



**COUNTY OF ALBANY**  
525 GRAND AVE ROOM 105 · LARAMIE, WYOMING 82070  
(307) 721-2541 · FAX (307) 721-2544  
COMMISSIONERS@CO.ALBANY.WY.US

**COUNTY COMMISSIONERS' REGULAR MEETING AGENDA**  
COURTHOUSE, ROOM 105  
NOVEMBER 16, 2021

**REGULAR MEETING: 6:00 p.m.**

1. **Call to order and roll call.**
2. **Pledge of Allegiance.**
3. **Public Hearing. – None.**
4. **Comments from the public.**
5. **Disclosures.**
6. **Consideration of changes on the agenda.**
7. **Approval of Consent Agenda.**

**CONSENT AGENDA**

- 7a. Minutes of the Regular Meeting of the Board.  
Action: that the Board APPROVES the November 2, 2021, MINUTES of the Regular Meeting of the Board.
- 7b. Minutes and Agenda of the Sherman Hill Road Improvement and Service District.  
Action: that the Board ACKNOWLEDGES RECEIPT of the September 7, 2021, MINUTES and the October 5, 2021, AGENDA of the Sherman Hill Road Improvement and Service District.
- 7c. Agendas and Budget vs. Actuals of the Laramie Regional Airport Board.  
Action: that the Board ACKNOWLEDGES RECEIPT of the September 1, 2021; September 15, 2021; October 6, 2021, and November 3, 2021, AGENDAS, and the BUDGET vs. ACTUALS as of October 6, 2021, and November 1, 2021, of the Laramie Regional Airport Board.
- 7d. Minutes and Agenda of the Albany County Fair Board.  
Action: that the Board ACKNOWLEDGES RECEIPT of the October 11, 2021, MINUTES and the November 8, 2021, AGENDA of the Albany County Fair Board.
- 7e. Albany County Public Health Monthly Statement.  
Action: that the Board ACKNOWLEDGES RECEIPT of the October 2021 MONTHLY STATEMENT from Kimberly Maturi, Public Health Nurse Manager.
- 7f. Albany County Clerk Monthly Statement.  
Action: that the Board ACKNOWLEDGES RECEIPT of the October 2021 MONTHLY STATEMENT from Jackie R. Gonzales, County Clerk.
- 7g. Albany County Planning Office Monthly Statement.  
Action: that the Board ACKNOWLEDGES RECEIPT of the October 2021 MONTHLY STATEMENT from David C. Gertsch, Planning Director.
- 7h. Albany County Clerk of District Monthly Statement.  
Action: that the Board ACKNOWLEDGES RECEIPT of the October 2021 MONTHLY STATEMENT from Stacy Lam, Clerk of District Court.
- 7i. Albany County Treasurer Monthly Statement.  
Action: that the Board ACKNOWLEDGES RECEIPT of the October 2021 MONTHLY STATEMENT from Tracy Fletcher, County Treasurer.
- 7j. Albany County General Fund Revenue Report.  
Action: that the Board ACKNOWLEDGES RECEIPT of the October 2021 GENERAL FUND REVENUE REPORT as submitted by the Albany County Treasurer's Office.
- 7k. Mary L. Ivanoff, Petitioner, v. The Board of County Commissioners of Albany County, Wyoming, Respondent, Civil Action No. 35546, Petitioner's Opening Brief in Support of Petition for Review, Petitioner's Statement of Costs, Petitioner's Appendix, and Notice of Filing in the District Court for the Second Judicial District, Albany County, Wyoming.

SUE IBARRA  
COMMISSIONER

PETE GOSAR  
COMMISSIONER CHAIRPERSON

HEBER RICHARDSON  
COMMISSIONER

Action: that the Board ACKNOWLEDGES RECEIPT of the Mary L. Ivanoff, Petitioner, v. The Board of County Commissioners of Albany County, Wyoming, Respondent, Civil Action No. 35546, Petitioner's Opening Brief in Support of Petition for Review, Petitioner's Statement of Costs, Petitioner's Appendix, Notice of Filing in the District Court for the Second Judicial District, Albany County, Wyoming.

**7l. ACH payments to Blue Cross Blue Shield and Cigna regarding health insurance claims and Administrative Fees.**

Action: that the Board RATIFIES payments to Blue Cross Blue Shield and Cigna regarding health insurance claims and Administrative Fees,

**7m. Zoning Certificates**

Action: that the Board APPROVES the following Zoning Certificates:

Geo Pin	Last Name	First Name	Zoning Permit #	Street #	Address	Description of Use	Zoning
05-1577-18-1-00-024.00	Fagan	Howard L.	ZC-191-21	35	Trout Drive	Accessory Building	AG
05-1573-01-3-13-006.00	Z Homes & Properties, LLC	c/o Mr. Clint Zitek	ZC-192-21	4636	Mockingbird Lane	Commercial Structure	COM
05-1576-11-3-99-064.00	Amick	Steven T.	ZC-193-21	23	Bandit Trail	Accessory Building-1 <sup>st</sup> Structure	AG
05-1573-11-1-07-003.00	Isaak	Jake	ZC-194-21	3970	Valor Road	Principal Structure	RR
05-2071-04-1-02-065.00	McCall	Charles D. & C. Elizabeth	ZC-195-21	112	Buffalo Commons Road	Principal Structure	AG
05-2071-04-1-02-065.00	McCall	Charles D. & C. Elizabeth	ZC-196-21	112	Buffalo Commons Road	Accessory Building	AG
05-1479-22-2-03-018.00	Harer	Preston		22	Keystone Lode Road	Principal Structure	RR
05-1576-21-2-99-173.00	Dwel Structures, Inc.	c/o Christie Roberts	ZC-197-21	202	Lakeside Drive	Principal Structure	RR
05-2274-35-3-01-012.00	Dukeman	Ruth Alice	ZC-198-21		No Address Assigned	Accessory Building-1 <sup>st</sup> Structure	AG
05-1472-03-1-11-023.00	Kopp	Michael	ZC-199-21	102	Indian Springs Road	Accessory Building	
05-1573-25-3-00-050.00	Otto	Lisa & Chris	ZC-200-21	21	Eagle Nest Lane	Principal Structure	RR
05-1274-12-3-01-008.00	Weisz	Greg & Teryl	ZC-201-21	69	Warden Trail	Principal Structure	AG
05-2171-27-4-01-023.00	Markham	Shane	ZC-202-21	51	Buffalo Canyon Drive	Modular Structure	AG
05-2470-07-1-00-006.00	Johnson	Jason	ZC-203-21	3443	Palmer Canyon Road	Principal Structure	AG
05-1576-22-2-99-167.00	Brecken Holdings, LLC	c/o Mr. Tanner DeJonge	ZC-204-21	15	Outlaw Road	Addition to Principal Structure	AG
05-1371-01-3-00-031.00	AKAL Energy, LLC	c/o Amandeep Pandher	ZC-210-21	2	Sammons Lane	Addition to Principal Structure	COM

**7n. Acknowledge Receipt of Correspondence.**

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Marty McKinney and Shaun Moore; Julie Rayda; Lou Farley; Jason Petry; Jamie Ego; Medicine Bow Routt National Forest (2); Pete Gosar (9); Sue Ibarra (16); Ann Acuff; Ann Jacoba; Bonnie Heidel; Brian Waitkus; Celeste Havener; Ed Cassidy; Ivy Thompson; Ralph Garrett; Sara Bursac; Shannon Albeke; Wyoming County Commissioners Association (8); Wyoming Art Scapes; Wyoming Office of State Lands and Investments; City of Laramie; Ed Koncel; Kaylee Brown; Keith Rittle; Laramie Chamber Business Alliance (3); Larson Lind; Sylvia Bagdonas; Gene Johnson; Scott Morrow; Ellen Axtmann; Madeline Dalrymple; Alanna Coca; Alex Shannon; Anonymous; Austin Lipson; Barb Deshler; Birgit Burke; Cass Kvenlid; Chris Anderson-Sprecher; Chris Moody; Christine Anderson-Sprecher; Dale Frincke; Deborah Ross; Dennis Cook; Diana Kopulos; Duane Toro; Ellen Axtmann; Footnotes; Gene Roban; Helen Coates; Jane Fonfara; Karen Estes; Lisa Dermer; Lisa McFate; Lois Chickering; Mark Ritchie; Matt L. Nagy; Nathan Martin; Padraig Sheehy; Richard Anderson-Sprecher; Sara Saulcy; Shelly McFate; Susan M. Simpson; The Wyoming Connection; Walden Gas Utility; Wendy O'Leary; Amy Krist; Cari Glantz; Cindy Stoffers; Craig Cook; Gillian Walford; Gregory Nickerson; Johanna Leuchter; John Spittler; Kimberly Maturi; Mary Koenig;

Michael Ginther; Mike Garcia; Mitchell Edwards; Nancy Sindelar; Susan Moldenhauer; Wyoming Department of Transportation; Cigna; David Gertsch; Kaiser Wealth Management; Black Hills Energy; CountyNews; Department of Environmental Quality; Mary Vrooman; Rieke Havertz (2) and Dan Bilka.

## **REGULAR AGENDA**

8. Present for **APPROVAL**, Amendment No. 6 Request to Agreement with LONG Building Technologies for the Albany County Building Access Control Project and **DIRECT** the Chair to Execute the Amendment. (Jake Schneider, County Engineer)
9. **DISCUSS**, Concerns about road maintenance and ingress and egress at the Paddocks at Fort Sanders. (Mark Garcia, Landowner)
10. **AWARD** the Bid for the Albany County Grant Writer Services Contract to Wainscott Consulting, LLC and **DIRECT** the Chair to sign the Agreement. (Bailey Quick, Grants Specialist)
11. Present for **APPROVAL**, 2022 Volunteer Fire Assistance Grant application in the amount not to exceed \$20,000.00 for the purpose of purchasing parts and equipment for Albany County Volunteer Firefighters. (Chad Dinges, Fire Warden and Bailey Quick, Grants Specialist)
12. Present for **APPROVAL**, Office Lease Amendment between the Albany County Board of Commissioners (Tenant) and UniWyo Federal Credit Union (Landlord) to amend the lease date for the Albany County Prevention Program Office space from June 22, 2022, to November 30, 2021. (Bailey Quick, Grants Specialist)
13. Present for **APPROVAL**, Estimated Cost of Services from Cowboy Moving & Storage Inc., to move the Prevention Office from 2020 Grand Avenue to the Albany County Road and Bridge Shop on December 1, 2021, in the amount of \$420.00 to be paid from the Grant. (Bailey Quick, Grant Specialist)
14. **REQUEST** additional funding to be paid to Arcon, Inc., for engineering costs for the Courthouse North Entry Project to be paid out of the Building Reserve Account in the amount of \$55,615.95. (Bailey Quick, Grants Specialist)
15. Present for **APPROVAL**, Approach License for Dean N. and Cindy K. Speiser on Dutton Creek Road in Section 10, Township 17 North, Range 77 West of the 6<sup>th</sup> P.M. (Rob Fisher, Road and Bridge Superintendent)
16. Present for **APPROVAL**, Employer Benefit Agreement between Albany County and Medical Transport Solutions, a division of Medical Air Services Association, Inc., (MASA MTS) for a term of one (1) year from Effective date. (Amanda Rodriguez, Health Insurance Management Team (HIMT) Chair)
17. Present for **APPROVAL**, Fourth Amendment to Inmate Telecommunication Location Agreement between Telmate, LLC and Albany County Government. (Aaron Appelhans, Sheriff)
18. Present for **APPROVAL**, Invitation to Bid for Purchase and Delivery of three (3) Full-Size, Four door, 4-Wheel Drive or All Wheel Drive Sport Utility Vehicle with upgraded suspension/pursuit or Police Package Specifications and **DIRECT** the Clerk to advertise. (Aaron Appelhans, Sheriff)
19. **TAKE** from the **TABLE** the Stone Ridge Estates Subdivision Permit Application SD-03-21 including the preliminary and final plats. (Commissioners)
20. Present for **RECONSIDERATION**, the Stone Ridge Estates Subdivision Permit Application SD-03-21 including the preliminary and final plats. (David Gertsch, County Planner)
21. **TAKE** from the **TABLE** the Petition to vacate a portion of 3<sup>rd</sup> Street in Albany County, located in Centennial Plat, Require a survey, and Direct the Clerk to advertise. (Commissioners)
22. Present for **RECONSIDERATION**, Petition to vacate a portion of 3<sup>rd</sup> Street in Albany County, located in Centennial Plat, Require a survey, and Direct the Clerk to advertise. (Jennifer Curran, Civil Attorney)
23. **SET** Special Meeting to Appoint the County Assessor. (Commissioners)
24. **DISCUSS** Office Space in the Courthouse. (Commissioners)
25. **DISCUSS** the formation of an Audit Committee. (Commissioners)
26. **APPROVE** Payroll and Vouchers for November 2021. (Commissioners)
27. Executive Session pursuant to W.S. §16-4-405(a)(iii). (Commissioners)

28. Go Into Executive Session. (Commissioners)
29. Return to Regular Session. (Commissioners)
30. Action, if needed, regarding Executive Session. (Commissioners)
31. **ADJOURN.**

Current Board Openings

**Planning & Zoning Commission**

2 Openings for 3-Year Terms to Expire in January 2025

Applications due to the County Clerk's Office by 5:00 p.m. on November 24, 2021

**Fair Board**

1 Opening for 5-Year Term to Expire in January 2027

Applications due to the County Clerk's Office by 5:00 p.m. on December 10, 2021

**Applications are located at [www.co.albany.wy.us](http://www.co.albany.wy.us)**