



COUNTY OF ALBANY
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COUNTY COMMISSIONERS' REGULAR MEETING AGENDA

District Courtroom, 3rd Floor
AUGUST 15, 2017

PLEDGE OF ALLEGIANCE

REGULAR MEETING: 9:30 a.m.

1. Call to order and roll call.
2. Comments from the public.
3. Consideration of changes on the agenda.
4. Approval of Consent Agenda.

CONSENT AGENDA

- 4a. Minutes of the Regular Meeting of the Board.
Action: that the Board APPROVES the MINUTES of the August 1, 2017 Regular Meeting of the Board.
- 4b. Agenda and Minutes of the Albany County Planning and Zoning Commission.
Action: that the Board APPROVES the August 9, 2017 AGENDA and the July 12, 2017 MINUTES of the Albany County Planning and Zoning Commission.
- 4c. Town of Rock River FY 2017-2018 Budget and Mill Levy Request.
Action: that the Board ACKNOWLEDGES RECEIPT of the Adopted Town of Rock River FY 2017-2018 Budget and 8 Mill Levy Request.
- 4d. Albany County Planner Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the July 2017 MONTHLY STATEMENT from David Gertsch, County Planner.
- 4e. Albany County Public Health Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the July 2017 MONTHLY STATEMENT from Melissa Zaferos, Public Health Nurse Manager.
- 4f. Albany County Clerk Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the July 2017 MONTHLY STATEMENT from Jackie R Gonzales, County Clerk.
- 4g. Albany County Clerk of District Court Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the July 2017 MONTHLY STATEMENT from Janice Sexton, Clerk of District Court.
- 4h. Albany County Sheriff Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the July 2017 MONTHLY STATEMENT from Dave O'Malley, Sheriff.
- 4i. Laramie Rivers Conservation District FY 2017-2018 Final Budget.
Action: that the Board ACKNOWLEDGES RECEIPT of the FY 2017-2018 FINAL BUDGET of the Laramie Rivers Conservation District.
- 4j. ACH payment to the Internal Revenue Service regarding federal tax payment.
Action: that the Board RATIFIES payment to the Internal Revenue Service regarding federal tax payment for August 2017.
- 4k. Blue Cross Blue Shield Administrative Fees.
Action: that the Board RATIFIES payment to Blue Cross Blue Shield regarding Administrative Fees.
- 4l. ACH payments to Blue Cross Blue Shield regarding health insurance claims.
Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims.
- 4m. Acknowledge Receipt of Correspondence.
Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: CountyNews; Rocky Mountain Incident Management Team (2); George Jones; Medicine Bow-Routt National Forest (2); Tony Hoch, Laramie Rivers Conservation District; Debby Wiltse; Alexandria Zerbe; City of Laramie; Laramie Board of Realtors; Parks & Rec Business (PRB); Albany County Hospital District Board; Wyoming Arts Council; Wyoming Transit Express; Prothman Company; Wyoming Road Work Guide; Tony Kupilik; Cheri Frank and Bob Shine.

REGULAR AGENDA

5. Present for **RECOGNITION**, September Employee of the Month. (Christina Snowberger, Human Resources Coordinator)
6. **DISCUSS** the Purchase and Sale Agreement – Pilot Hill Parcels between County of Albany, State of Wyoming and Pilot Peak LLC, Lodgepole Ranch LLC, JHD Ranch LLC, and DSS Holdings LLC in the amount of Fourteen Million Dollars for 5,528.85 acres. (Commissioners)
7. Present for **APPROVAL**, Lease Agreement between Pilot Peak LLC, Lodgepole Ranch LLC and the County of Albany. The lease is for use of soccer and baseball facilities located within Section 21 and 22, Township 16 North, Range 73 West of the 6th P.M. The lease is for a term of 5 years, commencing on the 18th day of July 2017 and ending the close of business day on the 1st day of June, 2022. (Commissioners)
8. Present for **CONSIDERATION**, Bids for the Pete Lien Lime Plant Water Supply and Storage Project, Phase II - Pipeline and Pumphouse Construction Project and **AUTHORIZE** the

TERRI JONES
COMMISSIONER

TIM CHESNUT
COMMISSIONER CHAIRMAN

HEBER RICHARDSON
COMMISSIONER

- Chairman to **EXECUTE** the Agreement. (Bill Gorman, County Engineer)
9. Present for **CONSIDERATION**, Proposal by Spiegelberg Lumber & Building Company for pre-construction and construction services as Construction Manager at Risk in the amount of \$76,535.00 for Big Brothers Big Sisters Community Mentoring Center Phase 2 Project and **AUTHORIZE** the Chairman to **EXECUTE** the Agreement. (Bill Gorman, County Engineer)
 10. **RATIFY** Change of Scope of Work Request to FEMA for the Palmer Canyon Road Repair Project. (Bill Gorman, County Engineer)
 11. Present for **APPROVAL**, Agreement between Board of Commissioners of County of Albany, Wyoming and the Clinic for Mental Health and Wellness Services, LLC. (Amy Terrell, Drug Court Coordinator)
 12. **REQUEST** permission to fill a vacancy in the Albany County Detention Center. (Dave O'Malley, Sheriff)
 13. Present for **APPROVAL**, Contract between Albany County Sheriff's Office and University of Wyoming Athletics Department (UWAD) for special duty overtime compensation for deputies working during University of Wyoming football and basketball games, during the 2017-2018 season, and **AUTHORIZE** the Sheriff and County Clerk to sign. (Dave O'Malley, Sheriff)
 14. Present **APPROVAL**, Modification of Grant or Agreement No. 15-LE-11020600-025 with the U.S. Forest Service, increasing the grant amount by \$5,000.00 to cover the increase of patrols by the Albany County Sheriff's Office during the Special Event Eclipse and **AUTHORIZE** the Chairman and Sheriff to sign. Any unused funds are authorized to be used for additional patrols as outlined in the 2017 Annual Operating Plan. (Dave O'Malley, Sheriff)
 15. Present for **CONSIDERATION**, request for the Release of the Financial Assurance (Letter of Credit 176) provided for the infrastructure associated with the Vista Buttes Subdivision. (David Gertsch, Planning Director)
 16. Present for **APPROVAL**, Agreement among Wyoming Department of Health, Public Health Division, Albany County WIC Program and Albany County for the purpose of setting forth the terms and conditions of the Agreement to delineate the responsibilities of the Agency, the Local WIC Agency, and the County in providing program benefits of the United States Department of Agriculture/Food and Nutrition Services (USDA/FNS) Special Supplemental Nutrition Program for Women, Infants, and Children (WIC). The term of the agreement is from the date of execution through December 31, 2018 in the amount of \$163,047.00. (Denise Ivey, WIC Program Clinic Supervisor)
 17. **REQUEST** permission to hire two (2) temporary equipment operators in the Road and Bridge Department to be paid out of the Temporary Personnel Line Item in the County Commissioners' Budget. (Rob Fisher, Road and Bridge Superintendent)
 18. Present for **APPROVAL**, letter to Gwynn Bartlett, Carbon County Clerk to allow the Cavalryman II, LLC dba Cavalryman Steakhouse to apply for a Catering Permit for the Wyoming Stock Grower's Association dinner event at the Elk Mountain Ranch located at 1160 County Road 400, Elk Mountain, WY on August 26, 2017 from 5:00 p.m. to 11:00 p.m. (Kayla White, Deputy County Clerk)
 19. **ACKNOWLEDGE RECEIPT** of the Petition to Vacate an Alley and Portion of a Street in Albany County located in Centennial Platt from Kathleen McShane and McBird, LLC, dba The Mountain View Hotel & Cafe and **APPOINT** a Viewer. (Commissioners)
 20. Present for **APPROVAL**, Application for Electric Service or Line Extension for Albany County Government with Wheatland Rural Electric Association, Pole # 08-H-13-05, for the Laramie Peak Fire Zone for a minimum monthly rate of \$34.25. The contract shall continue in force for 5 years from the date of service. (Bill Gorman, County Engineer)
 21. Present for **APPROVAL**, Contractor Agreement between the Albany County Board of County Commissioners, the Albany County Court Security Committee and Sheela Schermetzler. The purpose of this contract is to secure a grant for the Courthouse North Entry Security Renovation which includes research, writing and reporting for that grant. The contract is effective from August 15, 2017 through December 30, 2018 in the amount not to exceed \$7,100.00 to be paid out of Courthouse Renovation Funds. (Bill Gorman, County Engineer)
 22. **AWARD** a two-year Contract to Medicine Bow Technologies for Information Technologies Support Services for Albany County in the monthly amount of \$24,566.80. (Commissioners)
 23. **AWARD** Contract for Engineering Services for Albany County. (Commissioners)
 24. **RATIFY** the appointment of Alan Frank, GIS Coordinator, as the Viewer regarding the Petition for Withdrawal of Easement that was granted for future extension of Bill Nye Avenue within the Snowy View Acres Subdivision in Section 6, Township 15 North, Range 72 West of the 6th P.M. that consists of approximately 2.02 acres. (Commissioners)
 25. Present for **APPROVAL**, Request for Proposal for Door Access Control System Upgrade and **DIRECT** the Clerk to advertise. (Toby Schaefer, Medicine Bow Technologies)
 26. **DISCUSS** lifting the Fire Ban in Albany County. (Scott Davis, Fire Warden)
 27. **CONSIDER** closing the Albany County Courthouse from 11:00 a.m. to 12:00 p.m. to view the solar eclipse. (Commissioners)
 28. Present for **EXECUTION**, Administrative Services Agreement between Blue Cross Blue Shield of Wyoming and Albany County Employees. (Amanda Rodriguez, HIMT Chairperson)
 29. **REQUEST**, permission to hire three (3) part-time interns in the Albany County Attorney's Office to be paid out of grant funds. (Christina Snowberger, HR Coordinator)
 30. **APPROVE** Payroll and Vouchers for August 2017. (Commissioners)
 31. **EXECUTIVE SESSION** pursuant to W.S. §16-4-405(a)(ii). (Commissioners)
 32. **GO INTO** Executive Session. (Commissioners)

33. **RETURN** to Regular Session. (Commissioners)
34. **ACTION**, if needed, regarding Executive Session. (Commissioners)
35. **ADJOURN**.