



COUNTY OF ALBANY
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AMENDED
COUNTY COMMISSIONERS' REGULAR MEETING AGENDA
DISTRICT COURTROOM
3RD FLOOR, COURTHOUSE
SEPTEMBER 19, 2017

PLEDGE OF ALLEGIANCE

REGULAR MEETING: 9:30 a.m.

1. Call to order and roll call.
2. Comments from the public.
3. Consideration of changes on the agenda.
4. Approval of Consent Agenda.

CONSENT AGENDA

- 4a. Minutes of the Regular Meeting of the Board.
Action: that the Board APPROVES the MINUTES of the September 5, 2017 Regular Meeting, the September 6, 2017 Emergency Meeting and the September 7, 2017 Special Meeting of the Board.
- 4b. Agenda and Minutes of the Albany County Planning and Zoning Commission.
Action: that the Board ACKNOWLEDGES RECEIPT of the September 13, 2017 AGENDA and the August 9, 2017 MINUTES of the Albany County Planning and Zoning Commission.
- 4c. Minutes of the Albany County Weed and Pest Control District.
Action: that the Board ACKNOWLEDGES RECEIPT of the August 8, 2017 MINUTES of the Albany County Weed and Pest Control District.
- 4d. Albany County Detention Center Monthly Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the August 2017 MONTHLY REPORT from Dave O'Malley, Sheriff.
- 4e. Albany County Sheriff Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the August 2017 MONTHLY STATEMENT from Dave O'Malley, Sheriff.
- 4f. Albany County Planner Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the August 2017 MONTHLY STATEMENT from David Gertsch, County Planner.
- 4g. Albany County Assessor Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the August 2017 MONTHLY STATEMENT from Grant Showacre, County Assessor.
- 4h. Albany County Clerk Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the August 2017 MONTHLY STATEMENT from Jackie R Gonzales, County Clerk.
- 4i. Albany County Clerk of District Court Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the August 2017 MONTHLY STATEMENT from Janice Sexton, Clerk of District Court.
- 4j. Albany County General Fund Expenditure Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the GENERAL FUND EXPENDITURE REPORT for the month ending July 2017 as prepared by the County Clerk's Office.
- 4k. ACH payment to the Internal Revenue Service regarding federal tax payment.
Action: that the Board RATIFIES payment to the Internal Revenue Service regarding federal tax payment for September 2017.
- 4l. ACH payments to Blue Cross Blue Shield regarding health insurance claims.
Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims.
- 4m. Acknowledge Receipt of Correspondence.
Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: State of Wyoming Business Council; Local Government Liability Pool, Wyoming Road Work Guide; Wyoming Transit Express; International City/County Management Association; UW Extension, Foot Notes; Governing; Wyoming Liquor Division; Employers Unity; Wyoming County Commissioners Association; Wyoming Department of Transportation; Prothman; The Laramie Chamber Business Alliance; Albany County Public Health; American Red Cross; Wyoming Rural Electric News and Roy Torres.

REGULAR AGENDA

5. Present for **RECOGNITION**, October Employee of the Month. (Christina Snowberger, Human Resources Coordinator)
6. Present for **CONSIDERATION**, Purchase and Sale Agreement of Pilot Hill Parcels from Pilot Peak, LLC, a Wyoming Limited Liability Company, Lodgepole Ranch LLC, a Wyoming Limited Liability Company, JHD Ranch LLC, a Wyoming Limited Liability Company; and DSS Holdings, LLC, a Wyoming Limited Liability Company, Sellers and County of Albany, State of Wyoming, Purchaser. (Commissioners)

TERRI JONES
COMMISSIONER

TIM CHESNUT
COMMISSIONER CHAIRMAN

HEBER RICHARDSON
COMMISSIONER

7. Present for **APPROVAL**, Resolution 2017-20, Resolution Creating a Funding Oversight Committee and Subcommittees to Investigate, Report and Assist the County to Obtain the Various Funding Opportunities for the Purchase of the Pilot Peak Property. (Commissioners)
8. Present for **APPROVAL**, proposal for new copiers for various County offices. (Luke Martin, Account Executive, Lewan Technology)
9. Present for **APPROVAL**, Change Order No. 1 for the Palmer Canyon Truck Bays Project for a cost increase of \$4,500.00 and **AUTHORIZE** the Chairman to **EXECUTE** the Change Order. (Bill Gorman, County Engineer)
10. **RATIFY** Letter to Wyoming Office of Homeland Security regarding the amendment to the 2016 State Homeland Security Program (general) Albany County Grant application to revise approved training. (Tai Wright, Grants Manager)
11. Present for **APPROVAL**, Cooperative Agreement between Wyoming Department of Environmental Quality and Albany County for the DEQ 205(j) Grant in the amount of \$30,000.00, (CFDA 66.454 Water Quality Management Planning Grant) to implement Albany County's Septic System Impact Analysis Project through June 30, 2019. (Tai Wright, Grants Manager)
12. Present for **APPROVAL**, the Contract between Albany County Commissioners and Safe Harbor in the amount of \$19,362.06 to provide Child Forensic Interview Services within Albany County when needed by law enforcement entities and/or the Wyoming Department of Family Services until June 30, 2018. (Tai Wright, Grants Manager)
13. Present for **APPROVAL**, Contract between Albany County Commissioners and Greater Wyoming Big Brothers Big Sisters in the amount of \$38,760.00 to provide prevention services to youth prior to involvement in Adult and Juvenile Court until September 30, 2018. (Tai Wright, Grants Manager)
14. Present for **APPROVAL**, Amendment Number One Commercial Lease Agreement between the Albany County Board of Commissioners and Medicine Bow Technologies, Inc., for the purpose of increasing the rent amount to include the use of the County's generator and to extend the term of the lease. (Tai Wright, Grants Manager)
15. Present for **APPROVAL**, Salary Authorization Form to increase the salary amount of the Victim Witness Coordinator from \$49,000.00 annually to \$53,000.00 annually. (Peggy Trent, County and Prosecuting Attorney)
16. Present for **APPROVAL**, Catering Permit for Roxie's on Grand, for a horse sale at Snowy Range Livestock, Indoor Arena located at 251 Mandel Lane, Laramie, WY to be held October 6, 2017 from 12:00 p.m. to 11:00 p.m. and October 7, 2017 from 12:00 p.m. to 6:00 p.m. (Kayla White, Deputy County Clerk)
17. Present for **APPROVAL**, recommendation from the Health Insurance Management Team to offer air ambulance services with MASA Medical Transport Solutions to all County employees. (Amanda Rodriguez, Health Insurance Management Chair and Lynn Arenson, MASA Manager of Business to Business Sales)
18. Department Head Quarterly Report from Maintenance. (Roy Torres, Building Superintendent)
19. Department Head Quarterly Report from Public Health. (Melissa Zaferos, Nurse Manager)
20. Department Head Quarterly Report from Drug Court. (Amy Terrell, Drug Court Coordinator)
21. Department Head Quarterly Report from GIS. (Alan Frank, GIS Coordinator)
22. Department Head Quarterly Report from Human Resources. (Christina Snowberger, Human Resources Coordinator)
23. Department Head Quarterly Report from Planning Director. (David Gertsch, County Planner)
24. Department Head Quarterly Report from Road and Bridge. (Rob Fisher, Road & Bridge Superintendent)
25. Department Head Quarterly Report from Fire Warden. (Scott Davis, Fire Warden)
26. Department Head Quarterly Report from Grants Manager. (Tai Wright, Grants Manager)
27. Department Head Quarterly Report from WIC. (Denise Ivey, WIC Coordinator)
28. Department Head Quarterly Report from EMA. (Aimee Binning, EMA Coordinator)
29. **UPDATE** on various Boards and Commissions. (Commissioners)
30. **APPROVE** Payroll and Vouchers for September 2017. (Commissioners)
31. **ADJOURN**.