



COUNTY OF ALBANY
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COUNTY COMMISSIONERS' REGULAR MEETING AGENDA
COURTHOUSE, ROOM 105
AUGUST 23, 2022

REGULAR MEETING: 6:00 p.m.

1. **Call to order and roll call.**
2. **Pledge of Allegiance.**
3. **Public Hearing. None.**
4. **Comments from the public.**
5. **Disclosures.**
6. **Consideration of changes on the agenda.**
7. **Approval of Consent Agenda.**

CONSENT AGENDA

- 7a. Minutes of the Regular Meeting of the Board.
Action: that the Board APPROVES the MINUTES of the Regular Meeting of the Board.
- 7b. Minutes, Agenda and Resolution making Appropriations and Authorizing Expenditure of Funds to Cover Albany County Fair Board for the Fiscal Year of July 1, 2022 to June 30, 2023 of the Albany County Fair Board.
Action: that the Board ACKNOWLEDGES RECEIPT of the June 13, 2022, and the July 25, 2022 MINUTES; June 13, 2022, July 11, 2022 and the July 25, 2022 AGENDA and A Resolution making Appropriations and Authorizing Expenditure of Funds to Cover Albany County Fair Board for the Fiscal Year of July 1, 2022 to June 30, 2023 of the Albany County Fair Board.
- 7c. Minutes and Agenda of the Albany County Planning and Zoning Commission.
Action: that the Board ACKNOWLEDGES RECEIPT of the July 20, 2022, MINUTES and the August 10, 2022, AGENDA of the Albany County Planning and Zoning Commission.
- 7d. Minutes, Agenda, Budget vs. Actuals, Balance Sheet, Credit Card Log and Check Register of the Albany County Public Library Board of Directors.
Action: that the Board ACKNOWLEDGES RECEIPT of the June 28, 2022, MINUTES; July 26, 2022, AGENDA; BUDGET vs. ACTUALS July 2021 through June 2022; BALANCE SHEET as of June 30, 2022; CREDIT CARD LOG for June 2022 and CHECK REGISTER for June 2022 of the Albany County Public Library Board of Directors.
- 7e. Minutes, Agenda and Statement of Financial Position of the Laramie Rivers Conservation District.
Action: that the Board ACKNOWLEDGES RECEIPT of the June 22, 2022, and the June 27, 2022, MINUTES; July 20, 2022, AGENDA and STATEMENT OF FINANCIAL POSITION as of July 20, 2022, for the Laramie Rivers Conservation District.
- 7f. Albany County Assessor Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the July 2022 MONTHLY STATEMENT from Chelsie Mathews, County Assessor.
- 7g. Albany County Planning Office Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the July 2022 MONTHLY STATEMENT from David C. Gertsch, Planning Director.
- 7h. Albany County Clerk of District Court Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the July 2022 MONTHLY STATEMENT from Stacy Lam, Clerk of District Court.

SUE IBARRA
COMMISSIONER

PETE GOSAR
COMMISSIONER CHAIRPERSON

HEBER RICHARDSON
COMMISSIONER

- 7i. Circuit Court Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the of the July 2022 MONTHLY STATEMENT from Jennifer Beeston, Chief Clerk, Clerk of Circuit Court.
- 7j. Albany County Clerk Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the July 2022 MONTHLY STATEMENT from Jackie R. Gonzales, County Clerk.
- 7k. Albany County Public Health Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the July 2022 MONTHLY STATEMENT from Kim Maturi, Public Health Nurse Manager.
- 7l. Albany County Sheriff Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the July 2022 MONTHLY STATEMENT from Aaron Appelhans, Sheriff.
- 7m. Albany County Detention Center Monthly Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the April, May, June and July 2022 DETENTION CENTER MONTHLY REPORT as submitted by Lieutenant Nicole Trampe.
- 7n. South of Laramie Water and Sewer District Fiscal Year 2022-2023 Proposed and Final Budget.
Action: that the Board ACKNOWLEDGES RECEIPT of the PROPOSED AND FINAL BUDGET for FISCAL YEAR 2022-2023 for the South of Laramie Water and Sewer District.
- 7o. Sage Drive Community Improvement Special District Fiscal Year 2022-2023 Final Budget.
Action: that the Board ACKNOWLEDGES RECEIPT of the FINAL BUDGET for FISCAL YEAR 2022-2023 for the Sage Drive Community Improvement Special District.
- 7p. Laramie Regional Airport Board Fiscal Year 2022-2023 Final Budget.
Action: that the Board ACKNOWLEDGES RECEIPT of the FINAL BUDGET for FISCAL YEAR 2022-2023 for the Laramie Regional Airport Board.
- 7q. Albany County Tourism Board Fiscal Year 2022-2023 Proposed Budget.
Action: that the Board ACKNOWLEDGES RECEIPT of the PROPOSED BUDGET for FISCAL YEAR 2022-2023 for the Albany County Tourism Board.
- 7r. Laramie Rivers Conservation District Fiscal Year 2022-2023 Final Budget and request for mill levy.
Action: that the Board ACKNOWLEDGES RECEIPT of the FINAL BUDGET for FISCAL YEAR 2022-2023 and Mill Levy request for one mill for the Laramie Rivers Conservation District.
- 7s. Nine Mile Water and Sewer District Fiscal Year 2022-2023 Final Budget.
Action: that the Board ACKNOWLEDGES RECEIPT of the FINAL BUDGET for FISCAL YEAR 2022-2023 for the Nine Mile Water and Sewers District.
- 7t. Albany County Fire District #1 FY 2022-2024 Budget and request for Mill Levies.
Action: that the Board ACKNOWLEDGES RECEIPT of City of Laramie FY 2022-2024 BUDGET and MILL LEVY REQUEST of 3 mills.
- 7u. Agenda, Resolution Authorizing Improvements to be paid by Special Assessment and Bylaws of the South Knoll Road Improvement District.
Action: that the Board ACKNOWLEDGES RECEIPT of the June 20, 2022, AGENDA, Resolution Authorizing Improvements to be paid by Special Assessment and Bylaws of the South Knoll Road Improvement District.
- 7v. \$50,000.00 Bond for Ray Garson, Treasurer, Albany County Weed & Pest
Action: that the Board APPROVES the \$50,000.00 BOND for Ray Garson, Treasurer, Albany County Weed & Pest.
- 7w. Roger Canyon, LLC Petitioner, vs. Wyoming Board of County Commissioners of Albany County, Respondent, Order on Motion for Clarification and Petitioner's Response to Respondent's Motion for Clarification in the District Court Second Judicial District Civil Action No. 35539.
Action: that the Board ACKNOWLEDGES RECEIPT of the Roger Canyon, LLC Petitioner, vs. Wyoming Board of County Commissioners of Albany County, Respondent, Order on Motion for Clarification and Petitioner's Response to Respondent's Motion for Clarification in the District Court Second Judicial District Civil Action No. 35539.
- 7x. ACH Payment to Cigna regarding health insurance claims and Administrative Fees.
Action: that the Board RATIFIES payments to Cigna regarding health insurance claims and Administrative Fees.

7y. Zoning Certificates

Action: that the Board APPROVES the following Zoning Certificates:

Geo Pin	Last Name	First Name	Zoning Permit #	Street #	Address	Description of Use	Zoning
05-1578-03-1-33-001.00	Lang	Larry	ZC-085-22	2773	WY HWY 130	Principal Structure	SLR
05-2171-26-1-01-001.00	Rathjen	Ross	ZC-097-22	2014	Sybile Rd	Addition to Principal Structure	AG
05-2171-26-1-01-001.00	Rathjen	Ross	ZC-098-22	2014	Sybille Rd	Addition to Principal Structure	AG
05-1576-07-3-99-076.00	Elizabeth Decker	Valerie D'Antonio	ZC-99-22	26	Belt Buckle Drive	Principal Structure	AG
05-1576-33-3-98-365.00	Ose	Gus & Stephanie	ZC-100-22	41	Lake Hattie Vistas Drive	Accessory Building	AG
05-1673-31-1-19-004.00	Sisneros	Mark	ZC-101-22	195	Madison Street	Mobile Home	COM
05-1378-18-3-03-003.00	Nelson	Joseph & Diane	ZC-102-22	59	Foxborough Road	Principal Structure	RR
05-1378-18-3-03-003.00	Nelson	Joseph & Diane	ZC-103-22	59	Foxborough Road	Accessory Building	RR
05-1475-10-3-07-009.00	Thomas	Joe	ZC-104-22	3	River Ridge Road	Addition to Principal structure	AG
05-1974-33-4-36-002.00	Wade	Yael	ZC-105-22	301	1sr Street-Bosler	Accessory Building	RR
05-1573-23-1-07-007.00	Grzelak	Andrew	ZC-106-22	4306	Pole Mountain Court	Principal Structure	RR
05-1378-18-3-04-003.00	Castle	Gary & Charla	ZC-107-22	6	Little Fox Court	Principal Structure	RR
05-1377-03-1-00-004.00	Knudson	David	ZC-108-22	694	Fox Creek Road	Accessory Building	AG
05-1477-21-3-00-041.00	Johnson	Phillip	ZC-109-22	504	Fox Creek Road	Accessory Building	AG
05-1576-19-1-98-265.00	Ducharme	Ann & Jean	ZC-110-22	71	Stagecoach Road	Principal Structure	AG
05-1378-18-4-01-003.00	Buck	Richard & Karen	ZC-111-22	34	Red Fox Road	Accessory Building	RR
05-1678-34-1-01-010.00	Schramm & Keeling	Colin & John	ZC-112-22	15	Cut A Cross Road	Accessory Building	RR

7z. Acknowledge Receipt of Correspondence.

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: City of Laramie; Wyoming County Commissioners Association (3); Laramie Chamber Business Alliance (4); Roads & Bridges; Wyoming Road Work Guide; Local Government Liability Pool; CLIMB Wyoming; Albany County School District #1; Lockton Companies-LONG Technologies; County News; Tammy Clyde; Mike Fosdum; Pete Gosar (2); Sue Ibarra; Wyoming Business Council and Kaiser Wealth Management.

REGULAR AGENDA

8. Present for **ACCEPTANCE**, Petition for Vacation of a portion of Maple Avenue and a portion of a road commonly known as First Street located in Section 3, Township 15 North, Range 78 West, 6th P.M., Centennial, Wyoming and **APPOINT** a viewer. (Jill Gustafson, Applicant)
9. Present for **DISCUSSION**, County Courthouse Boiler purchase and installation for snowmelt system and **REQUEST DIRECTION** from the Commissioners. (Jake Schneider, County Engineer)
10. Present for **APPROVAL**, Annual Compensation Agreement between the University of Wyoming and the Commissioners of Albany County Wyoming to contribute \$24,9894.00 to the University of Wyoming Extension for the services performed by Mary Louise Wood to assist and encourage the development of 4-H Youth Development Programming during the period of July 1, 2022, until June 30, 2023. (Mary Louse Wood, UW Extension Educator, 4-H/Youth)
11. **ACKNOWLEDGE** Disclosure Statements of Finances from Tracy Fletcher, Albany County Treasurer and Sunny Madden, Albany County Deputy Treasurer. (Tracy Fletcher, County Treasurer)
12. Present for **APPROVAL**, Approach License for Marcel Damiecki, County Road 44, Big Hollow Road, located in SW ¼, SW ¼ of Section 7, Township 15N, Range 75W. (Rob Fisher, Road and Bridge Superintendent)
13. Present for **APPROVAL**, Approach License for Scott B and Becca Hartley, County Road 24, Monument Road, located in Section 6, Township 13N, Range 71W. (Rob Fisher, Road and Bridge Superintendent)

14. **ACKNOWLEDGE RECEIPT** and Distribution of the US Forest Reserve funds based on the “Secure Rural Schools and Community Self Determination Act of 2000” for the Fiscal Year 2020-2021 in the amount of \$352,825.24 for Title I and **DIRECT** the Clerk to advertise Title III funds in the amount of \$29,056.20 for proposed authorized County projects. (Jackie R. Gonzales, County Clerk)
15. Present for **APPROVAL**, Correction to the 2019 and 2020 tax roll for Kirchhoefer, Anthony and Jennifer due to incorrect square footage of basement and basement finish. Total refund is for \$516.52, as owner has paid 2019 and 2020 taxes. (Chelsie Mathews, County Assessor and Tracy Fletcher, County Treasurer)
16. **RATIFY** the Renewal of Equitable Sharing Agreement between the Albany County Commissioners through the Albany County Sheriff’s Office and the United State Drug Enforcement Agency. (Aaron Appelhans, Sheriff)
17. Present for **APPROVAL**, Grant Application to the Department of Health, Public Health Division for the 2021-2025 SABG Supplemental Funding in the amount of \$100,000.00 to implement Town Gown actives. (Bailey Quick, Grants Manager and Tracy Young, CPS)
18. Present for **APPROVAL**, Agreement between Albany County Board of Commissioners and Albany County Sheriff’s Office to provide enhanced enforcement prevention actives in Albany County from July 1, 2022, through June 30, 2023 in an amount not to exceed \$17,500.00. (Bailey Quick, Grants Manager)
19. Present for **APPROVAL**, sub-recipient agreement between Board of Commissioners of Albany County, Wyoming and Soroptimist of Laramie for the use of ARPA funds for Community Service/Fundraising in the amount of \$17,000.00 from the American Rescue Plan Act grant funding (CFDA #21.027) for Nonprofit Project Applications. (Bailey Quick, Grant Manager)
20. Present for **APPROVAL**, grant Pre-application to the Wyoming Outdoor Recreation Grant Program through the American Rescue Plan Act (ARPA) funding in the amount of \$724,028.00 to construct restrooms and small parking lot at the future sports complex. (Bailey Quick, Grants Manager, Laura Tangeman and John Hoberg, Laramie Soccer Club)
21. Present for **APPROVAL**, grant Pre-application to the Wyoming Outdoor Recreation Program through the American Rescue Plan Act (ARPA) funding in the amount of \$1,000,000.00 to the Phase 1 project at Pilot Hill. (Bailey Quick, Grants Manager and Sarah Brown-Mathews, Pilot Hill)
22. Present for **APPROVAL**, Juvenile Court Supervised Treatment letter of termination of contract with Overcomer Counseling, LLC for group therapy and day treatment services. (Heather Carter, Albany County Court Supervised Treatment Coordinator and Bailey Quick, Grants Manager)
23. Present for **APPROVAL**, quote from SSA Tech for the renewal of the Barracuda Backup System in the amount not to exceed \$29,133.00. (Adam Wales, IT Director)
24. Present for **APPROVAL**, Letter of support to Wyoming Office of Outdoor Recreation Wyoming State Parks for consideration of a Wyoming Outdoor Recreation Grant. (Commissioners)
25. Present for **APPROVAL**, letter to Gwynn Bartlett, Carbon County Clerk to allow the Cavalryman II, LLC dba Cavalryman Steakhouse to apply for a Catering Permit for the Wyoming Stock Growers Annual Fundraiser & BBQ Roundup at 376 CR 387, Saratoga, WY on August 27, 2022, from 4:00 p.m. to 11:00 p.m. (Kayla White, Deputy County Clerk)
26. Present for **DISCUSSION** the illegal dumping of tires onto a parcel of land located in Rock River and **DIRECT** staff to take action. (Kurt Britzius, Albany County & Prosecuting Attorney or Jennifer Curran, Deputy County Attorney)
27. **DISCUSS** and **APPROVE** providing lunch for election workers on November 8, 2022, General Election Day. (Commissioners)
28. **APPROVE** Payroll and Vouchers for August 2022. (Commissioners)
29. **ADJOURN**.