



COUNTY OF ALBANY
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AMENDED
COUNTY COMMISSIONERS' REGULAR MEETING AGENDA
COURTHOUSE, ROOM 105
JULY 18, 2017

PLEDGE OF ALLEGIANCE

REGULAR MEETING: 9:30 a.m.

1. Call to order and roll call.
2. Comments from the public.
3. Consideration of changes on the agenda.
4. Approval of Consent Agenda.

CONSENT AGENDA

- 4a. Minutes of the Regular Meeting of the Board.
Action: that the Board APPROVES the MINUTES of the June 30, 2017, July 7, 2017 and the July 10, 2017 Special Meetings and the July 5, 2017 Regular Meeting of the Board.
- 4b. Minutes, Payroll Summary, Revenue & Expenditures – Budget vs. Actuals, Balance Sheet and Agendas of the Albany County Public Library Board of Directors.
Action: that the Board ACKNOWLEDGES RECEIPT of the May 15, 2017 and June 2, 2017 MINUTES, the PAYROLL SUMMARY for May 2017, the REVENUES & EXPENDITURES – BUDGET VS. ACTUALS for July 2016 through May 2017 and BALANCE SHEET as of May 31, 2017 and the June 19, 2017 AGENDAS of the Albany County Public Library Board of Directors.
- 4c. Minutes of the Sherman Hill Road Improvement and Service District.
Action: that the Board ACKNOWLEDGES RECEIPT of the May 2, 2017 and the June 6, 2017 MINUTES of the Sherman Hill Road Improvement and Service District.
- 4d. Minutes Albany County Weed and Pest Control District.
Action: that the Board ACKNOWLEDGES RECEIPT of the June 6, 2017 MINUTES of the Albany County Weed and Pest Control District.
- 4e. Agenda and Minutes of the Albany County Planning and Zoning Commission.
Action: that the Board ACKNOWLEDGES RECEIPT of the July 12, 2017 AGENDA and the June 14, 2017 MINUTES of the Albany County Planning and Zoning Commission.
- 4f. Minutes, Agenda, Statement of Financial Position and Operations and Budget vs. Actuals Report of the Albany County Fair Association.
Action: that the Board ACKNOWLEDGES RECEIPT of the May 17, 2017 and June 12, 2017 MINUTES, June 12, 2017 and July 10, 2017 AGENDA, the STATEMENT OF FINANCIAL POSITION as of June 9, 2017 and July 7, 2017, the STATEMENT OF OPERATIONS for May 9, 2017 thru June 9, 2017 and June 13, 2017 thru July 16, 2017, and the 2016-2017 BUDGET VS. ACTUALS REPORT as of June 9, 2017 and July 7, 2017.
- 4g. Albany County Sheriff Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the June 2017 MONTHLY STATEMENT from Dave O'Malley, Sheriff.
- 4h. Albany County Public Health Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the June 2017 MONTHLY STATEMENT from Melissa Zaferos, Public Health Nurse Director.
- 4i. Albany County Assessor Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the June 2017 MONTHLY STATEMENT from Grant Showacre, County Assessor.
- 4j. Albany County Clerk Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the June 2017 MONTHLY STATEMENT from Jackie R. Gonzales, County Clerk.
- 4k. Albany County Clerk of District Court Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the June 2017 MONTHLY STATEMENT from Janice Sexton, Clerk of the District Court.
- 4l. Albany County Treasurer Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the June 2017 MONTHLY STATEMENT from Linda Simpson, County Treasurer.
- 4m. Albany County Detention Center Monthly Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the June 2017 MONTHLY REPORT from Dave O'Malley, Sheriff.
- 4n. Toltec Watershed Improvement District Proposed Budget for Fiscal Year 2017-2018.
Action: that the Board ACKNOWLEDGES RECEIPT of the PROPOSED BUDGET FOR FISCAL YEAR 2017-2018 for the Toltec Watershed Improvement District.
- 4o. Wold Improvement and Service District Bylaws.
Action: that the Board ACKNOWLEDGES RECEIPT of the BYLAWS for Wold Improvement and Service District.
- 4p. Albany County Hospital District Proposed Budget for Fiscal Year 2017-2018.
Action: that the Board ACKNOWLEDGES RECEIPT of the PROPOSED BUDGET FOR FISCAL YEAR 2017-2018 for the Albany County Hospital District.

TERRI JONES
COMMISSIONER

TIM CHESNUT
COMMISSIONER CHAIRMAN

HEBER RICHARDSON
COMMISSIONER

- 4q. Albany County Hospital District FY 2017-2018 Budget and request for Mil Levies.
Action: that the Board ACKNOWLEDGES RECEIPT of Albany County Hospital District FY 2017-2018 Budget and request a mil levy of 3 mils.
- 4r. Sherman Hill Road Improvement District Budget & Assessment Resolution.
Action: that the Board ACKNOWLEDGES RECEIPT of the Sherman Hill Road Improvement District Resolution 2018-001 Declaring Assessment and Resolution 2018-002 Adoption of Budget for FY2018.
- 4s. City of Laramie Budget Resolution & Property Tax Levy.
Action: that the Board ACKNOWLEDGES RECEIPT of the City of Laramie Budget Resolution 2017-40 and request for Property Tax Levy of 8 mils.
- 4t. Centennial Water and Sewer District Rules and Regulations Policies Manual.
Action: that the Board ACKNOWLEDGES RECEIPT of Rules and Regulations Policies Manual from the Centennial Water and Sewer District dated June 26, 2017.
- 4u. Pioneer Canal Lake Hattie Irrigation District (PCLHID) Assessment Roll, Signature and Verification Sheet Approving 2017 Assessment Roll, Order Approving Budget-June 6, 2017, and Petition for Budget Hearing – July 1, 2017 through June 30, 2018.
Action: that the Board ACKNOWLEDGES RECEIPT of the Pioneer Canal Lake Hattie Irrigation District (PCLHID) Assessment Roll, Signature and Verification Sheet Approving 2017 Assessment Roll, Order Approving Budget – June 6, 2017, and Petition for Budget Hearing – July 1, 2017 through June 30, 2018.
- 4v. Albany County School District #1 Fiscal Year 2017-2018 Budget and Request for mils.
Action: that the Board ACKNOWLEDGES RECEIPT of Albany County School District #1 Fiscal Year 2017-2018 Budget and request for Mil Levies.
- 4w. Albany County Weed and Pest Control District FY 2017-2018 Final Budget.
Action: that the Board ACKNOWLEDGES RECEIPT of Albany County Weed & Pest Control District FY 2017-2018 Final Budget.
- 4x. \$50,000.00 Bond for Ray Garson, Treasurer, Albany County Weed and Pest.
Action: that the Board APPROVES the \$50,000.00 Bond for Ray Garson, Treasurer, Albany County Public Weed and Pest.
- 4y. Albany County General Fund Revenue Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the GENERAL FUND REVENUE REPORT for the months ending June 2017 as prepared by the Albany County Treasurer's Office.
- 4z. Albany County General Fund Expenditure Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the GENERAL FUND EXPENDITURE REPORT for the months ending June 2017 as prepared by the Albany County Clerk's Office.
- 4aa. ACH payment to the Internal Revenue Service regarding federal tax payment.
Action: that the Board RATIFIES payment to the Internal Revenue Service regarding federal tax payment for July 2017.
- 4ab. ACH payments to Blue Cross Blue Shield regarding health insurance claims.
Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims.
- 4ac. Zoning Certificates
Action: that the Board APPROVES the following Zoning Certificates:

Geo Pin	Last Name	First Name	Zoning Permit #	Street #	Address	Value	Description of Use	Zoning
05-1573-12-1-29-006.00	Michielli	Joe	ZC-088-17	5510	Happy Jack Trail	\$ 0.00	Principal Structure	RR
05-1477-25-4-01-012.00	Laird	Troy & Tina	ZC-089-17	63	Meadow Plains Road	\$ 6,000.00	Accessory Building	RR
05-1472-14-1-00-016.00	Old Elk Ranch, LLC	J. Allen Construction	ZC-090-17	643	Hermosa Road	\$125,000.00	Principal Structure	AG
05-1574-20-4-00-035.00	Gutierrez	Roger	ZC-091-17	72	Osprey Road	\$ 1,200.00	Addition to Principal Structure	SLR
05-1573-12-4-16-005.00	Harris	Ryan	ZC-092-17	####	Canyon Ranch Road	\$580,000.00	Principal Structure	RR
05-1378-18-4-01-002.00	Red Fox Investments, LLC	C/O Mr. James Trudeau	ZC-093-17	30	Red Fox Road	\$100,000.00	Principal Structure	RR

- 4ad. Acknowledge Receipt of Correspondence.
Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Snowy Range Men's Service Club (2); Roy Torres; Delta Dental; Medicine Bow-Routt National Forests & Thunder Basin National Grasslands (4); CountyNews; Fundamental Church of Jesus Christ of Latter-Day Saints (2); WYDOT; UW Extension; Wyoming Association of Municipalities; Wyoming Department of Revenue; WY T2/LTAP Center (2); Wyoming Rural Electric News; Rocky Mountain Incident Management Team (17); Governing; City of Laramie; North Fork Homeowner's Association; Erdos Morgan; United States Postal Service; State of Wyoming Department of Workforce Services and CXT Concrete Products.

REGULAR AGENDA

5. Present for **RECOGNITION**, August Employee of the Month. (Christina Snowberger, Human Resources Coordinator)
6. Present for **APPROVAL**, FAA Grant Agreement No. 3-56-0017-34-2017 for federal funding to expand Terminal Building (Design) at the Laramie Regional Airport in the amount of \$311,826.00. The grant is 93.75% federal match matched by 3.75% from the Wyoming State Aeronautics - \$12,473.00 and 2.5% local match - \$8,315.40. The airport has funding in their budget for this project but the FAA requires approval from both the City of Laramie and Albany County. (Jack Skinner, Airport Manager)
7. Present for **APPROVAL**, FAA Grant Agreement No. 3-56-0017-35-2017 for federal funding to Rehabilitate Runway 3/21 (Phase I-Design) at the Laramie Regional Airport in the amount of \$378,412.00. The grant is 93.75% federal match matched by 3.75% from the Wyoming State Aeronautics - \$15,136.50 and 2.5% local match - \$10,091.00. The airport has funding in

- their budget for this project but the FAA requires approval from both the City of Laramie and Albany County. (Jack Skinner, Airport Manager)
8. Present for **APPROVAL**, Utility License for Centurytel, Inc. on County Road #210, Soldier Springs Road in the Northwest ¼ of Section 9, Township 15 North, Range 73 West. (Rob Fisher, Road & Bridge Superintendent)
 9. **INTRODUCE** Chaplains Brad Eakins, Ed Davis and Mike Berry and **ACKNOWLEDGE** the development of a Chaplaincy Program in the Albany County Sheriff's Office. (Dave O'Malley, Sheriff)
 10. Present for **APPROVAL**, Resolution 2017-17 Albany County Liquor Regulations. (Peggy Trent, County and Prosecuting Attorney)
 11. Present for **ACCEPTANCE**, Feasibility Study for the Youth Sports Complex. (Peggy Trent, County and Prosecuting Attorney)
 12. Present for **ACCEPTANCE**, Proposal from Peak Wellness Center for the Mental Health Gatekeeper Service Program. (Peggy Trent, County and Prosecuting Attorney)
 13. Present for **APPROVAL**, Resolution 2017-11 Resolution Approving and Consenting to Albany County Special Hospital District D/B/A Iverson Memorial Hospital Leasing the Operation of the Hospital to Iverson Memorial Hospital, A Wyoming Non-Profit Corporation. (Commissioners)
 14. Present for **DISCUSSION** and **APPROVAL**, Purchase and Sale Agreement – Pilot Hill Parcels between County of Albany, State of Wyoming and Pilot Peak LLC, Lodgepole Ranch LLC, JHD Ranch LLC, and DSS Holdings LLC in the amount of Fourteen Million Dollars for 5,528.85 acres. (Peggy Trent, County and Prosecuting Attorney)
 15. Present for **APPROVAL**, Lease Agreement between Pilot Peak LLC, Lodgepole Ranch LLC and the County of Albany. The lease is for use of soccer and baseball facilities located within Section 21 and 22, Township 16 North, Range 73 West of the 6th P.M. The lease is for a term of 5 years, commencing on the 18th day of July 2017 and ending the close of business day on the 1st day of June, 2022. (Peggy Trent, County and Prosecuting Attorney)
 16. **RATIFY**, 2 year Lease Agreement between Albany County and Laramie GM Auto Center for the truck for Public Health Response Coordinator to be paid out of PHEP funds at \$645.57 per month. (Melissa Zaferos, Public Health Nurse Manager)
 17. Present for **APPROVAL**, Amended Resolution 2017-003 Designating Commissioners of the Board of County Commissioners for Albany County, Wyoming to Supervise County Department Heads. (Christina Snowberger, Human Resources)
 18. **DISCUSS**, Door Locks and Keys. (Christina Snowberger, Human Resources and Toby Schaefer, Medicine Bow Technologies)
 19. Present for **APPROVAL**, ASO Group Plan Changes to add preventative changes as follows: screening for high blood pressure in adults; aspirin; and bowel prep medications required for the preparation of a preventative colonoscopy. Effective 08/01/2017, a one life-time cochlear implant is to become a benefit under this plan. Effective 01/01/2018, a third option that is only available to eligible retirees and eligible dependents/spouses: they will go on the third (3rd) plan which is the retiree plan which is HSA eligible, and will include: \$4,500 single deductible/\$9,000 family deductible; 90/10 coinsurance on the next \$5,000; and out-of-pocket maximums will be \$5,000 single/\$10,000 family. Effective 01/01/2017, diabetes management; any training for adolescents and/or adults will be payable as a regular benefit under the plan and the county is not requesting that BCBSWY research and reprocess any related claims, rather they will be brought by the group to BCBSWY's attention for reprocessing. (Amanda Rodriguez, HIMT Chairperson)
 20. Present for **APPROVAL**, Stop Loss Proposal from HM Life Insurance Company for Albany County Employees. (Amanda Rodriguez, HIMT Chairperson)
 21. **UPDATE** on various Board and Commissions. (Commissioners)
 22. **APPROVE** Payroll and Vouchers for July 2017. (Commissioners)
 23. **ADJOURN**.