



COUNTY OF ALBANY
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COMMISSIONERS@CO.ALBANY.WY.US

COUNTY COMMISSIONERS' REGULAR MEETING AGENDA
COURTHOUSE, ROOM 105
JUNE 1, 2021

REGULAR MEETING: 9:30 a.m.

1. **Call to order and roll call.**
2. **Pledge of Allegiance.**
3. **Public Hearings.**
 - Renewal of Retail Liquor Licenses
 - Renewal of Restaurant Liquor License
 - Renewal of Limited Retail Liquor License (Club)
 - Renewal of Microbrewery Permits
 - Renewal of Winery Permit
 - Transfer of Retail Liquor License from Woods Landing, LLC dba Woods Landing Resort to PENS Retreat, LLC dba Woods Landing Resort
 - Renewal of Retail Liquor License for PENS Retreat, LLC dba Woods Landing Resort
 - Roger Canyon Zoning Change LUC-04-21
 - Osborne Zoning Change LUC-02-21
 - Ivanoff Zoning Change LUC-06-20
 - Ivanoff Subdivision SD-05-20
 - Vistabeam – Herrick Lane Tower LUCT-01-21
 - Proposed Amendments to Fiscal Year 2020-2021 Albany County Budget
4. **Comments from the public.**
5. **Disclosures.**
6. **Consideration of changes on the agenda.**
7. **Approval of Consent Agenda.**

CONSENT AGENDA

- 7a. Minutes of the Regular Meeting of the Board.
 - Action: that the Board APPROVES the MINUTES of the May 18, 2021 Regular Meeting of the Board.
- 7b. Minutes and Agenda of the Albany County Fire District #1.
 - Action: that the Board ACKNOWLEDGES RECEIPT of the March 17, 2021 and April 21, 2021 MINUTES and the May 19, 2021 AGENDA of the Albany County Fire District #1.
- 7c. Minutes, Agenda, Budget vs. Actuals and Advertising/Grants Transaction Report for the Albany County Tourism Board.
 - Action: that the Board ACKNOWLEDGES RECEIPT of the April 16, 2021 MINUTES; May 17, 2021 AGENDA; BUDGET vs. ACTUALS REPORT July 2020-June 2021 and the ADVERTISING/GRANTS TRANSACTION REPORT for April 2021 for the Albany County Tourism Board.
- 7d. Minutes, Agenda, Budget vs. Actuals, Balance Sheet, Credit Card Register and Check Register for the Albany County Public Library Board of Directors.
 - Action: that the Board ACKNOWLEDGES RECEIPT of the April 26, 2021 MINUTES; May 24, 2021 AGENDA; BUDGET vs. ACTUALS REPORT as of April 30, 2021; BALANCE SHEET as of April 30, 2021; CREDIT CARD REGISTER for April 2021 and CHECK REGISTER for April 2021 for the Albany County Public Library Board of Directors.
- 7e. Minutes for the Pilot Hill Inc., Board of Directors.
 - Action: that the Board ACKNOWLEDGES RECEIPT of the January 21, 2021, February 25, 2021, and the March 25, 2021 MINUTES for the Pilot Hill Inc., Board of Directors.

SUE IBARRA
COMMISSIONER

PETE GOSAR
COMMISSIONER CHAIRPERSON

HEBER RICHARDSON
COMMISSIONER

- 7f. Minutes and Agenda for the Nine Mile Water and Sewer District.
Action: that the Board ACKNOWLEDGES RECEIPT of the May 12, 2021 and May 19, 2021 MINUTES and the May 19, 2021 AGENDA for the Nine Mile Water and Sewer District.
- 7g. Albany County Sheriff Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the April 2021 MONTHLY STATEMENT from Aaron Appelhans, Sheriff.
- 7h. Albany County Detention Center Monthly Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the April 2021 MONTHLY REPORT from Aaron Appelhans, Sheriff.
- 7i. Albany County Hospital District FY 2021-2022 Proposed Budget and request for Mill Levies.
Action: that the Board ACKNOWLEDGES RECEIPT of Albany County Hospital District FY 2021-2022 PROPOSED BUDGET and request a MILL LEVY of 3 mills.
- 7j. ACH payment to the Internal Revenue Service regarding federal tax payment.
Action: that the Board RATIFIES payment to the Internal Revenue Service regarding federal tax payment for May 2021.
- 7k. ACH payments to Blue Cross Blue Shield regarding health insurance claims and Administrative Fees.
Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims and Administrative Fees.
- 7l. ACH payment to Medlimal for the Consumer Monthly Subscription Fee.
Action: that the Board RATIFIES payments to Medlimal for the Consumer Monthly Subscription Fee for April and May 2021.
- 7m. Acknowledge Receipt of Correspondence.
Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Department of Environmental Quality (3); Sue Ibarra (22); Pete Gosar (27); Kinder Morgan; County News; Ron Wilson (2); Gayle Woodsum; Kevin T. Kilty; Medicine Bow Routt National Forests (2); Bern Hinckley (2); Wyoming County Commissioners Association (4); Amanda MacDonald; Water & Waste Digest; Albany County Noxious Weed Newsletter; Jim Johnson; Laramie Chamber Business Alliance (2); Tracy Fletcher; Wyoming Rural Road Safety Program; Faryn Babbitt; Brian and Kirsten Reynolds; David Gertsch (2); John F. Freeman; Scott Larson; Steve Smutko; Tony Hoch (2); Gail Kahn Stakes (6); Fred Ogden; Rita Peterson (2); Becky Farley (2); Eric Uhlman; Janet Moser; Mark Augustin; Thurman Short; Wyoming Game and Fish Department; Frederick Ames (2); Kenny Lankford; Van Williams; Wyoming Department of Transportation; Mike Massie; Jennifer Kirchhoefer and Lisa Riggs.

REGULAR AGENDA

8. Present for **APPROVAL**, Contract between Wyoming Department of Health, Public Health Division and Albany County for the purpose of setting forth the terms and conditions by which the Subrecipient shall develop Public Health Emergency Preparedness and Response capability in the jurisdiction through implementation of the Centers for Disease Control and Prevention Public Health Preparedness Capabilities in an amount not to exceed \$111,000.00 from July 1, 2021 through June 30, 2022. (Staci Bruce, Public Health Nurse Manager)
9. Present for **APPROVAL**, Renewal of Retail Liquor Licenses. (Kayla White, Deputy County Clerk)
10. Present for **APPROVAL**, Renewal of Restaurant Liquor License. (Kayla White, Deputy County Clerk)
11. Present for **APPROVAL**, Renewal of Limited Retail Liquor License (Club). (Kayla White, Deputy County Clerk)
12. Present for **APPROVAL**, Renewal of Microbrewery Permits. (Kayla White, Deputy County Clerk)
13. Present for **APPROVAL**, Renewal of Winery Permit. (Kayla White, Deputy County Clerk)
14. Present for **APPROVAL**, Transfer of Retail Liquor License from Woods Landing, LLC dba Woods Landing Resort to PENS Retreat, LLC dba Woods Landing Resort. (Kayla White, Deputy County Clerk)
15. Present for **APPROVAL**, Renewal of Retail Liquor License for PENS Retreat, LLC dba Woods Landing Resort. (Kayla White, Deputy County Clerk)
16. Present for **CONSIDERATION**, Roger Canyon Zoning Change Application LUC-04-21. (David C. Gertsch, Planning Director)
17. Present for **CONSIDERATION**, Osborne Land Use Change Application LUC-02-21. (Joe Wilmes, Assistant Planner)

18. Present for **CONSIDERATION**, Ivanoff Zoning Change Application LUC-06-20. (David C. Gertsch, Planning Director)
19. Present for **CONSIDERATION**, Ivanoff Subdivision Permit Application SD-05-20. (David C. Gertsch, Planning Director)
20. Present for **CONSIDERATION**, Inventive Wireless LLC dba Vistabeam – Herrick Lane Tower Permit Application LUCT-01-21. (Joe Wilmes, Assistant Planner)
21. Present for **APPROVAL**, Resolution 2021-019, A Resolution Supporting the Submission of a Grant Application to the United States Department of Justice, Bulletproof Vest Partnership Program (CFDA#16.607), for the Purchase of Bulletproof Vests by the Albany County Sheriff's Department. (Aaron Appelhans, Sheriff)
22. **RATIFY** Application to the Wyoming Department of Transportation (WYDOT) for the National Highway Traffic Safety Administration (NHTSA) funds to fund Albany County Sheriff's Department in overtime enforcement of impaired driving and occupant protection high visibility in the amount of \$12,752.80. (Aaron Appelhans, Sheriff and Bailey Quick, Grants Specialist)
23. **AWARD** the bid to Overcomer Counseling, LLC for the Group Therapy and Day Treatment Services for Integrated Juvenile Treatment Program Participants. (Jennifer Curran, Civil Attorney)
24. Present for **APPROVAL**, Contract between Albany County and Overcomer Counseling, LLC for the Group Therapy and Day Treatment Services for Integrated Juvenile Treatment Program Participants. (Jennifer Curran, Civil Attorney)
25. **AWARD** the bid to Overcomer Counseling, LLC for the Individual Treatment Services for Integrated Juvenile Treatment Program Participants. (Jennifer Curran, Civil Attorney)
26. Present for **APPROVAL**, Contract between Albany County and Overcomer Counseling, LLC for the Individual Treatment Services for Integrated Juvenile Treatment Program Participants. (Jennifer Curran, Civil Attorney)
27. **AWARD** the bid to Education Health Center of Wyoming to provide Psychiatric Nurse Practitioner and Medically Assisted Treatment Services to Albany County Court Supervised Treatment Program participants. (Jennifer Curran, Civil Attorney)
28. Present for **APPROVAL**, Contract between Albany County and Education Health Center of Wyoming to provide Psychiatric Nurse Practitioner and Medically Assisted Treatment Services to Albany County Court Supervised Treatment Program participants. (Jennifer Curran, Civil Attorney)
29. **AWARD** the bid to WWC Engineering for the Civil Engineer for County Contracted Engineering Services. (Jennifer Curran, Civil Attorney)
30. Present for **APPROVAL**, Contract between Albany County and WWC Engineering for County Contracted Civil Engineering Services. (Jennifer Curran, Civil Attorney)
31. Present for **APPROVAL**, Volunteers of America Northern Rockies (VOA) grant application for 2021-2022 Subgrant funding from the 2019 OJJDP Nonparticipating State Award in the amount of \$68,998.00 for the funding cycle of July 1, 2021 through June 30, 2022. (Bailey Quick, Grants Specialist)
32. Present for **APPROVAL**, purchase of Meraki Access Points from Advanced Network Management, Inc., (ANM) through the NASPO Agreement not to exceed the amount of \$25,782.63. (Adam Wales, IT Director)
33. Present for **APPROVAL**, Resolution 2021-020, A Resolution Transferring Unencumbered or Unexpended Appropriation Balances from One Fund to Another and Amending the Appropriations for the Fiscal Year 2020-2021 Budget of the County of Albany, Wyoming. (Jackie R. Gonzales, County Clerk)
34. **AWARD** the 2021-2022 County Commissioners Renewal Scholarship. (Commissioners)
35. **APPROVE** Vouchers for May 2021. (Commissioners)
36. **EXECUTIVE SESSION** pursuant to W.S. §16-4-405(a)(iii). (Commissioners)
37. **GO INTO** Executive Session. (Commissioners)
38. **RETURN** to Regular Session. (Commissioners)
39. **ACTION**, if needed, regarding Executive Session. (Commissioners)
40. **DISCUSS**, Courthouse mask requirements and the state of COVID in Albany County. (Dr. Jean Allais, Albany County Health Officer)

41. **DISCUSS**, Memorandum of Understanding with the City of Laramie for the Rail Tie Wind Project Impact Assistance Funds and **DIRECT** the Chairperson to sign once finalized.
(Jennifer Curran, Civil Attorney)
42. **RECESS.**
43. **Public Hearing: 6:00 p.m.**
Rail Tie Wind Project WECS-01-21
44. Present for **CONSIDERATION**, the Rail Tie Wind Project WECS-01-21. (Commissioners)
45. **ADJOURN.**