



COUNTY OF ALBANY
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COMMISSIONERS@CO.ALBANY.WY.US

AMENDED
COUNTY COMMISSIONERS' REGULAR MEETING AGENDA
VIA ZOOM
AUGUST 4, 2020

PLEDGE OF ALLEGIANCE

REGULAR MEETING: 9:30 a.m.

1. Call to order and roll call.
2. Comments from the public.
3. Disclosures.
4. Consideration of changes on the agenda.
5. Approval of Consent Agenda.

CONSENT AGENDA

- 5a. Minutes of the Regular Meeting of the Board.
Action: that the Board APPROVES the MINUTES of the July 21, 2020 Regular Meeting of the Board.
- 5b. Minutes of the Albany County Fire District #1.
Action: that the Board ACKNOWLEDGES RECEIPT of the June 17, 2020 and June 24, 2020 MINUTES of the Albany County Fire District #1.
- 5c. Minutes, Agenda, Profit & Loss Budget vs. Actual and Advertising/Grants Transaction Report for the Albany County Tourism Board.
Action: that the Board ACKNOWLEDGES RECEIPT of the June 15, 2020 MINUTES, July 20, 2020 AGENDA, PROFIT & LOSS BUDGET vs. ACTUAL July 2020 through June 2021 and the ADVERTISING/GRANTS TRANSACTION REPORT for June 2020 for the Albany County Tourism Board.
- 5d. Agenda of the Valley View Drive Community Improvement and Service District.
Action: that the Board ACKNOWLEDGES RECEIPT of the July 9, 2020 AGENDA of the Valley View Drive Community Improvement and Service District.
- 5e. Minutes, Agenda, Budget vs. Actual, Balance Sheet, Check Register and Credit Card Log of the Albany County Public Library Board of Directors.
Action: that the Board ACKNOWLEDGES RECEIPT of the June 22, 2020 Regular Meeting Minutes, July 16, 2020 Special Meeting MINUTES, July 27, 2020 AGENDA, BUDGET vs. ACTUAL July 2019 through June 2020, CHECK REGISTER for June 2020 and CREDIT CARD LOG for June 2020 of the Albany County Public Library Board of Directors.
- 5f. FY 2020-2021 Final Budget of the Laramie Rivers Conservation District.
Action: that the Board ACKNOWLEDGES RECEIPT of the FY 2020-2021 FINAL BUDGET of the Laramie Rivers Conservation District.
- 5g. Pioneer Canal-Lake Hattie Irrigation District 2021 Assessment Roll; Signature & Verification Sheet approving 2021 Assessment Roll; Order Approving Budget, June 3, 2020 and Petition for Budget Hearing – July 1, 2020 through June 30, 2021.
Action: that the Board ACKNOWLEDGES RECEIPT of the Pioneer Canal-Lake Hattie Irrigation District 2021 Assessment Roll; Signature & Verification Sheet approving 2021 Assessment Roll; Order Approving Budget, June 3, 2020 and Petition for Budget Hearing – July 1, 2020 through June 30, 2021.
- 5h. Laramie Valley Municipal Irrigation District 2020 Assessment Roll.
Action: that the Board ACKNOWLEDGES RECEIPT of the 2020 ASSESSMENT ROLL for the Laramie Valley Municipal Irrigation District.

PETE GOSAR
COMMISSIONER

TERRI JONES
COMMISSIONER CHAIRPERSON

HEBER RICHARDSON
COMMISSIONER

- 5i. Town of Rock River Budget Ordinance & Property Tax Levy.
Action: that the Board ACKNOWLEDGES RECEIPT of the Town of Rock River 2020-2021 Fiscal Budget Ordinance 1-504 and request for Property Tax Levy of 8 mills
- 5j. Ivinson Memorial Hospital Fiscal Year 2021 Budget and Request for Mill Levies.
Action: that the Board ACKNOWLEDGES RECEIPT of Ivinson Memorial Hospital Fiscal Year 2021 Budget and request for Mill Levies.
- 5k. FY 2020-2021 Final Budget of the Rainbow Valley Special Road District.
Action: that the Board ACKNOWLEDGES RECEIPT of the FY 2020-2021 FINAL BUDGET of the Rainbow Valle Special Road District.
- 5l. FY 2020-2021 Proposed Budget of the Nine Mile Water District.
Action: that the Board ACKNOWLEDGES RECEIPT of the FY 2020-2021 PROPOSED BUDGET of the Nine Mile Water District.
- 5m. FY 2020-2021 Final Budget of the Rainbow Valley Special Road District.
Action: that the Board ACKNOWLEDGES RECEIPT of the FY 2020-2021 FINAL BUDGET of the Rainbow Valle Special Road District.
- 5n. \$1,000.00 Official Bond and Oath for Rodney D. Dvorak, President, Nine Mile Water District.
Action: that the Board APPROVES the \$1,000 BOND and OATH for Rodney D. Dvorak, President, Nine Mile Water District.
- 5o. ACH payment to the Internal Revenue Service regarding federal tax payment.
Action: that the Board RATIFIES payment to the Internal Revenue Service regarding federal tax payment for July 2020.
- 5p. ACH payments to Blue Cross Blue Shield regarding health insurance claims and Administrative Fees.
Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims and Administrative Fees.
- 5q. Acknowledge Receipt of Correspondence.
Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Laramie Chamber Business Alliance (3); CenturyLink; Mary Fick Monteith; Jennifer K. Brook; Kenneth Carson Anderson; Lane Clark; Local Government Liability Pool; Tammy Sullivan; Dave O'Malley (5); David Gertsch; Reba D. Epler, J.D., LLC; Aimee Binning; Cindy Speiser; Jerry Peterson; Medicine Bow Routt National Forests; Wyoming County Commissioner Association (3); Wyoming Department of Transportation; Building Industry Credit Association; Office of Governor Mark Gordon (5); Office of Wyoming State Public Defender; Peggy Trent, Albany County and Prosecuting Attorney as Counsel for Petitioner, Albany County Assessor Before the State Board of Equalization; Dennis P. Craig; Prothman; Storm Water Solution & Water & Waste Digest.

REGULAR AGENDA

- 6. Present for **APPROVAL**, Road Maintenance Agreement between the County of Albany, State of Wyoming and Dietzler Construction Corporation for the Dam Reconstruction/Maintenance for Wheatland Irrigation in Township 23 North, Range 73 West of Section 36 and will utilize County Road #727, aka Tunnel Road for a duration of 9 months. (Rob Fisher, Road and Bridge Superintendent)
- 7. Present for **CONSIDERATION**, request for an exemption from the large tract subdivision process (Uren). (David Gertsch, Planning Director)
- 8. Present for **APPROVAL**, Modification No. 1 Research Services Agreement between University of Wyoming and City of Laramie and Albany County, WY for the Airborne Electromagnetic Geophysical Study and **AUTHORIZE** the Chairman to sign. (David Gertsch, Planning Director)
- 9. Present for **CONSIDERATION**, Amendments to the Functional Classification Map as recommended by the Urban Systems Advisory Committee and **AUTHORIZE** the Chairperson to sign. (David Gertsch, Planning Director)
- 10. Present for **CONSIDERATION**, Amended and Restated Cooperative Agreement Among the Wyoming Department of Transportation, City of Laramie and Albany County for the Urban Systems Advisory Committee and **AUTHORIZE** the Chairperson to sign. (David Gertsch, Planning Director)
- 11. Present for **CONSIDERATION**, Amended By-Laws for the Urban Systems Advisory Committee and **AUTHORIZE** the Chairman to sign. (David Gertsch, Planning Director)

12. **DISCUSS** the Third Amendment to Inmate Telecommunication Location Agreement between Telmate, LLC and Albany County Government and **APPROVE** the Amendment, and **AUTHORIZE** the Sheriff to sign the contract. (Dave O'Malley, Sheriff)
13. Present for **APPROVAL**, Application for Special Malt Beverage Permit for Lynn and Paul Montoya dba Vista de la Luna Bed & Breakfast for a public concert event located at 88 Monument Road, Laramie, Wyoming on August 8, 2020 from 3:00 p.m. to 9:00 p.m. (Kayla White, Deputy County Clerk)
14. Present for **APPROVAL**, Application for Catering Permit for Justin Taylor of Cavalryman Steakhouse for a Wedding Reception located at 142 Vista Grande Way, Laramie, WY 82070 on August 29, 2020 from 4:00 p.m. to 2:00 a.m. (Kayla White, Deputy County Clerk)
15. **RATIFY** COBRA rate verification. (Amanda Rodriguez, Chair, HIMT)
16. Present for **APPROVAL**, Administrative Services Agreement between Blue Cross Blue Shield of Wyoming and Albany County Employees. (Amanda Rodriguez, Chair, HIMT)
17. Present for **APPROVAL**, Amendment to the Policy and Procedure Manual to add a Social Media Policy and **DIRECT** Human Resources to request signatures on the Policy and Procedure Manual. (Christina Snowberger, Human Resources Director)
18. **DISCUSS** Hazard Pay to be given to State and County Employees. (WIC and Public Health). (Christina Snowberger, Human Resources Director)
19. Present for **APPROVAL**, Memorandum of Understanding between Wyoming Department of Health, Public Health Division and Albany County for the purpose of setting forth the terms and conditions by which the County shall utilize grant funds for Public Health personnel salaries to support contact tracing and other outbreak response activities, County Health Officer pay for outbreak response activities and human SARS-CoV-2 testing costs in the amount not to exceed 689,632.00 from March 13, 2020 through December 30, 2020. (Ryan Kiser, Public Health Nurse Manager)
20. Present for **APPROVAL**, Memorandum of Understanding between Wyoming Department of Health, Public Health Division and Albany County for the purpose of setting forth the terms and conditions by which the County shall provide Public Health Nursing (PHN) services and provide home visitation services, Children's Special Health (CSH) Program services, and other Maternal and Child Health (MCH) services that support Title V priorities in the amount not to exceed \$330,774.00 from July 1, 2020 through June 30, 2022. (Ryan Kiser, Public Health Nurse Manager)
21. Present for **APPROVAL**, Contract between Wyoming Department of Health, Public Health Division and Albany County for the purpose of setting forth the terms and conditions by which the Subrecipient shall ensure the appointed County Health Officer (CHO) provides additional support to the Subrecipient's Public Health Nursing Office in relation to Public Health Preparedness and Response in an amount not to exceed \$9,600.00 from July 1, 2020 through June 30, 2021. (Ryan Kiser, Public Health Nurse Manager)
22. Present for **APPROVAL**, Contract between Wyoming Department of Health, Public Health Division and Albany County for the purpose of setting forth the terms and conditions by which the Subrecipient shall: develop Public Health Emergency Preparedness and Response capability in the jurisdiction through implementation of the Centers for Disease Control and Prevention Public Health Preparedness Capabilities in an amount not to exceed \$111,000.00 from July 1, 2020 through June 30, 2021. (Ryan Kiser, Public Health Nurse Manager)
23. Present for **APPROVAL**, Agreement between Board of Commissioners of the County of Albany, Wyoming and Greater Wyoming Big Brothers Big Sisters to provide prevention to at-risk youth prior to involvement in Adult and Juvenile Court in an amount not to exceed \$28,354.00 from the date of execution to June 30, 2021. (Bailey Quick, Grants Specialist)
24. Present for **APPROVAL**, 2020-2021 Commercial Snow Removal Agreement between Tough Guys Lawn Care & Sprinklers and Albany County Government for snow removal at 3821 Beech Street from October 1, 2020 through April 30, 2021 in the amount of \$1,680.00. (Bailey Quick, Grants Specialist)
25. Present for **APPROVAL**, Amendment One between the Board of Commissioners of the County of Albany, Wyoming by and through the Branch of Big Brothers Big Sisters for Prevention Services for the purpose of revising Paragraph 3 & 4.01, to extend the agreement to September 30, 2020 and to increase the total contract dollar amount from \$13,763.12 to \$49,573.12. (Bailey Quick, Grants Specialist)

26. Present for **APPROVAL**, Quote from Lewan Technologies in an amount not to exceed \$174,139.00 to be paid from the 2018 SPET tax funds for the upgrade of storage and computer infrastructure. (Adam Wales, IT Director)
27. Present for **APPROVAL**, Lease Between Albany County, Wyoming and City of Laramie, Wyoming for Fire Training Center. (Peggy Trent, Albany County and Prosecuting Attorney)
28. Present for **APPROVAL**, Contract between the Board of Commissioners of the County of Albany, Wyoming by and through the Albany County & Prosecuting Attorney's Office and Cathedral Home for Children for Adult Diversion Program Services in an amount not to exceed \$60,000.00 from July 1, 2020 through June 30, 2021. (Peggy Trent, Albany County and Prosecuting Attorney)
29. Present for **APPROVAL**, Contract between the Board of Commissioners of the County of Albany, Wyoming and Wainscott Consulting, LLC for Grant Writing Services for an hourly rate of \$35.00 per hour in an amount not to exceed \$30,000.00 from July 1, 2020 through June 30, 2021. (Peggy Trent, Albany County and Prosecuting Attorney)
30. Present for **APPROVAL**, Management of Agreement Between Board of County Commissioners for Albany County, Wyoming, and Pilot Hill, Inc., for Open Space Site. (Peggy Trent, Albany County and Prosecuting Attorney)
- 30a. Present for **APPROVAL**, Special Use Lease between Wyoming Board of Land Commissioners and the Board of Commissioners of the County of Albany, Wyoming for the Pilot Hill Property. (Commissioners)
31. **DISCUSS**, providing benefits to the County Health Officer. (Commissioners)
32. **APPROVE** Vouchers for July 2020. (Commissioners)
33. **ADJOURN**.