



COUNTY OF ALBANY
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COUNTY COMMISSIONERS' REGULAR MEETING AGENDA

COURTHOUSE, ROOM 105

MARCH 1, 2022

PUBLIC HEARING: 9:30 a.m.

Secure Rural Schools and Community Self-Determination Act of 2000, Title III – County Projects

Mecca Conditional Use Application CU-01-22

Watson Zoning Change Application LUC-10-21

Summit View Estates Subdivision Application Final Plat SD-10-21

REGULAR MEETING: 9:30 a.m.

1. **Call to order and roll call.**
2. **Pledge of Allegiance.**
3. **Public Hearing.**
4. **Comments from the public.**
5. **Disclosures.**
6. **Consideration of changes on the agenda.**
7. **Approval of Consent Agenda.**

CONSENT AGENDA

- 7a. Minutes of the Regular Meeting of the Board.
Action: that the Board APPROVES the MINUTES of the February 15, 2022, Regular Meeting of the Board.
- 7b. Minutes, Agenda and Budget vs. Actuals and Advertising/Grants Transaction Report of the Albany County Tourism Board.
Action: that the Board ACKNOWLEDGES RECEIPT of the January 18, 2022, MINUTES; February 15, 2022, AGENDA; BUDGET vs ACTUALS FY 2021-2022 – FY 22 P&L July 2021 - June 2022 and the ADVERTISING/GRANTS TRANSACTION REPORT for January 2022 of the Albany County Tourism Board.
- 7c. Minutes and Agenda of the Nine Mile Water and Sewer District.
Action: that the Board ACKNOWLEDGES RECEIPT of the January 12, 2022, AGENDA and the January 12, 2022, MINUTES of the Nine Mile Water and Sewer District.
- 7d. Minutes, Agenda, Budget vs. Actual; Balance Sheet; Check Register and Credit Card Log of the Albany County Public Library Board of Directors.
Action: that the Board ACKNOWLEDGES RECEIPT of the January 25, 2022, SPECIAL MEETING MINUTES; February 22, 2022, AGENDA; BUDGET vs. ACTUAL July through January 2022; BALANCE SHEET as of January 31, 2022; CHECK REGISTER as of January 31, 2022, and CREDIT CARD LOG for January 2022 of the Albany County Public Library Board of Directors.
- 7e. Albany County Sheriff's Office Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the January 2022 MONTHLY STATEMENT from Aaron Appelhans, Sheriff.

SUE IBARRA
COMMISSIONER

PETE GOSAR
COMMISSIONER CHAIRPERSON

HEBER RICHARDSON
COMMISSIONER

- 7f. Albany County Public Health Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the January 2022 MONTHLY STATEMENT from Kimberly Maturi, Public Health Nurse Manager.
- 7g. Albany County Treasurer Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the December 2021 MONTHLY STATEMENT from Tracy Fletcher, County Treasurer.
- 7h. Annual Report, Minutes and Treasurer's Report of the Laramie Rivers Conservation District.
Action: that the Board ACKNOWLEDGES RECEIPT of the 2020-2021 ANNUAL REPORT; January 20, 2022, MINUTES; and the TREASURER'S REPORT BALANCE SHEET as of February 15, 2022, of the Laramie Rivers Conservation District.
- 7i. Industrial Siting Permit Application of Rock Creek Wind LLC, OAH Docket No. 21-163-020, Docket No. DEQ/ISC 21-07 Albany County, Wyoming Prehearing Statement in the Office of Administrative Hearings Upon Referral from the Wyoming Department of Environmental Quality Industrial Siting Division State of Wyoming.
Action: that the Board ACKNOWLEDGES RECEIPT of Industrial Siting Permit Application of Rock Creek Wind LLC, OAH Docket No. 21-163-020, Docket No. DEQ/ISC 21-07 Albany County, Wyoming Prehearing Statement in the Office of Administrative Hearings Upon Referral from the Wyoming Department of Environmental Quality Industrial Siting Division State of Wyoming.
- 7j. Roger Canyon, LLC, Petitioner, vs. Board of County Commissioners of Albany County, Respondent, Civil Action No. 35539, Petitioner's Reply Brief in the District Court Second Judicial District.
Action: that the Board ACKNOWLEDGES RECEIPT of the Roger Canyon, LLC, Petitioner, vs. Board of County Commissioners of Albany County, Respondent, Civil Action No. 35539, Petitioner's Reply Brief in the District Court Second Judicial District.
- 7k. \$50,000.00 Bond for Nathan C. Martin, Treasurer, Albany County School District #1.
Action: that the Board APPROVES the \$50,000.00 BOND for Nathan C. Martin, Treasurer, Albany County School District #1.
- 7l. \$6,000.00 Bond for Daniel Brain, Treasurer, Valley View Road Improvement & Service District.
Action: that the Board APPROVES the \$6,000.00 BOND for Daniel Brain, Treasurer, Valley View Road Improvement & Service District.
- 7m. Albany County General Fund Revenue Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the December 2021 GENERAL FUND REVENUE REPORT as submitted by the Albany County Treasurer's Office.
- 7n. ACH payment to the Internal Revenue Service regarding federal tax payment.
Action: that the Board RATIFIES payment to the Internal Revenue Service regarding federal tax payment for February 2022.
- 7o. ACH payments to Cigna regarding health insurance claims and Administrative Fees.
Action: that the Board RATIFIES payments to Cigna regarding health insurance claims and Administrative Fees.
- 7p. Acknowledge Receipt of Correspondence.
Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Sarah Gorin; State of Wyoming Department of Revenue; Sue Ibarra (4); The Wyoming Connection; CountyNews; Gary Wilken; Kim Puls; Cigna (3); WARM; Dan Brain (3); Laramie Chamber Business Alliance (3); Albany County Weed & Pest; Pete Gosar; Rob Fisher; Wyoming County Commissioners Association (8); Celeste Havener; Stacy Lam; Ted Cramer; Laramie Interfaith; Jennifer Curran; State Engineers Office; and Medicine Bow-Routt National Forests.

REGULAR AGENDA

8. Present for **APPROVAL**, Allocation of American Rescue Act (CFDA #21.027) fund in the amount not to exceed \$10,000.00 for interview room A/V Equipment for the Albany County Sheriff's Office. (Aaron Appelhans, Albany County Sheriff and Brady Carroll, Grants Specialist)
9. Present for **APPROVAL**, Memorandum of Understanding (MOU) between Homeland Security Investigations (HSI) and Local, County, or State Law Enforcement Agency for the Reimbursement of Joint Operations Expenses from the Treasury Forfeiture Fund. (Aaron Appelhans, Albany County Sheriff and Brady Carroll, Grant Specialist)
10. Present for **APPROVAL**, Cooperative Law Enforcement Annual Operating Plan & Financial Plan between the Albany County Sheriff's Office and the USDA, Forest Service Medicine Bow-Routt National Forests and Thunder Basin National Grassland CY 2022. (Aaron Appelhans, Albany County Sheriff and Brady Carroll, Grants Specialist)

11. Present for **APPROVAL**, Request for Proposal for a Mobile Generator/Light Tower for EMA to be purchased with SHSP Grant Funds and **DIRECT** the Clerk to Advertise. (Jennifer Curran, Deputy Albany County Attorney and Kate Allred, Emergency Management Assistant)
12. Present for **APPROVAL**, Application to the Wyoming Office of Homeland Security for Reallocation of 2017 State Homeland Grant Program for the purpose of securing additional funds. (Kate Allred, Emergency Management Assistant and Brady Carroll, Grants Specialist)
13. Present for **APPROVAL**, the Wyoming Division of Victim Services Grant Application for SFY 2023 & 2024 in the amount of \$842,698.18 for the purpose of providing services to victims of crime in Albany County. (Brady Carroll, Grants Specialist and Fawn Johnson, Program Coordinator)
14. Present for **CONSIDERATION**, Albany County ARPA Nonprofit Grant Application Guidelines, Application Form, and Budget Template worksheet for the Allocation of American Rescue Plan Funds (CFDA#21.027) to Nonprofit Organizations. (Brady Carroll, Grants Specialist)
15. Present for **CONSIDERATION**, the Mecca Conditional Use Application CU-01-22. (Joe Wilmes, Assistant Planner)
16. Present for **CONSIDERATION**, the Watson Zoning Change Application LUC-10-21. (Joe Wilmes, Assistant Planner)
17. Present for **CONSIDERATION**, the Summit View Estates Final Plat Application SD-10-21 and Subdivision Permit. (Joe Wilmes, Assistant Planner)
18. Present for **CONSIDERATION**, a request for an exemption from the large tract subdivision process (Section 23, Township 14 North, Range 76 West). (David C. Gertsch, Planning Director)
19. Present for **CONSIDERATION**, a request for an exemption from the large tract subdivision process (Hamaker - Section 34, Township 17 North, Range 73 West). (David C. Gertsch, Planning Director)
20. Present for **APPROVAL**, Quote from CDW-G for the purchase of a large format plotter and scanner and 3-year service warranty through the Wyoming NASPO Agreement in an amount not to exceed \$23,374.28 to be paid from 1% Uncommitted Funds. (Adam Wales, IT Director)
21. Present for **APPROVAL**, First Amendment to the Agreement between the Board of Commissioners of the County of Albany, Wyoming and Greater Wyoming Big Brothers Big Sisters for Juvenile Prevention and Diversion Services for the purpose of removing the Participation Fee provision. (Jennifer Curran, Deputy County Attorney)
22. **REAPPOINT**, Rob Fisher and Heber Richardson to the Urban Systems Advisory Council (USAC) for a term to expire in July 2023. (Commissioners)
23. **AWARD** Title III funds in the amount of \$10,511.78 to Chad Dinges, Albany County Fire Warden to be used for ongoing and future fuel mitigation projects and \$10,511.78 to Aaron Appelhans, Albany County Sheriff for the repair and/or replacement of equipment utilized in search and rescue operations on Federal lands. (Jackie R. Gonzales, County Clerk)
24. Present for **APPROVAL**, Electronic Recording Trusted Submitter Agreement Between the Board of Commissioners of the County of Albany, Wyoming by and through the Albany County Clerk and Indecomm Holdings, LLC to offer the recording of real property documents by electronic means providing for the receiving and transmitting of documents electronically in substitution for conventional paper documents and to assure that transactions are not legally invalid or unenforceable, as a result of the use of available electronic technologies, to the mutual benefit of the parties of the transactions. (Jackie R. Gonzales, County Clerk)
25. **REQUEST** budget directive from the Board of County Commissioners for Fiscal Year 2022-2023 Albany County Budget. (Jackie R. Gonzales, County Clerk)
26. **APPROVE** Vouchers for March 2022. (Commissioners)
27. **EXECUTIVE SESSION** pursuant to W.S. §16-4-405(a)(iii). (Commissioners)
28. **GO INTO** Executive Session. (Commissioners)
29. **RETURN** to Regular Session. (Commissioners)
30. **ACTION**, if needed, regarding Executive Session. (Commissioners)
31. **ADJOURN**.

