



**COUNTY OF ALBANY**  
**525 GRAND AVE ROOM 105 · LARAMIE, WYOMING 82070**  
**(307) 721-2541 · FAX (307) 721-2544**  
**COMMISSIONERS@CO.ALBANY.WY.US**

**COUNTY COMMISSIONERS' REGULAR MEETING AGENDA**  
 COURTHOUSE, ROOM 105  
 MARCH 7, 2017

**PUBLIC HEARING: 9:30 a.m.**

High Plains Subdivision Preliminary Plat  
 Application (SD-07-16)

**PLEDGE OF ALLEGIANCE**

**REGULAR MEETING**

1. Call to order and roll call.
2. Comments from the public.
3. Consideration of changes on the agenda.
4. Approval of consent agenda.

**CONSENT AGENDA**

- 4a. Minutes of the Regular Meeting of the Board.  
 Action: that the Board APPROVES the MINUTES of the February 21, 2017 Regular Meeting of the Board.
- 4b. Agenda of the Albany County Public Library Board of Directors.  
 Action: that the Board ACKNOWLEDGES RECEIPT of the February 27, 2017 AGENDA of the Albany County Public Library Board of Directors.
- 4c. Albany County Treasurer Monthly Statement.  
 Action: that the Board ACKNOWLEDGES RECEIPT of the January 2017 MONTHLY STATEMENT from Linda Simpson, County Treasurer.
- 4d. \$2,000.00 Bond for Chelsie R. Mathews, Deputy County Assessor.  
 Action: that the Board APPROVES the \$2,000.00 Bond for Chelsie R. Mathews, Deputy County Assessor.
- 4e. \$70,000.00 Bond for James Rogers, Treasurer, Laramie Rivers Conservation District.  
 Action: that the Board APPROVES the \$70,000.00 Bond for James Rogers, Treasurer, Laramie Rivers Conservation District.
- 4f. Laramie Rivers Conservation District Amended Budget for Fiscal Year 2016-2017.  
 Action: that the Board ACKNOWLEDGES RECEIPT of the AMENDED BUDGET FOR FISCAL YEAR 2016-2017 for the Laramie Rivers Conservation District.
- 4g. Albany County General Fund Revenue Report.  
 Action: that the Board ACKNOWLEDGES RECEIPT of the January 2017 GENERAL FUND REVENUE REPORT prepared by the County Treasurer's Office..
- 4h. Sherman Hill Road Improvement and Service District 2016 Assessment Roll.  
 Action: that the Board ACKNOWLEDGES RECEIPT of the Sherman Hill Road Improvement and Service District 2016 Assessment Roll as received on July 6, 2016.
- 4i. Wold Improvement and Service District 2016 Assessment Roll.  
 Action: that the Board ACKNOWLEDGES RECEIPT of the Wold Improvement and Service District 2016 Assessment Roll as received on August 1, 2016.
- 4j. Valley View Improvement and Service District 2016 Assessment Roll.  
 Action: that the Board ACKNOWLEDGES RECEIPT of the Valley View Improvement and Service District 2016 Assessment Roll as received on July 21, 2016.
- 4k. ACH payment to the Internal Revenue Service regarding federal tax payments.  
 Action: that the Board RATIFIES payment to the Internal Revenue Service regarding federal tax payment for February 2017.
- 4l. Blue Cross Blue Shield Administrative Fees.  
 Action: that the Board RATIFIES payment to Blue Cross Blue Shield regarding Administrative Fees.
- 4m. ACH payments to Blue Cross Blue Shield regarding health insurance claims.  
 Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims.
- 4n. Zoning Certificates  
 Action: that the Board APPROVES the following Zoning Certificates:

Geo Pin	Last Name	First Name	Zoning Permit #	Street #	Address	Value	Description of Use	Zoning
05-1573-21-2-07-009.00	Paddocks Investments	C/O Mr. John Evans	ZC-005-17	5402	Bastion Road	\$411,000	Principal Structure	RR
05-1573-16-2-00-002.00	Timberline Tree Farm		ZC-006-17	415	Steamboat Road	\$0	Principal Structure	COM
05-1573-12-4-16-004.00	Harding	Ron	ZC-007-17	5437	Canyon Ranch Road	\$0	Principal Structure	RR
05-1578-03-1-47-001.00	Buick	Al	ZC-008-17	12	Cedar Avenue-Centennial	\$12,000	Principal Structure	COM
05-1578-03-1-46-007.00	Buick	Al	ZC-009-17	15	Cedar Avenue-Centennial	\$12,000	Principal Structure	COM
05-1578-03-1-29-008.00	Zennie	Tom	ZC-010-17	34	Maple Avenue-Centennial	\$0	Accessory Building	SLR
05-1574-15-2-01-004.00	DeHart	Reid	ZC-011-17	30	Pioneer Road	\$0	Accessory Building	AG
05-1377-23-3-02-002.00	Lebeau	Philip	ZC-012-17	20	Mountain Road	\$0	Accessory Building	SLR

TERRI JONES  
 COMMISSIONER

TIM CHESNUT  
 COMMISSIONER CHAIRMAN

HEBER RICHARDSON  
 COMMISSIONER

40. Acknowledge Receipt of Correspondence.

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: 7 Mile Water & Sewer District (5); State of Wyoming Department of Audit (2); Medicine Bow-Routt National Forests & Thunder Basin National Forest; Wyoming County Commissioners Association (6); City of Laramie Planning Division; Albany County Public Library; Tai Wright, Grants Manager; State of Wyoming Department of Environmental Quality; American Red Cross; Kathie & Steve Till; Wyoming Technology Transfer Center; Scott Davis, Fire Warden; State Engineer's Office (2); County News & Proxy Tabulator.

**REGULAR AGENDA**

5. Present for **APPROVAL**, RFP for Architectural Services for renovating the north entrance of the Albany County Courthouse and DIRECT the Clerk to advertise. (Bill Gorman, Engineer)
6. **UPDATE** on Albany County Fire District #1. (Art Siegel, Chairman)
7. Present for **APPROVAL**, Preliminary Plat Application for High Plains Subdivision (SD-07-16), Hal Burns, applicant. (Davis Gertsch, Planning Director)
8. Present for **CONSIDERATION**, concurrence with proposed amendments to the City of Laramie Comprehensive Plan (CPA-15-03). (David Gertsch, Planning Director)
9. Present for **APPROVAL**, Application to the Wyoming Office of Homeland Security (WOHS) for the 2017 Emergency Management Performance Grant in the amount of \$59,325 to fund Emergency Management Coordinator salary and related Emergency Management expenses. (Tai Wright, Grants Coordinator and Aimee Binning, Emergency Management Coordinator)
10. Present for **APPROVAL**, Letter of Support for Emergency Management Preparedness Grant. (Aimee Binning, Emergency Management Coordinator)
11. **DISCUSS** MASA Medical Transport Solutions discounted membership program to employee groups that ensures employees won't have any out of pocket expense when ground or air ambulance transportation is utilized. (Lynn Arenson, Manager of Business to Business Sales)
12. **RATIFY** ASO Group Plan Changes with Blue Cross Blue Shield of Wyoming removing the following outside Boards from the Albany County Plan: Albany County Public Library, Group #520630; Albany County Weed and Pest, Group #520649 and Albany County Fairgrounds, Group #520644. The Grandfathered Status of the \$1,000 Plan is Grandfathered and the \$2,600 Plan is Non-Grandfathered. (Commissioners)
13. **RATIFY** Albany County Recreation Board Application for Sponsorship for Interphase for a Recreation Board request in the amount of \$30,000.00 for the purpose of purchasing a diesel generator, diesel fuel, application of weed killer to 4 acres, repairs to sprinkler system and the purchase of grass and trees. (Commissioners)
14. **ACKNOWLEDGE** Letter of Resignation from Karl Schueler as Director of the 7 Mile Water and Sewer District. (Commissioners)
15. **REQUEST** Work Session with the Board of County Commissioners for Tuesday, March 14, 2017 at 9:00 a.m. for the purpose of discussing the Calendar, directive and utilizing OpenGov for the upcoming Fiscal Year 2017-2018 Albany County Budget process and also work on the Strategic Plan. (Jackie R. Gonzales, County Clerk and Tracy Fletcher, Deputy County Treasurer)
16. **SET** Work Session with the Board of County Commissioners for Tuesday, March 28, 2017 for the purpose of discussing Worker's Comp services. (Jackie R. Gonzales, County Clerk)
17. **DISCUSS** Survey results on Department Head Reporting and **ESTABLISH** a reporting procedure for Department Heads. (Christina Snowberger, Human Resources Coordinator)
18. **UPDATE** on mapping. (Commissioners)
19. **APPROVE** Vouchers for February 2017. (Commissioners)
20. **ADJOURN**.