



**COUNTY OF ALBANY**  
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**COUNTY COMMISSIONERS' REGULAR MEETING AGENDA**  
COURTHOUSE, ROOM 105  
JUNE 6, 2017

**INTERVIEWS: 8:30 a.m.**

Albany County Public Library Trustee Board Applicant

Albany County Tourist Promotion Joint Powers Board Applicants

**PUBLIC HEARING: 9:30 a.m.**

Renewal of Retail Liquor Licenses

Renewal of Restaurant Liquor License

Renewal of Limited Retail Liquor License (Club)

Renewal of Microbrewery Permits

Renewal of County Retail or Special Malt Beverage Permits

Renewal of Winery Permit

High Plains Subdivision Permit and Final Plat Application (SD-07-16)

Amendment to Albany County Comprehensive Plan Map 3.5

**PLEDGE OF ALLEGIANCE**

**REGULAR MEETING**

1. Call to order and roll call.
2. Comments from the public.
3. Consideration of changes on the agenda.
4. Approval of Consent Agenda.

**CONSENT AGENDA**

- 4a. Minutes of the Regular and Special Meetings of the Board.  
Action: that the Board APPROVES the MINUTES of the May 16, 2017 Regular Meeting, the May 23, 2017 and the May 26, 2017 Special Meetings of the Board.
- 4b. Minutes of the Albany County Weed and Pest Control District.  
Action: that the Board ACKNOWLEDGES RECEIPT of the April 4, 2017 MINUTES of the Albany County Weed and Pest Control District.
- 4c. Minutes, Payroll Summary, Revenue & Expenditures – Budget vs. Actuals, Balance Sheet and Agendas of the Albany County Public Library Board of Directors.  
Action: that the Board ACKNOWLEDGES RECEIPT of the April 17, 2017 and April 24, 2017 MINUTES, the PAYROLL SUMMARY for April 2017, the REVENUES & EXPENDITURES – BUDGET VS. ACTUALS for July 2016 through April 2017 and BALANCE SHEET as of April 30, 2017, the May 15, 2017 and the June 2, 2017 AGENDAS of the Albany County Public Library Board of Directors.
- 4d. Minutes, Agendas and Statement of Operations, Statement of Financial Position and 2016-2017 Budget vs. Actual Report of the Albany County Fair Association.  
Action: that the Board ACKNOWLEDGES RECEIPT of the March 13, 2017 and April 10, 2017 MINUTES, the April 10, 2017 and May 17, 2017 AGENDAS and the STATEMENT OF OPERATIONS from March 14, 2017 to April 7, 2017 and July 1, 2016 to April 7, 2017 and April 8, 2017 to May 8, 2017 and July 1, 2016 to May 8, 2017; the STATEMENT OF FINANCIAL POSITION as of April 7, 2017 and as of May 8, 2017 and the 2016-2017 BUDGET VS. ACTUAL REPORT for the months of April 2017 and May 2017 of the Albany County Fair Association.
- 4e. Minutes of the Rainbow Valley Special Road District.  
Action: that the Board ACKNOWLEDGES RECEIPT of the May 6, 2017 MINUTES of the Rainbow Valley Special Road District.
- 4f. Laramie Rivers Conservation District Proposed Budget for Fiscal Year 2017-2018.  
Action: that the Board ACKNOWLEDGES RECEIPT of the PROPOSED BUDGET FOR FISCAL YEAR 2017-2018 for the Laramie Rivers Conservation District.

- 4g. Sherman Hill Road and Improvement Service District Proposed Budget for Fiscal Year 2017-2018.  
Action: that the Board ACKNOWLEDGES RECEIPT of the PROPOSED BUDGET FOR FISCAL YEAR 2017-2018 for the Sherman Hill Road and Improvement Service District.
- 4h. Laramie Plains Civic Center Joint Powers Board Proposed Budget for Fiscal Year 2017-2018.  
Action: that the Board ACKNOWLEDGES RECEIPT of the PROPOSED BUDGET FOR FISCAL YEAR 2017-2018 for the Laramie Plains Civic Center Joint Powers Board.
- 4i. 7-Mile Water and Sewer District Proposed Budget for Fiscal Year 2017-2018.  
Action: that the Board ACKNOWLEDGES RECEIPT of the PROPOSED BUDGET FOR FISCAL YEAR 2017-2018 for the 7 Mile Water and Sewer District.
- 4j. Rainbow Valley Special Road District Final Budget for Fiscal Year 2017-2018.  
Action: that the Board ACKNOWLEDGES RECEIPT of the FINAL BUDGET FOR FISCAL YEAR 2017-2018 for the Rainbow Valley Special Road District.
- 4k. South of Laramie Water and Sewer District Proposed Budget for Fiscal Year 2017-2018.  
Action: that the Board ACKNOWLEDGES RECEIPT of the PROPOSED BUDGET FOR FISCAL YEAR 2017-2018 for the South of Laramie Water and Sewer District.
- 4l. Sage Drive Community Service & Improvement District Proposed Budget for Fiscal Year 2017-2018.  
Action: that the Board ACKNOWLEDGES RECEIPT of the PROPOSED BUDGET FOR FISCAL YEAR 2017-2018 for the Sage Drive Community Service & Improvement District.
- 4m. Albany County Weed & Pest Control District Proposed Budget for Fiscal Year 2017-2018.  
Action: that the Board ACKNOWLEDGES RECEIPT of the PROPOSED BUDGET FOR FISCAL YEAR 2017-2018 for the Albany County Weed & Pest Control District.
- 4n. South Knoll Road District Proposed Budget for Fiscal Year 2017-2018.  
Action: that the Board ACKNOWLEDGES RECEIPT of the PROPOSED BUDGET FOR FISCAL YEAR 2017-2018 for the South Knoll Road District.
- 4o. Valley View Drive Community Improvement and Service District Proposed Budget for Fiscal Year 2017-2018.  
Action: that the Board ACKNOWLEDGES RECEIPT of the PROPOSED BUDGET FOR FISCAL YEAR 2017-2018 for Valley View Drive Community Improvement and Service District.
- 4p. Albany County Sheriff Monthly Statement.  
Action: that the Board ACKNOWLEDGES RECEIPT of the April 2017 MONTHLY STATEMENT from Dave O'Malley, Sheriff.
- 4q. Albany County Planning Monthly Statement.  
Action: that the Board ACKNOWLEDGES RECEIPT of the April 2017 MONTHLY STATEMENT from David Gertsch, County Planner.
- 4r. Albany County Detention Center Monthly Report.  
Action: that the Board ACKNOWLEDGES RECEIPT of the April 2017 DETENTION CENTER MONTHLY REPORT from Dave O'Malley, Sheriff.
- 4s. Albany County Treasurer Monthly Statement.  
Action: that the Board ACKNOWLEDGES RECEIPT of the April 2017 MONTHLY STATEMENT from Linda Simpson, County Treasurer.
- 4t. Albany County General Fund Revenue Report.  
Action: that the Board ACKNOWLEDGES RECEIPT of the GENERAL FUND REVENUE REPORT for the month ending May 2017 as prepared by the County Treasurer's Office.
- 4u. Albany County General Fund Expenditure Report.  
Action: that the Board ACKNOWLEDGES RECEIPT of the GENERAL FUND EXPENDITURE REPORT for the month ending May 2017 as prepared by the County Clerk's Office.=
- 4v. ACH payment to the Internal Revenue Service regarding federal tax payment.  
Action: that the Board RATIFIES payment to the Internal Revenue Service regarding federal tax payment for May 2017.
- 4w. Blue Cross Blue Shield Administrative Fees  
Action: that the Board RATIFIES payment to Blue Cross Blue Shield regarding Administrative Fees.
- 4x. ACH payments to Blue Cross Blue Shield regarding health insurance claims.  
Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims.
- 4y. Zoning Certificates  
Action: that the Board APPROVES the following Zoning Certificates:

Geo Pin	Last Name	First Name	Zoning Permit #	Street #	Address	Value	Description of Use	Zoning
05-1372-20-3-00-008.00	SBA Communications (on behalf of T-Mobile)	Evan Hughes	ZC-064-17	41924	US HWY 287	\$0.00	Tower Co-Location	AG
05-1278-05-1-00-049.00	D'Amico	Russell M.	ZC-065-17	71	Upper Road	\$25,000	Accessory Building 1 <sup>st</sup>	RR
05-1573-12-1-04-004.00	Newman	Matthew	ZC-067-17	5445	Valley View Road	\$0.00	Addition to Principal Structure	SLR
05-1373-34-3-01-003.00	Corning, III	Sherman	ZC-068-17	80	Corral Springs Road	\$100,000	Principal Structure	RR
05-1373-34-3-01-003.00	Corning, III	Sherman	ZC-069-17	80	Corral Springs Road	\$0.00	Accessory Building	RR
05-1573-14-3-01-001.00	Burgess	Leah	ZC-070-17	####	Pope Springs Road	\$225,000	Principal Structure	RR
05-1573-14-3-01-001.00	Burgess	Leah	ZC-071-17	####	Pope Springs Road	\$0.00	Accessory Building	RR
05-1278-04-2-00-032.00	Quinlan	Casey	ZC-072-17	54	Valley Road	\$6,000	Addition to Principal Structure	RR

4z. Acknowledge Receipt of Correspondence.

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Prothman; City of Laramie; WREN; Wyoming County Commissioners Association; Peak Wellness, State of Wyoming Office of the Governor; CountyNews; United State Department of the Interior; Wyoming Office of State Lands and Investments; Lauren Regnell; Brett Glass; The Wyoming Transit Express; The Wyoming Connection and OSHA Safety Training.

**REGULAR AGENDA**

5. Present for **APPROVAL**, Project Manual for the repair of Palmer Canyon Road and **DIRECT** Clerk to advertise for bids. (Bill Gorman, County Engineer)
6. **REQUEST** 1% Community Partner Funding for the Laramie Youth Council. (Sam Farstad, Youth Council Director)
7. Present for **DISCUSSION**, Proposed Lease between Albany County Hospital District and Ivinson Memorial Hospital. (Doug Faus, Chief Executive Officer, Rick Melone, Guy Warpness and Dennis Cook, Board Members)
8. Present for **APPROVAL**, Renewal of Retail Liquor Licenses. (Kayla White, Deputy County Clerk)
9. Present for **APPROVAL**, Renewal of Restaurant Liquor License. (Kayla White, Deputy County Clerk)
10. Present for **APPROVAL**, Renewal of Limited Retail Liquor License (Club). (Kayla White, Deputy County Clerk)
11. Present for **APPROVAL**, Renewal of Microbrewery Permits. (Kayla White, Deputy County Clerk)
12. Present for **APPROVAL**, Renewal of County Retail or Special Malt Beverage Permits. (Kayla White, Deputy County Clerk)
13. Present for **APPROVAL**, Renewal of Winery Permit. (Kayla White, Deputy County Clerk)
14. Present for **APPROVAL**, Contract between the Wyoming Department of Health, Public Health Division, Albany County Health Officer (CHO), and Albany County to provide additional support to the County and County Public Health Nursing Office in relation to Public Health Emergency Preparedness and Response in the amount not to exceed \$9,600.00 effective from effective date through June 30, 2018. (Melissa Zaferos, County Nurse Manager)
15. Present for **APPROVAL**, Contract between Wyoming Department of Health, Public Health Division and Albany County not to exceed \$89,000.00 to develop Emergency Preparedness and Response Capability in the County through implementation of the Centers for Disease Control and Prevention Public Health Preparedness Capabilities effective from execution date until June 30, 2018. (Melissa Zaferos, County Nurse Manager)
16. Present for **DISCUSSION** and **APPROVE** recommended budget allocations for the sub-recipients of the Wyoming Department of Family Services 2017-2018 TANF-CPI Grant starting October 1, 2017 through September 30, 2018 in the amount of \$85,000.00. (Tai Wright, Grants Manager)
17. Present for **APPROVAL**, Agreement between Albany County, Wyoming and Greater Wyoming Big Brothers Big Sisters in the amount of \$33,000.00 to provide prevention services to at-risk youth prior to involvement in adult and juvenile court through the continuation of a Diversion Program from May 1, 2017 through March 31, 2018 and **DIRECT** the Chairman to sign. (Tai Wright, Grant Manager and Peggy Trent, Albany County and Prosecuting Attorney)
18. **RATIFY** Community Development Block Grant Agreement between The Wyoming Business Council, Community Development Division and Albany County in the amount of \$488,857.00 for Phase II of the Rehabilitation of the Greater Wyoming Big Brothers Big Sisters Community Mentoring Center (GWBBBS) located at 1010 S. 6<sup>th</sup> St., Laramie, WY 82070. Construction services shall be completed by June 30, 2019 and the agreement shall terminate on June 30, 2022. (Tai Wright, Grants Manager)
19. Present for **APPROVAL**, Amendment One to the Cooperative Agreement for the Sub-Award of the 2012 Western States Wildland Urban Grant between The Office of State Lands and Investments – Wyoming State Forestry Division and the Sub-Recipient-Albany County for the purpose of decreasing the total Cooperative Agreement dollar amount by \$100,000 for a remaining balance of \$125,000.00. The original Cooperative Agreement, dated July 23, 2014, required the Sub-recipient to administer the USDA Forest Service Region 2, 2012 Western States Wildland Urban Interface Grant, which was sub-awarded to Albany County in the amount of \$225,000.00. (Tai Wright, Grants Manager)
20. Present for **APPROVAL**, Emergency Insect Management Program Grant Agreement between Wyoming Department of Agriculture and Albany County Commissioners in the amount of \$59,000.00 for the purpose of providing a cooperative mosquito control program within Albany County. (Tai Wright, Grants Manager)
21. Present for **APPROVAL**, Grant Agreement between Office of State Lands & Investments - Forestry Division and Albany County Board of Commissioners (CFDA#10.664, Project Code VFA) in the amount of \$2,680.10 to purchase equipment for the Albany County Volunteer Fire Department. (Tai Wright, Grants Manager)
22. Present for **APPROVAL**, Contract between Wyoming Department of Health, Behavioral Health Division and Albany County Board of Commissioners as Governing Body for the Albany County Court Supervised Treatment Program in the amount of \$129,110.58 to provide substance abuse treatment services as a sentencing alternative in accordance with the Court Supervised Treatment Programs Act (W.S. §7-13-1601 through W.S. §7-13-1615) from July 1, 2017 through June 30, 2018. (Tai Wright, Grants Manager and Amy Terrell, Drug Court Coordinator)

23. Present for **APPROVAL**, Provider Agreement for housing of juveniles at the Natrona County Detention Center from July 1, 2017 through June 30, 2019, at the rate of \$195.00 per day for the housing of Albany County Juveniles and **AUTHORIZE** the Commission Chair and Sheriff to sign. (Dave O'Malley, Sheriff)
24. **RATIFY** Cooperative Law Enforcement Annual Operating Plan and Financial Plan between the Albany County Sheriff's Department and the USDA, Forest Service Medicine Bow-Routt National Forests and Thunder Basin National Grassland (FS Agreement No. 15-LE-11020600-025) in the amount of \$23,700.00 for the estimated period beginning January 1, 2017 and ending December 31, 2017 for the purpose of providing patrol activities in U.S. Forest Service roads, campgrounds, developed sites or dispersed areas. (Dave O'Malley, Sheriff)
25. Present for **CONSIDERATION**, application for Subdivision Permit and Final Plat for the High Plains Subdivision (SD-07-16). (David Gertsch, County Planner)
26. Present for **CONSIDERATION**, amendment to Map 3.5 in the Albany County Comprehensive Plan. (David Gertsch, County Planner)
27. Present for **CONSIDERATION**, directive to publish amendments to the Albany County Zoning Resolution that includes the addition of an application withdrawal process, changes to density standards and amends the Official Zoning Map and **DIRECT** the Planner to publish a Notice of Public Hearing. (David Gertsch, County Planner)
28. Present for **CONSIDERATION**, directive to publish amendments to the Albany County Platting and Subdivision Regulations that amends the subsection pertaining to lot standards and direct the Planner to publish a Notice of Public Hearing. (David Gertsch, County Planner)
29. Present for **APPROVAL**, Utility License for Centurytel, Inc., on County Road #16, Huron St., located in the Northwest ¼ of Section 16 and NE ¼ Section 17, Township 15 North, Range 73 West. (Rob Fisher, Road & Bridge Foreman)
30. Present for **APPROVAL**, Utility License for City of Laramie on County Road PFE Road, in the Northwest ¼ of Section 28, Township 16 North, Range 73 West. (Rob Fisher, Road & Bridge Foreman)
31. Present for **APPROVAL**, Annual Compensation Agreement between the University of Wyoming and the Commissioners of Albany County in the amount of \$21,126.00 from July 1, 2017 through June 30, 2018. The purpose of the agreement is to cover Extension programs therefore having an Extension professional to assist and encourage the development of 4-H Youth Development Programming. (Mary Louise Wood, University Extension Educator)
32. Present for **APPROVAL**, RFP for Gatekeeper for a 2-year period to be funded from the Department of Health and Albany County in the amount of \$93,000.00 and **DIRECT** the Clerk to advertise. (Peggy Trent, Albany County and Prosecuting Attorney)
33. Present for **APPROVAL**, Resolution Creating the Albany County Community Mental Health Board. (Peggy Trent, Albany County and Prosecuting Attorney)
34. Present for **APPROVAL**, the purchase of an eRecording Module from Tyler Technologies to include professional services and 1<sup>st</sup> year support to be paid from 1% Miscellaneous Uncommitted Funds. (Jackie R. Gonzales, Albany County Clerk)
35. Present for **APPROVAL**, selection for the 2017-2018 County Commissioners Renewal Scholarship recipient. (Commissioners)
36. Present for **APPROVAL**, appointment to the Albany County Public Library Trustee Board. (Commissioners)
37. Present for **APPROVAL**, appointments to the Albany County Tourist Promotion Joint Powers Board. (Commissioners)
38. **APPROVE** Vouchers for May 2017. (Commissioners)
39. **BUDGET WORK SESSION**
40. **ADJOURN.**