



**COUNTY OF ALBANY**  
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**COUNTY COMMISSIONERS' REGULAR MEETING AGENDA**  
COURTHOUSE, ROOM 105  
FEBRUARY 1, 2022

**REGULAR MEETING: 9:30 a.m.**

1. **Call to order and roll call.**
2. **Pledge of Allegiance.**
3. **Public Hearing.**  
Elk Run Preliminary and Final Plat and Subdivision Permit Application SD-01-21.
4. **Comments from the public.**
5. **Disclosures.**
6. **Consideration of changes on the agenda.**
7. **Approval of Consent Agenda.**

**CONSENT AGENDA**

- 7a. Minutes of the Regular Meeting of the Board.  
Action: that the Board APPROVES the MINUTES of the January 18, 2022, Regular Meeting of the Board.
- 7b. Minutes, Agenda, Check Register, Credit Card Register, Budget vs. Actual and Balance Sheet of the Albany County Public Library Board of Directors.  
Action: that the Board ACKNOWLEDGES RECEIPT of the December 28, 2021, SPECIAL MEETING MINUTES; January 25, 2022, AGENDA; CHECK REGISTER as of December 2021; CREDIT CARD REGISTER as of December 2021; BUDGET vs. ACTUAL July through December 2021 and BALANCE SHEET as of December 31, 2021, of the Albany County Public Library Board of Directors.
- 7c. Agenda, Minutes, Special Meeting Minutes and Treasurer's Report of the Nine Mile Water and Sewer District.  
Action: that the Board ACKNOWLEDGES RECEIPT of the December 5, 2021, AGENDA; December 8, 2021, MINUTES; December 12, 2021 SPECIAL MEETING MINUTES and the TREASURER'S REPORT as of November 10, 2021 of the Nine Mile Water and Sewer District.
- 7d. Minutes, Agenda and Treasurer's Report of the Laramie Rivers Conservation District.  
Action: that the Board ACKNOWLEDGES RECEIPT of the December 21, 2021, MINUTES; January 20, 2022, AGENDA and the TREASURER'S REPORT BALANCE SHEET as of December 31, 2021, of the Laramie Rivers Conservation District.
- 7e. Minutes, Agenda and Budget vs. Actuals and Advertising/Grants Transaction Report of the Albany County Tourism Board.  
Action: that the Board ACKNOWLEDGES RECEIPT of the November 22, 2021, MINUTES; January 18, 2022, AGENDA; BUDGET vs ACTUALS FY2021-2022 -FY22 P&L July 2021-June 2022 and the ADVERTISING/GRANTS TRANSACTION REPORT for December 2021 of the Albany County Tourism Board.
- 7f. Minutes of the Sherman Hill Road Improvement and Service District.  
Action: that the Board ACKNOWLEDGES RECEIPT of the January 11, 2022, MINUTES of the Sherman Hill Road Improvement and Service District.
- 7g. Minutes of the Pilot Hill, Inc.  
Action: that the Board ACKNOWLEDGES RECEIPT of the September 20, 2021, and October 25, 2021, MINUTES of the Pilot Hill, Inc.
- 7h. Circuit Court Monthly Statement.  
Action: that the Board ACKNOWLEDGES RECEIPT of the December 2021 MONTHLY STATEMENT from Jennifer Beeston, Chief Clerk, Albany County Circuit Court.

SUE IBARRA  
COMMISSIONER

PETE GOSAR  
COMMISSIONER CHAIRPERSON

HEBER RICHARDSON  
COMMISSIONER

- 7i. Albany County Detention Center Monthly Report.  
Action: that the Board ACKNOWLEDGES RECEIPT of the October 2021 MONTHLY REPORT from Aaron Appelhans, Sheriff.
- 7j. Michael & Aanonsen et. al. Petitioners, v. Wyoming Board of Land Commissioners, Respondent and ConnectGen Albany County, LLC, Intervenor Civil No. 35403, Amended Removal of Case to Original Agency in the District Court for the Second Judicial District Albany County, Wyoming.  
Action: that the Board ACKNOWLEDGES RECEIPT of the Michael & Aanonsen et. al. Petitioners, v. Wyoming Board of Land Commissioners, Respondent and ConnectGen Albany County, LLC, Intervenor Civil No. 35403, Amended Removal of Case to Original Agency in the District Court for the Second Judicial District Albany County, Wyoming.
- 7k. Carol J. Bacon, Petitioner/Appellant v. The Board of County Commissioners of Albany County, Wyoming Respondent/Appellee. Civil Action No. 2021-CV-35608 Appeal from August 3 and September 7, 2021, Decision of the Albany County Commissioners Gosar, Ibarra, Richardson Denying Windmill Acres Subdivision Petitioner/Appellant's Opening Brief.  
Action: that the Board ACKNOWLEDGES RECEIPT of the Carol J. Bacon, Petitioner/Appellant v. The Board of County Commissioners of Albany County, Wyoming Respondent/Appellee. Civil Action No. 2021-CV-35608 Appeal from August 3 and September 7, 2021, Decision of the Albany County Commissioners Gosar, Ibarra, Richardson Denying Windmill Acres Subdivision Petitioner/Appellant's Opening Brief.
- 7l. Mary L. Ivanoff, Petitioner, vs. The Board of County Commissioners of Albany County, Wyoming, Respondent, and David C. Montgomery, et al., Intervenor-Respondents, Civil Action No. 35403 Order of Remand on Petition for Judicial Review and Civil Case 35546 Removal of Case to County Clerk in the District Court for the Second Judicial District, Albany County, Wyoming.  
Action: that the Board ACKNOWLEDGES RECEIPT of the Mary L. Ivanoff, Petitioner, vs. The Board of County Commissioners of Albany County, Wyoming, Respondent, and David C. Montgomery, et al., Intervenor-Respondents, Civil Action No. 35403 Order of Remand on Petition for Judicial Review and Civil Case 35546 Removal of Case to County Clerk in the District Court for the Second Judicial District, Albany County, Wyoming.
- 7m. ACH payment to the Internal Revenue Service regarding federal tax payment.  
Action: that the Board RATIFIES payment to the Internal Revenue Service regarding federal tax payment for January 2022.
- 7n. ACH payments to Cigna regarding health insurance claims and Administrative Fees.  
Action: that the Board RATIFIES payments to Cigna regarding health insurance claims and Administrative Fees.
- 7o. Acknowledge Receipt of Correspondence.  
Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Wyoming County Commissioners Association(4); Wyoming Pipeline Association; Cigna (2); Dan Bilka; Government Technology; HUB International Mountain States Limited; Kaiser Wealth Management; Laramie Soup Kitchen; United States Department of the Interior; Wyoming Department of Agriculture; Collyn Lowry; Department of Revenue; Laramie Chamber Business Alliance; The Office of Governor Mark Gordon; Chase Marston; Karen Schertz; Miria White; Pete Gosar (7); Acord; Barbara Ramirez; Debra L. and Donald S. Owens; Mike Lockhart; NACO County News; Cigna; Ark Regional Services; Sue Ibarra (2); Charlie Dolan and Sarah Brown-Mathews – Pilot Hill, Inc.

## **REGULAR AGENDA**

8. Present for **APPROVAL** First Amendment to the Construction Contract between Board of Commissioners of the County of Albany, Wyoming and Recycled Materials, LLC to provide for importing additional topsoil, remediating contaminated soil, and additional soil excavation that was beyond the original scope of work and not provided for in the original Bid for 219 Avenue C Rock River Building Project in the amount of \$10,430.00 and **DIRECT** the Chairman to Execute. (Jake Schneider, PE, County Engineer)
9. Present for **APPROVAL**, Memorandum of Understanding Between Ivinson Memorial Hospital and Albany County Public Health to coordinate medical assets between IMH and ACPH in response to an emergency, natural disaster, or infectious disease threat ("Disaster"). (Kim Maturi, RN, BSN, CLC, County Nurse Manager)
10. Present for **CONSIDERATION**, Albany County Recreation Board Application for Sponsorship for the Medicine Bow Nordic Association for a Recreation Board request in the amount of \$22,600.00 to help with general operations of the Association, ski trail maintenance and a

- replacement snow machine. (Bailey Quick, Grants Specialist and a representative from Medicine Bow Nordic Association)
11. Present for **CONSIDERATION**, Albany County Recreation Board Application for Sponsorship for the Laramie Plains Civics Center Foundation for a County match of \$2,000.00 from 1% Community Partner Funds and a Recreation Board request in the amount of \$20,490.00 to install new doors and upgrade water bottle refilling and drinking fountain stations. (Bailey Quick, Grants Specialist and a representative from Laramie Plains Civics Center Foundation)
  12. Present for **CONSIDERATION**, Albany County Recreation Board Application for Sponsorship for the Laramie Trap Club for a Recreation Board request in the amount of \$34,112.00 to make trap fields ADA accessible and to rebuild one trap house. (Bailey Quick, Grants Specialist and a representative from Laramie Trap Club)
  13. Present for **APPROVAL**, Resolution 2022-003, A Resolution Designating Recreation Project Request Priorities to the Albany County School District #1 Recreation Board for Funding Consideration in Fiscal Year 2022-2023. (Bailey Quick, Grants Specialist)
  14. Present for **APPROVAL**, Agreement between the Board of Commissioners of the County of Albany, Wyoming and Greater Wyoming Big Brothers Big Sisters for Substance Abuse Prevention Mentoring to provide evidence-based mentoring programs that are designed to prevent adolescent substance abuse among school age youth in Albany County from January 1, 2022, through June 30, 2022, in the amount of \$6,500.00. (Bailey Quick, Grants Specialist)
  15. **DISCUSS** the final rule regarding ARPA funds and **SET** a Work Session. (Bailey Quick, Grants Specialist)
  16. Present for **APPROVAL**, Grant Agreement between the State of Wyoming, Office of State Lands and Investments, Forestry Division and Albany County Volunteer Fire Fighters to purchase equipment for the Albany County Volunteer Fire Departments in the amount of \$7,500.00. (Chad Dinges, Fire Warden and Bailey Quick, Grants Specialist)
  17. Present for **APPROVAL**, Approach License for Colter Unwin on County Road 45, Lake Hattie Road located in the Southeast ¼ of the Northeast ¼ of Section 34, Township 15 North Range 76 West. (Rob Fisher, Road and Bridge Superintendent)
  18. Present for **CONSIDERATION**, the Elk Run Subdivision Application SD-01-21 including the Preliminary and Final Plats and a request for a Subdivision Permit. (Joe Wilmes, Assistant Planner)
  19. Present for **CONSIDERATION**, a variance request for the Cottontail Subdivision from road easement standards of the Albany County Platting and Subdivision Regulations. (Joe Wilmes, Assistant Planner)
  20. **UPDATE** on the Natural Resource Management Plan. (David Gertsch, Planning Director)
  21. Present for **CONSIDERATION**, a request for an exemption from the large tract subdivision process for property situated in Government Lot 1, Section 4, Township 18 North, Range 74 West for Lane and Karmen Stevenson. (David C. Gertsch, Planning Director)
  22. Present for **APPROVAL**, First Amendment to the Agreement between Board of Commissioners of the County of Albany, Wyoming and Y2 Consultants, LLC for Creation of the Albany County Natural Resource Plan for the purpose of extending the term of the original agreement to May 31, 2022. (David Gertsch, Planning Director)
  23. **ACKNOWLEDGE RECEIPT** of the Title III Funds from the Forest Reserve Funds and **DIRECT** the Clerk to Advertise. (Jackie R. Gonzales, County Clerk)
  24. **SET** Work Session with DEQ/WQD. (Commissioners)
  25. Present for **APPROVAL**, Letter of Support for the Four Trails Bill. (Commissioners)
  26. **APPROVE** Vouchers for January 2022. (Commissioners)
  27. **EXECUTIVE SESSION** pursuant to W.S. §16-4-405(a)(iii). (Commissioners)
  28. **GO INTO** Executive Session. (Commissioners)
  29. **RETURN** to Regular Session. (Commissioners)
  30. **ACTION**, if needed, regarding Executive Session. (Commissioners)
  31. **ADJOURN**.