK REGISTER – August 2022; CREDIT CARD LOG – August 2022 and BUDGET VS. ACTUAL – July through August 2022 for the Albany County Public Library Board of Directors.
- 7f. Reconciliation Detail Report for the Wold Improvement & Service District.  
Action: that the Board ACKNOWLEDGES RECEIPT of the RECONCILIATION DETAIL REPORT FOR THE PERIOD ENDING 07/31/2022 for the Wold Improvement and Service District.
- 7g. Albany County Sheriff's Office Monthly Statement.  
Action: that the Board ACKNOWLEDGES RECEIPT of the August 2022 MONTHLY STATEMENT from Aaron Appelhans, Sheriff.
- 7h. Albany County Treasurer Monthly Statement.  
Action: that the Board ACKNOWLEDGES RECEIPT of the August 2022 MONTHLY STATEMENT from Tracy Fletcher, County Treasurer.

SUE IBARRA  
COMMISSIONER

PETE GOSAR  
COMMISSIONER CHAIRPERSON

HEBER RICHARDSON  
COMMISSIONER

- 7i. Circuit Court Monthly Statement.  
Action: that the Board ACKNOWLEDGES RECEIPT of the of the August 2022 MONTHLY STATEMENT from Jennifer Beeston, Chief Clerk, Clerk of Circuit Court.
- 7j. \$20,000.00 Bond for Jody Gallegos, Treasurer, Town of Rock River.  
Action: that the Board APPROVES the \$20,000.00 BOND for Jody Gallegos, Treasurer, Town of Rock River.
- 7k. Albany County General Fund Revenue Report.  
Action: that the Board ACKNOWLEDGES RECEIPT of the June 2022 GENERAL FUND REVENUE REPORT as submitted by the Albany County Treasurer's Office
- 7l. ACH payment to the Internal Revenue Service regarding federal tax payment.  
Action: that the Board RATIFIES payment to the Internal Revenue Service regarding federal tax payment for September 2022.
- 7m. ACH Payment to Cigna regarding health insurance claims and Administrative Fees.  
Action: that the Board RATIFIES payments to Cigna regarding health insurance claims and Administrative Fees.
- 7n. Acknowledge Receipt of Correspondence.  
Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Darren Parkin; Mayor Paul Weaver; Laramie Chamber Business Alliance (3); SAFE Project; Wyoming Water Association, City of Laramie; Wyoming Department of Transportation; Bonnie Kay Bath, Federal Aviation Administration; Medicine Bow Routt National Forest & Thunder Basin National Grassland; Wyoming Rural Electric News; Pilot Hill Inc.; Black Hills Energy; State of Wyoming Fleet Card Program; Albany County 4-H; Lockton Companies and Water & Waste Digest..

#### **REGULAR AGENDA**

- 8. **DISCUSS** a Coffee Cart in the Courthouse. (Tori Kricken)
- 9. **REQUEST** a \$6,000 pledge from Albany County for the 2022 United Way of Albany County Campaign to raise \$545,000.00. (Evelyn Edson, United Way of Albany County Executive Director)
- 10. **PROCLAIM**, October 23, 2022 through October 29, 2022 as Childhood Cancer Awareness Week. (Steve Firestein, Volunteer, Director and Amy Firestein, Volunteer, Clinical Services Director)
- 11. **PROCLAIM**, the week of October 2<sup>nd</sup> through 8<sup>th</sup>, 2022, as National 4-H Week. (Mary Louise Wood, University Extension Educator, 4-H/Youth)
- 12. Present for **APPROVAL**, Agreement for Consultant Services between Albany County, Wyoming and HUB International Mountain States Limited in the amount of \$22,000.00 per year. (Jon Martin, Employee Benefits Consultant)
- 13. Present for **APPROVAL**, Business Associate Agreement between HUB International Mountain States and those Employee Welfare Benefit Plans of Albany County. (Jon Martin, Employee Benefits Consultant)
- 14. Present for **APPROVAL**, Application for Amended Group Coverage. (Jon Martin, Employee Benefits Consultant)
- 15. **DISCUSS** allocation of American Rescue Act (CFDA #21.027) funds for the use of Albany County Fire District #1 Employee Assistance Program. (Luke Hawkins, Albany County Fire District #1 and Bailey Quick, Grant Manager)
- 16. **RATIFY**, Grant Application to the Wyoming Department of Health, Behavioral Health Division Grant Program through the American Rescue Plan Act (ARPA) funding in the amount not to exceed \$185,000.00 for Law Enforcement Mental Health Support Services. (Aaron Appelhans, Sheriff, and Bailey Quick, Grants Manager)
- 17. Present for **APPROVAL**, Sub-Recipient Amendment One Agreement between the Albany County Commissioners and Greater Wyoming Big Brothers Big Sisters, for the reallocation of TANF/CPI 2022-2023 grant funding (CFDA #93.558) for services between the date of the executed Grant Agreement and September 30, 2023. (Bailey Quick, Grants Manager)
- 18. Present for **APPROVAL**, Amendment One to Resolution 2022-011, Resolution Designating Funding Allocations to Sub-Recipients of the Albany County 22-23 Temporary Assistance for Needy Families Community Partnership Initiative (TANF-CPI) Sub-Award. (Bailey Quick, Grants Manager)

19. Present for **APPROVAL**, request to conduct “Safe Treat” at the Albany County Courthouse on October 31, 2022. (Aneesa McDonald, HR Director)
20. Present for **APPROVAL**, 60-month lease or Purchase Agreement with Annual Maintenance Agreement with Midwest Connect which shall include hardware, software and maintenance for the replacement of the current county postage machine. (Tracy Fletcher, County Treasurer)
21. Present for **APPROVAL**, Approach License for Charles Hoskinson on County Road 721, Harris Park/Cottonwood Park Road located in Section 7, Township 27 North, Range 70 West of the 6<sup>th</sup> P.M. (Rob Fisher, Road and Bridge Superintendent)
22. Present for **APPROVAL**, Utility License for Walden Gas Utility on County Road 43 Hornsby Road in the Northeast ¼ of Section 19 Township 15 North Range 74 West. (Rob Fisher, Road and Bridge Superintendent)
23. Present for **APPROVAL**, letter to Nancy Bartholomew, Laramie City Clerk to allow the Cavalryman II, LLC dba Cavalryman Steakhouse to apply for a Catering Permit for the Ivinson Memorial Hospital Business After Hours located at 255 North 30<sup>th</sup> Street, Laramie, WY on October 6, 2022, from 5:00 p.m. to 7:30 p.m. (Kayla White, Deputy County Clerk)
24. Present for **CONSIDERATION**, the Fluty Zoning Change Application (LUC-08-22). (Joe Wilmes, Assistant Planner)
25. Present for **CONSIDERATION**, an Amended Plat for Block 2, Lot 6 Wyatt-Foster Estates. (David Gertsch, Planning Director)
26. Present for **CONSIDERATION**, Renewal of the 2022 Mobile Home Park License for Blue Sky Trailer Court. (Joe Wiles, Assistant Planner)
27. Present for **CONSIDERATION**, directing staff to publish Amendments to the Albany County Zoning Resolution pertaining to Conditional Use Permits and Zoning District Amendments and Schedule a Public Hearing. (David C. Gertsch, Planning Director)
28. Present for **APPROVAL**, Termination of Award Bid to Whites Energy Motors furnishing and delivery of three (3) full-size, four door, 4-wheel drive or all wheel drive Sport Utility Vehicles with upgraded Suspension/Pursuit or Police Package Specifications. (Aaron Appelhans, Sheriff)
29. Present for **APPROVAL**, Invitation to Bid for Purchase and Delivery of three (3) Full-Size, four door, 4-Wheel Drive or All Wheel Drive Sport Utility Vehicle with upgraded suspension/pursuit or Police Package Specifications and **DIRECT** the Clerk to advertise. (Aaron Appelhans, Sheriff)
30. **AWARD** the bid for the Juvenile Treatment Providers to Provide Substance Abuse Treatment in Individual and/or Group Therapy for Participants in the Albany County Court Supervised Treatment Program’s Integrated Juvenile Treatment Program (IJTP) and Support and Integration Program (SIP) to Foundations Counseling and Consulting of Wyoming, LLC. (Heather Carter, Drug Court Coordinator)
31. Present for **APPROVAL**, the Contract between the Albany County Board of Commissioners and Foundations Counseling and Consulting of Wyoming, LLC for the Albany County Court Supervised Treatment Program’s Integrated Juvenile Treatment Program (IJTP) and Support and Integration Program (SIP) from November 1, 2022 through September 30, 2023 with the option to extend for one additional year at the rate of \$4,000.00 per month. (Heather Carter, Drug Court Coordinator)
32. **AWARD** the bid for the Juvenile Treatment Providers to Provide Substance Abuse Treatment in Individual and/or Group Therapy for Participants in the Albany County Court Supervised Treatment Program’s Youth Empowerment Program (YEP) to Foundations Counseling and Consulting of Wyoming, LLC. (Heather Carter, Drug Court Coordinator)

33. Present for **APPROVAL**, the Contract between the Albany County Board of Commissioners and Foundations Counseling and Consulting of Wyoming, LLC for the Juvenile Treatment Providers to Provide Substance Abuse Treatment in Individual and/or Group Therapy for Participants in the Albany County Court Supervised Treatment Program's Youth Empowerment Program (YEP) from November 1, 2022 through September 30, 2023 with the option to extend for one additional year at the rate of \$4,000.00 per month. (Heather Carter, Drug Court Coordinator)
34. Present for **APPROVAL**, Application for Catering Permit for Delancey Enterprises, LLC dba Hell on Wheels Package Liquors for a UW Event: A Tribute to Steamboat: rodeo, dance and reception for Homecoming at UW Hansen Teaching Arena on October 20, 2022, from 5:00 p.m. to 9:00 p.m. (Kayla White, Deputy County Clerk)
35. **EXECUTIVE SESSION** pursuant to W.S. §16-4-405(a)(ii). (Commissioners)
36. **GO INTO** Executive Session. (Commissioners)
37. **RETURN** to Regular Session. (Commissioners)
38. **ACTION**, if needed, regarding Executive Session. (Commissioners)
39. **APPROVE** Vouchers for September 2022. (Commissioners)
40. **ADJOURN**.