



**COUNTY OF ALBANY**  
525 GRAND AVE ROOM 105 · LARAMIE, WYOMING 82070  
(307) 721-2541 · FAX (307) 721-2544  
COMMISSIONERS@CO.ALBANY.WY.US

**AMENDED**  
**COUNTY COMMISSIONERS' REGULAR MEETING AGENDA**  
COURTHOUSE, ROOM 105  
JULY 20, 2021

**DEMONSTRATION: 5:30 p.m.**

Albany County Land Records and County Commissioner  
Minutes by Chuck Miotke from ArcaSearch

**REGULAR MEETING: 6:00 p.m.**

1. **Call to order and roll call.**
2. **Pledge of Allegiance.**
3. **Public Hearing. - None**
4. **Comments from the public.**
5. **Disclosures.**
6. **Consideration of changes on the agenda.**
7. **Approval of Consent Agenda.**

**CONSENT AGENDA**

- 7a. Minutes of the Regular Meeting of the Board.  
Action: that the Board APPROVES the MINUTES of the July 6, 2021, Regular Meeting of the Board.
- 7b. Minutes of the Wold Improvement & Service District.  
Action: that the Board ACKNOWLEDGES RECEIPT of the February 15, 2021, MINUTES of the Wold Improvement & Service District.
- 7c. Minutes of the Seven Mile Water and Sewer District.  
Action: that the Board ACKNOWLEDGES RECEIPT of the May 11, 2021, and June 8, 2021, MINUTES of the Seven Mile Water and Sewer District.
- 7d. Minutes and Agenda of the Albany County Planning and Zoning Commission.  
Action: that the Board ACKNOWLEDGES RECEIPT of the June 9, 2021, MINUTES and the July 14, 2021, AGENDA of the Albany County Planning and Zoning Commission.
- 7e. Petition for Review of Adverse Action of County Commissioners Pursuant to WYO. Stat. Ann.18-5-203 (2019 ed.)  
Action: that the Board ACKNOWLEDGES RECEIPT of the Petition for Review of Adverse Action of County Commissioners Pursuant to WYO. Stat. ANN.18-5-203 (2019 ed.)
- 7f. Circuit Court Monthly Statement.  
Action: that the Board ACKNOWLEDGES RECEIPT of the June 2021 MONTHLY STATEMENT from Jennifer Beeston, Chief Clerk, Albany County Circuit Court.
- 7g. Albany County Planning Monthly Statement.  
Action: that the Board ACKNOWLEDGES RECEIPT of the June 2021 MONTHLY STATEMENT from David Gertsch, County Planner.
- 7h. Albany County Sheriff Monthly Statement.  
Action: that the Board ACKNOWLEDGES RECEIPT of the June 2021 MONTHLY STATEMENT from Aaron Appelhans, Sheriff.
- 7i. Albany County Assessor Monthly Statement.  
Action: that the Board ACKNOWLEDGES RECEIPT of the June 2021 MONTHLY STATEMENT from Grant Showacre, County Assessor.

SUE IBARRA  
COMMISSIONER

PETE GOSAR  
COMMISSIONER CHAIRPERSON

HEBER RICHARDSON  
COMMISSIONER

- 7j. Albany County Clerk Monthly Statement.  
Action: that the Board ACKNOWLEDGES RECEIPT of the June 2021 MONTHLY STATEMENT from Jackie R. Gonzales, County Clerk.
- 7k. Albany County Clerk of District Court Monthly Statement.  
Action: that the Board ACKNOWLEDGES RECEIPT of the June 2021 MONTHLY STATEMENT from Stacy Lam, Clerk of District Court.
- 7l. Albany County Public Health Monthly Statement.  
Action: that the Board ACKNOWLEDGES RECEIPT of the June 2021 MONTHLY STATEMENT from Melanie Pearce, Interim Public Health Nurse Manager.
- 7m. Albany County Treasurer Monthly Statement.  
Action: that the Board ACKNOWLEDGES RECEIPT of the June 2021 MONTHLY STATEMENT from Tracy Fletcher, County Treasurer.
- 7n. \$50,000.00 Bond for Ray Garson, Treasurer, Albany County Weed & Pest.  
Action: that the Board APPROVES the \$50,000.00 BOND for Ray Garson, Treasurer, Albany County Weed & Pest.
- 7o. Albany County Weed and Pest Control District FY 2021-2022 Final Budget.  
Action: that the Board ACKNOWLEDGES RECEIPT of FY 2021-2022 FINAL BUDGET for the Albany County Weed and Pest Control District.
- 7p. Toltec Watershed Improvement District Budget for Fiscal Year 2021-2022.  
Action: that the Board ACKNOWLEDGES RECEIPT of the BUDGET FOR FISCAL YEAR 2021-2022 for the Toltec Watershed Improvement District.
- 7q. Albany County General Fund Revenue Report.  
Action: that the Board ACKNOWLEDGES RECEIPT of the June 2021 GENERAL FUND REVENUE REPORT as submitted by the Albany County Treasurer's Office.
- 7r. ACH payment to the Internal Revenue Service regarding federal tax payment.  
Action: that the Board RATIFIES payment to the Internal Revenue Service regarding federal tax payment for June 2021.
- 7s. ACH payments to Blue Cross Blue Shield regarding health insurance claims and Administrative Fees.  
Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims and Administrative Fees.
- 7t. Zoning Certificates  
Action: that the Board APPROVES the following Zoning Certificates:

| Geo Pin                | Last Name                      | First Name              | Zoning Permit # | Street # | Address                             | Description of Use     | Zoning |
|------------------------|--------------------------------|-------------------------|-----------------|----------|-------------------------------------|------------------------|--------|
| 05-1573-01-3-13-006.00 | Sweckard                       | Luke                    | ZC-100-21       | 4612     | Mockingbird Lane (Units A, B, C, D) | Multi-Family           | COM    |
| 05-1573-01-3-13-006.00 | Sweckard                       | Luke                    | ZC-101-21       | 4614     | Mockingbird Lane (Units A, B, C, D) | Multi-Family           | COM    |
| 05-1576-20-4-98-300.00 | Ravencroft                     | Leon & Julia            | ZC-102-21       | 64       | Peak View Road                      | Principal Structure    | AG     |
| 05-1576-20-4-98-300.00 | Ravencroft                     | Leon & Julia            | ZC-103-21       | 64       | Peak View Road                      | Accessory Building     | AG     |
| 05-1373-01-2-01-018.00 | Peterson                       | Matt                    | ZC-104-21       | 63       | Stevenson Road                      | Principal Structure    | AG     |
| 05-2171-31-2-02-018.00 | Carlson                        | Michael                 | ZC-105-21       | 83       | Buffalo Commons Road                | Accessory Building-1st | AG     |
| 05-2672-29-3-00-023.00 | Blackwell                      | David & Alicia          | ZC-106-21       | 180      | Arapaho Trail Road: USFS 640        | Principal Structure    | AG     |
| 05-1575-04-1-00-039.00 | McCartor                       | Erik                    | ZC-107-21       | 988      | WY HWY 130                          | Principal Structure    | AG     |
| 05-1373-01-4-01-017.00 | Lewis                          | Tamara                  | ZC-108-21       | 101      | Stevenson Road                      | Accessory Building     | AG     |
| 05-1573-21-2-06-011.00 | Brook                          | George                  | ZC-109-21       | 810      | Sally Port Road                     | Principal Structure    | SLR    |
| 05-1576-35-4-98-371.00 | Campbell                       | Kyle                    | ZC-110-21       | 109      | Hanson Lane                         | Principal Structure    | AG     |
| 05-1576-09-3-99-071.00 | McIntyre                       | Leslie Harrell          | ZC-111-21       | 89       | Barb Wire Way                       | Principal Structure    | AG     |
| 05-1576-09-3-99-071.00 | McIntyre                       | Leslie Harrell          | ZC-112-21       | 89       | Barb Wire Way                       | Accessory Building     | AG     |
| 05-1573-16-3-00-061.00 | Home on the Range Animal Haven | c/o Ms. Deb Roberts     | ZC-113-21       | 619      | Cavalryman Ranch Road               | Mobile Home            | AG     |
| 05-1378-18-3-00-003.00 | Johnson                        | Delbert                 | ZC-114-21       | 8        | Elk Run Trail                       | Accessory Building     | RR     |
| 05-1678-34-2-09-032.00 | Osborne                        | Ricky W.                | ZC-115-21       | 5        | Middle Mountain Drive               | Principal Building     | RR     |
| 05-1673-11-3-04-035.00 | Moniz                          | Brett                   | ZC-116-21       | 51       | Bridle Bit Road                     | Accessory Building     | AG     |
| 05-1274-14-4-01-030.00 | Paige                          | Marqus                  | ZC-117-21       | 19       | Winding Pine Road                   | Accessory Building     | AG     |
| 05-1573-16-3-01-008.00 | Kersey                         | Robert                  | ZC-118-21       | 4807     | Buffalo Soldier Road                | Accessory Building     | AG     |
| 05-1673-02-4-03-004.00 | Sims                           | Kenneth & Maura Hanning | ZC-119-21       | 8        | Coyote Street                       | Accessory Building     | RR     |
| 05-2271-21-3-00-023.00 | Hall                           | Michael K.              | ZC-120-21       | 462      | Buck Road                           | Accessory Building     | COM    |

|                        |                           |                         |           |     |                    |                     |    |
|------------------------|---------------------------|-------------------------|-----------|-----|--------------------|---------------------|----|
| 05-1273-18-2-01-015.00 | Hadland                   | Harold                  | ZC-121-21 | 3   | Boulder Ridge Road | Accessory Building  | RR |
| 05-1378-18-4-01-001.00 | Schneider                 | Faye & Dave             | ZC-122-21 | 21  | Wilderness Road    | Principal Structure | RR |
| 05-1378-18-4-01-001.00 | Schneider                 | Faye & Dave             | ZC-123-21 | 21  | Wilderness Road    | Accessory Building  | RR |
| 05-1576-34-1-00-006.00 | Salas                     | Laura                   | ZC-125-21 | 146 | Lake Hattie Road   | Modular Structure   | RR |
| 05-2076-08-1-00-020.00 | SBA of behalf of T-Mobile | c/o Ms. Kristin Ruggles | ZC-126-21 | 213 | Two Tower Road     | Tower Co-Locate     | AG |
| 05-173-33-1-07-005.00  | Culross                   | Christopher             | ZC-127-21 | 75  | Center Street      | Accessory Building  |    |

7u. Acknowledge Receipt of Correspondence.

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Eric Uhlman, MD, FACS; Debbie Gorski; Edgecomb Potters (2); Project Graduation; Wyoming County Commissioners Association (3); Pete Gosar (12); Sue Ibarra (18) Wyoming Department of Transportation; ConnectGen; Laramie Chamber Business Alliance (2); Medicine Bow Routt National Forests; Bonnie Bath; Acord (3); Blue Cross Blue Shield of Wyoming; CountyNews; Spencer Pelton; Wyoming Road Work Guide; Wyoming Rural Water; Jon E. Essley; Mary J. Fick Monteith; Rhett Epler; Anna Roesler; Jobe Douglas; Martin L. Buchanan; City of Laramie; Helen Bosler; Jennifer Kirchhoefer; Kyle and Julie Doyle; Nicolas Blouin; Reba Epler; Water and Waste Digest; Erin Stoesz (2); Kierna Lenssen; Klaus Halbsgut; Madelynn Appelhans and Olive Ames (2).

**REGULAR AGENDA**

8. Present for **APPROVAL**, Amendment Number Four to Contract between Albany County, Wyoming, and LONG Building Technologies to amend the original contract to modify the Contractor's scope of work and fees. (Bill Gorman, County Engineer)
9. Present for **APPROVAL**, Commercial Lease Agreement between the Board of Commissioners of the County of Albany, Wyoming and Medicine Bow Technologies, Inc., for the purpose of continuing to lease the Premises for the purpose of operating its business at 3821 Beech Street in Laramie, Wyoming. (Josh Bourdeau, Laramie Chamber Business Alliance and Jennifer Curran, Deputy County Attorney)
10. Present for **APPROVAL**, Grant Award Agreement between Wyoming Office of Homeland Security and Albany County for the FEMA Hazard Mitigation Grant Program Post Fire Funds in relation to the Mullen Fire in the amount of \$352,500.00 from September 5, 2020, through March 31, 2024. (Chad Dinges, Fire Warden; Blake Halsey, EMA Coordinator; Travis Pardue, Wyoming State Forestry and Bailey Quick, Grants Specialist)
11. Present for **APPROVAL**, Contract between Wyoming Department of Health, Behavioral Health Division and Albany County Board of Commissioners as Governing Body for the Albany County Court Supervised Treatment Program for the purpose of providing substance use disorder treatment services as a sentencing alternative from July 1, 2021, through June 30, 2022, in an amount not to exceed \$171,356.37. (Rebecca Piersch, Drug Court Director)
12. Present for **APPROVAL**, Contract between Wyoming Department of Health, Behavioral Health Division and Albany County Board of Commissioners as Governing Body for the Albany County Court Juvenile Drug Treatment Court for the purpose of providing substance use disorder treatment services as a sentencing alternative from July 1, 2021, through June 30, 2022, in an amount not to exceed \$90,004.74. (Rebecca Piersch, Drug Court Director)
13. Present for **APPROVAL**, 2021-2022 Subaward Agreement between Volunteers of America Northern Rockies and Albany County from the Office of Juvenile Justice and Delinquency Prevention (OJJDP) and Volunteers of America Northern Rockies (VOA) in an amount of \$73,487.00 for funding cycle of July 1, 2021, through June 30, 2022. (Bailey Quick, Grants Specialist)
14. Present for **APPROVAL**, First Amendment to Office Lease between A&E 2020 Grand LLC, a Colorado Limited Liability Company and the Board of Commissioners of the County of Albany, Wyoming, a body corporate and political subdivision of the State of Wyoming by and through the Albany County Homeland Security Emergency Management to waive the security deposit. (Bailey Quick, Grants Specialist and Blake Halsey, Emergency Management Coordinator)
- 14a. Present for **APPROVAL**, First Amendment to Contract between the Board of Commissioners of the County of Albany, Wyoming and Wainscott Consulting, LLC for Grant Writing Services for the purpose of extending the term of the Contract through December 31, 2021. (Bailey Quick, Grants Specialist)

15. Present for **APPROVAL**, Fourth Amendment to Inmate Medical and Mental Health Service Provider Agreement between the Board of County Commissioners of Albany County, Wyoming and Care United Medical Center of Laramie, LLC for Provision of Medical Services to extend the term of the Agreement through July 31, 2021 and define the payment terms for this extension period from the current \$18,333.33 per month to \$1,500.00 per day for each day Services are provided. (Aaron Appelhans, Sheriff)
16. **AWARD** the Bid for Albany County Detention Center Medical Contract for Inmate Medical Services. (Aaron Appelhans, Sheriff)
17. Present for **APPROVAL**, Memorandum of Understanding between the Board of County Commissioners of the County of Albany, Wyoming by and through the Albany Sheriff's Office and the University of Wyoming Athletics Department for Law Enforcement Services during the University's 2021-2022 football and men's basketball seasons at each scheduled game held at the War Memorial Stadium and the Arena Auditorium from August 1, 2021 through the regular basketball season, ending March 15, 2022 and any post season events which would occur after this date but to be concluded by April 21, 2022. (Aaron Appelhans, Sheriff)
18. Present for **APPROVAL**, Memorandum of Understanding between the County of Albany, Wyoming the Albany County Sheriff's Office and the City of Laramie for Housing of Municipal Inmates. (Aaron Appelhans, Sheriff)
19. Present for **APPROVAL**, Quote from Advanced Network Management Inc., (ANM) for the purchase of Meraki switching infrastructure through the Wyoming NASPO agreement not to exceed the amount of \$169,802.43. (Adam Wales, IT Director)
20. Present for **APPROVAL**, Request for Proposal for internet services for four (4) County Buildings and **DIRECT** the Clerk to publish. (Adam Wales, IT Director)
21. Present for **APPROVAL**, Application for Special Malt Beverage Permit for Rand Selle dba Tom Horn Days, LLC for a concert, rodeo, trade show and camping located at 1515 Two Rivers Road, Bosler, WY on August 13, 14 and 15, 2021 from 8:00 a.m. to 12:00 a.m. daily. (Kayla White, Deputy County Clerk)
22. Present for **CONSIDERATION**, an Application for Annexing into the City of Laramie of the portion of Bill Nye Avenue between Grand Avenue and Sherman Hill Road and **AUTHORIZE** the Chairman to sign. (David Gertsch, County Planner)
23. Present for **APPROVAL**, First Amendment to Resolution 2020-029 to remove Alan Frank as Viewer and Appoint Karen Bowman as Viewer. (Jennifer Curran, Deputy Albany County Attorney)
24. Present for **APPROVAL**, Resolution 2021-024, Supporting COVID-19 Vaccination Initiatives in an Effort to Achieve a Vaccination Level of at Least 70% in Albany County. (Commissioners)
25. Present for **APPROVAL**, Contract between the Board of Commissioners of the County of Albany, Wyoming by and through the Albany County Community Mental Health Board and Volunteers of America Northern Rockies for Gatekeeping Services from July 1, 2021 through June 30, 2022. (Jennifer Curran, Deputy Albany County Attorney)
26. Present for **APPROVAL**, Request for Proposal for HVAC Maintenance and **DIRECT** the Clerk to Advertise. (Jennifer Curran, Deputy Albany County Attorney)
27. **CONCUR** with City of Laramie, Wyoming Resolution 2021-50, Resolution Appointment of Two Members to the Albany County Tourism Joint Powers Board. (Commissioners)
28. Present for **APPROVAL**, Engagement Letter between Albany County and Carver, Florek & James CPA for Auditor Services for the year ended June 30, 2021 for services not to exceed \$45,550.00 and **DIRECT** the Chairman to sign. (Commissioners)
29. **SET** Special Meeting for August 2, 2021 to set Mill Levies pursuant to W.S. 39-13-104(k)(C). (Commissioners)
30. **APPROVE** Payroll and Vouchers for July 2021. (Commissioners)
31. **ADJOURN**.