



COUNTY OF ALBANY
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COMMISSIONERS@CO.ALBANY.WY.US

COUNTY COMMISSIONERS' REGULAR MEETING AGENDA
 COURTHOUSE, ROOM 105
 MAY 16, 2017

PUBLIC HEARING: 9:30 a.m.

PLEDGE OF ALLEGIANCE

REGULAR MEETING

1. Call to order and roll call.
2. Comments from the public.
3. Consideration of changes on the agenda.
4. Approval of Consent Agenda.

CONSENT AGENDA

- 4a. Minutes of the Special and Regular Meetings of the Board.
 Action: that the Board APPROVES the MINUTES of the May 1, 2017 and the May 10, 2017 Special Meetings and the May 2, 2017 Regular Meeting of the Board.
- 4b. Minutes and Agenda of the Albany County Planning and Zoning Commission.
 Action: that the Board ACKNOWLEDGES RECEIPT of the April 12, 2017 MINUTES and the May 10, 2017 AGENDA of the Albany County Planning and Zoning Commission.
- 4c. Minutes and Agenda of the Sherman Hill Road Improvement and Service District.
 Action: that the Board ACKNOWLEDGES RECEIPT of the April 12, 2017 MINUTES and the May 2, 2017 Agenda of the Sherman Hill Road Improvement and Service District.
- 4d. Special District Information Form.
 Action: that the Board ACKNOWLEDGES RECEIPT of the 2017 Wold Improvement and Service District SPECIAL DISTRICT INFORMATION FORM as submitted on May 5, 2017.
- 4e. Special District Information Form.
 Action: that the Board ACKNOWLEDGES RECEIPT of the 2017 Paddocks Improvement District SPECIAL DISTRICT INFORMATION FORM as submitted on May 5, 2017.
- 4f. Special District Information Form.
 Action: that the Board ACKNOWLEDGES RECEIPT of the 2017 Rainbow Valley Special Road District SPECIAL DISTRICT INFORMATION FORM as submitted on May 8, 2017.
- 4g. \$6,000.00 Bond for Timothy Monroe, Treasurer, Albany County Public Library.
 Action: that the Board APPROVES the \$6,000.00 Bond for Timothy Monroe, Treasurer, Albany County Public Library Board.
- 4h. Albany County Public Health Monthly Statement.
 Action: that the Board ACKNOWLEDGES RECEIPT of the April 2017 MONTHLY STATEMENT from Melissa Zaferos, Public Nurse Director.
- 4i. Albany County Assessor's Monthly Statement.
 Action: that the Board ACKNOWLEDGES RECEIPT of the April 2017 MONTHLY STATEMENT from Grant Showacre, County Assessor's.
- 4j. Albany County Clerk Monthly Statement.
 Action: that the Board ACKNOWLEDGES RECEIPT of the April 2017 MONTHLY STATEMENT from Jackie R. Gonzales, County Clerk.
- 4k. Albany County Clerk of District Court Monthly Statement.
 Action: that the Board ACKNOWLEDGES RECEIPT of the April 2017 MONTHLY STATEMENT from Janice Sexton, Clerk of the District Court.
- 4l. Albany County General Fund Expenditure Report.
 Action: that the Board ACKNOWLEDGES RECEIPT of the GENERAL FUND EXPENDITURE REPORT for the month ending April 2017 as prepared by the County Clerk's Office.
- 4m. ACH payments to Blue Cross Blue Shield regarding health insurance claims.
 Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims.
- 4n. Zoning Certificates
 Action: that the Board APPROVES the following Zoning Certificates:

Geo Pin	Last Name	First Name	Zoning Permit #	Street #	Address	Value	Description of Use	Zoning
05-1371-17-3-00-008.00	James	Larry & Becky	ZC-053-17	36	Aspen Dale Lane	\$350,000	Principal Structure	RR
05-1371-17-3-00-008.00	James	Larry & Becky	ZC-054-17	36	Aspen Dale Lane	\$0	Accessory Building	RR
05-1673-31-1-19-003.00	Olson	Lindsay	ZC-055-17	1980	Washington Street	\$1,000	Accessory Building	RR
05-2774-02-2-00-004.00	Herda	Rich	ZC-056-17	88	Flat Top Mountain Road	\$0	Accessory Building	RR
05-1772-30-3-01-035.00	Hansen	David	ZC-058-17	####	Katie Canyon Loop	\$275,000	Principal Structure	AG
05-1772-30-3-01-035.00	Hansen	David	ZC-059-17	####	Katie Canyon Loop	\$0	Accessory Building	AG

TERRI JONES
COMMISSIONER

TIM CHESNUT
COMMISSIONER CHAIRMAN

HEBER RICHARDSON
COMMISSIONER

05-1373-34-3-01-004.00	Pomeroy	David	ZC-060-17	56	Corral Springs Road	\$40,000	Accessory Building-1 st	RR
05-1479-21-1-00-001.00	Diehl	Douglas & Shelly	ZC-061-17	551	Douglas Creek Road	\$5,000	Accessory Building	RR
05-1371-05-4-00-014.00	Kupec	Tracey & Brett	ZC-062-17	####	Harvard Lane	\$0	Principal Residence	RR
05-1475-10-2-00-006.00	Floy	Chris & Laurie	ZC-063-17	1441	St. Highway 230	\$30,000	Accessory Building	RR

40. Acknowledge Receipt of Correspondence.

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Wyoming County Commissioners Association (2); United State Environmental Protection Agency (2); ACORD; FootNotes; Wyoming Water Development Office; Albany County Fair; State of Wyoming Office of the Governor; Celeste Havener & Kathy Davis; Gary Williams, USFS; OSHA; Wyoming Road Work Guide; Medicine Bow-Routt National Forests & Thunder Basin National Grassland; Colonial Life; Wyoming Army National Guard; CountyNews; Governing; Brett Glass and Wyoming Water Development Office;

REGULAR AGENDA

5. **PRESENTATION** from the Laramie Chamber Alliance. (J.J. Harris, President and CEO, Laramie Chamber Business Alliance)
6. Present for **RECOGNITION** and **AWARD** the June Employee of the Month. (Christina Snowberger, Human Resources Coordinator)
7. **DISCUSS** the value of Sexual Harassment Training and **DIRECT** Human Resources to include in the handbook that this training is mandatory for every employee every two years. (Christina Snowberger, Human Resources Coordinator)
8. Present for **APPROVAL**, Project Manual for the Pete Lien Lime Plant Storage Tank Project and **DIRECT** the Clerk to advertise for bids. (Bill Gorman, Engineer)
9. Present for **APPROVAL**, Project Manual for the Pete Lien Lime Plant Water Wellhead and Pump Project and **DIRECT** the Clerk to advertise for bids. (Bill Gorman, Engineer)
10. Present for **CONSIDERATION** Bid from JTL Group, Inc. dba Knife River for the Chip Seal of Albany County Paved Roads Project and **AUTHORIZE** Chairman to execute the agreement in the amount of \$978,169.00. (Bill Gorman, Engineer)
11. **PRESENTATION** from WYDOT in regard to WYOLINK and upcoming billing to locals. (Aimee Binning, Emergency Management Coordinator)
12. Present for **APPROVAL**, Catering Permit for Literature & Libations, LLC dba Mulligan's Pub for a private party located at 74 Centennial Valley Road, Centennial, WY on May 27, 2017 from 5:00 p.m. to 12:00 a.m. contingent upon City Council approving the use of a City Liquor License within the County at their May 16, 2017 meeting. (Kayla White, Deputy County Clerk)
13. Present for **APPROVAL**, the Land and Water Conservation Fund Grant Agreement between the Wyoming Department of State Parks and Cultural Resources, Division of State Parks, Historic Sites and Trails and Albany County in the amount of \$299,837.50 for the purpose of constructing the Albany County Community Youth Complex, Soccer Phase I Project. (Tai Wright, Grants Manager)
14. Present for **APPROVAL**, the purchase of an eRecording Module from Tyler Technologies to include professional services and 1st year support in the amount of \$4,768.00 to be paid from 1% Miscellaneous Uncommitted Funds. (Jackie R. Gonzales, Albany County Clerk)
15. Present for **APPROVAL**, Information & Technology Minimum Access Policy. (Rodney Weakly, IT Director)
16. Present for **APPROVAL**, Information & Technology Acceptable Use Policy. (Rodney Weakly, IT Director)
17. Present for **APPROVAL**, Information & Technology Password Policy. (Rodney Weakly, IT Director)
18. Present for **APPROVAL**, Cyber Security Incident Reporting & Response. (Rodney Weakly, IT Director)
19. Present for **APPROVAL**, Purchase Agreement for land located in the Turner Tract to be paid from Recapture Funds for economic development. (Peggy Trent, County and Prosecuting Attorney)
20. **AUTHORIZE** an appraisal for land to be purchased in Turner Tract. (Peggy Trent, County and Prosecuting Attorney)
21. Present for **APPROVAL**, Contract for IT services between Miguel Arambula and Albany County to be paid from 1% Miscellaneous Uncommitted Funds. (Peggy Trent, County and Prosecuting Attorney)
22. Present for **APPROVAL**, Contract for IT services between David Cook and Albany County to be paid from 1% Miscellaneous Uncommitted Funds. (Peggy Trent, County and Prosecuting Attorney)
23. Present for **APPROVAL**, Contract for Court Services between Becky Farley and Albany County by and through Albany County & Prosecuting Attorney's Office to be paid from VOCA Funds. (Peggy Trent, County and Prosecuting Attorney)
24. **UPDATE** on various Board and Commissions. (Commissioners)
25. **APPROVE** Payroll and Vouchers for May 2017. (Commissioners)
26. **ADJOURN**.

