



COUNTY OF ALBANY
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COUNTY COMMISSIONERS' REGULAR MEETING AGENDA
COURTHOUSE, ROOM 105
OCTOBER 17, 2017

PLEDGE OF ALLEGIANCE

REGULAR MEETING: 9:30 a.m.

1. Call to order and roll call.
2. Comments from the public.
3. Consideration of changes on the agenda.
4. Approval of Consent Agenda.

CONSENT AGENDA

- 4a. Minutes of the Regular Meeting of the Board.
Action: that the Board APPROVES the MINUTES of the October 3, 2017 Regular Meeting of the Board.
- 4b. Minutes of the Albany County Public Library Board of Directors.
Action: that the Board ACKNOWLEDGES RECEIPT of the August 21, 2017 MINUTES of the Albany County Public Library Board of Directors.
- 4c. Minutes of the Albany County Weed and Pest Control District.
Action: that the Board ACKNOWLEDGES RECEIPT of the September 7, 2017 MINUTES of the Albany County Weed and Pest Control District.
- 4d. Minutes and Agenda of the Albany County Planning and Zoning Commission.
Action: that the Board ACKNOWLEDGES RECEIPT of the September 13, 2017 MINUTES and the October 11, 2017 AGENDA of the Albany County Planning and Zoning Commission.
- 4e. Minutes and Agendas of the Sherman Hill Road Improvement and Service District.
Action: that the Board ACKNOWLEDGES RECEIPT of the August 8, 2017 and September 12, 2017 AGENDAS and the August 8, 2017 and September 12, 2017 MINUTES of the Sherman Hill Road Improvement and Service District.
- 4f. Albany County Public Health Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the August 2017 MONTHLY STATEMENT from Melissa Zaferos, Public Health Nurse Manager.
- 4g. Albany County Planning Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the September 2017 MONTHLY STATEMENT from David Gertsch, County Planner.
- 4h. Albany County Detention Center Monthly Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the September 2017 MONTHLY REPORT from David O'Malley, County Sheriff.
- 4i. Albany County General Fund Expenditure Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the GENERAL FUND EXPENDITURE REPORT for the month ending September 2017 as prepared by the County Clerk's Office.
- 4j. ACH payment to the Internal Revenue Service regarding federal tax payment.
Action: that the Board RATIFIES payment to the Internal Revenue Service regarding federal tax payment for October 2017.
- 4k. ACH payments to Blue Cross Blue Shield regarding health insurance claims.
Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims.
- 4l. Acknowledge Receipt of Correspondence.
Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Williams; Wyoming Arts Council; Black Hills Energy (2); Office of the WY State Public Defender; UW Extension-Footnotes; WY Department of Revenue; CountyNews; WY County Commissioners Association; WY Department of Transportation-WY Roadwork Guide; ACORD; Grant Showacre, Assessor; State of WY Department of Audit; Storm Water Solutions; Water & Wastes Digest; Wyoming Rural Electric News; American Public Human Services Association and Governing.

REGULAR AGENDA

5. Present for **RECOGNITION**, November Employee of the Month. (Christina Snowberger, Human Resources Coordinator)
6. **DISCUSS** with the Board the lease with the option to purchase the Branch Arena and the possible donation of property to the County for the Fair Board, the horse arena located at 3027 Fort Sanders Road including all associated stalls, shed rows, fences, round corral, manure bin, access road and associated land. (Charlene Castle, Treasurer, Albany County Fair Foundation Board)
7. **DISCUSS** Retirement benefits through a 457B plan with AXA Advisors, LLC. (Ryan Bennett, AXA Advisors, LLC)

8. Present for **APPROVAL**, Proposal from Tyler Technologies to purchase the iDoc Market Module for the County Clerk's Office in the amount of \$7,840.00. (Jackie R. Gonzales, County Clerk and Toby Schaefer, Medicine Bow Technologies)
9. Present for **APPROVAL**, request to Expend Specific Purpose Tax Funds for Designing and Constructing road improvements and culvert replacements on Cherokee Park Road at Willow Creek. (Bill Gorman, Engineer)
10. **DISCUSS** the Medical Reserve Corp 'MRC' position and **ACKNOWLEDGE** the selection of the part-time person to fulfill the needs of the grant. (Christina Snowberger, Human Resources Coordinator)
11. **DISCUSS** Surplus Sale. (Christina Snowberger, Human Resources Coordinator)
12. **REQUEST** an additional day of closure on December 26, 2017. (Christina Snowberger, Human Resources Coordinator)
13. Present for **APPROVAL**, Grant Agreement between the Wyoming Office of Homeland Security and the Albany County Commissioners in the amount of \$58,091.00 to be utilized for the Emergency Management Preparedness Grant (17-GPD-ALB-EM-GCF17) (CFDA #97.042) in order to build, sustain, and deliver core capabilities to achieve the goal of a secure and resilient nation. (Tai Wright, Grants Manager and Aimee Binning, Emergency Management Agency Coordinator)
14. Present for **APPROVAL**, Environmental Impact Assessment (EA) for the Community Youth Complex, Soccer Phase location Request for Proposals and **DIRECT** the Clerk to advertise. (Tai Wright, Grants Manager)
15. Present for **APPROVAL**, Sub-recipient agreements between the Albany County Commissioners and CLIMB Wyoming, Cathedral Home for Children/Extended Families Program, Interfaith Good Samaritan and Greater Wyoming Big Brothers Big Sisters in the amount of \$84,000.00 for TANF/CPI 2017-2018 grant funding for a total amount of \$85,000.00 (CFDA #93.558) for services provided between the date of the executed grant agreement and September 30, 2018. (Tai Wright, Grants Manager)
16. Present for **APPROVAL**, Resolution 2017-22 authorizing the Mineral Royalty Grant Application to the State Land and Investment Board for Albany County Courthouse North Entry in the amount of \$408,037.00 to address the structural, security and ADA accessibility issues for the Albany County Courthouse. (Tai Wright, Grants Manager)
17. **RATIFY** Letter of Support for Laramie BikeNet for their submission of a grant proposal for the Schoolyard Trail System Project. (Tai Wright, Grants Manager)
18. Present for **CONSIDERATION**, Renewal of Mobile Home Park Licenses for 2017-2018 for Jackson and Chaparral Gardens Mobile Home Parks. (David Gertsch, Planning Director)
19. Present for **APPROVAL**, Memorandum of Understanding between the City of Laramie, Wyoming and the Albany County, Wyoming Board of County Commissioners and the Septic System Impact Analysis, a Wyoming Nonpoint Source Section 205(j) Project. The purpose of this MOU is to formalize how the City will pay the County for the City's portion of the cost for the Septic System Analysis provided as a grant match for the Wyoming Nonpoint Source Section 205(j) administered by Wyoming Department of Environmental Quality. (David Gertsch, Planning Director)
20. Present for **APPROVAL**, Request for Proposals for Professional services to complete the Septic System Impact Analysis funded in part by a Wyoming Nonpoint Source 205(j) Grant and **DIRECT** the Clerk to advertise. (David Gertsch, Planning Director)
21. **REQUEST** permission to fill a vacancy in the Albany County Treasurer's Office. (Linda Simpson, County Treasurer)
22. **REQUEST** permission to fill a vacancy in the Albany County Detention Center. (Dave O'Malley, Sheriff)
23. **REQUEST** permission to fill the Public Health Response Coordinator position. (Melissa Zaferos, Public Health Nurse Manager)
24. Present for **APPROVAL**, the Summary of Benefits for Plan C by the SBC Approval Form. (Amanda Rodriguez, HIMT Chair)
25. Present for **APPROVAL**, Renewal of Consulting Services Agreement between Albany County and Bob Decker with Covenant Insurance Group, Inc. in the amount of \$19,050.00 to be paid out of the Health Insurance Account. (Amanda Rodriguez, HIMT Chair)
26. Present for **APPROVAL**, recommendation from the Health Insurance Management Team to extend the employer contribution to employee HSA's for year 2018 and increase HSA employer contribution to \$200.00 per month. (Amanda Rodriguez, HIMT Chair)
27. Present for **APPROVAL**, Amendment Number One Commercial Lease Agreement between the Albany County Board of Commissioners and Medicine Bow Technologies, Inc. (Peggy Trent, County and Prosecuting Attorney)
28. Present for **APPROVAL**, Memorandum of Understanding between the Board of Commissioners of the County of Albany, Wyoming by and through The Albany County CAO's Office and the Albany County Public Library for CAO Services. (Peggy Trent, County and Prosecuting Attorney)
29. Present for **APPROVAL**, Resolution 2017-21 dissolving the Civic Center Joint Powers Board. (Peggy Trent, County and Prosecuting Attorney)
30. Present for **APPROVAL**, Contract for Mental Wellness services for the Albany County Drug Court. (Peggy Trent, County and Prosecuting Attorney)
31. Present for **APPROVAL**, Contract for Attorney Services for the Albany County Drug Court. (Peggy Trent, County and Prosecuting Attorney)

32. Present for **APPROVAL**, Memorandum of Understanding with Albany County Fair Board for Attorney services. (Peggy Trent, County and Prosecuting Attorney)
33. Present for **APPROVAL**, Resolution 2017-23 appointing members to the Funding Oversight Committee to investigate, report and assist the County to obtain the various funding opportunities for the purchase of the Pilot Peak Property. (Commissioners)
34. **APPROVE** Payroll and Vouchers for October 2017. (Commissioners)
35. **ADJOURN**.