



**COUNTY OF ALBANY**  
525 GRAND AVE ROOM 105 ·  
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COMMISSIONERS@CO.ALBANY.WY.US

**COUNTY COMMISSIONERS' REGULAR MEETING AGENDA**

COURTHOUSE, ROOM 105

SEPTEMBER 6, 2022

**REGULAR MEETING: 9:30 a.m.**

1. **Call to order and roll call.**
2. **Pledge of Allegiance.**
3. **Public Hearing.**  
Albany County Natural Resource Management Plan  
"Secure Rural Schools and Community Self-Determination Act of 2000 –  
Title III – County Projects"
4. **Comments from the public.**
5. **Disclosures.**
6. **Consideration of changes on the agenda.**
7. **Approval of Consent Agenda.**

**CONSENT AGENDA**

- 7a. Minutes of the Regular Meeting of the Board.  
Action: that the Board APPROVES the August 23, 2022, MINUTES of the Regular Meeting of the Board.
- 7b. Minutes and Agenda of the Albany County Tourism Board.  
Action: that the Board ACKNOWLEDGES RECEIPT of the of the July 18, 2022, MINUTES and the August 15, 2022, AGENDA of the Albany County Tourism Board.
- 7c. Minutes, Agenda, Balance Sheet, Check Register, Credit Card Log and Budget vs. Actual for the Albany County Public Library Board of Directors.  
Action: that the Board ACKNOWLEDGES RECEIPT of the July 26, 2022, MINUTES; August 23, 2022, AGENDA; BALANCE SHEET as of July 31, 2022; CHECK REGISTER – July 2022; CREDIT CARD LOG – July 2022 and BUDGET VS. ACTUAL as of July 2022 for the Albany County Public Library Board of Directors.
- 7d. Minutes of the Sherman Hill Road Improvement and Service District.  
Action: that the Board ACKNOWLEDGES RECEIPT of the August 9, 2022, MINUTES of the Sherman Hill Road Improvement and Service District.
- 7e. Minutes of the Albany County Fire District #1.  
Action: that the Board ACKNOWLEDGES RECEIPT of the July 20, 2022, MINUTES of the Albany County Fire District #1.
- 7f. Reconciliation Detail Report for the Wold Improvement & Service District.  
Action: that the Board ACKNOWLEDGES RECEIPT of the RECONCILIATION DETAIL REPORT for the period ending 06/30/2022 for the Wold Improvement & Service District.
- 7g. Minutes of the Nine Mile Water and Sewer District.  
Action: that the Board ACKNOWLEDGES RECEIPT of the July 13, 2022, MINUTES of the Nine Mile Water and Sewer District.
- 7h. Minutes of the Rainbow Valley Special Road District.  
Action: that the Board ACKNOWLEDGES RECEIPT of the August 6, 2022, MINUTES of the Rainbow Valley Special Road District.

SUE IBARRA  
COMMISSIONER

PETE GOSAR  
COMMISSIONER CHAIRPERSON

HEBER RICHARDSON  
COMMISSIONER

- 7i. Minutes, Agenda and Statement of Financial Position of the Laramie Rivers Conservation District.  
Action: that the Board ACKNOWLEDGES RECEIPT of the July 20, 2022, MINUTES; August 25, 2022, AGENDA, and the STATEMENT OF FINANCIAL POSITION as of August 25, 2022, for the Laramie Rivers Conservation District.
- 7j. Monaghan Farms, Inc., Appellant (Petitioner), v. The Board of County Commissioners of Albany County, Wyoming, Appellee (Respondent), and ConnectGen Albany County, LLC, Appellee (Intervenor), Michael and Mardee Aanonsen, et.al., Appellants (Petitioners), v. The Board of County Commissioners of Albany County, Wyoming, Appellee (Respondent), and ConnectGen Albany County LLC, Appellee (Intervenor) Consolidated Brief of Appellee filed in the Supreme Court, State of Wyoming, Case Number S-22-0127, S-22-0128.  
Action: that the Board ACKNOWLEDGES RECEIPT of the Monaghan Farms, Inc., Appellant (Petitioner), v. The Board of County Commissioners of Albany County, Wyoming, Appellee (Respondent), and ConnectGen Albany County, LLC, Appellee (Intervenor), Michael and Mardee Aanonsen, et.al., Appellants (Petitioners), v. The Board of County Commissioners of Albany County, Wyoming, Appellee (Respondent), and ConnectGen Albany County LLC, Appellee (Intervenor) Consolidated Brief of Appellee filed in the Supreme Court, State of Wyoming, Case Number S-22-0127, S-22-0128.
- 7k. ACH payment to the Internal Revenue Service regarding federal tax payment.  
Action: that the Board RATIFIES payment to the Internal Revenue Service regarding federal tax payment for August 2022
- 7l. Acknowledge Receipt of Correspondence.  
Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Department of Environmental Quality; Acord; Emily Johnson; Gary Williams; Albany County Public Library Foundation; Kevin Kilty; Laramie Chamber Business Alliance (3); CountyNews; Bonnie Kay Bath; FCW; Pipeline Awareness; Water and Waste Digest; Wyoming Department of Transportation; Wyoming Rural Electric News; Carol Priefert; Construction Equipment; International Estimates & Take-Off; Storm Water Solutions; Pete Gosar; Wyoming State Engineer's Office and Wyoming Road Work Guide.

## **REGULAR AGENDA**

8. Present for **APPROVAL**, Request for Proposal for the County Courthouse Boiler Project that includes the purchase and installation for snowmelt system and **DIRECT** the Clerk to post to Quest CDN and **ADVERTISE**. (Jake Schneider, County Engineer)
9. Request **APPROVAL** to provide flu shots to employees and their immediate family members at the Employee Benefit Fair by Albany County Public Health. (Kimberly Maturi, Public Health Nurse Manager)
10. Present for **APPROVAL**, Allocating Title III Funds in the amount of \$14,528.10 to Chad Dinges, Albany County Fire Warden, to carry out activities under the Fire Wise Communities Program to provide to homeowners in fire-sensitive ecosystems education on, and assistance with implementing, techniques in home siting, home constructions, and home landscaping that can increase the protection of people and property from wildfires and \$14,528.10 to Aaron Appelkans, Sheriff to reimburse the participating County for Search and Rescue and other emergency services, including firefighting, that is (a) performed on Federal Land after the date on which the use was approved under subsections (b) and, (b) paid for by the participating County.
11. Present for **CONSIDERATION**, the Albany County Natural Resource Management Plan. (David Gertsch, Planning Director)
12. Present for **CONSIDERATION**, Renewal of the 2022 Mobile Home Park Licenses for Kiehm Mobile Home Park. (Joe Wilmes, Assistant Planner)
13. Present for **CONSIDERATION**, an amended plat for Lots 13 and 14, Block 17, Sherman Hill Estates. (David Gertsch, Planning Director)
14. Present for **CONSIDERATION**, a request for the closure of the Albany County Annex on September 14<sup>th</sup>, 15<sup>th</sup>, and the morning of the 16<sup>th</sup> to allow the Planning Department to attend the GEOPASS Conference. (David Gertsch, Planning Director)

15. Present for **APPROVAL**, Memorandum of Understanding between the Wyoming Office of Guardian AD Litem and Albany County, Wyoming for the purpose of providing legal representation in the following cases: child protection cases; children in need of supervision cases; delinquency actions; interstate compact on juveniles (IJC) cases; termination of parental rights case; and appeals arising out of these cases from the date of execution until June 30, 2024. (Jennifer Curran, Deputy County Attorney)
16. Present for **APPROVAL**, Contract between the Board of Commissioners of the County of Albany, Wyoming by and through the Albany County & Prosecuting Attorney's Office and Cathedral Home for Children for Adult Diversion Program Services for the purpose of providing pretrial diversion services to individuals aged seventeen (17) to twenty-five (25) years old, in lieu of criminal prosecution by the County Attorney in Albany County Circuit Court from July 1, 2022 through June 30, 2023 in an amount not to exceed \$60,000.00. (Jennifer Curran, Deputy County Attorney)
17. Present for **APPROVAL**, Amendment No. 1 to Agreement dated December 12, 2021, between Pictometry International Corp. ("PICTOMETRY") and Albany County, WY ("CUSTOMER") to modify the 1). First Project Products, Product Parameters and Payment Terms set forth in Section A of the Agreement shall be modified as set forth in Section A of this Amendment; 2). Appendix 1: Photogrammetric Product Specifications shall be added to the Agreement and 3). The Sector Map attached to this Amendment shall be added to the Agreement. (Chelsie Mathews, County Assessor)
18. Present for **APPROVAL**, Approach License for Michael and Ruth Fortman on County Road 55, Welsh Lane located in the Southeast ¼ of Section 25, Township 16 North, Range 74 West with a minimum of a 15" culvert required. (Rob Fisher, Road and Bridge Superintendent)
19. Present for **APPROVAL**, Highway Safety Program FFY2023 Sub-Award Agreement between the Wyoming Department of Transportation Highway Safety Program and Albany County Sheriff's Office for Impaired Driving High Visibility Enforcement. (Aaron Appelhans, Sheriff)
20. Present for **APPROVAL**, Highway Safety Program FFY2023 Sub-Award Agreement between the Wyoming Department of Transportation Highway Safety Program and Albany County Sheriff's Office for Occupancy Safety High Visibility Enforcement. (Aaron Appelhans, Sheriff)
21. Present for **APPROVAL**, Cooperative Agreement for the Sub-Award of the 2022 Western States Wildland Urban Interface Grant between The State of Wyoming, Office of State Lands and Investments, Forestry Division and Albany County (Grant #22-DG-11021600-021; CFDA #10.664) in an amount not to exceed \$25,000.00. (Chad Dinges, Fire Warden and Bailey Quick, Grants Manager)
22. Present for **APPROVAL**, Memorandum of Understanding between the Board of Commissioners of Albany County, Wyoming and the Albany County Sheriff's Office for Alcohol Enforcement in Albany County from July 1, 2022, through June 30, 2023, in an amount not to exceed \$17,500.00. (Bailey Quick, Grants Manager)
23. Present for **APPROVAL**, Application to the Wyoming Department of Transportation for the FY2023 High-Risk Rural Road funding in the amount of \$22,622.50 for Soldier Springs Delineator Addition Project and **DIRECT** the Chairperson to sign the application, Resolution 2022-017, and additional supporting documents. (Rob Fisher, Road and Bridge Superintendent and Bailey Quick, Grants Manager)
24. Present for **APPROVAL**, Contract between Wyoming Department of Family Services and Albany County Commissioners for the Temporary Assistance for Needy Families (TANF), CFDA #93.558, Grant in the amount of \$110,250.00 for services provided from October 1, 2022, through September 30, 2023. (Bailey Quick, Grants Manager)
25. Present for **APPROVAL**, Short Term (90 day) Contract for individual treatment services with Overcomer Counseling for the Court Supervised Treatment Program – IJTP and ACYEP for up to three participants for services provided from August 1, 2022, through October 31, 2022, at a monthly rate of \$2,000.00 per month. (Heather Carter, Albany County Court Supervised Treatment Contractor and Bailey Quick, Grants Manager)

26. Present for **APPROVAL**, Request for Proposal for Juvenile Treatment Providers for the Court Supervised Treatment Program – Albany County Youth Empowerment Program (YEP) to include individual and group sessions which may include Level .5 and Level 1 Adolescent Substance Abuse Treatment and **DIRECT** the Clerk to Advertise. (Heather Carter, Albany County Court Supervised Treatment Contractor and Bailey Quick, Grants Manager)
27. Present for **APPROVAL**, Request for Proposal for Juvenile Treatment Providers for the Court Supervised Treatment Program – Albany County Integrated Juvenile Treatment Program (IJTP) and the Albany County Support & Integration Program (SIP) to include individual and group sessions which may include Level 1 Outpatient and 2.1 Intensive Outpatient Adolescent Substance Abuse Treatment and **DIRECT** the Clerk to Advertise. (Heather Carter, Albany County Court Supervised Treatment Contractor and Bailey Quick, Grants Manager)
28. Present for **APPROVAL**, Order Declaring Nuisance for the real property owned by Greene Developers, LLC, a NY LLC, located at Tracts 33A and 34A of Phase 3 of Medicine Bow Ranch Subdivision. (Jennifer Curran, Deputy County Attorney)
29. Present for **APPROVAL**, Application for a Catering Permit for Snowy Range Resorts, Inc., dba Albany Lodge for a Private Party at the Buckeye Ranch, 563 WY-11, Laramie, WY on September 9, 2022, from 4:00 p.m. to 8:00 p.m. (Kayla White, Deputy County Clerk)
30. Present for **APPROVAL**, Application for a Catering Permit for Snowy Range Resorts, Inc., dba Albany Lodge for a Private Party at Deerwood Ranch Weddings & Events, 599 WY-11, Laramie, WY on September 17, 2022, from 5:00 p.m. to 12:00 a.m. (Kayla White, Deputy County Clerk)
31. **APPROVE** Vouchers for August 2022. (Commissioners)
32. **ADJOURN**.