

MINUTES OF ORGANIZATION MEETING OF THE STEERING COMMITTEE OF THE  
ALBANY COUNTY COMMUNITY JUVENILE SERVICES BOARD

The organization meeting of the Albany County Community Juvenile Services Board (Juvenile Board) was held on the 27<sup>th</sup> May, 2015 at the Albany County Courthouse, Albany County Commissioners Board Room, 525 Grand Avenue, Laramie, Wyoming. Present was

Dona Coffey, Trustee of the Albany County School District No. 1  
Paul Weaver, Council member of the City of Laramie, Wyoming  
Ty Peterson, Director of the Albany County Department of Family Services  
Peggy A. Trent, Albany County & Prosecuting Attorney and  
Susan Bunce, Council member of the Town of Rock River, Wyoming via Telephone Conference

all of whom are designated by the Participating Agencies or appointed as members of the steering committee of the Juvenile Board pursuant to the Joint Agreement between the Board of the Commissioners of the County of Albany, Wyoming, The Albany County School District No. 1, Albany County Hospital District d/b/a Ivinson Memorial Hospital, the City of Laramie, Wyoming and the Town of Rock River, Wyoming (Joint Agreement). Also, present was the designated facilitator, Lawrence Perea pursuant to the Joint Agreement.

Peggy A. Trent acted as temporary Chairperson of the meeting and as Secretary.

The Temporary Chairperson, Peggy A. Trent announced that the meeting had been duly called by her as the Albany County & Prosecuting Attorney pursuant to the Joint Agreement, and called the meeting to order and determined that a quorum of the steering committee of the Juvenile Board was present.

The Temporary Chairperson, Peggy A. Trent reported that on May 27, 2015, the Joint Agreement had been signed by all the Participating Agencies, approved by the Attorney General and filed with the Wyoming Secretary of State's Office. Further, on May 27, 2015, pursuant to Wyo. Stat. § 16-1-105(a)(iii) the Joint Agreement was filed with the keeper of records of the Participating Agencies to the Joint Agreement. A copy of the Joint Agreement has been provided to the members. Additionally, all of the Participating Agencies to the Joint Agreement have appointed the following individuals as members to the steering committee of the Juvenile Board:

Dona Coffey, Trustee of Albany County School District No. 1  
Paul Weaver, Council member of the City of Laramie, Wyoming  
Ty Peterson, Director of the Albany County Department of Family Services  
Peggy A. Trent, Albany County & Prosecuting Attorney and  
Susan Bunce., Council member of the Town of Rock River, Wyoming  
David O'Malley, Albany County Sheriff  
Dale Stalder, Chief of the City of Laramie Police Department  
Guy Warness, Trustee of the Albany County Hospital District d/b/a Ivinson Memorial Hospital  
Tim Chestnut, Commissioner of the Albany County Board of Commissioners

Upon motion duly made and carried, it was:

**RESOLVED**, that the Joint Agreement is effective on May 27, 2015 pursuant to Wyo. Stat. § 16-1-105(a).

The Temporary Chairperson stated that the Joint Agreement requires that at the organization meeting of the steering committee of the Juvenile Board the steering committee of the Juvenile Board shall elect from its steering committee a Chairperson, Vice-chairperson, Secretary and Treasurer and upon motion duly made and carried, it was

**FURTHER RESOLVED**, that: Dona Coffey is elected the Chairperson; Paul Weaver is elected the Vice-Chairperson; Ty Peterson is elected the Treasurer; and Peggy A. Trent is elected the Secretary of the steering committee of the Juvenile Board and authorized the Chairperson, Dona Coffey to sign on behalf of the Juvenile Board such documents which have been appropriately authorized to be executed by the steering committee of the Juvenile Board.

The newly elected Secretary, Peggy A. Trent discussed the need pursuant to the Joint Agreement to appoint a member of the steering committee to draft bylaws for the steering committee of the Juvenile Board and for the Secretary of the steering committee of the Juvenile Board to file a certification with the County Clerk, the keeper of records of each Participating Agency, Secretary of State and the Office of the Attorney General showing the Juvenile Board's organization. Upon motion duly made and carried, it was

**FURTHER RESOLVED** that Peggy A. Trent, the Secretary of the steering committee of the Juvenile Board shall draft the bylaws for the steering committee for approval of the steering committee of the Juvenile Board and authorize the Chairperson, Dona Coffey to execute a Certificate of Organization of the Albany County Community Juvenile Services Board and the Secretary to file the Certificate of Organization with the County Clerk, the keeper of records of each Participating Agency, Secretary of State and the Office of the Attorney General

The Secretary, provided a proposed list of individuals to be appointed to the advisory committee of the Juvenile Board for two (2) year term and the need to potential advertise for additional representatives from agencies/organizations as outlined in Wyo. Stat. § 14-9-105 and members of the community, all of whom shall be qualified electors of Albany County. Upon motion duly made and carried, it was

**FURTHER RESOLVED** that Resolution 2015-001 appointing individuals to the advisory committee of the juvenile Board for a two-year term expiring May 27, 2017 be approved and authorize the Chairperson, Dona Coffey to sign and that the Secretary, Peggy A. Trent to advertise in the *Boomerang* and post on the Participating Agencies websites for applicants who are interest in serving on the steering committee of the Juvenile Board

The Secretary provided the steering committee a copy of the full application to the Wyoming Department of Education, Family Services, and Health for a Community Juvenile Services Board Block Grant, a letter of intent and a copy of a strategic plan drafted by


individuals with the advisory committee of the Juvenile Board. Additionally, the Secretary reported that members of the advisory committee have reviewed the documents and the advisory committee supports the submittal of the Juvenile Board's application to the State for a Community Juvenile Service Board Block Grant. As part of the application process, the Secretary indicated that the steering committee will need to designate a lead agency who will be accountable to the State for the application of the block grant, strategic plan/project and subsequent contract with the State of Wyoming regarding the same.

**FURTHER RESOLVED**, that the Albany County & Prosecuting Attorney's Office be the lead agency for the purpose of filing a Community Juvenile Service Boards block grant with the State of Wyoming and authorize Peggy A. Trent, the Albany County & Prosecuting Attorney to execute and file the application, letter of intent and strategic plan with the State of Wyoming for a Community Juvenile Services Board Block Grant.

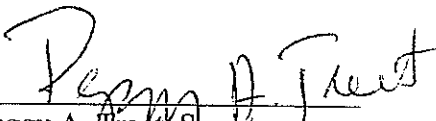
There being no further business, upon motion duly made and carried, the meeting was adjourned.

PASSED, APPROVED, AND ADOPTED THIS 27th day of May, 2015.

Albany County  
Community Juvenile Service Board

  
Dona Coffey, Chairperson

ATTEST:

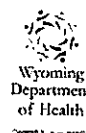
  
Peggy A. Trent, Secretary

The next meeting of the steering committee of the Juvenile Board was scheduled for 8-19-2015 @ 5:30 AM

## Community Board Members

### 1. Community Board Members

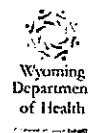
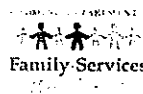
- a. Department/Agency/Organization: Albany County Prosecuting & Attorney's Office
  - i. Name: Peggy Trent Title: Albany County & Prosecuting Attorney
  - ii. Address: 525 Grand Ave. Suite 100 City: Laramie Zip: 82070
  - iii. Phone: 307.721.2552 Fax: 307.721.2554
  - iv. Email: ptrent@co.albany.wy.us
- b. Department/Agency/Organization: Albany County Department of Family Services
  - i. Name: Ty Peterson Title: Social Work Supervisor
  - ii. Address: 3817 Beech Street Suite 200 City: Laramie Zip: 82070
  - iii. Phone: 307.721.1974 Fax: 307.742.5303
  - iv. Email: ty.peterson@wyo.gov
- c. Department/Agency/Organization: Albany Board of Commissioners
  - i. Name: Tim Chestnut Title: Albany County Commissioner
  - ii. Address: 525 Grand Ave, Room 202 City: Laramie Zip: 82070
  - iii. Phone: 307.760.5171 Fax: 307.721.2544
  - iv. Email: tchesnut@co.albany.wy.us
- d. Department/Agency/Organization: City of Laramie Council
  - i. Name: Paul Weaver Title: City of Laramie Councilman
  - ii. Address: 406 Ivinson P.O. Box C City: Laramie Zip: 82073
  - iii. Phone: 307.742.2471 Fax: 307.721.5211
  - iv. Email: pweaver@cityoflaramie.org
- e. Department/Agency/Organization: Ivinson Memorial Hospital Board of Trustees
  - i. Name: Guy Warpness Title: Vice Chair
  - ii. Address: 255 North 30th Street City: Laramie Zip: 82072
  - iii. Phone: 307.742.2141 Fax: 307.742.2150
  - iv. Email: gwarpness@wyotechstaff.edu
- f. Department/Agency/Organization: Albany County School District No. 1



- i. Name: Dona Coffey Title: Vice-Chairwoman
  - ii. Address: 1948 Grand Ave. City: Laramie Zip: 82070
  - iii. Phone: 307.721.4400 Fax: 307.721.4408
  - iv. Email: dcoffey@acsd1.org
- g. Department/Agency/Organization: Albany County Sheriff's Office
  - i. Name: David O'Malley Title: Albany County Sheriff
  - ii. Address: 525 Grand Ave. Suite 101 City: Laramie Zip: 82070
  - iii. Phone: 307.755.3520 Fax: 307.721.2500
  - iv. Email: domalley@co.albany.wy.us
- h. Department/Agency/Organization: City of Laramie Police Department
  - i. Name: Dale Stalder Title: Chief of Police
  - ii. Address: 620 Plaza Court P.O. Box C City: Laramie Zip: 82073
  - iii. Phone: 307.721.3552 Fax: 307.721.3590
  - iv. Email: dstalder@cityoflaramie.org
- i. Department/Agency/Organization: Town of Rock River, Wyoming
  - i. Name: Susan Bunce Title: Town of Rock River, Wyoming Councilwoman
  - ii. Address: P.O. Box 206 City: Rock River Zip: 82083
  - iii. Phone: 307.421.9353 Fax: 307.378.2029
  - iv. Email: sbunce73@msn.com
- j. Department/Agency/Organization: Albany County Department of Family Services
  - i. Name: Lawrence Perea Title: CJSB facilitator
  - ii. Address: 3817 Beech Street, Suite 200 City: Laramie Zip: 82070
  - iii. Phone: 307.721.1980 Fax: 307.742.5303
  - iv. Email: lawrence.perea@wyo.gov

2. How often will the CJSB meet? The Albany County Juvenile Service Board (AC-CJSB) Advisory Committee will meet on a monthly basis and the AC-CJSB Steering Committee will meet on a quarterly basis.

Weekly  Bi-weekly  Monthly  Every other month  Quarterly



Resolution 2015-001

RESOLUTION APPOINTING MEMBERS TO THE ADVISORY COMMITTEE OF THE ALBANY COUNTY COMMUNITY JUVENILE SERVICE BOARD.

Whereas, on or about May 27, 2015, the Board of Commissioners of the County of Albany, Wyoming, the Albany County School District No. 1, Albany County Hospital District d/b/a Ivinson Memorial Hospital, the City of Laramie, Wyoming and the Town of Rock River, Wyoming entered into a joint agreement creating the Albany County Community Juvenile Service Board (Juvenile Board) consisting of a steering and advisory committee.

Whereas, pursuant to the joint agreement, the steering committee of the Juvenile Board shall appoint thirty (30) to forty (40) representatives agencies/organizations as outlined in Wyo. Stat. § 14-9-105 and members of the community, all of whom shall be qualified electors of Albany County for a two (2) year term.

NOW THEREFORE THE ALBANY COUNTY COMMUNITY JUVENILE SERVICES BOARD, RESOLVES:

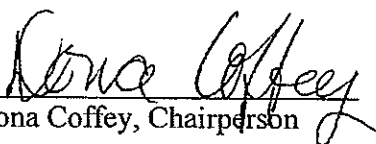
Section 1. That, the following individuals are hereby appointed to the advisory committee of the Juvenile Board for a two-year term expiring May 27, 2017:

1. Mark Holder, Director Behavior Health Services, Ivinson Memorial Hospital,
2. Dona Sheen, Director Wyoming Children's Law Center
3. Dr. Narina Nunez, University of Wyoming, Psychologist
4. Dr. Adrienne B. Freng, Department Head, Department of Criminal Justice, University of Wyoming,
5. Steve Haymaker, Big Brothers/Big Sisters
6. Dr. Frances L. Price, Licensed Clinical Psychologist
7. Nicole Hauser, Executive Director, Cathedral Home for Children
8. Karen Lundahl, Foster Parent
9. Eric Brooks, Director of Laramie Youth Crisis Center
10. Linda Devine, Defense Attorney
11. Tony Mendoza, Latino Community Activist
12. Sharon Weber, Community Programs Director Cathedral Home for Children
13. Trooper Dave Rettinger, Wyoming Highway Patrol
14. Candace Piscioti, Albany County Public Defender's Office
15. Carole Shotwell, Guardian ad Litem Supervising Attorney
16. Helen Butler, Community Activist
17. Deb Formento, Community Activist
18. Dr. John Stellern, University of Wyoming, Education
19. Dr. Charlie Ksir, University of Wyoming, Psychology
20. Lawrence Perea, Social Services Worker, Department of Family Services, Albany County Field Office

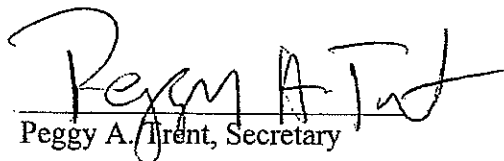
21. Amanda Robbins-Lilley, Big Brothers Big Sisters
22. Andrea Lamb, Clerk of Courts Town of Rock River
23. Cindy Moore, County Librarian, Albany County, Wyoming

PASSED, APPROVED, AND ADOPTED THIS 27th day of May, 2015.

Albany County  
Community Juvenile Service Board

  
Dona Coffey, Chairperson

ATTEST:

  
Peggy A. Trent, Secretary

**Minutes of the Albany County CJSB Advisory Committee Meeting  
Wednesday, August 5, 2015 @ 12:30 o'clock p.m.**

**I. Introductions.**

All participants present identified themselves to the members of the Advisory Committee. Present: Helen Butler; Mark Holder; Dr. Adrienne Freng; Amanda Robbins-Lilley; Cindy Moore; Chief Dale Stalder; Sheriff Dave O'Malley; Eric Brooks; Dr. Frances Price; Dona Coffey; Karen Lundahl; Linda Devine; Dr. Narina Nunez; Peggy Trent; Lawrence Perea; Deb Formento; Steve Hamaker; and Dona Sheen.

**II. Organizational Meeting.**

Discussed the need to formalize meetings of the Advisory Committee and record verbatim minutes so documentation of discussions for Steering Committee. Also, discussed the need to appoint officers for the Advisory Committee to assist each other in facilitating meetings and projects.

Election of officers for Advisory Committee. Present Advisory Committee members volunteered for the open positions. Motion by Sheriff O'Malley and seconded by Donna Sheen to adopt the following slate of officers. Unanimously approved.

1. Chairperson: Linda Devine;
2. Vice Chairperson : Deb Formento;
3. Treasurer: Karen Lundahl; and
4. Secretary: Peg Trent

**III. Advertisement for Additional Advisory Committee Members.**

Discussed advertising for additional members to the Advisory Committee. There are four (4) more individuals interested in joining the Advisory Committee: Teresa Jacobs-Castano; Dasa Robertson; Debbie Bastian; and Celeste Havener. The Steering Committee appointed 20 members and CJSB agreement requires 30 to 40 members. Question as to why additional members are needed for Advisory Committee. Advised that formation of Advisory Committee similar to the national model and desire to bring in as many stakeholders voices to the system. Additionally, as part of the Advisory Committee there are two (2) working committees: Mental Health and Education. Discussed need to have an information sheet for those members interested. The Advisory Committee discussed what should be contained on the information sheet and suggested basic information including experience with juveniles and why interested in serving on the Advisory Committee. Advised of a desire to have a cross section of stakeholders. Discuss what other representative are missing or needed on the Advisory Committee to provide different perspectives. It was suggested to have individuals from the ranching community; family reproductive health; and individuals with medical background.



#### **IV. Albany County CJSB Budget.**

Distributed a copy of the proposed budget that was submitted with the block grant application to the Wyoming Department of Family Services (DFS). An overview was provided as to the concerns raised by DFS with the funding of diversion and mental health services due to existing programs and funding. Additionally, DFS informed CJSB that the funding would be \$31,500 since the application was not presented prior to the first biennium. Peggy Trent met with the Director of DFS, Steve Corsi, and expressed her concerns in the reduction of funding and needed financial support of a case management service. Director Corsi committed the full funding of the block grant in the amount of \$62,000 with a portion being spent on the case management system. A discussion occurred as to a reallocation of funds resulting in the amount of \$40,000 being allocated to the Diversion Program with Big Brothers Big Sisters (BB/BS) and the amount of \$22,000 for the case management system.

Discussed the juvenile intake team set up by the County Attorney's Office and the different options available the team for placement of juveniles in the criminal justice system.

1. Diversion -- Lite -- 30 days;
2. Diversion -- 6 mos.
3. Intensive Diversion -- 6 mos.;
4. Juvenile court; and
5. Adult court.

Diversion Lite and Diversion Program is through BB/BS and Intensive Diversion is processed through DFS. The programs through BB/BS are at capacity and there is currently a waiting list. Need additional funding to increase personnel through BB/BS for the Diversion programs to handle the volume. Intake team is increasing the number of high risk youth through Diversion. The Diversion program has doubled the number of participants from over last year. The recidivism rate is still low. Participants of the Diversion Program through BB/BS are participating in various programs including substance abuse; individual and family counseling; subjected to UAs and performing community services. To date, BB/BS has completed 10,000 plus hours of community service. Peggy Trent will provide the Advisory Committee a copy of the July statistics to monitor the outcome. To date, BB/BS has an 83% graduate rate and 96% percent of the graduates do not reoffend after a year of completion of the program. The Diversion Program requires the juvenile and family to sign a contract to enter the Diversion Program and the requirements for each juvenile are individualized for their risks/needs. Recommendations of some of the services for each juvenile to come from the juvenile intake team which have identified some of the gaps in services. Some of the services provided by BB/BS include:

1. Mentor relationship;
2. Meaningful community service
3. What do you want to do?
4. Social skills life skills;
5. Building relationships;
6. Positive recreational opportunities
7. apology letter to victims
8. Handle restitution

9. Academic mentoring
10. Academic assistance
11. a lot of monitoring and activities for the juvenile
12. Teach criminal behavior not appropriate, and healthy way to have fun
13. Address social skills
14. Problem solving skills.

BB/BS would also like to expand to prevention or After Care Diversion. Many kids' complete diversion and the parents and juvenile want to continue in diversion. This is restorative justice program. Advised the Advisory Committee that funding of BB/BS is with soft money and need long term funding stream to ensure expansion and continued operation of the programs.

The budget also allocated monies in the amount of \$580.00 for the cost to administer a survey to providers to understand the services provided to juveniles in our community and other costs of the program. The budget also included a line item of \$7,000 for a tobacco cessation program. DFS indicated that there are other programs available but looking into setting up a program through IMH. The rest of the available monies would need to be allocated to a case management system to track information from providers regarding services to youths in the diversion program and juvenile justice system. Uncertain the cost for such system but requesting web based and feed into the existing case management system operating in the County Attorney's Office. The juvenile portion of the case management system in the County Attorney's Office should be functional in a few weeks. Need a computer system to ensure services are provided to juveniles and to fully understand needs of youth for such services.

Advised the Advisory Committee of the upcoming Joint Judiciary meetings on August 13, and 14, 2014 related to juvenile issues specifically sex offender registration of juveniles; and diversion programs.

Requesting \$40,000 to Diversion Program to add one position. Made aware that Advisory Committee should be tracking time to utilize for in-kind contribution of grants and will disseminate sign in sheets and request tracking of time. At this time removed the funding of mental health programs until opportunity to identify what is needed and explore other available grant funding.

Voted to approve amended budget. Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_; BB/BS abstained from voting. Unanimously Approved.

#### **VI. Jurisdiction - 17 vs 18 year olds in Diversion Programs with BB/BS.**

Discussed the scenario where 18 year kid who is in high school being charged with a criminal offense and possibility of child receiving a deferral through the prosecutor's office and completing diversion and providing services. DFS cannot provide services since the kid is 18 years old. Advisory Committee discussed the 18 years being around the younger ages but different levels of the Diversion Program. Would like to consider on a case by case basis. Discussed how the cases would be identified for review by the juvenile intake team since some cases are charged through Municipal Court. Team members questioned why would you want 18 year old kids in

diversion and what is the purpose and what is gained to the community. Peggy Trent indicated that still opportunity to intervene in child and only talking low level offenses. Some team members questioned legality of placing 18 years in program; however, no restriction by BB/BS. These 18 years are attending high school with younger children. Team members reminded the Advisory Committee that kids are otherwise treated through adult court.

Motion to permit 18 years to be considered for the diversion program for low level offenses on a case by case basis. Motion by Donna Sheen and seconded by Cindy Moore. Majority approved.

## **VII. Jurisdiction with Cathedral Home.**

Discussed with Advisory Committee that Peggy Trent met with staff at Cathedral home to determine how out of state and out of county juveniles should be handled in the current juvenile system. Staff at Cathedral Home was unaware that juveniles charged in Circuit Court were receiving criminal records. Cathedral home and Peggy Trent are working on a process for how kids would be handled. Staff members of Cathedral Home participated in a weekly juvenile intake meeting and observed the review process of individuals charged who reside at Cathedral Home. Determined that diversion program similar to sanction levels receiving at Cathedral Home. Crimes involving premeditation or intentional versus emotional reaction would be considered for criminal prosecution. Want to ensure available monies in community being spend on juveniles from our community. Advised Cathedral Home that the juvenile intake team would decide prosecution and not originating jurisdiction. Discussed at this time 17 years coming to college are not being routed through the juvenile system.

## **VIII. Case Management System**

Peggy Trent reported that she has secured an individual through the UW Incubator, Eric Murphy of Greenhouse Data, to assist with the development of a database for providers. Once funding approved, will obtain services and start development process. Will need assistance in determining information needed by providers to monitor progress of kids and the effectiveness of service in the juvenile system.

## **IX. Status Reports from Subcommittees.**

**A. Mental Health Committee.** A letter/survey was disseminated by the Mental Health Committee to the Advisory Committee. The letter/survey would be sent to juvenile service providers. Requested Advisory Committee to review and email their comments to Laurence for revision. Comments need to be received by August 10<sup>th</sup> for consideration.

**B. Education Committee.** Nothing to report since school out for the summer. Committee reported that like different levels of diversion including ISD.

## **X. Committee Comments**

Sheriff O'Malley reported to the Advisory Committee the meeting of the Sheriff's Association with the Governor's Council and will be disseminating educational material regarding the legalization of marijuana and effects on children for our consideration.

XI. **Next Meeting:** September 16, 2015 at Noon. Location to be determined.

# Albany County Juvenile Justice Strategic Plan

## Vision

The Albany County Community Juvenile Service Board seeks to work together with the juvenile justice system in the county to provide a broad range of effective, evidence based services representing a continuum of care designed to promote the healthy development of youth in Albany County.

## Mission

The mission of the Albany County Community Juvenile Service Board is to provide guidance and expertise to the juvenile justice system with the goal of effectively serving juveniles, their families, and the community by promoting a safe and healthy environment for all those living in Albany County.

## Core Values

The core values that guide the Albany County Community Juvenile Service Board in their endeavors are:

- Providing cost effective, as well as empirically supported services/treatments, within the juvenile justice system.
- Providing a continuum of care to promote the healthy development of juveniles.
- Providing early prevention and intervention in the lives of children and juveniles.
- Providing on-going evaluation of services to ensure effectiveness.
- Providing a juvenile justice system that promotes community safety.
- Providing a mechanism by which various partners in the juvenile justice system can collaborate to deliver comprehensive services/programs.
- Providing a system that allows for access to services for all in need.

Goals: (need to set specific goals and deadlines)

1. Develop bylaws to govern the Albany County Community Juvenile Service Board.
  - a. Initiate committee
  - b. Organizational structure – steering committee, members?
  - c. Deadline:
2. Establish a data collection system to identify effective services for children.
  - a. Evaluate what is currently in place.
  - b. Identify most effective case management system.
  - c. Evaluate data system as a mechanism to evaluated effectiveness.
  - d. Utilize data to identify protective and risk factors of those individuals that enter the juvenile justice system.
3. Identify and develop effective services to address needs of juveniles.
  - a. Identify what services are available – complete a community assessment of services.
    - i. Need to develop a plan to include the community in this assessment (see grant).

- b. Identify what gaps exist in the continuum of care (Education and Mental Health Committees, as well as DFS).
  - c. Identify needs of juveniles in the community based on the gaps in the continuum of care (grant).
  - d. Identify what are the best practices are in terms of all levels of care within the juvenile justice system.
  - e. Develop effective services to address gaps in services and continue to monitor for effectiveness.
    - i. Identify funding streams to support additional services and/or evaluation.
    - ii. Locate expertise from other parts of the state or country on effective services.
4. Provide expertise and guidance in developing a single point of entry system in the County.
5. Assist in developing criteria for: (grant)
- a. Central Intake and Assessment
    - i. What is the County's Central Intake and Assessment Plan?
    - ii. Outcome measures
  - b. Detention/Shelter Care
    - i. When is JDRA administered to juveniles?
    - ii. What is the criteria for a juvenile to receive the JDRA?
    - iii. Who administers the JDRA?
    - iv. How will detention be used in the county?
    - v. How will 24 hour intakes be processed?
    - vi. What is the process to notify and involve parents/guardians from intake to disposition?
    - vii. What is the CJSB's role regarding Detention/Shelter Care Strategy?
    - viii. Outcomes measures
  - c. Continuum of Care
    - i. Identify assets/needs related to the community, family, school, and youth and how the community plans on addressing the needs for each of these areas.
    - ii. What services are available to address all of these areas in the community ranging from early intervention to transition from out-of-home placement.
    - iii. Outcome measures.
6. Provide education and training to the community on juvenile justice.