



COUNTY OF ALBANY
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COMMISSIONERS@CO.ALBANY.WY.US

COUNTY COMMISSIONERS' REGULAR MEETING AGENDA
COURTHOUSE, ROOM 105
JULY 5, 2017

INTERVIEW: 9:00 a.m.

Albany County Public Library Board

PUBLIC HEARINGS: 9:30 a.m.

Albany County Conditional Use Application (CU-02-17)

McMillen Conditional Use Application (CU-03-17)

Wells Conditional Use Application (CU-04-17)

PLEDGE OF ALLEGIANCE

REGULAR MEETING

1. Call to order and roll call.
2. Comments from the public.
3. Consideration of changes on the agenda.
4. Approval of Consent Agenda.

CONSENT AGENDA

- 4a. Minutes of the Regular Meeting of the Board.
Action: that the Board APPROVES the MINUTES of the June 20, 2017 Regular Meeting of the Board.
- 4b. Minutes of the Laramie Rivers Conservation District.
Action: that the Board ACKNOWLEDGES RECEIPT of the March 22, 2017 and April 25, 2017 MINUTES of the Laramie Rivers Conservation District.
- 4c. Minutes, Agendas, Profit and Loss by Class, Profit and Loss Budget vs. Actual, Profit & Loss Budget Overview and Balance Sheet of the Laramie Plains Civic Center Joint Powers Board.
Action: that the Board ACKNOWLEDGES RECEIPT of the April 12, 2017, May 10, 2017 and the June 14, 2017 MINUTES, the May 10, 2017 and June 14, 2017 AGENDAS, PROFIT & LOSS BY CLASS for July 2016 through April 2017; April 2017 and May 2017, PROFIT & LOSS BUDGET VS. ACTUAL for July 2016 through May 2017 and July 2016 through June 2017; PROFIT & LOSS BUDGET OVERVIEW for July 2016 through June 2018 and BALANCE SHEET as of April 30, 2017 and May 31, 2017 of the Laramie Plains Civic Center Joint Powers Board.
- 4d. Laramie Plains Civics Center Proposed Budget for Fiscal Year 2017-2018.
Action: that the Board ACKNOWLEDGES RECEIPT of the PROPOSED BUDGET FOR FISCAL YEAR 2017-2018 for the Laramie Plains Civics Center.
- 4e. Albany County Public Health Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the May 2017 MONTHLY STATEMENT from Melissa Zaferos, Public Nurse Director.
- 4f. Albany County Detention Center Monthly Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the May 2017 MONTHLY REPORT from David O'Malley, County Sheriff.
- 4g. Albany County Treasurer Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the May 2017 MONTHLY STATEMENT from Linda Simpson, County Treasurer.
- 4h. Albany County Planning Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the June 2017 MONTHLY STATEMENT from David Gertsch, County Planner.
- 4i. Albany County General Fund Revenue Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the GENERAL FUND REVENUE REPORT for the month ending May 2017 as prepared by the County Treasurer's Office.
- 4j. Addressing Oversight Committee Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the June 30, 2017 REPORT from the Addressing Oversight Committee.
- 4k. ACH payment to the Internal Revenue Service regarding federal tax payment.
Action: that the Board RATIFIES payment to the Internal Revenue Service regarding federal tax payment for June 2017.
- 4l. Blue Cross Blue Shield Administrative Fees
Action: that the Board RATIFIES payment to Blue Cross Blue Shield regarding Administrative Fees.
- 4m. ACH payments to Blue Cross Blue Shield regarding health insurance claims.
Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims.

4n. Zoning Certificates

Action: that the Board APPROVES the following Zoning Certificates:

Geo Pin	Last Name	First Name	Zoning Permit #	Street #	Address	Value	Description of Use	Zoning
05-1574-01-1-00-026.00	Romero	Ramon A.	ZC-083-17	276	WY HWY 230 #62	\$0	Addition to Mobile Home	COMM
05-1573-12-1-29-004.00	Jacobsen	Patricia	ZC-084-17	####	Sherman Hill Rd	\$0	Principal Structure	RR
05-2076-08-1-00-020.00	SBA Communications (on behalf of T-Mobile)	Evan Hughes	ZC-085-17	213	Two Towers Road	\$0	Tower Co-Location	AG
05-1573-03-4-00-002.00	Linford, Gary J.	Pfiefer-Linford, Shirley J.	ZC-086-17	2921	Larkspur Lane	\$25,000	Accessory Building	RR
05-1573-01-4-19-006.00	Vasek	Nathan & Paula	ZC-087-17	2535	Sky View Lane	\$20,000	Accessory Building	SLR

4o. Acknowledge Receipt of Correspondence.

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: National Seminar Training; Laramie GM Auto Center, Inc.; CountyNews; University of Wyoming College of Agriculture; Prothman; Albany County Safe Project (2); State Engineer’s Office; Helen F. Bailey, International City/County Management Association; Albany County Public Library; National Association of Counties and Wyoming Office of State Lands and Investments.

REGULAR AGENDA

5. **DISCUSS** Local WYDOT projects and WYOLINK. (Director William Panos, Wyoming Department of Transportation, Pat Lewis, Chief Technology Officer and Colonel Kebin Haller, Wyoming Highway Patrol)
6. Consider for **APPROVAL**, Permit to Appraise from the Wyoming Department of Transportation for the purpose of purchasing a right-of-way corridor through the Town of Rock River for US Highway 287/30, Project P232040. (Commissioners)
7. **DISCUSS** services offered by Northwestern Mutual Wealth Management Company to County employees. (Jeremy J. Threlkeld, Financial Advisor)
8. **DISCUSS** and **AWARD** bid for the Pete Lien Lime Plant Storage Tank Project and **AUTHORIZE** Chairman to execute the agreement. (Bill Gorman, Engineer)
9. Present for **APPROVAL**, Big Brothers Big Sisters Community Mentoring Center Phase 2 Construction Manager at Risk RFP and **DIRECT** the Clerk to advertise the Public Notice. (Bill Gorman, Engineer)
10. Present for **CONSIDERATION**, Bid from Alexander Construction of Wheatland, WY for the Palmer Canyon Road Repairs Project and **AUTHORIZE** Chairman to execute the agreement in the amount of \$687,034.38. (Bill Gorman, Engineer)
11. **RATIFY** Estimate from Wheatland Rural Electric Association to install a new 200 amp 120/240 volt small commercial service on an existing pole in regards to the Palmer Canyon Fire Hall. (Bill Gorman, Engineer)
12. **RATIFY** Sand and Gravel Lease Agreement between the State of Wyoming Board of Land Commissioners and Albany County Government for land located in NENWNW of Section 11, Township 24 North, Range 72 West. (Commissioners)
13. Present for **APPROVAL**, Catering Permit for SDR, LLC dba O’Dwyers Public House for a wedding reception at Snowy Range Lodge located at 76 Barber Lake Road, Centennial, WY on July 22, 2017 from 4:00 p.m. to 11:00 p.m. (Kayla White, Deputy County Clerk)
14. Present for **APPROVAL**, Albany County Conditional Use Application (CU-02-17) to allow for the construction and use of a Fire Hall. (David Gertsch, County Planner)
15. Present for **APPROVAL**, the McMillen Conditional Use Application (CU-03-17) to allow for a second dwelling on the property. (David Gertsch, County Planner)
16. Present for **APPROVAL**, the Wells Conditional Use Application (CU-04-17) to allow for a second dwelling on a property. (David Gertsch, County Planner)
17. Present for **APPROVAL**, a Zoning Certificate Application (ZC-057-17) for a cabin/residence at 54 Elk Hollow Trail. (David Gertsch, County Planner)
18. Present for **APPROVAL**, Zoning Certificate Application (CU-066-17) for a cabin/residence at 4050 State HWY 230. (David Gertsch, County Planner)
19. Present for **APPROVAL**, 2017 Mobile Home Park Licenses for the following Mobile Home Parks: Blue Sky Mobile Home Park, Mountain View Mobile Home Park, Coronado Mobile Home Park, Woods Landing Resort, Wade’s Mobile Manner, Troutman’s Mobile Home Park, Peterson’s Mobile Home Park, Kiehm Mobile Home Park, K Bar D Mobile Home Park, Flying X Ranch, and Country Meadows Estates. (David Gertsch, County Planner)
20. Present for **APPROVAL**, Approach License for Joel and Kimberly Bingen on County Road #12, Sybille Road, located in Section 26, Township 21 North, Range 71 West. (Rob Fisher, Road and Bridge Superintendent)
21. Present for **APPROVAL**, 2017-2018 Sub-Award Agreement (Award Number 2015-JF-FX-K001) from Volunteers of America Northern Rockies (VOANR) and the Office of Juvenile Justice and Delinquency Prevention (OJJDP). The CFDA number is 16.540 in the amount of \$48,199.00. (Dave O’Malley, County Sheriff and Peggy Trent, County and Prosecuting Attorney)
22. **REQUEST** Statement of Receipts and Expenditures of the County during the preceding twelve (12) month setting forth the source and amount of all receipts and the purpose and the amount of all expenditures to be prepared upon reconciliation of all accounts by the County Treasurer and County Clerk pursuant to W. S. §18-3-515. (Jackie R. Gonzales,

- County Clerk)
23. **CONSIDER** Designation of Agent form from Wheatland Rural Electric Association which provides a written directive regarding the person(s) who are permitted to hold an office in the Wheatland Rural Electric Association, or vote the County's ballot at any meetings of the Wheatland REA. (Commissioners)
 24. Present for **APPROVAL**, Cooperative Agreement for Responsibilities between the Wyoming Department of Family Services Child Support Enforcement and Albany County Clerk of District Court. The purpose of this agreement is to delineate the mutual responsibilities between DFS and CDC except receipt and distribution of payments, according to federal law, rules and policies regarding Title IV-D of the Social Security Act, as amended. (Janice Sexton, Clerk of District Court)
 25. **MAKE** appointment to the Albany County Public Library Board. (Commissioners)
 26. **DISCUSS** public access to the future roads within the Vista Buttes Subdivision. (David Gertsch, County Planner)
 27. **APPROVE** vouchers for July 2017. (Commissioners)
 28. **ADJOURN**.