



**COUNTY OF ALBANY**  
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**COUNTY COMMISSIONERS' REGULAR MEETING AGENDA**

COURTHOUSE, ROOM 105  
MAY 2, 2017

**PUBLIC HEARING: 9:30 a.m.**

Preliminary and Final Plat Applications for Talia  
Subdivision (SD-05-16)

**PLEDGE OF ALLEGIANCE**

**REGULAR MEETING**

1. Call to order and roll call.
2. Comments from the public.
3. Consideration of changes on the agenda.
4. Approval of Consent Agenda.

**CONSENT AGENDA**

- 4a. Minutes of the Regular and Special Meetings of the Board.  
Action: that the Board APPROVES the MINUTES of the April 18, 2017 Regular Meeting and the April 25, 2017 Special Meeting of the Board.
- 4b. Minutes of the Sherman Hill Road Improvement and Service District.  
Action: that the Board ACKNOWLEDGES RECEIPT of the February 7, 2017 MINUTES of the Sherman Hill Road Improvement and Service District.
- 4c. Minutes of the Albany County Historic Preservation Board.  
Action: that the Board ACKNOWLEDGES RECEIPT of the April 10, 2017 MINUTES of the Albany County Historic Preservation Board.
- 4d. Minutes, Agendas, Payroll Summary, Revenue & Expenditures – Budget vs. Actuals and Balance Sheet of the Albany County Public Library Board of Directors.  
Action: that the Board ACKNOWLEDGES RECEIPT of the February 27, 2017, March 20, 2017, and the April 4, 2017 MINUTES, the April 17, 2017 and April 24, 2017 AGENDAS, PAYROLL SUMMARY for March 2017, REVENUE & EXPENDITURES-BUDGET VS. ACTUALS for July 2016 through March 2017 and BALANCE SHEET as of March 31, 2017 of the Albany County Public Library Board of Directors.
- 4e. Minutes, Agenda, Profit and Loss by Class, Profit and Loss Budget vs. Actual and Balance Sheet of the Laramie Plains Civic Center Joint Powers Board.  
Action: that the Board ACKNOWLEDGES RECEIPT of the March 08, 2017 MINUTES, the April 12, 2017 AGENDA, PROFIT & LOSS BY CLASS for July 2016 through March 2017, PROFIT & LOSS BUDGET VS. ACTUAL for July 2016 through June 2017 and BALANCE SHEET as of March 31, 2017 of the Laramie Plains Civic Center Joint Powers Board.
- 4f. Albany County Treasurer Monthly Statement.  
Action: that the Board ACKNOWLEDGES RECEIPT of the March 2017 MONTHLY STATEMENT from Linda Simpson, County Treasurer.
- 4g. Albany County Sheriff Monthly Statement.  
Action: that the Board ACKNOWLEDGES RECEIPT of the March 2017 MONTHLY STATEMENT from Dave O'Malley, Sheriff.
- 4h. Albany County Planner Monthly Statement.  
Action: that the Board ACKNOWLEDGES RECEIPT of the March 2017 MONTHLY STATEMENT from David Gertsch, Planning Director.
- 4i. South of Laramie Water and Sewer District Resolution Fixing the Rate of Levy for the Year 2017 and for the Levy and Collection of Taxes.  
Action: that the Board ACKNOWLEDGES RECEIPT of the RESOLUTION FIXING THE RATE OF LEVY FOR THE YEAR 2017 AND FOR THE LEVY AND COLLECTION OF TAXES for the South of Laramie Water and Sewer District.
- 4j. Albany County General Fund Revenue Report.  
Action: that the Board ACKNOWLEDGES RECEIPT of the GENERAL FUND REVENUE REPORT for the month ending March 2017 as prepared by the Albany County Treasurer's Office.
- 4k. ACH payment to the Internal Revenue Service regarding federal tax payment.  
Action: that the Board RATIFIES payment to the Internal Revenue Service regarding federal tax payment for April 2017.
- 4l. Blue Cross Blue Shield Administrative Fees  
Action: that the Board RATIFIES payment to Blue Cross Blue Shield regarding Administrative Fees.
- 4m. ACH payments to Blue Cross Blue Shield regarding health insurance claims.  
Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims.

4n. Zoning Certificates

Action: that the Board APPROVES the following Zoning Certificates:

Geo Pin	Last Name	First Name	Zoning Permit #	Street #	Address	Value	Description of Use	Zoning
05-1278-05-1-00-017.00	Pontarolo	Kip	ZC-042-17	59	Valley Road	\$5,000	Addition to Principal	RR
05-1578-03-2-00-069.00	Table in the Wilderness	C/O Mr. Wahlgren	ZC-043-17	38	Old HWY 130	\$3,500	Accessory Building	AG
05-1578-03-2-00-069.00	Table in the Wilderness	C/O Mr. Wahlgren	ZC-044-17	38	Old HWY 130	\$3,500	Accessory Building	AG
05-1578-03-2-00-069.00	Table in the Wilderness	C/O Mr. Wahlgren	ZC-045-17	38	Old HWY 130	\$3,500	Accessory Building	AG
05-1573-11-1-05-001.00	Isaak	Jake	ZC-046-17	####	Chinook Drive	\$0	Principal Structure	RR
05-2071-09-3-02-036.00	Snyder	Timothy R.	ZC-047-17	####	Walking Coyote Trail	\$33,197	Accessory Building-1 <sup>st</sup>	AG
05-1773-33-3-04-003.00	Major	Brent	ZC-048-17	####	South Street	\$40,000	Accessory Building	RR
05-2676-31-4-02-039.00	McManus	Robert G.	ZC-049-17	####	RTBN	\$19,000	Principal Structure	AG
05-2676-31-4-02-039.00	McManus	Robert G.	ZC-050-17	####	RTBN	\$0	Accessory Building	AG
05-2676-31-4-02-039.00	McManus	Robert G.	ZC-051-17	####	RTBN	\$0	Addition	AG
05-1673-12-1-00-800.03	Asay Design, Inc.	C/O Mr. Asay	ZC-052-17	73	Rifle Range Road	\$49,000	Accessory Building	RR

4o. Acknowledge Receipt of Correspondence.

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Brian Peach; Iverson Memorial Hospital; Department of Environmental Quality (2); Nature Conservancy; Aimee Binning; Cathedral Home For Children; Patrick Valenti; Prothman; Medicine Bow-Routt National Forests & Thunder Basin National Grassland; State of Wyoming Economic Development Agency; United States Department of Agriculture; County News; Rodney Weakly; City of Laramie; ACORD and South of Laramie Water & Sewer District.

**REGULAR AGENDA**

5. Present for **APPROVAL**, Final Acceptance of Jonathon Quarry Road Paving Project and **DIRECT** the Clerk to Advertise for Final Payment to Simon Contractors for the balance due on the 41<sup>st</sup> day following the first advertising. The final cost of the Contract was \$628,396.62. (Bill Gorman, County Engineer)
6. Present for **APPROVAL**, Proposal from Marshall Contracting, Inc. in the amount of \$7,574.00 for construction of a new wall outside the Commissioner’s Meeting Room and **AUTHORIZE** Chairman to **EXECUTE** Agreement. (Bill Gorman, County Engineer)
7. Present for **CONSIDERATION**, Preliminary and Final Plat Applications for Talia Subdivision located at 5011 Chaparral Drive (SD-05-16). (David Gertsch, Planning Director)
8. Present for **CONSIDERATION**, Directive to publish an amendment to Map 3.5 in the Albany County Comprehensive Plan and **DIRECT** the Planner to publish a notice of public hearing. (David Gertsch, Planning Director)
9. Present for **CONSIDERATION**, Directive to Publish an Amendment to the Albany County Zoning Resolution concerning the approval of zoning certificates and **DIRECT** the Planner to publish a notice of public hearing. (David Gertsch, Planning Director)
10. Present for **CONSIDERATION**, Directive to publish a revised fee schedule for the Planning Department and **DIRECT** the Planner to publish notice of public hearing. (David Gertsch, Planning Director)
11. Present for **APPROVAL**, Pre-award acceptance letter to the Wyoming Department of Agriculture for the Emergency Insect Management Program Grant in the amount of \$59,000.00 to be used to control West Nile Virus. (Tai Wright, Grants Manager)
12. **REQUEST** permission to hire a cook in the Albany County Detention Center. (Dave O’Malley, Sheriff)
13. **REQUEST** permission to hire a Deputy in the Albany County Sheriff’s Office. (Dave O’Malley, Sheriff)
14. **MAKE** appointment to the Albany County Weed and Pest Control District for Area 5. (Commissioners)
15. Present for **CONSIDERATION**, RFP for computer services to assist the IT Department with County applications to be paid with 1% funds. (Commissioners)
16. Present for **APPROVAL**, selections for the 2017-2018 County Commissioners Scholarship recipients. (Commissioners)
17. Present for **APPROVAL**, directive to publish Public Notice and Set a Public Hearing to set the Albany County, Wyoming Liquor Control Regulations. (Kayla White, Deputy County Clerk)
18. Present for **APPROVAL**, Amendment to the Employee Handbook to add a Grievance Policy. (Christina Snowberger, Human Resources Coordinator)
19. Present for **APPROVAL**, Severance Pay Package. (Christina Snowberger, Human Resources Coordinator)
20. **DISCUSS** COOP Plan and Consider **SETTING** a Work Session to work on the COOP Plan.
21. **APPROVE** Vouchers for April 2017. (Commissioners)
22. **ADJOURN**.

1:00 p.m.

Courthouse Tour with Tm Belton from Malone Belton and Abel, P.C. regarding the Courthouse North Entrance Architectural RFP