



COUNTY OF ALBANY
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COMMISSIONERS@CO.ALBANY.WY.US

COUNTY COMMISSIONERS' REGULAR MEETING AGENDA
 COURTHOUSE, ROOM 105
 JUNE 20, 2017

INTERVIEW: 9:00 a.m.

Albany County Public Library Trustee Board

PUBLIC HEARING: 9:30 a.m.

Intent to Adopt Liquor Control Regulations

Amendment to the Albany County Zoning Resolution concerning Zoning Certificate approval

Revised Fee Schedule for the Planning Department

PLEDGE OF ALLEGIANCE

REGULAR MEETING

1. Call to order and roll call.
2. Comments from the public.
3. Consideration of changes on the agenda.
4. Approval of Consent Agenda.

CONSENT AGENDA

- 4a. Minutes of the Regular Meeting of the Board.
Action: that the Board APPROVES the MINUTES of the June 6, 2017 Regular Meeting of the Board.
- 4b. Minutes and Agenda of the Albany County Planning and Zoning Commission.
Action: that the Board ACKNOWLEDGES RECEIPT of the May 10, 2017 MINUTES and the June 14, 2017 AGENDA of the Albany County Planning and Zoning Commission.
- 4c. Minutes of the Albany County Weed and Pest Control District.
Action: that the Board ACKNOWLEDGES RECEIPT of the May 8, 2017 MINUTES of the Albany County Weed and Pest Control District.
- 4d. Centennial Water and Sewer District Proposed Budget for Fiscal Year 2017-2018.
Action: that the Board ACKNOWLEDGES RECEIPT of the PROPOSED BUDGET FOR FISCAL YEAR 2017-2018 for the Centennial Water and Sewer District.
- 4e. Albany County Clerk Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the May 2017 MONTHLY STATEMENT from Jackie R. Gonzales, County Clerk.
- 4f. Albany County Assessor Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the May 2017 MONTHLY STATEMENT from Grant Showacre, County Assessor.
- 4g. Albany County Clerk of District Court Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the May 2017 MONTHLY STATEMENT from Janice Sexton, Clerk of the District Court.
- 4h. Albany County Planner Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the May 2017 MONTHLY STATEMENT from David Gertsch, County Planner.
- 4i. Albany County Sheriff Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the May 2017 MONTHLY STATEMENT from Dave O'Malley, Sheriff.
Action: that the Board ACKNOWLEDGES RECEIPT
- 4j. ACH payments to Blue Cross Blue Shield regarding health insurance claims.
Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims.
- 4k. Zoning Certificates
Action: that the Board APPROVES the following Zoning Certificates:

| Geo Pin | Last Name | First Name | Zoning Permit # | Street # | Address | Value | Description of Use | Zoning |
|------------------------|--------------|-------------------|-----------------|----------|-------------------|-----------|---------------------|--------|
| 05-1378-18-3-01-020.00 | Womack | Bob | ZC-073-17 | 30 | Raulston Road | \$300,000 | Principal Structure | RR |
| 05-1472-03-2-11-031.00 | Walukones | Randy | ZC-074-17 | 70 | Overlook Road | \$0 | Accessory Building | RR |
| 05-1278-04-3-00-006.00 | Raben | Wells Q & Debra D | ZC-075-17 | 30 | Sommers Road | \$18,000 | Accessory Building | RR |
| 05-1774-23-1-00-008.00 | Daniels, Jr. | William H. | ZC-076-17 | 36 | Squirt Road | \$0 | Accessory Building | AG |
| 05-1573-15-4-01-001.00 | Barber | Richard Glenn | ZC-077-17 | 2626 | Pope Springs Road | \$30,000 | Accessory Building | RR |
| 05-1576-28-3-01-025.00 | Weyhrich | Larry J. | ZC-078-17 | 277 | Lake Hattie Road | \$25,000 | Principal Structure | RR |

TERRI JONES
COMMISSIONER

TIM CHESNUT
COMMISSIONER CHAIRMAN

HEBER RICHARDSON
COMMISSIONER

| | | | | | | | | |
|------------------------|--------------------------------------|------------------|-----------|------|---------------------|----------|--|----|
| 05-1477-35-4-00-019.00 | Mountain Meadows Ranch, LLC | WM. J. Edwards | ZC-079-17 | 2566 | WY HWY 230 | \$500,00 | Principal Structure | AG |
| 05-1472-25-1-00-018.00 | Crown Castle (on behalf of T-Mobile) | Sarah Eames | ZC-080-17 | 28 | West Vedauwoo Road | \$0 | Tower Co-Location | AG |
| 05-1678-34-1-02-007.00 | Wilson | Brad | ZC-081-17 | 180 | North Fork Road | \$0 | Accessory Building | RR |
| 05-1576-24-3-98-282.00 | Jackson | James & Patricia | ZC-082-17 | #### | No Address Assigned | \$0 | Accessory Building - 1 st Structure | AG |

41. Acknowledge Receipt of Correspondence.

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: CountyNews; Lauen Regnell; FootNotes; Medicine Bow-Routt National Forest & Thunder Basin National Grassland; Governing; WREN; Wyoming Road Work Guide; National Association of Counties (2); State of Wyoming Department of Environmental Quality; Robert & Rhonda Boyd; Wyoming County Commissioner Association (3) and National Seminars Training.

REGULAR AGENDA

5. Present for **RECOGNITION**, July Employee of the Month. (Jackie R. Gonzales, County Clerk)
6. **UPDATE** on the proposed Boswell Springs Industrial Siting Application. (Brian Lovett, and Kimber Wischmann, Department of Environmental Quality)
7. Present for **APPROVAL**, Resolution 2017-11 regarding the Lease between Albany County Hospital District and Ivinson Memorial Hospital. (Commissioners)
8. **PRESENTATION** from the Laramie Chamber Alliance. (J.J. Harris, President and CEO, Laramie Chamber Business Alliance)
9. Present for **APPROVAL**, Project Manual for the Pete Lien Lime Plant Water Pipeline Project and Direct the Clerk to Advertise for Bids. (Bill Gorman, Engineer)
10. **AWARD** bid from D.C Drilling, LLC of Lusk, WY for the Pete Lien Lime Plant Storage Wellhead and Pump Project and **AUTHORIZE** Chairman to Execute the Agreement in the amount of \$69,490.00. (Bill Gorman, Engineer)
11. Present for **APPROVAL**, Wyoming Department of Transportation Permit between Albany County, Wyoming and the Wyoming Department of Transportation for a road construction project along Grand Avenue from 15th to 3rd Street for a Full Depth Reclamation or milling and replacing three inches of the existing plant mix pavement on County property in the amount of \$1,000.00. (David Gertsch, County Planner)
12. Present for **CONSIDERATION**, an Amendment to the Albany County Zoning Resolution concerning the approval of Zoning Certificates to be effective July 1, 2017. (David Gertsch, County Planner)
13. **RATIFY**, Memorandum of Understanding Between Wyoming Department of Health, Public Health Division and Albany County for the purpose of assisting with the provisions of home visitation services and other maternal and child health services to improve outcomes prioritized by Title V and the 2016-2020 MCH Needs Assessment from the effective date through June 30, 2018 in the amount not to exceed \$198,634.50. (Melissa Zaferos, County Nurse Manager)
14. Present for **CONSIDERATION**, a revised Fee Schedule for the Planning Department to be effective July 1, 2017. (David Gertsch, County Planner)
15. Present for **APPROVAL**, an amendment to the Policy Manual. This amendment would include an update to the current Volunteer Policy. (Jackie R. Gonzales, County Clerk)
16. Present for **APPROVAL**, an amendment to the Policy Manual. This amendment would add an Inventory Policy. (Jackie R. Gonzales, County Clerk)
17. Present for **APPROVAL**, an amendment to the Policy manual adding a policy on how Human Resources works. (Jackie R. Gonzales, County Clerk)
18. Present for **APPROVAL**, an amendment to the Employee Handbook. This amendment would update the current Travel Policy and include a new Expense Form. (Jackie R. Gonzales, County Clerk)
19. Present for **APPROVAL**, an amendment to the Employee Handbook adding a policy for Department Head reporting. (Christina Snowberger, Human Resources)
20. Present for **ADOPTION**, Liquor Control Regulations for Albany County. (Jackie R. Gonzales, County Clerk)
21. Present for **CONSIDERATION**, amendments to Fiscal Year 2016-2017 Albany County Budget and **DIRECT** the Clerk to advertise. (Jackie R. Gonzales, County Clerk)
22. **REQUEST** Special Meeting for Thursday, June 29, 2017 to **AMEND** Fiscal Year 2016-2017 Albany County Budget. (Jackie R. Gonzales, County Clerk)
23. Present for **APPROVAL**, State of Wyoming Board of Land Commissioners Special Use Lease between the Albany County Commissioners in care of Laramie BikeNet (Lessee) and the Wyoming Board of Land Commissioners (Lessor) for the purpose of allowing the Lessor to lease to the Lessee a Non-Motorized Recreational Trail System only in all of Section 36, Township 16 North, Range 73 West of the 6th P.M. from 5:00 p.m. on the 1st day of April 2017 and terminating at 5:00 p.m. on the 1st day of April, 2027. (Commissioners)
24. **MAKE** appointments to the Albany County Community Mental Health Board. (Peggy Trent, Albany County and Prosecuting Attorney)
25. Consider **EXTENSION** of Contract with Medicine Bow Technologies for two additional months. (Peggy Trent, Albany County and Prosecuting Attorney)
26. Consider **EXTENTION** of Contract with Wilken Enterprises for two additional months. (Peggy Trent, Albany County and Prosecuting Attorney)

27. Consider **EXTENSION** of Contract with Western Carpet Cleaning. (Melissa Zaferos, County Nurse Manager)
28. Consider **EXTENSION** of Contract with Bill Gorman, Engineer for two additional months. (Peggy Trent, Albany County and Prosecuting Attorney)
29. **CONSIDER** Request for Proposals for IT Services for Albany County and **DIRECT** the Clerk to advertise. (Peggy Trent, Albany County and Prosecuting Attorney)
30. **CONSIDER** Request for Proposals for Engineer Services for Albany County and **DIRECT** the Clerk to advertise. (Peggy Trent, Albany County and Prosecuting Attorney)
31. Consider for **APPROVAL**, Albany County Resolution 2017-12 creating a Governmental Relations Committee for the County. (Peggy Trent, Albany County and Prosecuting Attorney)
32. Consider for **APPROVAL**, Victim Witness Contract. (Peggy Trent, Albany County and Prosecuting Attorney)
33. Consider for **APPROVAL**, Letter of Termination to the City of Laramie terminating the Laramie/Albany County Records and Communications (LARC) Contract. (Peggy Trent, Albany County and Prosecuting Attorney)
34. **APPOINT** Melissa Zaferos, County Nurse Manager as the Departmental Representative on the Health Insurance Management Team. (Heber Richardson, Commissioner)
35. Consider for **RE-APPOINTMENT**, Linda Simpson, Klaus Hanson and Tim Sullivan to the Community Services Block Grant Tripartite Board. (Commissioners)
36. Make **APPOINTMENT** to the Albany County Public Library Trustee Board. (Commissioners)
37. **UPDATE** on various Board and Commissions. (Commissioners)
38. **APPROVE** Payroll and Vouchers for June 2017. (Commissioners)
39. **EXECUTIVE SESSION** pursuant to W.S. §16-4-405(a)(ii). (Commissioners)
40. **GO INTO** Executive Session. (Commissioners)
41. **RETURN** to Regular Session. (Commissioners)
42. **ACTION**, if needed, regarding Executive Session. (Commissioners)
43. **BREAK** for lunch.
44. **CONTINUE** work on Proposed Fiscal Year 2017-2018 Albany County Budget. (Commissioners)
45. **ADJOURN**.