



**COUNTY OF ALBANY**  
525 GRAND AVE ROOM 105 · LARAMIE, WYOMING 82070  
(307) 721-2541 · FAX (307) 721-2544  
COMMISSIONERS@CO.ALBANY.WY.US

**COUNTY COMMISSIONERS' REGULAR MEETING AGENDA**  
COURTHOUSE, ROOM 105  
JULY 6, 2021

**INTERVIEWS: 9:15 a.m.**

Albany County Public Library Board of Directors

**REGULAR MEETING: 9:30 a.m.**

1. **Call to order and roll call.**
2. **Pledge of Allegiance.**
3. **Public Hearing.**  
Transfer of Retail Liquor License from Home Base Properties, LLC dba WyColo Lodge to Wycolo Lodge, LLC dba Wycolo Lodge  
Vistabeam-Hornsby Road-Tower Permit Application LUCT-04-20  
Amendments to the Albany County Zoning Resolution requiring Special standards for development of property within the Dedication Plat of Centennial
4. **Comments from the public.**
5. **Disclosures.**
6. **Consideration of changes on the agenda.**
7. **Approval of Consent Agenda.**

**CONSENT AGENDA**

- 7a. Minutes of the Regular and Special Meetings of the Board.  
Action: that the Board APPROVES the MINUTES of the June 15, 2021, Regular Meeting and the June 28, 2021, Special Meeting of the Board.
- 7b. Minutes, Amended Minutes and Agenda of the Albany County Fire District #1.  
Action: that the Board ACKNOWLEDGES RECEIPT of the April 21, 2021, MINUTES; May 11, 2021, and May 19, 2021, AMENDED MINUTES and the June 16, 2021, AGENDA of the Albany County Fire District #1.
- 7c. Minutes of the Albany County Predator Management Control District.  
Action: that the Board ACKNOWLEDGES RECEIPT of the December 9, 2019, and December 11, 2020 MINUTES of the Albany County Predator Management Control District.
- 7d. Minutes, Agenda, Budget vs. Actuals and Advertising/Grants Transaction Report of the Albany County Tourism Board.  
Action: that the Board ACKNOWLEDGES RECEIPT of the May 17, 2021, MINUTES; June 21, 2021, AGENDA; BUDGET vs. ACTUALS for FISCAL YEAR 2020-2021; P&L from July 2020 thru June 2021 and ADVERTISING/GRANTS TRANSACTION REPORT for May 2021 of the Albany County Tourism Board.
- 7e. Minutes, Agenda, Budget vs. Actuals, Balance Sheet, Check Register and Credit Card Log of the Albany County Public Library Board of Directors.  
Action: that the Board ACKNOWLEDGES RECEIPT of the May 24, 2021, MINUTES; June 28, 2021, AGENDA; BUDGET vs. ACTUALS as of May 31, 2021; BALANCE SHEET as of May 2021; CHECK REGISTER as of May 2021 and CREDIT CARD LOG as of May 2021 of the Albany County Public Library Board of Directors.
- 7f. Minutes of the Rainbow Valley Special Road District.  
Action: that the Board ACKNOWLEDGES RECEIPT of the May 9, 2021 MINUTES of the Rainbow Valley Special Road District.

- 7g. Circuit Court Monthly Statement.  
Action: that the Board ACKNOWLEDGES RECEIPT of the May 2021 MONTHLY STATEMENT from Jennifer Beeston, Chief Clerk, Albany County Circuit Court.
- 7h. Albany County Public Health Monthly Statement.  
Action: that the Board ACKNOWLEDGES RECEIPT of the May 2021 MONTHLY STATEMENT from Staci Bruce, Public Health Nurse Manager.
- 7i. Albany County Sheriff Monthly Statement.  
Action: that the Board ACKNOWLEDGES RECEIPT of the May 2021 MONTHLY STATEMENT from Aaron Appelhans, Sheriff.
- 7j. Albany County Detention Center Monthly Report.  
Action: that the Board ACKNOWLEDGES RECEIPT of the May 2021 MONTHLY REPORT from Aaron Appelhans, Sheriff.
- 7k. City of Laramie FY 2021-2022 Proposed Budget and request for Mill Levies.  
Action: that the Board ACKNOWLEDGES RECEIPT of City of Laramie FY 2021-2022 PROPOSED BUDGET and MILL LEVY REQUEST of 8 mills.
- 7l. Pope Springs Community Special Improvement Road District FY 2021-2022 Proposed Budget.  
Action: that the Board ACKNOWLEDGES RECEIPT of FY 2021-2022 PROPOSED BUDGET for the Pope Springs Community Special Improvement Road District.
- 7m. Nine Mile Water and Sewer District FY 2021-2022 Proposed Budget.  
Action: that the Board ACKNOWLEDGES RECEIPT of FY 2021-2022 PROPOSED BUDGET for the Nine Mile Water and Sewer District.
- 7n. Special District Information Form.  
Action: that the Board ACKNOWLEDGES RECEIPT of the 2021 Sage Drive Community Improvement and Service District SPECIAL DISTRICT INFORMATION FORM as submitted on June 10, 2021.
- 7o. \$100,000.00 Bond for Todd Schlager, Treasurer, Albany County Predator Management Control District.  
Action: that the Board APPROVES the \$100,000.00 BOND for Todd Schlager, Treasurer, Albany County Predator Management Control District.
- 7p. \$6,000.00 Bond for Larry Knopp, Treasurer, Sage Drive Community Improvement & Service District.  
Action: that the Board APPROVES the \$6,000.00 BOND for Larry Knopp, Treasurer, Sage Drive Community Improvement & Service District.
- 7q. ACH payment to the Internal Revenue Service regarding federal tax payment.  
Action: that the Board RATIFIES payment to the Internal Revenue Service regarding federal tax payment for June 2021.
- 7r. ACH payments to Blue Cross Blue Shield regarding health insurance claims and Administrative Fees.  
Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims and Administrative Fees.
- 7s. Acknowledge Receipt of Correspondence.  
Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Ruth C. Sommers (2); Heber Richardson; Federal Aviation Administration (2); FootNotes; FCW; Governmental Technology; Wyoming Office of State Lands and Investments (2); Wyoming Technology Transfer Center; Laramie Chamber Business Alliance (3); Wyoming Department of Transportation (5); Merl Raisbeck; Grant Showacre; Pete Gosar (21); Sue Ibarra (12); Water & Waste Digest; Blake Halsey; Debbie Gorski; Jon Essley; Medicine Bow Routt National Forests (4); National Association of Counties; Wyoming Water Association; Wyoming County Commissioners Association; CountyNews; Oliver Ames; Rob Fisher; Sara Bursac; Taylor Norton; Julie Johnson-Doyle; Sundah, Powers Kapp & Martin, LLC; Excise Tax Division and Wyoming Rural Electric News.

## **REGULAR AGENDA**

8. **INTRODUCE** Jake Schneider, Civil Engineer and Murray Schroeder, Branch Manager from WWC Engineering as new Contract Engineers for the County. (Jackie R. Gonzales, County Clerk)
9. Present for **APPROVAL**, Courthouse Public Art Selection Committee's recommendation for public art in the Courthouse North Entry. (Laura McDermit, Laramie Public Art Coalition)
10. Present for **APPROVAL**, the Annual Compensation Agreement between the University of Wyoming and the Commissioners of Albany County in the amount of \$21,912.00 from July 1, 2021 through June 30, 2022. The purpose of the agreement is to cover Extension programs therefore having an Extension professional to assist and encourage the

- development of 4-H Youth Development Programming. (Mary Louise Wood, University Extension Educator)
11. Present for **APPROVAL**, Transfer of Retail Liquor License from Home Base Properties, LLC dba WyColo Lodge to Wycolo Lodge, LLC dba Wycolo Lodge. (Kayla White, Deputy County Clerk)
  12. Present for **APPROVAL**, Application for Special Malt Beverage Permit for Lynn Montoya for an outside concert at the Vista de La Luna B&B, 88 Monument Road on July 10, 2021, from 2:00 p.m. to 9:00 p.m. (Kayla White, Deputy County Clerk)
  13. Present for **APPROVAL**, Application for Catering Permit for Rodeo Ranch for a Wedding Ceremony and Reception at DeLancey Enterprises, LLC, 28 Blazing Star Road, Tie Siding, WY 82084 on August 21, 2021, from 4:00 p.m. to 9:00 p.m. (Kayla White, Deputy County Clerk)
  14. Present for **APPROVAL**, Provider Agreement for Juvenile Detention Services between Natrona County, Wyoming acting by and through its Board of County Commissioners, together with the Natrona County Sheriff's Office and Albany County, Wyoming, acting by and through its Board of County Commissioners, together with the Albany County Sheriff's Office. (Aaron Appelhans, Albany County Sheriff)
  15. Consider for **APPOINTMENT**, Sagan Wheeler and Derek Campbell and Re-appoint Loren Richards to the Community Service Block Grant Tripartite Board for the business sector for a three (3) year term effective July 6, 2021. (Tracy Fletcher, CSBG Board Member)
  16. Present for **CONSIDERATION**, the Inventive Wireless LLC DBA Vistabeam-Hornsby Road-Tower Permit Application LUCT-04-20. (Joe Wilmes, Assistant Planner)
  17. Present for **CONSIDERATION**, renewal of the 2021 Mobile Home Park licenses for Country Meadows Estates, Plunatic Place, Coronado Mobile Home Park, Laramie Mobile Home Park, Peterson's Mobile Home Park, Sixty Last Mobile Home Park and Flying X Ranch. (Joe Wilmes, Assistant Planner)
  18. Present for **CONSIDERATION**, Amendments to the Albany County Zoning Resolution requiring special standards for development of property within the Dedication Plat of Centennial. (David C. Gertsch, Planning Director)
  19. **DISCUSS**, amendment to the Aquifer Protection Overlay Zone. (David C Gertsch, Planning Director)
  20. Present for **CONSIDERATION**, an Application for Annexing into the City of Laramie of the portion of Bill Nye Avenue between Grand Avenue and Sherman Hill Road and **AUTHORIZE** the Chairman to sign. (David C. Gertsch, Planning Director)
  21. **MAKE** appointment to the Albany County Public Library Board. (Commissioners)
  22. **REQUEST** a Statement of the Receipts and Expenditures of the County during the preceding twelve (12) months setting forth the source and amount of all receipts and the purpose and the amount of all expenditures to be prepared upon reconciliation of all account by the County Treasurer and the County Clerk, not later than September 30, 2021, pursuant to W.S. §18-3-515. (Jackie R. Gonzales, County Clerk)
  23. Present for **APPROVAL**, Revised Election Systems & Software, LLC Hardware Maintenance and Software License, Maintenance and Support Services Agreement between Election Systems & Software, LLC, a Delaware Limited Liability Company ("ES&S") and Albany County, Wyoming for five (5) years. (Jackie R. Gonzales, County Clerk)
  24. Present for **APPROVAL**, E-Commerce Proposal between ArcaSearch and Albany County, for a one-time installation fee of \$2,495 and an annual fee of \$1,799 for access to land images in the Land Department. (Jackie R. Gonzales, Albany County Clerk)
  25. **SET** Special Meeting on the Rail Tie Wind Project Application. (Commissioners)
  26. **APPROVE** Vouchers for June 2021. (Commissioners)
  27. **ADJOURN**.