



**COUNTY OF ALBANY**  
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COMMISSIONERS@CO.ALBANY.WY.US

**COUNTY COMMISSIONERS' REGULAR MEETING AGENDA**  
COURTHOUSE, ROOM 105  
NOVEMBER 2, 2021

**REGULAR MEETING: 9:30 a.m.**

1. **Call to order and roll call.**
2. **Pledge of Allegiance.**
3. **Public Hearing.**  
Vistabeam (Harmony) Tower Application LUCT-02-21
4. **Comments from the public.**
5. **Disclosures.**
6. **Consideration of changes on the agenda.**
7. **Approval of Consent Agenda.**

**CONSENT AGENDA**

- 7a. Minutes of the Special and Regular Meetings of the Board.  
Action: that the Board APPROVES the MINUTES of the October 14, 2021, Special Meeting and the MINUTES of the October 19, 2021, Regular Meeting of the Board.
- 7b. Minutes, Agenda, Budget vs. Actual, Balance Sheet, Check Register and Credit Card Register of the Albany County Public Library Board of Directors.  
Action: that the Board ACKNOWLEDGES RECEIPT of the September 27, 2021, SPECIAL MEETING MINUTES; October 26, 2021, and October 27, 2021, SPECIAL MEETING AGENDAS; BUDGET vs. ACTUALS as of September 2021; BALANCE SHEET as of September 30, 2021; CHECK REGISTER for September 2021, and CREDIT CARD REGISTER for September 2021 of the Albany County Public Library Board of Directors.
- 7c. Agenda, Minutes and Treasurer's Report of the Nine Mile Water and Sewer District.  
Action: that the Board ACKNOWLEDGES RECEIPT of the September 8, 2021, AGENDA, September 8, 2021, MINUTES, and the TREASURER'S REPORT as of August 31, 2021, of the Nine Mile Water and Sewer District.
- 7d. Agenda, Minutes and Treasurer's Report of the Laramie Rivers Conservation District.  
Action: that the Board ACKNOWLEDGES RECEIPT of the June 21, 2021, July 14, 2021, August 18, 2021, and September 15, 2021, AGENDAS; June 21, 2021, July 14, 2021, August 18, 2021, and September 15, 2021, MINUTES, and the TREASURER'S REPORTS as of June 16, 2021, July 14, 2021, August 18, 2021, and September 15, 2021, of the Laramie Rivers Conservation District.
- 7e. Minutes of the Rainbow Valley Special Road District.  
Action: that the Board ACKNOWLEDGES RECEIPT of the October 2, 2021, MINUTES of the Rainbow Valley Special Road District.
- 7f. Minutes and Agenda of the Albany County Fire District #1.  
Action: that the Board ACKNOWLEDGES RECEIPT of the August 18, 2021, and September 15, 2021, MINUTES and the October 20, 2021, AGENDA of the Albany County Fire District #1.
- 7g. Minutes of the Seven Mile Water and Sewer District.  
Action: that the Board ACKNOWLEDGES RECEIPT of the August 10, 2021, September 14, 2021, and the October 12, 2021, MINUTES of the Seven Mile Water and Sewer District.
- 7h. Minutes, Agenda Budget vs. Actual and Advertising/Grants Transaction Report of the Albany County Tourism Board.  
Action: that the Board ACKNOWLEDGES RECEIPT of the September 27, 2021, MINUTES; October 25, 2021, AGENDA; BUDGET vs. ACTUAL FY 2021-2022-FY22 P&L July 2021-June 2022 and the ADVERTISING/GRANTS TRANSACTION REPORT for September 2021 of the Albany County Tourism Board.

SUE IBARRA  
COMMISSIONER

PETE GOSAR  
COMMISSIONER CHAIRPERSON

HEBER RICHARDSON  
COMMISSIONER

- 7i. Albany County Sheriff Monthly Statement.  
Action: that the Board ACKNOWLEDGES RECEIPT of the September 2021 MONTHLY STATEMENT from Aaron Appelhans, Sheriff.
- 7j. Albany County Public Health Monthly Statement.  
Action: that the Board ACKNOWLEDGES RECEIPT of the September 2021 MONTHLY STATEMENT from Kimberly Maturi, Public Health Nurse Manager.
- 7k. Carol J. Bacon, Petitioner, v. The Board of County Commissioners of Albany County, Wyoming, Respondent, Civil Action No. 35608, Landowners' Unopposed Motion to Intervene; Notice of Compliance with Rule 12.04; Notice of Temporary Change of Address for Service and Supplement to Record on Appeal in the District Court for the Second Judicial District Albany County, Wyoming.  
Action: that the Board ACKNOWLEDGES RECEIPT of the Carl J. Bacon, Petitioner, v. The Board of County Commissioners of Albany County, Wyoming, Respondent, Civil Action No. 35608, Landowners' Unopposed Motion to Intervene; Notice of Compliance with Rule 12.04; Notice of Temporary Change of Address for Service and Supplement to Record on Appeal in the District Court for the Second Judicial District Albany County, Wyoming.
- 7l. Mary L. Ivanoff, Petitioner, v. The Board of County Commissioners of Albany County, Wyoming, Respondent, Civil Action No. 35546, Landowner's Motion to Intervene in the District Court for the Second Judicial District Albany County, Wyoming.  
Action: that the Board ACKNOWLEDGES RECEIPT of the Mary L. Ivanoff, Petitioner, v. The Board of County Commissioners of Albany County, Wyoming, Respondent, Civil Action No. 35546, Landowner's Motion to Intervene in the District Court for the Second Judicial District Albany County, Wyoming.
- 7m. \$10,000.00 Bond for Debra Dianne Raben, Treasurer, Wold Service and Improvement District.  
Action: that the Board ACKNOWLEDGES RECEIPT of the \$10,000.00 Bond for Debra Dianne Raben, Treasurer, Wold Service and Improvement District.
- 7n. ACH payment to the Internal Revenue Service regarding federal tax payment.  
Action: that the Board RATIFIES payment to the Internal Revenue Service regarding federal tax payment for October 2021.
- 7o. ACH payments to Cigna and Blue Cross Blue Shield regarding health insurance claims and Administrative Fees.  
Action: that the Board RATIFIES payments to Cigna and Blue Cross Blue Shield regarding health insurance claims and Administrative Fees.
- 7p. Acknowledge Receipt of Correspondence.  
Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Sue Ibarra (40); John Balthazar; Helen Coates; Teri Lund; Wyoming County Commissioners Association (4); Dale Frincke; Government Technology; Nicholas & Tangeman, LLC (2); SAFE Project; Stacy Lam (3); CountyNews (2); Laramie Chamber Business Alliance (3); Pete Gosar (27); Dan Bilka; Wyoming Department of Transportation; Arnold and Wanda Willems; Cigna (5); Clifford Ferris; Janet Constantinides; Medicine Bow Routt National Forests; Richard and Virginia Romero; Roy Torres; Marianne Viner; Richard Trotter; Sadie Clarendon; Tiffany Comer Cook; Water & Waste Digest; Ann & Richard Boelter; Carl Frey (2); Dan Brain; Edward Cassidy (2); Fred Waters; James and Sally Richard; Kaylin Brooks; Kimberly Starkey; Kimberly Taylor; Peggy Waters; Ron Chapin; Timothy Taylor; Tom Raines; Wyoming Rural Electric; Janet Wolf; John Scozzafava; Lyle Womack; Bob Brownell; Danny and Roberta Dunlavy; Derek J. Mancinho; Janice Womack; John S. Nordin; Linda D. Johnson; Mayor Paul Weaver; Rachel Crocker; Ray Fertig; Reed Pedrick; Richard Anderson-Sprecher; Sandra Eike; Shelley Leonard (2); Teresa Jarvis; United Way; Keith Blow and Bill Voigt.

## **REGULAR AGENDA**

8. Present for **APPROVAL**, Contract between Board of Commissioners of the County of Albany, Wyoming, and Arete Design Group for preliminary design services for the remodel of the Commissioners Room existing Public Health Building and relocated Public Health Building in an amount not to exceed \$9,000.00. (Jake Schneider, P.E., County Engineer)
9. **REQUEST** a \$6,000 pledge from Albany County for the 2021 United Way of Albany County Campaign to raise \$540,000.00. (Evelyn Edson, United Way of Albany County Executive Director)
10. Present for **APPROVAL**, Release of Mortgage between Albany County, Wyoming, as Mortgagee to Cathedral Home for Children, a Wyoming Nonprofit Corporation, as Mortgagor to the real property addressed as 4989 North 3<sup>rd</sup> Street, Laramie, Wyoming and more particularly described as the SW1/4, Section 21, Township 16 North, Range 73 West of the 6<sup>th</sup> P.M., Albany County, Wyoming. (Bailey Quick, Grants Specialist)

11. Present for **APPROVAL**, quote in the amount of \$2,379.04 from Private Eyes Window Tint & Design for the installation of commercial mirrored glass tinting on the 501 Ivinson Property to be paid from 1% Miscellaneous Uncommitted Funds. (Adam Wales, IT Director)
12. Present for **APPROVAL**, Memorandum of Understanding between the Board of County Commissioners of Albany County, Wyoming, and the Wyoming Supreme Court for Magistrate Services for the Albany County Court Supervised Treatment Programs in an amount not to exceed \$11,000.00 from July 1, 2021, through June 30, 2022, for the purpose to compensate the Albany County District Court Commissioners, who serves as judge for the IJTP and as part of the IJTTP team. (Rebecca Piersch, ACCSTP Program Director or Jennifer Curran, Deputy County Attorney)
13. Present for **APPROVAL**, Memorandum of Understanding between the Board of County Commissioners of the County of Albany, Wyoming, by and through the Albany County Sheriff's Office and Albany County Court Supervised Treatment Program for Law Enforcement Services from October 1, 2021, through September 30, 2022, for the purpose of having certified Deputies of the Sheriff's Office provide services to the ACCSTP. (Rebecca Piersch, ACCSTP Program Director or Jennifer Curran, Deputy County Attorney)
14. Present for **CONSIDERATION**, Inventive Wireless, LLC dba Vistabeam – Harmony Tower Permit Application (LUCT-02-21). (Joe Wilmes, Assistant Planner)
15. Present for **CONSIDERATION**, request by Black Hills Energy to access the public right-of-way in Summit Drive and Evergreen Drive to provide gas service for the property addressed 3445 Evergreen Drive. (David C. Gertsch, Planning Director)
16. Present for **CONSIDERATION**, renewal of the 2021 Mobile Home Park licenses for Troutman Mobile Home Park, Blue Sky Trailer Court and AKAL NIWAS Mobile Home Park. (Joe Wilmes, Assistant Planner)
17. Present for **CONSIDERATION**, amended Plat for Lot 45, Aliquot Subdivision. (David C. Gertsch, Planning Director)
18. Request **APPROVAL**, for Albany County Public Health Employees to receive an administrative leave day on Friday, November 12, 2021, with resulting office closure. (Kimberly Maturi, Public Health Nurse Manager)
19. Present for **APPROVAL**, Community Services Block Grant (CSBG) Albany County Federal Fiscal Year (FFY) 2022 Sub-Recipient Agreements for Contract CFDA #93.569, for the following agencies: Interfaith-Good Samaritan in the amount of \$52,000.00; SAFE Project in the amount of \$20,000.00; Laramie Reproductive Health in the amount of \$21,269.00; Downtown Clinic in the amount of \$54,000.00; Family Promise of Albany County in the amount of \$ 17,000.00 and **AUTHORIZE** the Vice Chairperson to sign. (Tracy Fletcher, County Treasurer)
20. **REQUEST** funds to move the HR Office to be paid from 1% Miscellaneous Uncommitted Funds. (Christina Lewis, HR Director)
21. Present for **APPROVAL**, Petition to vacate a portion of 3<sup>rd</sup> Street in Albany County, located in Centennial Plat, **REQUIRE** a survey, and **DIRECT** the Clerk to advertise. (Commissioners)
22. **SET** Work Session to Discuss ARPA Funds. (Commissioners)
23. **DISCUSS** setting a meeting with the Albany County Delegation to talk about upcoming Legislation. (Commissioners)
24. Make **APPOINTMENT** to the RFQ Review Committee to the Growth Area Intergovernmental Committee. (Commissioners)
25. Present for **APPROVAL**, Resolution 2021-030, Resolution Acknowledging Resignation of Albany County Assessor, Grant C. Showacre and Declaring a Vacancy in the Office of the Albany County Assessor's Office. (Commissioner)
26. **APPROVE** Vouchers for October 2021. (Commissioners)
27. Executive Session pursuant to W.S. §16-4-405(a)(iii).
28. Go Into Executive Session. (Commissioners)
29. Return to Regular Session. (Commissioners)
30. Action, if needed, regarding Executive Session. (Commissioners)
31. **RECESS until 6:00 p.m.**
32. **Public Hearing: 6:00 p.m.**  
Amendments to the Albany County Zoning Resolution Aquifer Protection Overlay Zone
33. Present for **CONSIDERATION**, Amendments to the Albany County Zoning Resolution Aquifer Protection Overlay Zone. (David C. Gertsch, Planning Director)

34. **ADJOURN.**

Current Board Openings

**Planning & Zoning Commission**

2 Openings for 3-Year Terms to Expire in January 2025

Applications due to the County Clerk's Office by 5:00 p.m. on November 24, 2021

**Fair Board**

1 Opening for 5-Year Term to Expire in January 2027

Applications due to the County Clerk's Office by 5:00 p.m. on December 10, 2021

**Applications are located at [www.co.albany.wy.us](http://www.co.albany.wy.us)**