



COUNTY OF ALBANY
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AMENDED
COUNTY COMMISSIONERS' REGULAR MEETING AGENDA
COURTHOUSE, ROOM 105
AUGUST 3, 2021

REGULAR MEETING: 9:30 a.m.

1. **Call to order and roll call.**
2. **Pledge of Allegiance.**
3. **Public Hearing.**
Windmill Acres Subdivision SD-05-21 Preliminary and Final Plats
4. **Comments from the public.**
5. **Disclosures.**
6. **Consideration of changes on the agenda.**
7. **Approval of Consent Agenda.**

CONSENT AGENDA

- 7a. Minutes of the Special and Regular Meetings of the Board.
Action: that the Board APPROVES the July 13, 2021, MINUTES of the Special Meeting and the July 20, 2021, Regular Meeting of the Board.
- 7b. Minutes of Pilot Hill, Inc.
Action: that the Board ACKNOWLEDGES RECEIPT of the April 15, 2021, and the May 20, 2021, MINUTES of Pilot Hill, Inc.
- 7c. Minutes and Agendas of the Albany County Fire District #1.
Action: that the Board ACKNOWLEDGES RECEIPT of the May 11, 2021, May 19, 2021, and the June 16, 2021, AMENDED MINUTES and the June 18, 2021, AMENDED SPECIAL MEETING MINUTES and the July 12, 2021, SPECIAL MEETING MINUTES and the July 21, 2021, AGENDA of the Albany County Fire District #1.
- 7d. Agenda and Proposed FY 22 Budget of the Albany County Public Library Board of Directors.
Action: that the Board ACKNOWLEDGES RECEIPT of the July 19, 2021, AGENDA and the PROPOSED FY 22 BUDGET of the Albany County Public Library Board of Directors.
- 7e. Minutes and Proposed FY 22 Budget of the South Knoll Road Improvement District.
Action: that the Board ACKNOWLEDGES RECEIPT of the June 21, 2021, MINUTES and the PROPOSED FY 22 BUDGET of the South Knoll Road Improvement District.
- 7f. Minutes and FY 2021-2022 Final Budget of the Nine Mile Water and Sewer District.
Action: that the Board ACKNOWLEDGES RECEIPT of the June 9, 2021, MINUTES and the FY 2021-2022 FINAL BUDGET of the Nine Mile Water and Sewer District.
- 7g. Minutes of the Seven Mile Water and Sewer District.
Action: that the Board ACKNOWLEDGES RECEIPT of the July 13, 2021, MINUTES of the Seven Mile Water and Sewer District.
- 7h. Minutes, Agenda, Budget vs. Actuals and Advertising/Grants Transaction Report of the Albany County Tourism Board.
Action: that the Board ACKNOWLEDGES RECEIPT of the June 21, 2021, MINUTES; July 19, 2021, AGENDA; BUDGET vs. ACTUALS for FISCAL YEAR 2021-2022; P&L from July 2021 thru June 2022 and ADVERTISING/GRANTS TRANSACTION REPORT for June 2021 of the Albany County Tourism Board.
- 7i. Minutes and FY 2021-2022 Final Budget of the Laramie Rivers Conservation District.
Action: that the Board ACKNOWLEDGES RECEIPT of the April 21, 2021 and the May 20, 2021, MINUTES and FY 2021-2022 FINAL BUDGET of the Laramie Rivers Conservation District.

SUE IBARRA
COMMISSIONER

PETE GOSAR
COMMISSIONER CHAIRPERSON

HEBER RICHARDSON
COMMISSIONER

- 7j. Minutes and Agenda of the Sherman Hill Road Improvement and Service District.
Action: that the Board ACKNOWLEDGES RECEIPT of the June 1, 2021, MINUTES and the July 6, 2021, AGENDA for the Sherman Hill Road Improvement and Service District.
- 7k. Petition for Review, Notice of Compliance and Notice of Assignment of Judge Pursuant to WYO. Stat. Ann.16-3-114 for Case #2021-CV-0035546, Mary L. Ivanoff, Petitioner, v. The Board of County Commissioners of Albany County, Wyoming, Respondent.
Action: that the Board ACKNOWLEDGES RECEIPT of the Petition for Review of Adverse Action of County Commissioners Notice of Compliance and Notice of Assignment of Judge Pursuant to WYO. Stat. ANN.16-3-114 for Case #2021-CV-0035546, Mary L. Ivanoff, Petitioner, v. The Board of County Commissioners of Albany County, Wyoming, Respondent.
- 7l. Albany County Detention Center Monthly Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the June 2021 MONTHLY REPORT from Aaron Appelhans, Sheriff.
Action: that the Board ACKNOWLEDGES RECEIPT
- 7m. Albany County Road Fund Account-Annual Report from July 1, 2020-June 30, 2021.
Action: that the Board ACKNOWLEDGES RECEIPT of the Albany County Road Fund Account-Annual Report from July 1, 2020, through June 30, 2021.
- 7n. Albany County School District #1 Fiscal Year 2021-2022 Budget and Request for Mill Levies.
Action: that the Board ACKNOWLEDGES RECEIPT of Albany County School District #1 Fiscal Year 2021-2022 BUDGET and REQUEST for Mill Levies.
- 7o. Centennial Water and Sewer District FY 2021-2022 Final Budget.
Action: that the Board ACKNOWLEDGES RECEIPT of FY 2021-2022 FINAL BUDGET for the Centennial Water and Sewer District.
- 7p. Albany County Fire District #1 FY 2021-2022 Final Budget.
Action: that the Board ACKNOWLEDGES RECEIPT of FY 2021-2022 FINAL BUDGET for the Albany County Fire District #1.
- 7q. Laramie Valley Municipal Irrigation District 2021 Assessment Roll.
Action: that the Board ACKNOWLEDGES RECEIPT of the 2021 ASSESSMENT ROLL for the Laramie Valley Municipal Irrigation District.
- 7r. FY 2021-2022 Final Budget for the Valley View Drive Community Improvement and Service District.
Action: that the Board ACKNOWLEDGES RECEIPT of the FY 2021-2022 FINAL BUDGET for the Valley View Drive Community Improvement and Service District.
- 7s. 2022 Assessment Roll from Pioneer Canal-Lake Hattie Irrigation District.
Action: that the Board ACKNOWLEDGES RECEIPT of the 2022 ASSESSMENT ROLL from Pioneer Canal-Lake Hattie Irrigation District.
- 7t. ACH payment to the Internal Revenue Service regarding federal tax payment.
Action: that the Board RATIFIES payment to the Internal Revenue Service regarding federal tax payment for July 2021.
- 7u. FY 2021-2022 Proposed and Final Budget of Laramie Regional Airport Board.
Action: that the Board ACKNOWLEDGES RECEIPT of the FY 2021-2022 PROPOSED and FINAL BUDGET of the Laramie Regional Airport Board.
- 7v. FY 2021-2022 Final Budget for Pope Springs Community Special Road District.
Action: that the Board ACKNOWLEDGES RECEIPT of the FY 2021-2022 Final Budget for Pope Springs Community Special Road District.
- 7w. Minutes and Financials of the Valley View Drive Community Improvement & Service District.
Action: that the Board ACKNOWLEDGES RECEIPT of the July 18, 2021, Minutes and Financials of the Valley View Drive Community Improvement & Service District.
- 7x. ACH payments to Blue Cross Blue Shield regarding health insurance claims and Administrative Fees.
Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims and Administrative Fees.
- 7y. Acknowledge Receipt of Correspondence.
Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Pete Gosar (42); Wyoming County Commissioners Association; Wyoming Department of Transportation (5); Erin Stoesz; Natalia Johnson (3); Sue Ibarra (27); Government Technology; Terri Johnston; Mitch Edwards; Amanda MacDonald; Cheryl Hageman; Laramie Chamber Business Alliance; Bob Decker; Shay Howlin; F. Mikel Carmon; Gene Roban; Madeline Dalrymple; Matt Nagy; Nora Ivers; Phyllis Roseberry; Taylor Norton; Wyoming Business Council; Zach Isler; Cory Scimeca; Jennifer Curran; FCW; Wheatland Rural Electric News; Oliver Ames (2); John Essley; and Wyoming Business Council.

REGULAR AGENDA

8. Present for **APPROVAL**, Application for Catering Permit for Cavalryman Steakhouse for a Wedding Ceremony and Reception at Bow Fiddle Ranch, 84 Bow Fiddle Ranch Road, Laramie, WY 82070 on August 7, 2021, from 4:00 p.m. to 12:00 p.m. (Kayla White, Deputy County Clerk)
9. Present for **APPROVAL**, Application for Catering Permit for WyColo for a WyCo VFD Annual Chili Cookoff & Fundraiser at WyColo Lodge, LLC, 3987 Wyoming State Highway 230, Laramie, WY 82070 on August 14, 2021, from 7:00 a.m. to 7:00 p.m. (Kayla White, Deputy County Clerk)
10. Present for **CONSIDERATION**, the Windmill Acres Subdivision Application SD-01-21 Preliminary and Final Plats, and a Subdivision Permit. (David C. Gertsch, Planning Director)
11. **DISCUSS** Proposed Amendments to the Albany County Zoning Resolution Aquifer Protection Overlay Zone Regulations. (David C. Gertsch, Planning Director)
12. **ACKNOWLEDGE RECEIPT** of Letter of Resignation from Daniel U. McGregor, Director from the 7 Mile Water & Sewer District. (Commissioners)
13. **UPDATE** the Board on the Sheriff's Drug Testing Policy. (Christina Lewis, Human Resources Director)
14. Present for **APPROVAL**, Contract between the Board of Commissioners of the County of Albany County, by and through the Albany County Commissioners and Albany County Branch of Big Brothers Big Sisters for Diversion Services in the amount of \$42,489.00 to provide diversion services to at-risk youth prior to involvement in Juvenile Court through the creation of a Diversion Program. (Bailey Quick, Grants Specialist)
15. Present for **APPROVAL**, Memorandum of Understanding between the City of Laramie, Wyoming and Albany County, Wyoming for Mosquito Control Surveillance Services and reporting activities as required under the Emergency Insect Management Program Grant. (Bailey Quick, Grants Specialist)
16. Present for **APPROVAL**, Temporary Contract between the Albany County Sheriff's Office, and Tracey Causey to maintain current Medical Services at the Albany County Detention Center beginning August 1, 2021 and ending September 1, 2021. (Aaron Applehans, Sheriff)
17. Present for **APPROVAL**, Contract between the Albany County Sheriff's Office and CORR Health for Inmate Medical Services at the Albany County Detention Center beginning September 1, 2021 and ending September 1, 2025. (Aaron Applehans, Sheriff)
18. **REQUEST** \$100,000.00 for the Laramie Regional Airport with funding to come from the Albany County Economic Development Fund. (Tracy Fletcher, Laramie Regional Airport Board Treasurer)
19. Present for **RATIFICATION**, July 27, 2021, letter from Albany County Emergency Management Coordinator, Blake Halsey, to provide 90-day notice to terminate EMA's lease of office space at 2020 Grand Avenue, Suite 421. (Blake Halsey, EMA Coordinator or Bailey Quick, Grants Specialist)
20. Present for **APPROVAL**, Memorandum of Understanding Between the County of Albany, Wyoming, and the City of Laramie, Wyoming for Technical Update of the Casper Aquifer Protection Plan and Review of Aquifer Protection measures. (Jennifer Curran, Deputy Albany County Attorney)
21. Present for **APPROVAL**, Contract between the Board of Commissioners of the County of Albany, Wyoming, and the Albany County Branch of Big Brothers Big Sisters for Aftercare Support for IJTP Participants in the amount not to exceed \$5,000.00 annually. (Rebecca Piersch, ACCSTP Program Director or Jennifer Curran, Deputy County Attorney)
22. Present for **APPROVAL**, Contract between the Board of Commissioners of the County of Albany, Wyoming by and through the Albany County and Prosecuting Attorney's Office and Greater Wyoming Big Brothers Big Sisters for Juvenile Prevention and Diversion Services from July 1, 2021, through June 30, 2022, in an amount not to exceed \$31,000.00. (Jennifer Curran, Deputy County Attorney)
23. Present for **APPROVAL**, for Albany County Public Health to be the Sponsoring Agency of the Community Vaccine Incentive Program, this supports Resolution 2021-024, Supporting COVID-19 Vaccination Initiatives to Achieve a Vaccination Level of at Least 70% in Albany County. (Melanie Pearce, Public Health Nurse Manager)

24. Present for **APPROVAL**, a Contract between the Board of Commissioners of the County of Albany, Wyoming by and through the Albany County Integrated Juvenile Treatment Program and Bennett Law Group, P.C. for Attorney Services to Participants in an amount not to exceed \$4,800.00 annually. (Rebecca Piersch, ACCSTP Program Director or Jennifer Curran, Deputy County Attorney)
25. **DISCUSS** Liaisons for the Urban Systems Advisory Committee (Commissioners)
26. **ACKNOWLEDGE RECEIPT** of Letter of Resignation from Kristen Landreville from the Albany County Public Library Board and **DIRECT** the Clerk to Advertise the Vacancy. (Commissioners)
27. Present for **APPROVAL**, salary increase for IT Director. (Christina Lewis, Human Resources Director)
28. **REQUEST** Partnership of Support for a National Endowment for the Arts Our Town Creative Placemaking Grant Application on behalf of Action Resources International. (Gayle M. Woodsum, President/CEO, Action Resources International)
29. **APPROVE** Vouchers for July 2021. (Commissioners)
30. **EXECUTIVE SESSION** pursuant to W.S. §16-4-405(a)(iii). (Commissioners)
31. **GO INTO** Executive Session. (Commissioners)
32. **RETURN** to Regular Session. (Commissioners)
33. **ACTION**, if needed, regarding Executive Session. (Commissioners)
34. **ADJOURN**.