



COUNTY OF ALBANY
525 GRAND AVE ROOM 105 ·
LARAMIE, WYOMING 82070
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COMMISSIONERS@CO.ALBANY.WY.US

AMENDED
COUNTY COMMISSIONERS' REGULAR MEETING AGENDA
COURTHOUSE, ROOM 105
JUNE 21, 2022

INTERVIEWS: 5:00 p.m.

Albany County Public Library Trustees Board (3)

REGULAR MEETING: 6:00 p.m.

1. **Call to order and roll call.**
2. **Pledge of Allegiance.**
3. **Public Hearing.**
City of Laramie North Third Tower Application LUCT-02-22
Four Mile Acres Subdivision Application SD-06-22 Preliminary and Final Plats
4. **Comments from the public.**
5. **Disclosures.**
6. **Consideration of changes on the agenda.**
7. **Approval of Consent Agenda.**

CONSENT AGENDA

- 7a. Minutes of the Regular Meeting of the Board.
Action: that the Board APPROVES the MINUTES of the June 7, 2022, Regular Meeting of the Board.
- 7b. Minutes and Agenda of the Nine Mile Water and Sewer District.
Action: that the Board ACKNOWLEDGES RECEIPT of the April 13, 2022, AGENDA and April 13, 2022, MINUTES of the Nine Mile Water and Sewer District.
- 7c. Agenda of the Rainbow Valley Special Road District.
Action: that the Board ACKNOWLEDGES RECEIPT of the May 7, 2022, AGENDA of the Rainbow Valley Special Road District.
- 7d. Minutes, Agenda and Balance Sheet of the Albany County Fair Board.
Action: that the Board ACKNOWLEDGES RECEIPT of the May 9, 2022, MINUTES; June 13, 2022, AGENDA and BALANCE SHEET as of May 11, 2022, of the Albany County Fair Board.
- 7e. Minutes of the Sherman Hill Road Improvement and Service District.
Action: that the Board ACKNOWLEDGES RECEIPT of the May 10, 2022, MINUTES of the Sherman Hill Road Improvement and Service District.
- 7f. Agenda of the Albany County Fire District #1.
Action: that the Board ACKNOWLEDGES RECEIPT of the June 15, 2022, AGENDA of the Albany County Fire District #1.
- 7g. Albany County Treasurer Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the May 2022 MONTHLY STATEMENT from Tracy Fletcher, County Treasurer.
- 7h. Albany County Clerk of District Court Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the May 2022 MONTHLY STATEMENT from Stacy Lam, Clerk of District Court.
- 7i. Circuit Court Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the May 2022 MONTHLY STATEMENT from Jennifer Beeston, Chief Clerk, Albany County Circuit Court.

SUE IBARRA
COMMISSIONER

PETE GOSAR
COMMISSIONER CHAIRPERSON

HEBER RICHARDSON
COMMISSIONER

- 7j. Albany County Clerk Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the May 2022 MONTHLY STATEMENT from Jackie R. Gonzales, County Clerk.
- 7k. Rainbow Valley Special Road District Fiscal Year 2022-2023 Proposed and Final Budget.
Action: that the Board ACKNOWLEDGES RECEIPT of the PROPOSED and FINAL BUDGET FOR FISCAL YEAR 2022-2023 for the Rainbow Valley Special Road District.
- 7l. Laramie Rivers Conservation District Fiscal Year 2022-2023 Proposed Budget.
Action: that the Board ACKNOWLEDGES RECEIPT of the PROPOSED BUDGET FOR FISCAL YEAR 2022-2023 for the Laramie Rivers Conservation District.
- 7m. Sage Drive Community Improvement Special District Fiscal Year 2022-2023 Proposed Budget.
Action: that the Board ACKNOWLEDGES RECEIPT of the PROPOSED BUDGET FOR FISCAL YEAR 2022-2023 for the Sage Drive Community Improvement Special District.
- 7n. Nine Mile Water & Sewer District Fiscal Year 2022-2023 Proposed Budget.
Action: that the Board ACKNOWLEDGES RECEIPT of the PROPOSED BUDGET FOR FISCAL YEAR 2022-2023 for the Nine Mile Water & Sewer District.
- 7o. Toltec Watershed Improvement District Fiscal Year 2022-2023 Budget.
Action: that the Board ACKNOWLEDGES RECEIPT of the PROPOSED BUDGET FOR FISCAL YEAR 2022-2023 for the Toltec Watershed Improvement District.
- 7p. McKinney Construction, LLC, Plaintiff, vs. City of Laramie, a municipal corporation; and Janine Jordan, the City Manager for the City of Laramie, Wyoming, in her official capacity; and Board of County Commissioners of Albany County, Wyoming, Defendants in the District Court, Second Judicial District, Civil Action No. 2022-CV035739, McKinney's Response to Albany County's Motion for Extension of Time to Answer.
Action: that the Board ACKNOWLEDGES RECEIPT of the McKinney Construction, LLC, Plaintiff, vs. City of Laramie, a municipal corporation; and Janine Jordan, the City Manager for the City of Laramie, Wyoming, in her official capacity; and Board of County Commissioners of Albany County, Wyoming, Defendants in the District Court, Second Judicial District, Civil Action No. 2022-CV035739, McKinney's Response to Albany County's Motion for Extension of Time to Answer.
- 7q. McKinney Construction, LLC, Plaintiff, v. City of Laramie, a municipal corporation; and Janine Jordan, the City Manager for the City of Laramie, Wyoming, in her official capacity; and Board of County Commissioner of Albany County, Wyoming, Defendants, in the Second Judicial District Court, County of Albany, State of Wyoming, Civil Action No. 2022-CV-35739, Albany County's Motion for Extension of Time to Answer.
Action: that the Board ACKNOWLEDGES RECEIPT of the McKinney Construction, LLC, Plaintiff, v. City of Laramie, a municipal corporation; and Janine Jordan, the City Manager for the City of Laramie, Wyoming, in her official capacity; and Board of County Commissioner of Albany County, Wyoming, Defendants, in the Second Judicial District Court, County of Albany, State of Wyoming, Civil Action No. 2022-CV-35739, Albany County's Motion for Extension of Time to Answer.
- 7r. McKinney Construction LLC, Plaintiff, vs. City of Laramie, a municipal corporation; and Janine Jordan, the City Manager for the City of Laramie, Wyoming, in her official capacity; and Board of County Commissioners of Albany County, Wyoming, Defendants, in the District Court, Second Judicial District, Civil Action No. 2022-CV-35739, Verified Complaint for Declaratory and Injunctive Relief, Damages and Petition for Mandamus.
Action: that the Board ACKNOWLEDGES RECEIPT of the McKinney Construction LLC, Plaintiff, vs. City Of Laramie, a municipal corporation; and Janine Jordan, the City Manager for the City of Laramie, Wyoming, in her official capacity; and Board of County Commissioners of Albany County, Wyoming, Defendants, in the District Court, Second Judicial District, Civil Action No. 2022-CV-35739, Verified Complaint for Declaratory and Injunctive Relief, Damages and Petition for Mandamus.
- 7s. McKinney Construction LLC, Plaintiff, vs. City of Laramie, a municipal corporation; and Janine Jordan, the City Manager for the City of Laramie, Wyoming, in her official capacity; and Board of County Commissioners of Albany County, Wyoming, Defendants, in the District Court, Second Judicial District, Civil Action No. 2022-CV-35739, Summons.
Action: that the Board ACKNOWLEDGES RECEIPT of the McKinney Construction LLC, Plaintiff, vs. City of Laramie, a municipal corporation; and Janine Jordan, the City Manager for the City of Laramie, Wyoming, in her official capacity; and Board of County Commissioners of Albany County, Wyoming, Defendants, in the District Court, Second Judicial District, Civil Action No. 2022-CV-35739, Summons.

7t. McKinney Construction LLC, Plaintiff, vs. City of Laramie, a municipal corporation; and Janine Jordan, the City Manager for the City of Laramie, Wyoming, in her official capacity; and Board of County Commissioners of Albany County, Wyoming, Defendants, in the District Court, Second Judicial District, Civil Action No. 2022-CV-35739, Acceptance of Service.

Action: that the Board ACKNOWLEDGES RECEIPT of the McKinney Construction LLC, Plaintiff, vs. City of Laramie, a municipal corporation; and Janine Jordan, the City Manager for the City of Laramie, Wyoming, in her official capacity; and Board of County Commissioners of Albany County, Wyoming, Defendants, in the District Court, Second Judicial District, Civil Action No. 2022-CV-35739, Acceptance of Service.

7u. McKinney Construction, LLC, Plaintiff, vs. City of Laramie, a Municipal Corporation and Janine Jordan, the City Manager for the City of Laramie, Wyoming, in Her Official Capacity; and Board of County Commissioners of Albany County, Wyoming, in the District Court for the Second Judicial District, State of Wyoming, County of Albany, Civil Action No. 2022-CV-35739, Order Denying Motion for Extension of Time to Answer.

Action: that the Board ACKNOWLEDGES RECEIPT of the McKinney Construction, LLC, Plaintiff, vs. City of Laramie, a Municipal Corporation and Janine Jordan, the City Manager for the City of Laramie, Wyoming, in Her Official Capacity; and Board of County Commissioners of Albany County, Wyoming, in the District Court for the Second Judicial District, State of Wyoming, County of Albany, Civil Action No. 2022-CV-35739, Order Denying Motion for Extension of Time to Answer.

7v. Albany County General Fund Revenue Report.

Action: that the Board ACKNOWLEDGES RECEIPT of the May 2022 GENERAL FUND REVENUE REPORT as submitted by the Albany County Treasurer's Office.

7w. ACH payments to Cigna regarding health insurance claims and Administrative Fees.

Action: that the Board RATIFIES payments to Cigna regarding health insurance claims and Administrative Fees.

7x. Zoning Certificates

Action: that the Board APPROVES the following Zoning Certificates:

Geo Pin	Last Name	First Name	Zoning Permit #	Street #	Address	Description of Use	Zoning
05-1578-03-4-00-018.00	Copenhaver	Ron & Connie	ZC-055-22	2	Aspen Spirit Lane	Addition to Principal Structure	RR
05-1373-01-2-01-006.00	Wacker	David & Hallie	ZC-056-22	140	Stevenson Rd	Principal Structure	AG
05-1774-25-2-01-005.00	Dougherty	Sean & Amanda	ZC-057-22	705	Welsh Rd	Accessory Building	AG
05-1577-24-2-97-268.00	Wyatt	Daron & Misty	ZC-058-22	455	Wild Horse Ranch Road	Accessory Building	AG
05-1471-31-4-01-026.00	Rubino	Brian	ZC-059-22	25	Ironhorse Road	Accessory Building	RR
05-1576-21-1-99-177.00	Cicerelle	Jon & Susan	ZC-060-22	126	Lakeside Drive	Principal Structure	AG
05-1475-09-2-03-014.00	Hartz	Steven	ZC-061-22	83-A	Cloudland Road	Addition to Accessory Building	AG
05-1576-04-1-99-010.00	Karnatz	Ray & Emily	ZC-062-22	51	Corral Road	Accessory Building	AG
05-1479-22-2-00-061.00	Harer	Preston	ZC-063-22	5	Keystone Lode Road	Addition to Principal Structure	RR
05-1573-21-2-05-001.00	Lowry	Brad & Emily	ZC-065-22	5013	Post Road	Accessory Building	RR
05-1573-01-1-00-029.00	Scozzafava	Jonathan & Jenna	ZC-066-22	5320	Morgan Drive	Principal Structure	RR
05-1473-15-3-03-002.00	Larson	Rich	ZC-067-22	15	Clearwater Trail	Principal Structure	RR
05-1473-15-3-03-002.00	Larson	Rich	ZC-068-22	15	Clearwater Trail	Accessory Building	RR
05-1576-30-1-98-337.00	Miller	Troy	ZC-069-22		No Address Assigned	Principal Structure	AG
05-1573-14-1-02-003.00	Merrill	Clint & Lisa	ZC-070-22	3621	Pope Springs Road	Principal Structure	RR
05-1773-32-100-014.00	Fereday	Susan	ZC-071-22	3	Sunflower Court	Principal Structure	RR
05-1773-32-1-00-014.00	Fereday	Susan	ZC-072-22	3	Sunflower Court	Accessory Building	RR
05-1773-32-1-00-014.00	Dory	Cameron & Laura	ZC-073-22	1	Sunflower Court	Principal Structure	RR
05-1576-10-2-99-039.00	HNK Legacy Investments, LLC	C/O Kristine Sorensen	ZC-074-22	81	Gelding Road	Principal Structure	AG
05-1576-10-2-99-039.00	HNK Legacy Investments, LLC	C/O Kristine Sorensen	ZC-075-22	81	Gelding Road	Accessory Building	AG

7y. Acknowledge Receipt of Correspondence.

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Lyndall R. Riedel; Wyoming County Commissioners Association (2); Government Technology; Medicine Bow Routt National Forest and Thunder Basin National Grasslands; Roads & Bridges; Adam Wales (2); City of Laramie; Laramie Chamber Business Alliance (2); Footnotes; Wyoming Road Work Guide; Annie; National Association of Counties; National Safety Council; Albany County Weed & Pest; Pete Gosar; Rob Fisher; Western Chip Seal; Brenda Birkle; Tammy Clyde; Tyler Balance; Paul Motosky; Wyoming Business Council; Wyoming Office State Lands & Investments; County News and Water & Waste Digest.

REGULAR AGENDA

8. Present for **APPROVAL**, Renewal of Health Insurance with CIGNA. (Jon Martin, Consultant, HUB International Mountain State Limited)
9. **DISCUSS** lawn care services with Tough Guys Lawn Care & Sprinklers at 3821 Beech Street. (Josh Boudreau, Property Manager)
10. Present for **APPROVAL**, Commercial Lease Agreement between the Board of Commissioners of the County of Albany, Wyoming and Western Water Consultants, Inc. for the lease of the second floor of 3821 Beech Street. (Josh Boudreau, Property Manager)
11. **REQUEST** permission to send out a Statement of Work seeking a cultural resource firm to write a National Register of Historic Places District Nomination for a Historic District in Laramie, WY known as the West Side Neighborhood. (Karen Bard, Chairperson, Albany County Historic Preservation Board)
12. Present for **APPROVAL**, request from the Albany County Historic Preservation Board for funds of \$500 for History Month. (Karen Bard, Chairperson, Albany County Historic Preservation Board)
13. Present for **APPROVAL**, Corrections to the Employee Handbook to include clarification of Separation Pay; Bereavement Leave; Termination, Resignation and Discharge; Use of Sick Leave; Annual Vacation Accrual; and Vacation Leave/Separation and Retirement Severance. (Christina Lewis, HR Director)
14. Present for **APPROVAL**, Public Health request to have permission to close on Fridays from June 24, 2022, through September 30, 2022, at 12:00 p.m. Additionally, to be closed the whole day of July 8, 2022, for Jubilee Days. (Kim Maturi, Public Health Nurse Manager)
15. Present for **APPROVAL**, the hiring of a part time County Public Health Nurse. (Kim Maturi, Public Health Nurse Manager)
16. Present for **APPROVAL**, Contract between Wyoming Department of Health, Public Health Division and Albany County for the purpose of developing public health emergency preparedness and response capability in the jurisdiction through implementation of the Centers for Disease Control and Prevention Public Health Preparedness Capabilities in the amount not to exceed \$112,000.00 from July 1, 2022, through June 30, 2023. (Kim Maturi, Public Health Nurse Manager)
17. Present for **APPROVAL**, Approach License for Jon Leon Krenek on County Road 45, Lake Hattie Road located in Section 27, Township 15 North Range 76 West. (Rob Fisher, Road and Bridge Superintendent)
18. Present for **APPROVAL**, Utility License for the Town of Walden Gas Utility on County Road #310, Mason Lane. (Rob Fisher, Road and Bridge Superintendent)
19. Present for **CONSIDERATION**, City of Laramie North Third Tower Application LUCT-02-22. (David Gertsch, Planning Director)
20. Present for **CONSIDERATION**, Four Mile Acres Subdivision Preliminary and Final Plat Applications (SD-06-22) and Subdivision Permit. (David Gertsch, Planning Director)
21. Present for **APPROVAL**, Resolution 2022-011, A Resolution Designating Funding Allocations to Sub-Recipients of the Albany County 2022-23 Temporary Assistance for Needy Families Community Partnership Initiative (TANF CPA) Subaward. (Bailey Quick, Grants Manager)

22. **RATIFY** application to Wyoming Department of Health Special Project Funding Application for the State Opioid Response Community Project for October 2022 through September 2024. Heather Carter, Court Supervised Treatment Coordinator and Bailey Quick, Grants Manager)
23. Present for **APPROVAL**, Memorandum of Understanding between The City of Laramie, Wyoming and Albany County, Wyoming for Mosquito Control Surveillance Services and reporting activities as required under the Emergency Insect Management Program Grant. (Bailey Quick, Grants Manager)
24. Present for **APPROVAL**, Emergency Insect Management Program Grant Agreement from the Wyoming Department of Agriculture in the amount of \$88,024.50 for the purpose of providing cooperative mosquito control programs within Albany County. (Bailey Quick, Grants Manager)
25. Present for **APPROVAL**, Memorandum of Understanding between Volunteers of America, and the Albany County Sheriff's Office for the collaboration of services and sharing of information. (Aaron Appelhans, Sheriff)
26. Present for **APPROVAL**, quote from LANtelligence for the purchase of Mitel phones in the amount not to exceed \$6,682.50. (Adam Wales, IT Director)
27. Present for **APPROVAL**, Memorandum of Understanding between the Board of Commissioners of Albany County, Wyoming, by and through the Albany County & Prosecuting Attorney's Office and the City of Laramie, Wyoming for Victim Witness Services. (Jennifer Curran, Civil Attorney)
28. Present for **APPROVAL**, Memorandum of Understanding between the City of Laramie, Wyoming and the Board of Commissioners for the County of Albany, Wyoming for Ambulance Services from July 1, 2022, through June 30, 2023 in an amount not to exceed \$225,000.00. (Jennifer Curran, Civil Attorney)
29. Present for **APPROVAL**, Memorandum of Understanding between the Volunteers of America Northern Rockies and the Board of Commissioners of the County of Albany, Wyoming by and through the Albany County & Prosecuting Attorney's Office regarding Community Collaboration and Care Coordination. (Jennifer Curran, Civil Attorney)
30. **RATIFY** the Albany County Community Mental Health Board Bylaws that were adopted by the Board on March 21, 2022. (Kurt Britzius, Albany County & Prosecuting Attorney or Jennifer Curran, Civil Attorney)
31. Make **APPOINTMENT** to the Albany County Public Library Trustees Board. (Commissioners)
32. **SET** a Special Meeting for June 28, 2022, at 9:30 a.m. (Commissioners)
33. **APPROVE** Payroll and Vouchers for June 2022. (Commissioners)
34. **ADJOURN**.